



Town Board of Trustees

Tuesday, December 12, 2023 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.
THANK YOU.**

1. Meeting Information

207 Muegge Way, Bennett, CO 80102

For a live stream of the meeting use the information below:

<https://us02web.zoom.us/j/82969043900>

Meeting ID: 829 6904 3900

Passcode: 166365

One tap mobile

+13462487799

2. Call to Order

Royce D. Pindell, Mayor

a. Roll Call

3. Pledge of Allegiance

Royce D. Pindell, Mayor

4. Approval of Agenda

Royce D. Pindell, Mayor

5. Consent Agenda

Royce D. Pindell, Mayor

a. November 28, 2022 Regular Meeting Minutes

Attachments:

- **November 28, 2022 Regular Meeting Minutes** (11-28-2023_-_Draft_Meeting_Minutes.pdf)

b. Intergovernmental Agreement (IGA) Between Arapahoe County, Colorado and Town of Bennett for Law Enforcement Services

Resolution No. 994-23 - A Resolution Approving an Intergovernmental Agreement with Arapahoe County for the Provision of Law Enforcement Services

Attachments:

- **Intergovernmental Agreement (IGA) Between Arapahoe County, Colorado and Town of Bennett for Law Enforcement Services** (2024_Arapahoe_County_Law_Enforcement_Agreement_-_Town_of_Bennett.pdf)
- **Resolution No. 994-23 - A Resolution Approving an Intergovernmental Agreement with Arapahoe County for the Provision of Law Enforcement Services** (Draft_Resolution_No._Arapahoe_County_Law_Enforc_IGA_2023.pdf)

Public Comments on Items Not Scheduled for Public Hearing

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we get through the sign-up sheet and chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-up. Thank you.

Regular Business

6. Public Hearing

a. 2024 Budget Appropriations and Carry Forwards

Danette Ruvalcaba, Town Treasurer and Director of Finance

Resolution No. 992-23 - A Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Town of Bennett, Colorado for the Calendar Year Beginning on the First Day of January 2024 and Ending on the Last Day of December 2024 and Adopting the Town of Bennett Schedule of Fees

Resolution No. 993-23 - A Resolution Appropriating Sums of Money to the Various Funds and Spending Agencies, in the Amounts and for the Purposes Set Forth Below, for the Town of Bennett, Colorado for the Budget Year 2024

Attachments:

- **Public Hearing Script** (0_-_2024_Budget_Public_Hearing_Script.pdf)
- **Staff Report 2024 Budget Appropriations and Carry Forwards** (1_-_Staff_Report.pdf)
- **2024 Town of Bennett Budget** (3_-_Budget_Final.pdf)
- **2024 Town of Bennett Schedule of Fees** (2_-_Directory_of_Fees_2024-Final.pdf)
- **Resolution No. 992-23 - A Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Town of Bennett, Colorado for the Calendar Year Beginning on the First Day of January 2024 and Ending on the Last Day of December 2024 and Adopting the Town of Bennett Schedule of Fees** (3_-_Resolution_992-23.pdf)

- **Resolution No. 993-23 - A Resolution Appropriating Sums of Money to the Various Funds and Spending Agencies, in the Amounts and for the Purposes Set Forth Below, for the Town of Bennett, Colorado for the Budget Year 2024** (4_-_Resolution_993-23.pdf)
- **Suggested Motion** (suggested_motion.pdf)
- **Suggested Motion - Continue Public Hearing** (suggested_motion_-_continue_hearing.pdf)

7. Action/Discussion Items

a. RFP 23-008 - Old PW Remodel (Safety Building) - Construction Contract

Daymon Johnson, Capital Projects Director

Attachments:

- **Staff Report RFP 23-008 - Old PW Remodel (Safety Building) - Construction Contract** (0_-_Staff_Report_-_RFP_23-008_-_KTK_GC_for_Old_PW_Remodel_-_DJ_FINAL_-_12.5.23.pdf)
- **RFP 23-008 dated 8/20/23** (1_-_RFP_23-008_Bid_Breakdown_-_DJ_-_10.10.23.pdf)
- **Original Bid Proposal - KTK General Contracting, LTD.** (2_-_TOB__KTK_-_Bid_Schedule_of_Values_-_Original_Bid_-_Bennett_Remodel_-_10.10.23.pdf)
- **Value Engineered Bid Proposal - KTK General Contracting, LTD.** (3_-_KTK_-_Bid_Schedule_of_Values_-_VE__1_-_Bennett_Remodel_12-1-23.pdf)
- **Bid Qualifications - KTK General Contracting, LTD.** (4_-_KTK_-_Qualifications_-_Bennett_Remodel_12-1-23.pdf)
- **Email from Chris LeMay** (5_-_Town_of_Bennett_Mail_-_Safety_Building_Bids_-_Chris_LeMay__DOLA_.pdf)
- **Suggested Motion** (suggested_motion.pdf)

8. Town Manager Report

Trish Stiles, Town Manager

9. Trustee Comments and Committee Reports

Mayor and Trustees

10. Executive Session

Attachments:

- **Executive Session Script** (Bennett_Exec_Session_Script.pdf)

a. Intergovernmental Agreement (IGA) Between Adams County, Colorado and Town of Bennett for Law Enforcement Services

Trish Stiles, Town Manager

11. Action/Discussion Items

a. To Take Action on Law Enforcement Contract

12. Adjournment

Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.



DRAFT

Antelope Hills General Improvement District Minutes

Tuesday, November 28, 2023 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.
THANK YOU.**

1. Meeting Information

207 Muegge Way, Bennett, CO 80102

2. Call to Order

Royce D. Pindell, President

Minutes:

Present:

Royce D. Pindell, President

Whitney Oakley, Director

Kevin Barden, Director - **excused**

Steve Dambroski, Director

Denice Smith, Director

Donna Sus, Director

Larry Vittum, Director

Staff Present:

Trish Stiles, Town Manager

Taeler Houlberg, Administrative Services Director

Danette Ruvalcaba, Director of Finance

Danny Pennington, Finance Manager

Alison Belcher, Communications and IT Director

Adam Meis, IT and Communications Manager

Steve Hebert, Planning Manager

Steven Hoese, Planning Manager

Greg Thompson, Community and Economic Development Director

Mike Heugh, Traffic Engineer

Dan Giroux, Town Engineer

Keith Buono, Lead CSO

Scott Krob, Town Attorney

Christina Hart, Town Clerk

DRAFT

Public Present:

Kathy Smiley
Mason Oakley
Sam Gallucci
Michelle Gayeski
Kacy Flemons
Lucas Newland
Adam Menken

3. Approval of Agenda

Royce D. Pindell, President

Minutes:

DIRECTOR VITTUM MOVED, DIRECTOR OAKLEY SECONDED to approve the agenda as presented. The voting was as follows:

Ayes: Dambroski, Oakley, Pindell, Smith, Sus, Vittum

Nays: None

Excused: Barden

Royce D. Pindell, President, declared the motion carried by unanimous vote.

Public Comments on Items Not Scheduled for Public Hearing

The Antelope Hills General Improvement District Board of Directors welcomes you. Thank you for joining us for our Board of Directors Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we get through the chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board of Directors may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town Staff for follow-up. Thank you.

Regular Business

4. Antelope Hills General Improvement District (GID) Budget 2024 Draft One

Minutes:

Danny Pennington, Finance Manager, presented the Antelope Hills General Improvement District 2024 budget draft to the directors.

No action was required.

5. Board of Directors Reports

Minutes:

No reports were presented.

6. Adjournment

Minutes:

DIRECTOR OAKLEY MOVED, DIRECTOR VITTUM SECONDED to adjourn the meeting. The meeting was adjourned at 7:07 p.m. Voting was as follows:

Ayes: Oakley, Pindell, Smith, Sus, Vittum, Dambroski

Nays: None

Excused: Barden

Royce D. Pindell, President, declared the motion carried by unanimous vote.

Minutes Approved:

Royce D. Pindell, President

Christina Hart, Secretary

Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.

Contact: Christina Hart (chart@bennett.co.us 303-644-3249 X1001) | Minutes published on 12/04/2023 at 8:10 AM

AGREEMENT FOR LAW ENFORCEMENT SERVICES

THIS AGREEMENT is made and entered into by and between the TOWN OF BENNETT, a municipal corporation of the State of Colorado, (hereinafter referred to as “Bennett”) and BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ARAPAHOE, on behalf of the ARAPAHOE COUNTY SHERIFF’S OFFICE (hereafter referred to as the “County”).

WITNESSETH:

WHEREAS, Section 30-11-410, C.R.S. as amended, authorizes the County to contract with a municipality for the purpose of providing law enforcement by the Sheriff within the boundaries of the municipality; and

WHEREAS, Bennett is without monetary means to provide for the employment of any full-time law officers; and

WHEREAS, Bennett has requested that the County through the Arapahoe County Sheriff provide law enforcement services which the parties agree are contemplated in Section 30-11-410, C.R.S ,and

WHEREAS, the County, in the interest of health, safety, and welfare of the residents of the Town of Bennett, deems it advisable to enter into this Agreement for Law Enforcement Services; and

WHEREAS, the County has determined to execute future agreements on a fiscal year basis.

NOW, THEREFORE, in consideration of the premises, it is agreed as follows:

1. The Arapahoe County Sheriff (“Sheriff”) shall provide law enforcement as more specifically described herein and in Attachment A within the boundaries of Bennett within Arapahoe County commencing upon January 1, 2024.

2. The type of law enforcement services to be provided by the Sheriff, within the boundaries of Bennett situated in Arapahoe County, shall be similar to the law enforcement services provided in unincorporated areas of the County of Arapahoe and will include law enforcement communication center services, but shall not include enforcement of municipal ordinances. The Sheriff shall utilize, to the best of his ability and judgment, the manpower and equipment presently at his disposal in order to provide said law enforcement services. Offenders shall be cited into the District Court or the County Court of Arapahoe County as appropriate.

a. The law enforcement services provided under this Agreement shall not include non-routine law enforcement services associated with special events sponsored

by or approved by Bennett. For such events, it is expressly understood that Bennett shall consult with the Sheriff's staff regarding such event(s) and any law enforcement needs associated with the events that exceed routine service levels. Bennett shall negotiate a separate agreement with the Sheriff's Office for any temporary or off-duty services required for such events that exceed routine service levels. For purposes of this Agreement, "special events" and/or "non-routine service levels" shall mean events sponsored or approved by Bennett with an expected or actual attendance of more than five thousand people.

3. The term of the Agreement shall commence as of January 1, 2024 and shall end as of December 31, 2024.

4. For the law enforcement services provided under this Agreement, Bennett shall pay to the County the sum of \$50,295.26 for the term of this agreement, which includes dispatch services. Payment of said \$50,295.26 shall be made to the County in full upon execution of this Agreement by Bennett.

5. The services provided pursuant to this Agreement shall be performed by the deputies of the Arapahoe County Sheriff. The Sheriff's staff shall be responsible for maintaining all records relating to the services performed.

6. The County is, and shall at all times be deemed to be, an independent contractor. Nothing in this Agreement shall be construed as creating the relationship of employer or employee between Bennett and the County or any of the County's agents or employees. To the extent this Agreement creates a principal-agent relationship between the County and Bennett, such relationship confers on the County and its employees the authority to act on Bennett's behalf only as to matters covered by this Agreement. The County shall retain all authority for rendition of the services covered by this Agreement, including standards of performance, control of personnel (including discipline), and other matters incidental to the performance of the services by the County. Nothing in this Agreement shall make any employee of Bennett a County employee or any employee of the County a Bennett employee for any purpose, including, but not limited to, withholding of taxes, payment of benefits, worker's compensation, or any other rights or privileges accorded County or Bennett employees by virtue of their employment.

7. Nothing in this Agreement shall be construed as a waiver by either party of the protections afforded them pursuant to the Colorado Governmental Immunity Act, Sections 24-10-101, *et seq.*, C.R.S. ("CGIA") as same may be amended from time to time. Specifically, neither party waives the monetary limitations or any other rights, immunities or protections afforded by the CGIA or otherwise available at law. If any waiver by Bennett results in a waiver of protections afforded to the County, Bennett shall, to the extent allowed by law, indemnify and hold harmless the County for such actions. If any waiver by the County results in a waiver of the protections afforded to Bennett, the County shall, to the extent allowed by law, indemnify and hold harmless Bennett for such

actions. Further, the County shall not be responsible for any claim against Bennett which arises out of services not performed by the County pursuant to this Agreement.

8. The County does not intend by the Agreement to assume any contractual obligations to anyone other than Bennett, and Bennett does not intend by the Agreement to assume any contractual obligation to anyone other than the County. The County and Bennett do not intend that there be any third-party beneficiary to this Agreement.

9. Any assignment, transfer or subcontracting of this Agreement is prohibited, unless written consent is obtained from the other party in writing.

10. This Agreement may not be modified, amended or otherwise altered unless mutually agreed upon in writing by the parties hereto.

11. Bennett is not responsible for Worker's Compensation claims to the Sheriff's employees working under this Agreement. The County shall procure and maintain Worker's Compensation insurance for such employees as required under Colorado law.

12. Bennett agrees to carry Comprehensive General Liability Insurance with a minimum \$1,000,000.00 limit of liability. Arapahoe County and the Arapahoe County Sheriff will be named as additional insured under this policy. Bennett shall provide the County with a Certificate of Insurance reflecting that coverage. Arapahoe County agrees to maintain insurance, either through self-insurance or commercial policies, adequate to cover the liability and other risks to which it may be exposed as a result of the services provided pursuant to this Agreement.

13. Bennett further agrees to carry Comprehensive General Liability Insurance, Public Official Liability insurance, and Workers Compensation for its own employees for the duration of the Agreement as well as for two years after the Sheriff's services terminate. Bennett shall provide the County with a certificate of insurance reflecting that coverage.

14. Either party may terminate this Agreement with or without good cause shown upon 30 days written notice to the other party prior to termination. In the event of termination by the County, no damages liquidated or otherwise, shall inure to the benefit of the County; however, the County will refund a pro-rated portion of the fee paid pursuant to paragraph 4 above.

15. Unless otherwise agreed in writing, this Agreement, and the interpretation thereof shall be governed by the laws of the State of Colorado.

16. Notices to be provided under this Agreement shall be given in writing either by hand delivery, or deposited in the United States mail, with sufficient postage, to the following persons:

For County: Arapahoe County Attorney

5334 South Prince Street
Littleton, Colorado 80120

and (send to both)

Arapahoe County Sheriff's Office
Attn: Arapahoe County Sheriff
13101 E Broncos Parkway
Centennial, Colorado 80112

For Bennett: Town Clerk
Town of Bennett
207 Muegge Way
Bennett, CO 80102-7806

EXECUTED this _____ day of _____, 20__.

ATTEST:

TOWN OF BENNETT

Town Clerk

Date

Mayor

Date

Arapahoe County

Tyler S. Brown, Sheriff Date

ATTACHMENT A

This Agreement for Law Enforcement Services will be implemented by the Arapahoe County Sheriff's Office and shall not in any way affect the regular law enforcement services provided by the Arapahoe County Sheriff's Office to unincorporated portions of

Arapahoe County. The Sheriff will make all determinations in scheduling and designating the patrol area of the deputy supplied under this Agreement for Law Enforcement Services. The standards of performance, disciplining of deputies, control of personnel providing such services, and other matters incident to the performance of the services to be provided hereunder shall be in accordance with Arapahoe County Sheriff's Office policies and procedures.

All legal documents, i.e. subpoenas, summonses, or any legal paperwork not generated by the Arapahoe County Sheriff's Office that require service shall be handled as follows: (1) Legal documents will be provided by Bennett to the Civil Section of the Arapahoe County Sheriff's Office; (2) Arapahoe County Sheriff's Office personnel will serve only legal documents required to be served in Arapahoe County; (3) Bennett will pay for service in accordance with the Arapahoe County Sheriff's Office fee schedule, based upon the Colorado Revised Statutes.

Criminal and traffic enforcement action taken by deputies assigned to Bennett will be handled in the same manner and nature as enforcement actions within the unincorporated areas of Arapahoe County. Generally, it will be standard practice for deputies to utilize Bennett Municipal Ordinances for criminal and traffic charging whenever practical; however, appropriate charging shall remain at the deputies' discretion.

Law enforcement services provided to Bennett under this Agreement for Law Enforcement Services will be provided within the territory of Bennett that is located within Arapahoe County. Areas outside Arapahoe County, annexed by Bennett, will not be served under this Agreement for Law Enforcement Services. The Sheriff, or his designee, will meet with the Bennett Trustees on an as-needed basis. The meetings may occur in an effort to maintain communication and enhance community policing and partnerships.

RESOLUTION NO. 994-23

A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH ARAPAHOE COUNTY FOR THE PROVISION OF LAW ENFORCEMENT SERVICES

WHEREAS, C.R.S. Section 29-1-203 authorizes governments to contract with each other to provide any function or service lawfully authorized to each of the contracting units; and

WHEREAS, the Town of Bennett and Arapahoe County are authorized to provide law enforcement services in their respective jurisdictions, and are authorized by C.R.S. Sections 29-1-203 and 30-11-410 to contract with one another respecting such services; and

WHEREAS, the Town of Bennett wishes to contract for and Arapahoe County will provide law enforcement services to the Town of Bennett for 2024; and

WHEREAS, the Board of Trustees has determined that the proposed Intergovernmental Agreement for law enforcement services is in the best interests of the Town and its citizens and desires to enter into such Intergovernmental Agreement with the County of Arapahoe.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BENNETT, COLORADO, AS FOLLOWS:

Section 1. The proposed Intergovernmental Agreement with the County of Arapahoe for the provision of law enforcement services in 2024 is hereby approved in essentially the same form as the copy of such Intergovernmental Agreement accompanying this Resolution.

Section 2. The Mayor is hereby authorized to execute the Intergovernmental Agreement, except that the Mayor is hereby further granted the authority to negotiate and approve such revisions to said Intergovernmental Agreement as the Mayor determines are necessary or desirable for the protection of the Town, so long as the essential terms and conditions of the Intergovernmental Agreement are not altered.

Section 3. The Mayor and Town Staff are further authorized to do all things necessary on behalf of the Town to perform the obligations of the Town under the Intergovernmental Agreement and to execute and deliver any and all documents necessary to effect the terms and conditions of such Intergovernmental Agreement.

INTRODUCED, ADOPTED AND RESOLVED THIS 12TH DAY OF DECEMBER 2023.

Royce D. Pindell, Mayor

ATTEST:

Christina Hart, Town Clerk

**Public Hearing Script
Board of Trustees
Town of Bennett Budget 2024**

MAYOR: I will next call the matter of the Town of Bennett 2024 Budget Appropriation to order.

MAYOR: Ms. Hart, for the record, please state whether this hearing has been properly noticed.

[Town Clerk to summarize the notice required and accomplished for the hearing.]

MAYOR: Is there a staff presentation on this matter?

[Staff presentation/information]

MAYOR: This is a public hearing. Please keep public comment to the issues before the Town Board. Each speaker is asked to limit comment time to 3 minutes, unless the speaker represents a group of citizens, in which event additional time may be allocated. Please respect these limitations. I reserve the right to limit public comment that is inappropriate under these guidelines or otherwise improper. I also reserve the right to limit testimony or questioning that is repetitive, cumulative, argumentative, or not pertinent to the issues, and to set a limit on the duration of testimony if I determine it to be necessary in light of the number of persons who have signed up to testify.

MAYOR: Is there anyone here who wishes to speak on this issue?

[Public comment]

MAYOR: Is there anyone else in the public who wishes to speak on this issue? Hearing none, I now close the public comment portion of the public hearing. We will now proceed to Board discussion. Are there any questions from the Trustees, or any discussion of the Trustees?

[Town Board questions and discussion]

MAYOR: I will now close the public hearing and the Town Board will deliberate on the evidence presented. During deliberations, the Town Board may ask questions of Town staff, but no further public comment will be received.

MAYOR: We have two resolutions in front of us and I would entertain a motion on each. Let's take each item one at a time in the order they appear on the agenda.

May we have a Roll-Call vote?

STAFF REPORT



welcome neighbors.

TO: Mayor and Town of Bennett Board of Trustees
FROM: Danette Ruvalcaba, Director of Finance
DATE: December 12, 2023
SUBJECT: 2024 Budget Appropriations and Carry Forwards

Background

The Director of Finance has presented two drafts of the 2024 Budget, to the Board of Trustees on:

- October 10, 2023
- November 14, 2023

Additionally, the Director of Finance presented a draft 2024 Directory of Fees on:

- November 14, 2023

Final Budget Summary

The final Valuations from the County have not been received. Staff has adjusted the valuations based on information received from the County. Final valuations are due from the Counties by January 3, 2024. The Mill Levy Certifications will be presented for approval on January 9, 2024, at the Board meeting to meet the January 10, 2024, certification deadline. Additionally, Town Staff adjusted the Adams County Sheriff expense to reflect an increase of 6% as directed by the Board. No other changes have been made to the 2024 Budget or to the 2024 Directory of Fees presented on November 14.

Carry Forward Summary

Below are the items that were not completed in 2023 therefore Staff is requesting that the appropriation be carried forward into 2024.

- **General Fund-\$39,000.**
 - NOMCOM Gates Accessibility-\$39,000
- **Sales Tax Capital Improvement Fund-\$1,552,000**
 - Bridge 304-\$1,052,000
 - Kiowa Bennett Road Safety Improvements-\$500,000
- **Capital Improvement Fund-\$600,000**
 - Public Safety Building Remodel-\$,600,000
- **Water Fund-\$1,278,900.**
 - Lagoon Covers-\$450,000
 - Pressure System Project-\$284,000
 - Antelope Hills Well House A-\$30,000
 - Custer Waterline-\$469,400
 - Radio Read Bulk Meters-\$45,500
- **Wastewater Fund-\$1,605,640**
 - Custer Bypass-\$521,640
 - Water Resource Reclamation and Recovery Facility Expansion Design-\$124,000

- Sanitary Sewer Monitoring-\$160,000
- Truman Bypass-\$800,000

Staff Recommendation

Approve the 2024 Budget, 2024 Directory of Fees and carryforwards as presented.

Attachments

1. 2024 Town of Bennett Budget
2. 2024 Town of Bennett Schedule of Fees
3. Resolution No. 992-23
4. Resolution No. 993-23

GENERAL FUND		2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
EXPENDITURES						
PERSONNEL		\$ 2,723,292	\$ 3,498,020	\$ 3,356,262	\$ 3,919,774	12%
OPERATIONS		\$ 1,210,891	\$ 1,297,600	\$ 1,375,100	\$ 1,655,926	28%
PROFESSIONAL SERVICES		\$ 819,354	\$ 923,945	\$ 1,127,931	\$ 1,089,611	18%
NON DEPARTMENTAL		\$ 87,417	\$ 670,009	\$ 801,727	\$ 653,622	-2%
CAPITAL		\$ 138,748	\$ 21,800	\$ 135,274	\$ 95,500	338%
TRANSFERS		\$ 887,683	\$ 504,626	\$ 504,626	\$ 352,250	-30%
GENERAL FUND TOTAL EXPENDITURES		\$ 5,867,385	\$ 6,916,000	\$ 7,300,920	\$ 7,766,685	12%
BEGINNING FUND BALANCE						
		\$ 3,410,675	\$ 4,286,175	\$ 4,421,706	\$ 4,399,988	
REVENUES						
		\$ 6,823,303	\$ 6,916,270	\$ 7,146,324	\$ 7,680,085	11%
EXPENDITURES						
		\$ 5,812,272	\$ 6,837,065	\$ 7,168,043	\$ 7,680,085	12%
ENDING FUND BALANCE						
		\$ 4,421,706	\$ 4,365,380	\$ 4,399,988	\$ 4,399,990	

ROAD & BRIDGE FUND		2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
EXPENDITURES						
PERSONNEL		\$ 48,019	\$ 82,875	\$ 85,752	\$ 81,043	-2%
OPERATIONS		\$ 88,547	\$ 85,495	\$ 97,502	\$ 123,300	44%
PROFESSIONAL SERVICES		\$ 11,653	\$ 10,200	\$ 16,085	\$ 11,000	8%
NON DEPARTMENTAL		\$ -	\$ 65,885	\$ -	\$ 71,902	9%
CAPITAL		\$ -	\$ -	\$ 183,560	\$ -	0%
TRANSFERS		\$ 97,117	\$ 94,760	\$ 96,320	\$ 106,556	12%
ROAD & BRIDGE TOTAL EXPENDITURES		\$ 245,336	\$ 339,215	\$ 479,219	\$ 393,801	16%
BEGINNING FUND BALANCE						
		\$ 340,539	\$ 430,210	\$ 506,003	\$ 420,586	
REVENUES						
		\$ 410,800	\$ 339,215	\$ 393,801	\$ 393,801	16%
EXPENDITURES						
		\$ 245,336	\$ 339,215	\$ 479,219	\$ 393,801	16%
ENDING FUND BALANCE						
		\$ 506,003	\$ 430,210	\$ 420,586	\$ 420,586	

SALES TAX CAPITAL IMPROVEMENT FUND		2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
EXPENDITURES						
PERSONNEL		\$ 67,885	\$ 81,875	\$ 79,880	\$ 77,835	-5%
OPERATIONS		\$ 53,885	\$ 93,000	\$ 68,554	\$ 98,000	5%
PROFESSIONAL SERVICES		\$ 32,646	\$ 22,000	\$ 39,700	\$ 30,000	36%
NON DEPARTMENTAL		\$ -	\$ 1,348,587	\$ -	\$ 100,000	-93%
CAPITAL		\$ 1,638,433	\$ 112,500	\$ 4,618,995	\$ 256,668	128%
DEBT SERVICE		\$ 340,800	\$ 360,300	\$ 360,300	\$ 360,300	0%
TRANSFERS		\$ -	\$ -	\$ -	\$ -	0%
SALES TAX CIF TOTAL EXPENDITURES		\$ 2,133,649	\$ 2,018,262	\$ 5,167,429	\$ 922,803	-54%
BEGINNING FUND BALANCE						
		\$ 2,341,572	\$ 1,194,302	\$ 1,976,374	\$ 784,178	
REVENUES						
		\$ 1,768,451	\$ 1,544,560	\$ 3,975,233	\$ 1,570,990	2%
EXPENDITURES						
		\$ 2,133,649	\$ 2,018,262	\$ 5,167,429	\$ 922,803	-54%
RESERVE						
		\$ (720,600)	\$ (720,600)	\$ (720,600)	\$ (720,600)	
ENDING FUND BALANCE						
		\$ 1,255,774	\$ -	\$ 63,578	\$ 711,764	

CONSERAVTION TRUST FUND		2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
BEGINNING FUND BALANCE						
		\$ -	\$ -	\$ 4,750	\$ 0	
REVENUES						
		\$ 21,681	\$ 17,440	\$ 18,971	\$ 19,495	12%
EXPENDITURES						
		\$ 16,930	\$ 17,440	\$ 23,721	\$ 19,495	12%
ENDING FUND BALANCE						
		\$ 4,750	\$ -	\$ 0	\$ (0)	

ADAMS COUNTY OPEN SPACE		2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
BEGINNING FUND BALANCE						
		\$ 100	\$ -	\$ 100	\$ -	
REVENUES						
		\$ 39,284	\$ 54,565	\$ 74,642	\$ 76,882	41%
EXPENDITURES						
		\$ 39,284	\$ 54,565	\$ 74,742	\$ 76,882	41%
ENDING FUND BALANCE						
		\$ 100	\$ -	\$ 0	\$ (0)	

ARAPAHOE COUNTY OPEN SPACE					
	2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
BEGINNING FUND BALANCE	\$ 11,188	\$ 20,815	\$ 0	\$ 15,976	
REVENUES	\$ 14,624	\$ 14,960	\$ 15,976	\$ 16,455	10%
EXPENDITURES	\$ 25,811	\$ 35,775	\$ -	\$ 32,430	-9%
ENDING FUND BALANCE	\$ 0	\$ -	\$ 15,976	\$ 0	

RESERVE FUND					
	2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
REVENUE					
FUND TRANSFER FROM GENERAL FUND	110,505	151,165	151,165	81,350	-46%
GENERAL FUND 3% RESERVE					
GENERAL FUND 1% ANNUAL REVENUE RESERVE					
RESERVE FUND REVENUE	110,505	151,165	151,165	81,350	-46%
EXPENDITURES					
RESERVE FUND EXPENDITURES	0	0	0	0	0%
BEGINNING FUND BALANCE	\$ 420,625	\$ 531,130	\$ 531,130	\$ 682,295	28%
REVENUES	\$ 110,505	\$ 151,165	\$ 151,165	\$ 81,350	-46%
EXPENDITURES	\$ -	\$ -	\$ -	\$ -	0%
3% Reserve	\$ 93,811	\$ 183,778	\$ 183,778	\$ 198,846	8%
Annual Reserve	\$ 198,542	\$ 498,517	\$ 498,517	\$ 564,799	13%
ENDING FUND BALANCE	\$ 531,130	\$ 682,295	\$ 682,295	\$ 763,645	12%
Total General Fund Revenue				\$ 7,680,085	
Less Transfers				\$ (1,051,881)	
Revenue				\$ 6,628,204	
3% Revenue Reserve				\$ 198,846	
3% Revenue Reserve				\$ 15,068	
1% Revenue Reserve				\$ 66,282	

GRANTS FUND					
	2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	
REVENUES	\$ 2,207,155	\$ 2,610,000	\$ 3,666,146	\$ 8,739,946	235%
EXPENDITURES	\$ 2,207,155	\$ 2,610,000	\$ 3,666,146	\$ 8,739,946	235%
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	

CAPITAL IMPROVEMENT FUND					
	2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
BEGINNING FUND BALANCE	\$ 2,625,258	\$ 1,942,705	\$ 1,002,417	\$ 955,681	
REVENUES	\$ 1,155,308	\$ 550,390	\$ 1,148,889	\$ 817,441	49%
EXPENDITURES	\$ 2,778,149	\$ 415,900	\$ 1,195,625	\$ 817,441	97%
ENDING FUND BALANCE	\$ 1,002,417	\$ 2,077,195	\$ 955,681	\$ 955,680	

WATER CAPITAL FUND					
	2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
BEGINNING FUND BALANCE	\$ 8,721,447	\$ 5,232,595	\$ 6,296,652	\$ 6,378,931	
REVENUES	\$ 772,594	\$ 2,806,785	\$ 3,684,241	\$ 3,143,907	12%
EXPENDITURES	\$ 3,197,390	\$ 910,000	\$ 3,601,962	\$ 510,821	-44%
ENDING FUND BALANCE	\$ 6,296,652	\$ 7,129,380	\$ 6,378,931	\$ 9,012,016	

WASTEWATER CAPITAL FUND					
	2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
BEGINNING FUND BALANCE	\$ 2,314,174	\$ 1,119,385	\$ 2,311,138	\$ 1,221,375	
REVENUES	\$ 338,922	\$ 2,286,040	\$ 1,426,576	\$ 1,997,780	-13%
EXPENDITURES	\$ 341,958	\$ 63,755	\$ 2,516,339	\$ 40,821	-36%
ENDING FUND BALANCE	\$ 2,311,138	\$ 3,341,670	\$ 1,221,375	\$ 3,178,335	

STORM DRAINAGE IMPACT FEE FUND					
	2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
BEGINNING FUND BALANCE	\$ 79,264	\$ 76,810	\$ 91,730	\$ 0	
REVENUES	\$ 18,402	\$ 35,690	\$ 105,340	\$ 58,593	64%
EXPENDITURES	\$ 5,936	\$ -	\$ 197,070	\$ 58,593	0%
ENDING FUND BALANCE	\$ 91,730	\$ 112,500	\$ 0	\$ 0	

PUBLIC FACILITIES IMPACT FEE FUND					
	2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
BEGINNING FUND BALANCE	\$ 867,761	\$ 770,331	\$ 570,724	\$ 452,631	
REVENUES	\$ 132,555	\$ 320,345	\$ 495,068	\$ 446,981	40%
EXPENDITURES	\$ 429,592	\$ 583,160	\$ 613,160	\$ 446,981	-23%
ENDING FUND BALANCE	\$ 570,724	\$ 507,516	\$ 452,631	\$ 452,631	

TRANSPORTATION IMPACT FEE FUND					
	2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
BEGINNING FUND BALANCE	\$ 253,440	\$ 284,059	\$ 287,569	\$ 645,612	
REVENUES	\$ 34,129	\$ 345,545	\$ 362,019	\$ 353,338	2%
EXPENDITURES	\$ -	\$ 629,604	\$ 3,976	\$ -	0%
ENDING FUND BALANCE	\$ 287,569	\$ -	\$ 645,612	\$ 998,950	

WATER FUND					
	2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
EXPENDITURES					
PERSONNEL	\$ 238,248	\$ 242,010	\$ 289,338	\$ 291,312	20%
OPERATIONS	\$ 289,893	\$ 451,365	\$ 244,940	\$ 390,550	-13%
PROFESSIONAL SERVICES	\$ 118,335	\$ 120,000	\$ 129,769	\$ 135,800	13%
NON DEPARTMENTAL	\$ -	\$ -	\$ -	\$ -	0%
CAPITAL	\$ 333,913	\$ 1,837,000	\$ 3,465,000	\$ 2,279,200	24%
DEBT SERVICE	\$ 204,431	\$ 521,550	\$ 521,550	\$ 521,550	0%
TRANSFERS	\$ 332,011	\$ 352,010	\$ 364,780	\$ 341,364	-3%
WATER FUND TOTAL EXPENDITURES	\$ 1,516,831	\$ 3,523,935	\$ 5,015,376	\$ 3,959,776	12%

BEGINNING FUND BALANCE	\$ 535,167	\$ 4,078,253	\$ 4,470,693	\$ 4,550,822	
REVENUES	\$ 5,452,358	\$ 3,523,935	\$ 5,095,505	\$ 3,726,041	12%
EXPENDITURES	\$ 1,516,831	\$ 3,523,935	\$ 5,015,376	\$ 3,959,776	6%
ENDING FUND BALANCE	\$ 4,470,693	\$ 4,078,253	\$ 4,550,822	\$ 4,317,087	

WASTEWATER FUND					
	2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
EXPENDITURES					
PERSONNEL	\$ 192,813	\$ 203,880	\$ 252,954	\$ 289,959	42%
OPERATIONS	\$ 125,576	\$ 133,395	\$ 180,064	\$ 216,450	62%
PROFESSIONAL SERVICES	\$ 133,912	\$ 65,500	\$ 711,425	\$ 90,300	38%
NON DEPARTMENTAL	\$ -	\$ -	\$ -	\$ -	0%
CAPITAL	\$ 5,770	\$ 1,823,755	\$ 2,783,039	\$ 25,000	-99%
DEBT SERVICE	\$ 65,772	\$ 259,175	\$ 259,175	\$ 259,175	0%
TRANSFERS	\$ 316,578	\$ 352,010	\$ 309,706	\$ 341,364	-3%
WASTEWATER FUND TOTAL EXPENDITURES	\$ 840,421	\$ 2,837,715	\$ 4,496,363	\$ 1,222,248	-57%

BEGINNING FUND BALANCE	\$ 1,084,706	\$ 1,446,553	\$ 1,793,506	\$ 2,030,061	
REVENUES	\$ 1,549,221	\$ 2,343,120	\$ 4,732,918	\$ 1,433,244	40%
EXPENDITURES	\$ 840,421	\$ 2,837,715	\$ 4,496,363	\$ 1,322,248	-39%
ENDING FUND BALANCE	\$ 1,793,506	\$ 951,958	\$ 2,030,061	\$ 2,141,058	

BENNETT ART & CULTURE FUND					
	2022 ACTUALS	2023 BUDGET	2023 PROJECTED	2024 BUDGETED	PERCENTAGE OF CHANGE
BEGINNING FUND BALANCE	\$ 25,295	\$ 50,000	\$ 24,454	\$ 0	
REVENUES	\$ 142,085	\$ 185,500	\$ 210,046	\$ 126,710	-32%
EXPENDITURES	\$ 142,926	\$ 235,500	\$ 234,649	\$ 126,710	-46%
ENDING FUND BALANCE	\$ 24,454	\$ -	\$ 0	\$ 0	

SCHEDULE OF FEES

JANUARY 1, 2024



welcome neighbors.

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SECTION 1: ADMINISTRATIVE ([Resolution 568-14](#))

A) Fee Waiver

- 1) Any fees imposed by the Town and listed in the Directory of the Town Fees and Charges adopted by the Town Board may, unless prohibited by ordinance, be administratively waived by the Town Administrator or their designee upon the determining that a waiver is in the best interest of the Town of Bennett.

B) Fees Not Specified

- 1) Any fee not specified in this document will be assessed at cost plus the abatement rate per hour for any Town employee involved in the service.

C) Public Notary\$5.00

- 1) Exemption for Town business purposes

D) Passport Processing Fee (Set by State Department)..... \$35.00

- 1) Passport Photo Fee\$20.00

E) Town Board Meeting Audio\$15.00

F) Municipal Records Fees

- 1) Certified Copies\$1.75
- 2) Certified Letters\$2.95
- 3) Extraction of Email Data\$77.00/device
- 4) Photocopies
 - (a) 8 ½ x 11\$0.25/page
 - (b) 8 ½ x 14.....\$0.40/page
 - (c) 11 x 17\$0.50/page
 - (d) 18 x 24.....\$3.50/page
 - (e) 24 x 36.....\$5.00/page
 - (f) 36 x 58.....\$10.00/page
 - (g) Large Scan\$3.00
- 5) Research and Retrieval Fee greater than 1 hour [[§24-72-205\(6\)](#)]\$33.58/hr.
- 6) Miscellaneous Fees
 - (a) Fax Request
 - (1) Resident.....\$0.25/page
 - (2) Non-Resident.....\$0.50/page
 - (b) Postage/Mailing Feesat Cost
 - (c) Photographs.....at Cost
 - (d) Video Tape.....Not Available
 - (e) Audio Tape\$15.00/each

G) Purchasing

- 1) Contracts and Plans\$30.00-\$550.00
- 2) Municipal Code Book\$300.00

H) Facilities Rentals

- 1) Park Rental ([§ 11-5-90](#))\$20.00
 - (a) Trupp Park Pavilion\$75.00
 - (b) BRPOS Pavilion.....\$75.00
 - (c) Community Center Park Pavilion\$75.00
 - (d) Centennial Park Pavilion.....\$25.00
 - (e) Deposit ([§ 11-5-110](#))\$100.00-\$500.00
 - (f) Trupp FieldsSet by Contract
- 2) Community Center
 - (a) Non-Profit Discounts
 - (1) Free Public Event.....50%

(2) Fundraising	25%
(b) Room "C"	
(1) Residents	
(i) Up to six (6) hours	\$250.00
(ii) Additional hour	\$50.00/hr.
(iii) Deposit.....	\$150.00-\$500.00
(iv) Audio/Video Deposit (In addition to facility deposit)	\$500.00
(v) Alcohol Deposit (In addition to facility deposit)	\$500.00
(vi) Security Fee	
1. Per Officer	\$50.00/hr.
(vii) Kitchen fee.....	\$75.00
(2) I-70 Corridor Resident	
(i) Up to six (6) hours	\$300.00
(ii) Additional hour	\$50.00/hr.
(iii) Deposit.....	\$200.00-\$500.00
(iv) Audio/Video Deposit (In addition to facility deposit)	\$500.00
(v) Alcohol Deposit (In addition to facility deposit)	\$500.00
(vi) Security Fee	
1. Per Officer	\$50.00/hr.
(vii) Kitchen	\$75.00
(3) Other	
(i) Up to six (6) hours	\$600.00
(ii) Additional hours.....	\$100.00/hr.
(iii) Deposit.....	\$300.00-\$500.00
(iv) Audio/Video Deposit (In addition to facility deposit)	\$500.00
(v) Alcohol Deposit (In addition to facility deposit)	\$500.00
(vi) Security Fee	
1. Per Officer	\$50.00/hr.
(vii) Kitchen fee.....	\$100.00
(c) Lions Room	
(1) Resident	
(i) Up to two (2) hours.....	\$50.00
(ii) Additional hours.....	\$10.00/hr.
(iii) Deposit.....	\$50.00-\$150.00
(2) I-70 Corridor Resident	
(i) Up to two (2) hours.....	\$50.00
(ii) Additional hour.....	\$20.00/hr.
(iii) Deposit.....	\$50.00-\$150.00
(3) Other	
(i) Up to two (2) hours.....	\$75.00
(ii) Additional hours.....	\$30.00/hr.
(iii) Deposit.....	\$50.00-\$150.00

SECTION 2: FINANCE

A) Returned Check Fee	\$40.00
B) Use Tax (§4-6-20)	
1) Levied on the full price of building and construction material.....	2%
C) Sales Tax (§4-5-10)	

- 1) Rate is subject to change bi-annually. Collection of the correct tax is the sole responsibility of the vendor.
See Publication [DR 1002](#) to verify current rate.
 - (a) Assessed on all tangible personal property sold within Town limits..... 4%
 - (b) Vendor fee retained for sales tax collection 3.33%
- D) **Lodging Tax** \$4.00/night

SECTION 3: TOWN CLERK'S OFFICE

- A) **Business License** ([§6-1-100](#))
 - 1) Standard..... \$30.00/yr.
 - 2) Home Based..... \$15.00/yr.
 - (a) Additional licensures may be required by the County and State. Please inquire to ensure compliance.
- B) **Commissary Kitchen License** \$250.00/yr.
- C) **Liquor License** ([§6-2-10](#))
 - 1) Beer and Wine
 - (a) New \$1,000.00
 - (b) Transfer \$798.75
 - (c) Renewal \$148.75/yr.
 - 2) H&R
 - (a) New \$1,000.00
 - (b) Transfer \$825.00
 - (c) Renewal \$175.00/yr.
 - 3) Tavern
 - (a) New \$1,000.00
 - (b) Transfer \$825.00
 - (c) Renewal \$175.00/yr.
 - 4) Liquor Store
 - (a) New \$1,000.00
 - (b) Transfer \$772.50
 - (c) Renewal \$122.50/yr.
 - 5) Arts
 - (a) New \$308.75
 - (b) Renewal \$41.25/yr.
 - 6) Drug Store
 - (a) New \$1,000.00
 - (b) Transfer \$772.50
 - (c) Renewal \$122.50/yr.
 - 7) Racetrack
 - (a) New \$1,000.00
 - (b) Transfer \$825.00
 - (c) Renewal \$175.00/yr.
 - 8) Club
 - (a) New \$1,000.00
 - (b) Transfer \$753.75
 - (c) Renewal \$103.75/yr.
 - 9) 3.2 Beer Off Premise
 - (a) New \$1,000.00
 - (b) Transfer \$753.75
 - (c) Renewal \$103.75/yr.

10) 3.2 Beer On/Off Premise	
(a) New	\$1,000.00
(b) Transfer	\$753.75
(c) Renewal	\$103.75/yr.
11) Brew Pub	
(a) New	\$1,000.00
(b) Transfer	\$825.00
(c) Renewal	\$175.00/yr.
12) Optional Premises	
(a) New	\$1,000.00
(b) Transfer	\$825.00
(c) Renewal	\$175.00/yr.
13) Mini Bar with H&R	
(a) New	\$1,200.00
(b) Transfer	\$1,075.00
(c) Renewal	\$425.00/yr.
14) Bed and Breakfast	
(a) New	\$1,000.00
(b) Transfer	\$775.00
15) Renewal	\$125.00/yr.
16) Art Gallery	
(a) New	\$100.00
(b) Renewal	\$71.25/yr.
17) Tastings Permit	
(a) New	\$150.00
(b) Renewal	\$50.00/yr.
18) Change of Location	\$750.00
19) Manager's Registration	\$75.00
20) Corporate/LLC Changes	\$100.00
21) Temporary Permit	\$100.00
22) Late Renewal	\$500.00
23) Special Event Liquor	\$100.00/event
24) Special Event Beer	\$100.00/event
D) Special Use Permits	
1) Permit	\$50.00-\$200.00
2) Deposit	\$100.00-\$1,000.00
3) Food Vendor	\$50.00/yr.
4) Tasting New	\$150.00
(a) Tasting Renewal	\$50.00/yr.

SECTION 4: MUNICIPAL COURT

A) Court (§2-7-170)	
1) Cost	\$35.00
2) Jury Trial	
(a) Advanced Deposit	\$25.00
(b) Upon Conviction	\$75.00
3) OJW	\$0.00
4) Bench Warrant	\$75.00

5) Default Judgment.....	\$30.00
6) Deferred Judgment.....	\$75.00
7) Stay of Execution	\$25.00
8) Community Service Fee.....	\$25.00
9) Failure to Appear	\$25.00
B) Contempt of Court (§2-7-120)	up to \$1,000.00
C) Penalties and Violations (§1-4-20)	up to \$2,650.00
1) Failure to pay	\$25.00/violation
D) Transcript (§1-4-20)	
1) Deposit	\$100.00
2) Transcription	at Cost

SECTION 5: COMMUNITY DEVELOPMENT

A) Permits

1) Building Permit Fee Program in the Month of June see program details.	
2) Right of Way (§11-4-10)	\$75.00
(a) Move mobile/manufactured home.	
(b) Equipment in Right of Way	
(c) Utility Extension/Service	
(d) Access Permit	
(e) Curb Cut	\$75.00/per
(f) Right of Way Multi Location.....	\$75.00/1 st Location
3) Additional Location.....	\$25.00/per
4) Building Permit (§18-1-20)	Based on Valuation
(a) \$1.00-\$500.00.....	\$23.50
(b) \$501.00-\$2,000.00	\$3.05
(1) Additional per \$100.00 of valuation	
(c) \$2,001.00-\$25,000.00.....	\$14.00
(1) Additional per \$1,000.00 of valuation	
(d) \$25,001.00-\$50,000.00	\$10.10
(1) Additional per \$1,000.00 of valuation	
(e) \$50,001.00-\$100,000.00.....	\$7.00
(1) Additional per \$1,000.00 of valuation	
(f) \$100,001.00-\$500,000.00	\$5.60
(1) Additional per \$1,000.00 of valuation	
(g) \$500,001.00-\$1,000,000.00.....	\$4.75
(1) Additional per \$1,000.00 of valuation	
(h) \$1,000,001.00-up.....	\$3.15
(1) Additional per \$1,000.00 of valuation	
5) Plan Review Fees	
(a) Administrative Fee	65% of Permit Fee
(1) This fee is assessed on both complete and incomplete plans.	
(b) Residential Stock Model Plans.....	\$100.00
(1) Any changes to the Stock Plan will be treated as a new plan and therefore be subject to all fees.	
(c) Post Permit Issuance Plan Revision Review (1 hour Minimum)	\$50.00/hr.
(d) Solar Panel Plan Review	
(1) Residential	\$100.00
(2) Commercial	\$200.00

- 6) Electrical Permits [Set by State](#)
 - (a) Plumbing Permit See Building Permit
 - (b) Mechanical Permit See Building Permit
- 7) Grading Permit
 - (a) Residential Lot (if required) \$75.00
 - (b) <1 acre \$250.00
 - (c) 1 acre to 5 acres \$1,000.00
 - (d) Greater than 5 acres \$1,750.00
- 8) New Infrastructure Permit \$1,000.00 + Cost
- 9) Fence Permit \$75.00
- 10) Landscaping Permit \$10.00
- 11) Artificial Turf Permit \$25.00
 - (a) Working without Permit \$100.00
- 12) Solar Panel Permit
 - (a) Residential \$100.00
 - (1) Additional fees may be collected by third party reviewers.
 - (b) Commercial \$200.00
 - (1) Additional fees may be collected by third party reviewers.
- 13) Sign Permit Valuation/\$75.00 Min
- 14) Banners \$25.00/quarter
- 15) Demolition Permit
 - (a) Primary Structure 250.00
 - (b) Secondary/Accessory Structure \$50.00
- 16) Oversized Parking Permit \$100.00/year
- 17) RV Parking Permit
 - (a) 7-day permit \$75.00
 - (b) 2-day permit \$25.00
- 18) Investigation Fee/Working Without a Permit ([§18-1-20](#))
 - (a) Percentage of Building Fee 100%
- 19) Reinspection Fee \$75.00

B) Contractor Licensing

- 1) Class A \$75.00
- 2) Class B \$50.00
- 3) Class C \$25.00
- 4) Class D \$25.00
- 5) ROW \$25.00
- 6) Plumber Registration \$75.00
- 7) Electrician Registration No Fee

C) Impact Fees

- 1) Public Facilities Impact Fee \$3,153.00/SFE**
- 2) Storm Drainage Impact Fee \$1,053.00/SFE**
- 3) Transportation Facilities Impact Fee \$2,677.00/SFE**

D) Land Development Fees (Cost Agreement* plus 20% Administrative Fee)

SECTION 6: ANIMAL CONTROL

A) Animal Licenses ([§9-1-70](#))

- 1) Spayed or Neutered Animal \$10.00/yr.
 - (a) Senior (65+) \$5.00/yr.

(b) Veterans.....	\$5.00/yr.
2) Unaltered Animal.....	\$25.00/yr.
3) Guard Dog License.....	\$25.00/yr.
4) Duplicate tag.....	\$5.00/each
5) Poultry License	
(a) New.....	\$25.00/yr.
(b) Renewal.....	\$25.00/yr.
6) Bee Permit.....	\$25.00/yr.
B) Violations (§1-4-20)	
1) Failure to License.....	\$50.00
2) Guard Dog Violation	
(a) 1 st Offense.....	\$300.00
(b) 2 nd and Subsequent Offense(s).....	\$600.00
3) Aggressive Animal	
(a) 1 st Offense.....	\$200.00
(b) 2 nd and Subsequent Offense(s).....	\$400.00
4) Vicious Animal	
(a) 1 st Offense.....	\$300.00
(b) 2 nd and Subsequent Offense(s).....	\$600.00
5) Barking Dog	
(a) 1 st Offense.....	\$150.00
(b) 2 nd and Subsequent Offense(s).....	\$250.00
6) Animal at Large	
(a) 1 st Offense.....	\$100.00
(b) 2 nd Offense.....	\$150.00
(c) 3 rd Offense.....	\$300.00
(1) Each fine excludes the cost of restitution.	
C) Impound Fees (§9-1-60)	
1) Dog/Other	
(a) 1 st Day.....	\$45.00
(b) Additional Board.....	\$5.00/day
2) Cat	
(a) 1 st Day.....	\$35.00
(b) Additional Board.....	\$5.00/day
D) Adoption Fees (§7-7-60)	
1) Dog/Other.....	\$50.00
2) Cat.....	\$40.00
E) Cat Trap	
1) Fee.....	\$25.00
2) Deposit.....	\$25.00

SECTION 7: CODE ENFORCEMENT

A) Vehicle Impoundment Hearing (§8-3-50(c)).....	\$50.00
B) Snow Emergency Parking (§1-4-20).....	up to \$1,000.00
C) Debris (§7-2-10).....	\$100.00
D) Dumping on Property (§7-2-10).....	\$100.00
E) Accumulation Prohibited (§7-3-10).....	\$100.00
F) Responsibility of Owner (§7-3-30).....	\$100.00

- G) **Declaration of Nuisance** ([§7-5-20](#)) \$50.00
- H) **Duty to Cut** ([§7-5-30](#)) \$50.00
- I) **Parking** ([§8-5-10](#)) \$50.00
- J) **Snow & Ice Removal** ([§11-1-20](#)) \$100.00
- K) **Failure to Permit** ([§1-4-20](#)) up to \$2,650.00
- L) **Property Maintenance Violation** up to \$2,650.00
- M) **Abatement**
 - 1) All Abatement except Obnoxious Weed at Cost
 - (a) Administrative 10% of Cost
 - 2) Obnoxious Weed at Cost
 - (a) Administrative 20% of Cost

SECTION 8: PUBLIC WORKS

A) Mount View Cemetery ([Resolution 398](#))

- 1) Casket Plot
 - (a) Resident \$300.00
 - (b) Non-Resident \$1,000.00
- 2) Cremation Plot
 - (a) Resident \$300.00
 - (b) Non-Resident \$1,000.00
- 3) Opening/Closing
 - (a) Casket Plot
 - (1) Weekdays \$350.00
 - (2) Weekend/Holiday \$450.00
 - (b) Cremation Plot
 - (1) Weekdays \$100.00
 - (2) Holiday \$200.00

B) Water ([Resolution 391](#))

- 1) Base Rate \$35.32
- 2) Usage Rate
 - (a) Tier 1
 - (1) 0 to 4,000 gallons \$0.00
 - (b) Tier 2
 - (1) 4,001 to 8,000 gallons \$4.51/1,000 gallons
 - (c) Tier 3
 - (1) 8,001 to 16,000 gallons \$6.77/1,000 gallons
 - (d) Tier 4
 - (1) 16,001 and above \$15.84/1,000 gallons
 - (e) Bulk Water
 - (1) Tier 1
 - (i) 0 to 20,000 gallons \$21.00/1,000 gallons
 - (2) Tier 2
 - (i) 20,001 to 50,000 gallons \$30.00/1,000 gallons
 - (3) Tier 3
 - (i) 50,001 and above \$70.00/1,000 gallons
 - (f) Untreated Well Water
 - (1) Tier 1
 - (i) 0 to 20,000 gallons \$12.00/1,000 gallons

(2) Tier 2	
(i) 20,001 to 50,000 gallons.....	\$18.00/1,000 gallons
(3) Tier 3	
(i) 50,001 and above.....	\$42.00/1,000 gallons
(g) Reuse Water	
(1) Tier 1	
(i) 4,001 to 8,000 Gallons	\$2.20.00/1,000 gallons
(2) Tier 2	
(i) 8,001 to 16,000 gallons	\$3.30/1,000 gallons
(3) Tier 3	
(i) 16,001 gallons	7.75/1,000 gallons
(4) Bulk Use	15.00/ 1,000 gallons
3) Shut off	\$40.00
4) Water Turn on Fee	\$30.00
5) Late Payment (§ 13-2-40)	5%
6) Bulk Water Meter Deposit.....	\$3,500.00
7) Account Activation Fee	\$35.00
8) New Build Meter/Reader	at Cost
9) Meter and Associated Equipment Damage	
(a) Repairs	at Cost
(b) Labor Employee Abatement	Rate/hr.
10) Lien Fees	
(a) Percentage of total past due	10%
(b) Administrative Fee	\$100.00
11) Outside Source Meter Testing	
(a) Meter is found faulty.....	\$0.00
(b) Working meters	\$30.00
12) Water Development Fees	\$24,896/SFE**
(a) Tap Inspection Fee	\$150.00
(b) Administrative Cost for Reimbursement (§13-1-150).....	\$100.00
13) Lateral Street Cut (§11-3-30)	
(a) Less than 60 ft.	\$350.00
(1) Additional	\$4.00/ft.
14) Utility Extension Permit Fee (§11-3-40)	
(a) Permit.....	\$350.00
(1) Excavation	\$4.00/ft.
15) New Infrastructure Permit	\$1,000.00 + Cost
16) Inspection Fee (§13-1-40)	\$63.00
17) Tampering with Water Equipment	
(a) Repair	at Cost
(b) Fine.....	up to \$1,000
18) Water Restriction Violation (§13-3-440)	
(a) 1 st Violation.....	\$100.00
(b) 2 nd Violation	\$250.00
(c) 3 rd Violation	\$500.00
(d) 4 th Violation and above.....	\$500.00
C) Wastewater (§ 13-2-30)	
1) Base Rate	\$41.00

2) Usage Rate Per 1,000 gallons.....	\$8.25
(a) Based on average water use from November 15 th to February 15 th	
3) Late Payment (§ 13-2-40).....	5%
4) Wastewater Development Fees (§13-1-20).....	\$16,280/SFE**
(a) Tap Inspection Fee (§13-1-40).....	\$150.00
(b) Administrative Cost for Reimbursement (§13-1-150).....	\$100.00
5) Lateral Street Cut (§11-3-30)	
(a) Less than 60 ft.	\$350.00
(1) Additional	\$4.00/ft.
6) Utility Extension Permit Fee (§11-3-40)	
(a) Permit Plus.....	\$350.00
(1) Excavation	\$4.00/ft.
7) New Infrastructure Permit	\$1,000.00 + Cost
8) Inspection Fee (§13-1-40)	\$63.00

* Development Plans are subject to cost agreements. Cost agreements are based on the cost for the Town to obtain the services of various consultants necessary to development plan.

**Single Family Equivalent or SFE a numerical value assigned to a specific property based upon the demand placed on the infrastructure of the Town by an average single-family residential unit in accordance with the schedule and SFE calculator adopted pursuant to Chapter 13 of this Code.

RESOLUTION NO. 992-23

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF BENNETT, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2024 AND ENDING ON THE LAST DAY OF DECEMBER 2024 AND ADOPTING THE TOWN OF BENNETT SCHEDULE OF FEES

WHEREAS, the Board of Trustees of the Town of Bennett has appointed Danette M. Ruvalcaba, Town of Bennett Treasurer, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Danette M. Ruvalcaba, Treasurer, has submitted a proposed budget and schedule of fees to this governing body on October 10th, 2023, for its consideration; and

WHEREAS, upon due and proper notice, published and posted in accordance with the Local Government Budget Law of Colorado, said proposed budget was open for inspection by the public at a designated place and a public hearing was held December 12, 2023, and electors of the Town were given an opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF

Section 1. That estimated expenditures for each fund are as follows:

<u>GENERAL FUND</u>	\$	7,680,085
<u>WATER FUND</u>		3,959,776
<u>WASTE WATER FUND</u>		1,322,248
<u>ROAD AND BRIDGE FUND</u>		393,801
<u>SALES TAX CAPITAL IMPROVEMENT FUND</u>		922,803
<u>CONSERVATION TRUST FUND</u>		19,495
<u>ADAMS COUNTY OPEN SPACE FUND</u>		76,882
<u>ARAPAHOE COUNTY OPEN SPACE FUND</u>		32,430
<u>RESERVE FUND</u>		-0-
<u>GRANTS</u>		8,739,946
<u>CAPITAL IMPROVEMENT FUND</u>		817,441
<u>WATER CAPITAL FUND</u>		510,821
<u>WASTEWATER CAPITAL FUND</u>		40,821
<u>STORM DRAINAGE IMPACT FEE FUND</u>		58,593
<u>PUBLIC FACILITIES IMPACT FEE FUND</u>		446,981
<u>TRANSPORTATION FACILITIES IMPACT FEE FUND</u>		-0-
<u>DEBT SERVICE FUND</u>		-0-
<u>BENNETT ARTS & CULTURAL FUND</u>		126,710
TOTAL EXPENDITURES	\$	25,148,833

Section 2. That the estimated revenues for each fund are as follows:

GENERAL FUND

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		6,880,343
From general property tax levy		799,742
TOTAL GENERAL FUND REVENUES	\$	7,680,085

WATER FUND

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		3,959,776
From general property tax levy		-0-
TOTAL WATER FUND REVENUES	\$	3,959,776

WASTE WATER FUND

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		1,433,244
From general property tax levy		-0-
TOTAL WASTE WATER FUND REVENUES	\$	1,433,244

ROAD AND BRIDGE FUND

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		393,801
From general property tax levy		-0-
TOTAL ROAD AND BRIDGE FUND REVENUES	\$	393,801

SALES TAX CAPITAL IMPROVEMENT FUND

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		1,570,990
From general property tax levy		-0-
TOTAL RESTRICTED STREET REVENUES	\$	1,570,990

CONSERVATION TRUST FUND

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		19,495
From general property tax levy		-0-
TOTAL CONSERVATION TRUST FUND REVENUES	\$	19,495

ADAMS COUNTY OPEN SPACE FUND

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		76,882
From general property tax levy		-0-
TOTAL ADAMS COUNTY OPEN SPACE FUND REVENUES	\$	76,882

ARAPAHOE COUNTY OPEN SPACE FUND

From unappropriated surpluses and reserves	\$	15,975
From sources other than general property tax		16,455
From general property tax levy		-0-
TOTAL ARAPAHOE COUNTY OPEN SPACE REVENUES	\$	32,430

RESERVE FUND

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		81,350
From general property tax levy		-0-
TOTAL RESERVE FUND	\$	81,350

GRANTS

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		8,739,946
From general property tax levy		-0-
TOTAL GRANT REVENUES	\$	8,739,946

CAPITAL IMPROVEMENT FUND

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		817,441
From general property tax levy		-0-
TOTAL CAPITAL IMPROVEMENT REVENUES	\$	817,441

WATER CAPITAL FUND

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		3,143,907
From general property tax levy		-0-
TOTAL WATER CAPITAL REVENUES	\$	3,143,907

WASTEWATER CAPITAL FUND

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		1,997,780
From general property tax levy		-0-
TOTAL WASTE WATER CAPITAL REVENUES	\$	1,997,780

STORM DRAINAGE IMPACT FEE FUND

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		58,593
From general property tax levy		-0-
TOTAL STORM DRAINAGE IMPACT FEE FUND REVENUES	\$	58,593

PUBLIC FACILITIES IMPACT FEE FUND

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		446,981
From general property tax levy		-0-
TOTAL PUBLIC FACILITIES IMPACT FEE FUND REVENUES	\$	446,981

TRANSPORTATION FACILITIES IMPACT FEE FUND

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		353,338
From general property tax levy		-0-
TOTAL TRANSPORTATION FACILITIES IMPACT FEE FUND REVE	\$	353,338

BENNETT ARTS & CULTURAL FUND

From unappropriated surpluses and reserves	\$	-0-
From sources other than general property tax		126,710
From general property tax levy		-0-
TOTAL BENNETT ARTS & CULTURAL FUND	\$	126,710

TOTAL REVENUES \$ **30,932,749**

Section 3. That the budget as submitted, amended, and herein above summarized by fund, a copy of which is attached as Attachment “A” hereto and incorporated herein by this reference, is hereby approved and adopted as the budget for the Town of Bennett for the 2024 fiscal year.

Section 4. That the budget hereby approved and adopted shall be signed by the Mayor and Town Clerk and made a part of the public records for the Town of Bennett.

Section 5. The following appropriations made in Resolution No. 948-22 for Fiscal Year 2023 shall be carried forward into Fiscal Year 2024:

- a. From the General Fund, the net amount of thirty-nine thousand dollars (\$39,000).
- b. From the Sales Tax Capital Improvement Fund, the net amount of one million five hundred fifty two thousand (\$1,552,000).
- c. From the Water Fund, the net amount of one million two hundred seventy eight thousand nine hundred dollars (1,278,900).
- d. From the Wastewater Fund, the net amount of one million six hundred five thousand six hundred forty dollars (\$1,605,640).
- e. From the Water Capital Fund, the net amount of seven hundred fifty three thousand four hundred dollars (753,400).
- f. From the Wastewater Capital Fund, the net amount of five hundred twenty-one thousand six hundred forty (\$521,640).
- g. From the Capital Improvement Fund, the net amount of six hundred thousand dollars (\$600,000).

Section 6. That the Town of Bennett Schedule of Fees is created and a copy of which is attached as Attachment “B” hereto and incorporated herein by this reference, is hereby approved and adopted. The fees and charges set by this resolution shall be effective January 1, 2024, and may thereafter be amended from time to time by resolution of the Board of Trustees.

Section 7. That the Town of Bennett Schedule of Fees hereby approved and adopted shall be signed by the Mayor and Town Clerk and made a part of the public records for the Town of Bennett.

INTRODUCED, READ, AND ADOPTED THIS 12TH DAY OF DECEMBER 2023.

Royce D. Pindell
Mayor, Town of Bennett

ATTEST:

Christina Hart
Town Clerk

RESOLUTION NO. 993-23

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW, FOR THE TOWN OF BENNETT, COLORADO FOR THE 2024 BUDGET YEAR

WHEREAS, the Board of Trustees has adopted the 2024 Annual Budget in accordance with the Local Government Budget Law, on December 12, 2023; and

WHEREAS, the Board of Trustees has made provisions therein for in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues as provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BENNETT, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated, for the fiscal year beginning January 1, 2023:

GENERAL FUND

Current Operating Expenses	\$ 7,350,659
Contingency	329,426
Debt Service	-0-
Carryforward Expense From Previous Year	39,000
TOTAL GENERAL FUND	\$ 7,719,085

WATER FUND

Current Operating Expenses	\$ 3,438,226
Contingency	-0-
Debt Service	521,550
Carryforward Expense From Previous Year	1,278,900
TOTAL WATER FUND	\$ 5,238,676

WASTE WATER FUND

Current Operating Expenses	\$ 963,073
Contingency	100,000
Debt Service	259,175
Carryforward Expense From Previous Year	1,605,640
TOTAL WASTE WATER FUND	\$ 2,927,888

ROAD AND BRIDGE FUND

Current Operating Expenses	\$	321,899
Contingency		71,902
Debt Service		-0-
Carryforward Expense From Previous Year		-0-
TOTAL ROAD AND BRIDGE FUND	\$	393,801

SALES TAX CAPITAL IMPROVEMENT FUND

Current Operating Expenses	\$	462,503
Contingency		100,000
Debt Service		360,300
Carryforward Expense From Previous Year		1,552,000
TOTAL RESTRICTED STREET	\$	2,474,803

CONSERVATION TRUST FUND

Current Operating Expenses	\$	10,727
Contingency		8,768
Debt Service		-0-
Carryforward Expense From Previous Year		-0-
TOTAL CONSERVATION TRUST FUND	\$	19,495

ADAMS COUNTY OPEN SPACE FUND

Current Operating Expenses	\$	55,000
Contingency		21,882
Debt Service		-0-
Carryforward Expense From Previous Year		-0-
TOTAL ADAMS COUNTY OPEN SPACE FUND	\$	76,882

ARAPAHOE COUNTY OPEN SPACE FUND

Current Operating Expenses	\$	32,430
Contingency		-0-
Debt Service		-0-
Carryforward Expense From Previous Year		-0-
TOTAL ARAPAHOE COUNTY OPEN SPACE FUND	\$	32,430

RESERVE FUND

Current Operating Expenses	\$	-0-
Contingency		-0-
Debt Service		-0-
Carryforward Expense From Previous Year		-0-
TOTAL RESERVE FUND	\$	-0-

GRANTS

Current Operating Expenses	\$ 8,739,946
Contingency	-0-
Debt Service	-0-
Carryforward Expense From Previous Year	-0-
TOTAL GRANT FUND	\$ 8,739,946

CAPITAL IMPROVEMENT FUND

Capital Outlay	\$ 375,000
Contingency	226,541
Debt Service	215,900
Carryforward Expense From Previous Year	600,000
TOTAL CAPITAL IMPROVEMENT FUND	\$ 1,417,441

WATER CAPITAL FUND

Capital Outlay	\$ 510,821
Contingency	-0-
Debt Service	-0-
Carryforward Expense From Previous Year	753,400
TOTAL WATER CAPITAL FUND	\$ 1,264,221

WASTEWATER CAPITAL FUND

Capital Outlay	\$ 40,821
Contingency	-0-
Debt Service	-0-
Carryforward Expense From Previous Year	521,640
TOTAL WASTE WATER CAPITAL FUND	\$ 562,461

STORM DRAINAGE IMPACT FEE FUND

Capital Outlay	\$ 58,593
Contingency	-0-
Debt Service	-0-
Carryforward Expense From Previous Year	-0-
TOTAL STORM DRAINAGE IMPACT FEE FUND	\$ 58,593

PUBLIC FACILITIES IMPACT FEE FUND

Capital Outlay	\$ 446,981
Contingency	-0-
Debt Service	-0-
Carryforward Expense From Previous Year	-0-
TOTAL PUBLIC FACILITIES IMPACT FEE FUND	\$ 446,981

TRANSPORTATION FACILITIES IMPACT FEE FUND

Capital Outlay	\$	-0-
Contingency		-0-
Debt Service		-0-
Carryforward Expense From Previous Year		-0-
TOTAL TRANSPORTATION FACILITIES IMPACT FEE FUND	\$	-0-

DEBT SERVICE FUND

Current Operating Expenses	\$	-0-
Contingency		-0-
Debt Service		-0-
Carryforward Expense From Previous Year		-0-
TOTAL DEBT SERVICE FUND	\$	-0-

BENNETT ARTS & CULTURAL FUND

Current Operating Expenses	\$	126,710
Contingency		-0-
Debt Service		-0-
Carryforward Expense From Previous Year		-0-
TOTAL BENNETT DAYS FUND	\$	126,710

TOTAL EXPENDITURES **\$ 31,499,413**

Section 2. Within the Reserve Fund, there is hereby established and funded an Emergency Reserve Fund as required and in accordance with paragraph 5 of Section 20 to Article X, Section 20 of the Colorado Constitution.

Section 3. Any and all year-end fund balances for fiscal year 2023 are hereby carried forward to their respective funds for fiscal year 2024.

Section 4. All prior resolutions or parts of such resolutions, codes or parts of codes in conflict with the provisions of this resolution are hereby repealed.

INTRODUCED, READ, AND ADOPTED THIS 12TH DAY OF DECEMBER 2022.

Royce D. Pindell
Mayor, Town of Bennett

ATTEST:

Christina Hart
Town Clerk

Suggested Motion

I move to approve Resolution No. 992-23 – A resolution summarizing expenditures and revenues for each fund and adopting a budget for the Town of Bennett, Colorado for the calendar year beginning on the first day of January 2024 and adopting the Town of Bennett Schedule of Fees.

I move to approve Resolution No. 993-23 – A resolution appropriating sums of money to the various funds and spending agencies, in the amounts and for the purposes set forth below, for the Town of Bennett, Colorado for the 2024 budget year.

Suggested Motion

I move to continue the public hearing until January 9, 2024, when Staff will deliver the County's final valuations for the Mill Levy Certifications.

STAFF REPORT



welcome neighbors.

TO: Mayor and Town of Bennett Board of Trustees
FROM: Daymon Johnson, Capital Projects Director
DATE: December 12, 2023
SUBJECT: RFP 23-008 – Old PW Remodel (Safety Building) – Construction Contract

Background

The Town issued RFP 23-008 on August 20, 2023 to solicit qualified bids from qualified contractors to perform the remodel work for the Old Public Works shop (Safety Building), as designed by Allred Architects. This solicitation was open for roughly 4 weeks and bids were originally due on September 11, 2023. Prior to the final bid being due, the Town released several addendums. They were as follows:

- Addendum 001 – Mandatory Pre-Bid Walk Attendee List
- Addendum 002 – Contingency Requirement and Bond Clarifications
- Addendum 003 – General Questions and Answers
- Addendum 004 – Bid Date Change
- Addendum 005 – Late Pre-Bid Questions and Answers

The Town had a very positive response to the RFP and had ten different contractors present at the Mandatory Pre-Bid Walk, along with the architects and engineers of record present to answer any on site questions. Prior to the bid, Staff received some communication from interested bidders that asked for a date change to allow them to complete their bids. Staff honored this request and the final bid date was pushed to September 19, 2023.

At time of bid, the town received three qualifying bids. Those bids break down as follows:

Contractor	Bid Amount	SF Pricing
Sage Design Build	\$1,220,774.00	\$447.01
Wilderness Construction	\$1,416,316.00	\$518.61
Builds By Design	\$1,296,866.00	\$474.87

Being that pricing came back so much higher than anticipated, Staff immediately stepped into a value engineering process with the lowest bidder and reached out to additional contractors to solicit bids from them as well. Through direct solicitation, Staff received one qualifying bid from KTK General Contracting, Ltd. Their number came in at a premium but not exceedingly high price point:

Contractor	Bid Amount	SF Pricing
KTK General Contracting, LTD.	\$1,015,776.00	\$371.94

While this number was closer to the initial budget of \$600,000.00, it was still exorbitantly high. Upon receiving this initial bid, Staff went to KTK General Contracting, LTD. and immediately started working on value engineering items to pare this cost down even more. Staff also approached Sage Design Build

for a value engineering exercise but Sage never finalized any items for the Town, even though it was requested that they complete a thorough review of the numbers and finalize a lump sum value engineering price.

There was some discussion about the Capital Projects department acting as the general contractor for this project and directly contracting all parties needed to complete the remodel. While contracting directly would have been one money saving option, Staff was finding that competing against KTK's pricing was difficult. They're a very large contractor who builds myriad projects (locally and nationally) with QuikTrip, Dutch Brothers, Maverik, Chipotle, Chase Bank, King Soopers and multitude of other large companies. Their buying power is immense and their contractor base is very broad.

Through the value engineering process with KTK General Contracting, LTD., it was clear that they were capable and willing to assist the Town in making this process a good one and a couple of items were changed to help get the pricing to a more favorable place. Those include but are not limited to:

- Removal of storefront on east side of building, add Overhead Door (similar to Town Hall)
- Removal of awning on east side of building
- Removal of some cabinetry elevations in conference room
- Change to laminate top countertops in lieu of solid surface
- Opted for a more standard door and hardware package that still meets our needs
- Found an alternate lighting package

Though Staff was able to pare down the cost, the design intent of the project or the space itself wasn't lost. KTK General Contracting, LTD. provided a finalized value engineering pricing proposal to the Town, it is as follows:

Contractor	Bid Amount	SF Pricing
KTK General Contracting, LTD.	\$911,116.00	\$333.61

To help fund the overage from the initial budget (\$600,000), the Town had considered going back to DOLA and asking them to assist with that. However, based on the email the Town received when floating the idea, we opted against doing so. That email is attached for your review.

To fund the overage from the DOLA grant, the Town will be using appropriated Capital Projects budget funds in the amount of \$311,000 from the CIP fund.

Staff has done some background work on KTK General Contracting, LTD. and reached out to their references and companies they work with. Reviews have been overwhelmingly positive. They're a very large builder with a host of both local and national contracts.

Staff Recommendation

Staff recommends the Board of Trustees authorize the Mayor to execute a contract with KTK General Contracting, LTD with a not to exceed amount of \$911,116.00 with an effective date of January 1, 2024, for the construction and improvements of the Bennett Public Safety Building Remodel project.

Contractor	Bid
KTK General Contracting, LTD.	\$911,116.00

Attachments

1. RFP 23-008 dated 8/20/23
2. Original Bid Proposal – KTK General Contracting, LTD.
3. Value Engineered Bid Proposal – KTK General Contracting, LTD.
4. Bid Qualifications – KTK General Contracting, LTD.
5. Email from Chris LeMay

Bid Breakdown

RFP 23-008 - Old PW Remodel

Post Bid Solicitation

VE #1

Contractor	SAGE	WILDERNESS	BBD
Total GC's	\$195,344.00	\$365,054.00	\$162,460.00
Total Building Costs	\$934,247.87	\$1,051,262.00	\$874,182.00
GC O & P	?	?	\$155,496.00
Contingency	\$55,000.00	\$88,193.00	\$61,193.00
Grand Total Cost	\$1,220,774.00	\$1,416,316.00	\$1,296,866.00
SF Price	\$447.01	\$518.61	\$474.87
Cost less Contingency	\$1,165,774.00	\$1,328,123.00	\$1,235,673.00
Larger Scopes			
Woods & Plastics	\$204,281.00	\$63,869.00	\$61,000.00
Openings	\$101,298.00	?	\$116,591.00
Finishes	\$185,831.00	\$201,099.00	\$187,699.00
Plumbing	\$101,435.00	\$170,200.00	\$82,000.00
HVAC	\$130,095.00	\$150,931.00	\$107,000.00
Electrical	\$133,450.00	\$213,555.00	\$124,100.00

KTK
\$112,000.00
\$746,939.00
\$87,797.00
\$50,000.00
\$1,015,776.00
\$371.94
\$965,776.00
\$73,742.00
\$65,020.00
\$182,701.00
\$75,000.00
\$117,000.00
\$124,000.00

KTK
\$112,000.00
\$697,248.00
\$82,828.00
\$0.00
\$911,116.00
\$333.62
\$911,116.00
\$73,742.00
\$37,385.00
\$182,701.00
\$75,000.00
\$117,000.00
\$121,050.00

Bid Schedule of Values

Project:	Bennet Community Safety Remodel	General Contractor:	KTK GC LTD
Address:	365 Palmer Ave	Prepared/Submitted by:	Kyle Buss
	Bennett, CO 80102	120	< Number of Construction Days (Must be Filled In)

Sect	Description	QTS	Unit	Unit Cost	Actual	Notes
01-1000	SUPERVISION/LABOR/BURDEN	1	LS	\$ 36,000	\$ 36,000.00	
01-1100	SUPERVISION EXPENSES	1	LS	\$ 6,000	\$ 6,000.00	
01-1200	TEMPORARY LABOR	1	LS	\$ 2,500	\$ 2,500.00	
01-1300	BUILDERS RISK	1	LS	\$ 2,500	\$ 2,500.00	
01-2100	BOND	1	LS	\$ 12,500	\$ 12,500.00	
01-3100	FIELD OFFICE		LS		\$ -	
01-3200	PORTABLE SANITARY FACILITIES	1	LS	\$ 1,500	\$ 1,500.00	
01-3300	TEMPORARY WATER		Wks		\$ -	
01-3400	TEMPORARY POWER		Wks		\$ -	
01-3500	OTHER TEMPORARY FACILITIES	1	LS	\$ 27,500	\$ 27,500.00	
01-3600	EQUIPMENT RENTAL	1	LS	\$ 10,000	\$ 10,000.00	
01-4100	DUMPSTERS	1	LS	\$ 6,000	\$ 6,000.00	
01-4200	TESTING - CONCRETE		LS		\$ -	
01-4300	TESTING - ENVIRONMENTAL		LS		\$ -	
01-5000	ENGINEERING & STAKING	1	LS		\$ -	
01-6000	CLEANING	1	LS	\$ 7,500	\$ 7,500.00	
TOTAL GENERAL CONDITIONS COST:				\$	112,000.00	

Sect	Description	QTS	Unit	Unit Cost	TOTAL	Notes
02-1100	OFFSITE SITE PREPRATION / EARTHWORK		LS		\$ -	
02-1201	OFFSITE ROADWAYS - ASPHALT		SY		\$ -	
02-1202	OFFSITE ROADWAYS - CURBS		LF		\$ -	
02-1203	OFFSITE ROADWAYS - CONCRETE		SF		\$ -	
02-1300	OFFSITE PEDESTRAIN PAVING / WALKS		SF		\$ -	
02-1400	OFFSITE FENCES & GATES		LF		\$ -	
02-1500	OFFSITE RETAINING WALLS		LF		\$ -	
02-1600	OFFSITE SIGNAGE		LS		\$ -	
02-1700	OFFSITE LANDSCAPING & IRRIGATION		LS		\$ -	
02-1801	OFFSITE WATER LINES		LF		\$ -	
02-1802	OFFSITE FIRE HYDRANTS		EA		\$ -	
02-1803	OFFSITE SANITARY SEWER		LF		\$ -	
02-1804	OFFSITE STORM SEWER		LF		\$ -	
02-1805	OFFSITE POWER		LS		\$ -	
02-1806	OFFSITE FIBER OPTICS		LS		\$ -	
02-1807	OFFSITE TELEPHONE		LS		\$ -	
02-1808	OFFSITE GAS SUPPLY		LS		\$ -	
02-1809	OFFSITE BORING		LF		\$ -	
02-1810	OFFSITE DEWATERING		LS		\$ -	
TOTAL OFF-SITE COST:				\$	-	

Bid Schedule of Values

Project:	Bennet Community Safety Remodel	General Contractor:	KTK GC LTD
Address:	365 Palmer Ave	Prepared/Submitted by:	Kyle Buss
	Bennett, CO 80102	120	< Number of Construction Days (Must be Filled In)

Sect	Description	Unit	Unit Cost	TOTAL	Notes
02-2101	ON-SITE EROSION CONTROL	LS		\$ -	
02-2102	ON-SITE DEMOLITION	1 LS	\$ 19,040.00	\$ 19,040.00	
02-2103	ON-SITE EARTHWORK	LS		\$ -	
02-2104	ON-SITE LIME STABILIZATION	SY		\$ -	
02-2201	ON-SITE ASPHALT PAVING	LS		\$ -	
02-2202	ON-SITE CONCRETE PAVING	SF		\$ -	
02-2203	ON-SITE CURBS	LS		\$ -	
02-2204	ON-SITE P/C CURB BUMPERS	EA		\$ -	
02-2205	ON-SITE STRIPING	LS		\$ -	
02-2206	ON SITE SAW CUTTING & JOINT SEALANT	LF		\$ -	
02-2300	ON-SITE SIDE WALKS & PATIOS	SF		\$ -	
02-2400	ON-SITE FENCES & GATES	LF		\$ -	
02-2501	ON-SITE ADA SIGNAGE	LS		\$ -	
02-2502	ON-SITE TRAFFIC CONTROL SIGNS	LS		\$ -	
02-2600	ON-SITE LANDSCAPING & IRRIGATION	LS		\$ -	
02-2701	ON-SITE WATER SUPPLY	LS		\$ -	
02-2702	ON-SITE BACKFLOW PREVENTER / RPZ	EA		\$ -	
02-2703	ON-SITE FIRE LINES	LS		\$ -	
02-2704	ON-SITE FIRE HYDRANTS	EA		\$ -	
02-2705	ON-SITE SANITARY SEWER	LS		\$ -	
02-2706	ON-SITE GREASE INTERCEPTOR	EA		\$ -	
02-2707	ON-SITE STORM SEWER & STRUCTURES	LS		\$ -	
02-2708	ON-SITE POWER & TRANSFORMER	LS		\$ -	
02-2709	ON-SITE TRANSFORMER PAD	LS		\$ -	
02-2710	ON-SITE FIBER OPTICS	LS		\$ -	
02-2711	ON-SITE TELEPHONE	LF		\$ -	
02-2712	ON-SITE GAS LINE	LF		\$ -	
02-2713	ON-SITE CONDUITS/SLEEVES	LF		\$ -	
02-2800	ON-SITE LIGHTING	EA		\$ -	
02-2900	ON-SITE COMMUNICATIONS & SECURITY	LS		\$ -	
02-3100	ON-SITE CONCRETE RETAINING WALLS	SF		\$ -	
02-3200	ON-SITE MASONRY RETAINING WALLS	SF		\$ -	
02-4000	DUMPSTER PAD-APPROACH-WALLS & GATES	LS		\$ -	
02-4400	ON-SITE BOLLARDS	LS		\$ -	
TOTAL ON-SITE COST:				\$ 19,040.00	

Sect	Description	Qts	Unit	Unit Cost	TOTAL	Notes
03-1000	CONCRETE FOUNDATIONS		LS		\$ -	
03-1100	FOOTING & STEM WALLS		LF		\$ -	
03-1200	PIER & GRADE BEAMS		LF		\$ -	

Bid Schedule of Values

Project:	Bennet Community Safety Remodel	General Contractor:	KTK GC LTD
Address:	365 Palmer Ave	Prepared/Submitted by:	Kyle Buss
	Bennett, CO 80102	120	< Number of Construction Days (Must be Filled In)

03-1300	OTHER FOUNDATION (Monolithic Slab & Beams)		SF		\$	-
03-2100	STANDARD SLAB ON GRADE	1	LS	\$ 12,500.00	\$	12,500.00
03-2200	STRUCTURAL S.O.G. POST TENSION/CTN FM		SF		\$	-
03-2300	TERMITE PROTECTION		SF		\$	-
03-3000	CONCRETE WALLS		SF		\$	-
03-4000	STRUCTURAL CONCRETE		CY		\$	-
03-5100	LIGHT POLE BASES		EA		\$	-
03-5200	SPLASH BLOCKS		EA		\$	-
04-1000	CONCRETE BLOCK MASONRY		SF		\$	-
04-2000	BRICK VENEER		SF		\$	-
04-3000	ROCK VENEER		SF		\$	-
04-4000	CAST STONE		SF		\$	-
04-5000	EIFS		SF		\$	-
05-1000	STRUCTURAL STEEL FRAMING	1	LS	\$ 13,500.00	\$	13,500.00
05-2000	STEEL JOIST FRAMING		SF		\$	-
05-3000	STEEL DECK		SF		\$	-
05-4000	STRUCTURAL STEEL STUD FRAMING		LF		\$	-
05-5100	RAILINGS		LF		\$	-
05-5200	HAND RAILS		LF		\$	-
05-5300	LADDERS		EA		\$	-
05-5400	GATES		EA		\$	-
05-5500	BOLLARDS		EA		\$	-
05-5600	STAIRS		EA		\$	-
05-5700	OTHER (Specify)	1	LS	\$ 15,000.00	\$	15,000.00
05-6000	STEEL AWNINGS OR AWNING FRAMES	1	LS	\$ 37,327.00	\$	37,327.00
05-6100	STEEL CASTINGS		EA		\$	-
06-1000	GENERAL CARPENTRY	1	LS	\$ 35,000.00	\$	35,000.00
06-1100	HURRICANE REINFORCING		LS		\$	-
06-2000	WOOD SHEATHING		SF		\$	-
06-3000	WOOD DECKING		SF		\$	-
06-4000	FABRICATED STRUCTURAL WOOD		LS		\$	-
06-5000	WOOD JOISTS		SF		\$	-
06-6000	GLUE LAM BEAMS		LF		\$	-
06-7000	MILLWORK	1	LS	\$ 35,599.00	\$	35,599.00
06-8000	FRP & PLASTIC ASSEMBLIES	1	SF	\$ 3,143.00	\$	3,143.00
07-1000	DAMPROOFING		SF		\$	-
07-2000	WATERPROOFING		SF		\$	-
07-3100	SINGLE PLY ROOFING		SF		\$	-
07-3200	BUILT-UP ROOFING		SF		\$	-
07-3300	FLUID APPLIED ROOFING		SF		\$	-
07-3400	SHEET METAL ROOFING		SF		\$	-
07-3500	DOWNSPOUTS, SCUPPER & LEADER HEADS		LS		\$	-

Bid Schedule of Values

Project:	Bennet Community Safety Remodel	General Contractor:	KTK GC LTD
Address:	365 Palmer Ave	Prepared/Submitted by:	Kyle Buss
	Bennett, CO 80102	120	< Number of Construction Days (Must be Filled In)

07-4100	ROOF HATCH		EA		\$	-	
07-4300	ROOF WALKWAY PADS		LS		\$	-	
07-4400	SKYLIGHTS		EA		\$	-	
07-5000	ROOF INSULATION		SF		\$	-	
07-6100	WALL INSULATION	1	LS	\$ 4,000.00	\$	4,000.00	
07-6200	CEILING INSULATION		SF		\$	-	
07-7000	CAULKING	1	LS	\$ 4,000.00	\$	4,000.00	
08-1000	METAL DOORS & FRAMES		EA		\$	-	
08-1400	WOOD DOORS & FRAMES	1	LS	\$ 61,020.00	\$	61,020.00	
08-2000	HARDWARE		LS		\$	-	
08-3100	ACCESS DOORS & PANELS		EA		\$	-	
08-3200	OVERHEAD DOPR	1	LS	\$ 9,500.00	\$	9,500.00	
08-3400	SPECIAL FUNCTION DOORS		EA		\$	-	
08-4100	STOREFRONT FRAMING		SF		\$	-	
08-4200	STOREFRONT HURRICANE COMPLIANT		SF		\$	-	
08-4300	STOREFRONT DOORS & HDW.		EA		\$	-	
08-4400	GLASS & GLAZING	1	LS	\$ 46,390.00	\$	46,390.00	
08-5100	DRIVE-THRU WINDOW		EA		\$	-	
08-6000	LOUVERS & VENTS		EA		\$	-	
09-1000	DRYWALL & METAL STUDS	1	LS	\$ 72,880.00	\$	72,880.00	
09-2000	ACOUSTICAL CEILINGS & GRID	1	LS	\$ 15,000.00	\$	15,000.00	
09-3000	PAINTING	1	LS	\$ 20,000.00	\$	20,000.00	
09-4100	RESILIENT FLOORING	1	LS	\$ 28,431.00	\$	28,431.00	
09-4200	CARPET		SY		\$	-	
09-4300	RESILIENT / RUBBER BASE		SF		\$	-	
09-4400	FLUID APPLIED FLOORING		SF		\$	-	
09-4500	OTHER FLOORING (Specify)		SF		\$	-	
09-5000	CERAMIC TILE (WALLS & FLOORS)		CSF		\$	-	
09-6000	WALL COVERINGS		CFS		\$	-	
10-1000	CANVAS AWNINGS & FRAMES		EA		\$	-	
10-1100	TOILET COMPARTMENTS		EA		\$	-	
10-1200	TOILET & BATH ACCESSORIES	1	LS	\$ 3,536.00	\$	3,536.00	
10-1300	INTERIOR SIGNAGE		LS		\$	-	
10-1400	SPECIALTIES OTHER (Specify) Knox Box, Etc.	1	LS	\$ 1,654.00	\$	1,654.00	
11-1000	VAULT EQUIPMENT		LS		\$	-	
11-1200	FOOD SERVICE EQUIPMENT		LS		\$	-	
11-1300	CAR WASH EQUIPMENT		LS		\$	-	
11-1400	OTHER EQUIPMENT (Specify)	1	LS	\$ 5,359.00	\$	5,359.00	Lockers
12-1000	WINDOW BLINDS	1	LS	\$ 7,000.00	\$	7,000.00	
12-1100	SPECIALTY CASEWORK		LS		\$	-	
13-1000	PREFABRICATED/PRE-ENGINEERED STRUCTURES		LS		\$	-	
14-1000	CONVEYING EQUIPMENT		LS		\$	-	

Bid Schedule of Values					
Project:	Bennet Community Safety Remodel	General Contractor:	KTK GC LTD		
Address:	365 Palmer Ave	Prepared/Submitted by:	Kyle Buss		
	Bennett, CO 80102	120	< Number of Construction Days (Must be Filled In)		
15-1000	PLUMBING	1 LS	\$ 75,000.00	\$ 75,000.00	
15-2000	FIRE SUPPRESSION	LS		\$ -	
15-3000	HEATING-VENTALTING & AIR CONDITIONING	1 LS	\$ 117,000.00	\$ 117,000.00	
16-1000	ELECTRICAL	1 LS	\$ 124,100.00	\$ 124,100.00	
16-2000	SOUND SYSTEMS	LS		\$ -	
16-3000	LOW VOLTAGE EQUIPMENT	LS		\$ -	
16-4000	LIGHTING PACKAGE	LS		\$ -	
16-5000	FIRE ALARM SYSTEMS	LS		\$ -	
16-6000	CONDUITS/SLEEVES	LF		\$ -	
TOTAL BUILDING COST:			\$	746,939.00	

Bid Schedule of Values			
Project:	Bennet Community Safety Remodel	General Contractor:	KTK GC LTD
Address:	365 Palmer Ave	Prepared/Submitted by:	Kyle Buss
	Bennett, CO 80102	120	< Number of Construction Days (Must be Filled In)

BID SCHEDULE OF VALUES - GRAND TOTAL COST			
TOTAL GENERAL CONDITIONS COST		\$	112,000.00
TOTAL OFF-SITE COST		\$	-
TOTAL ON-SITE COST		\$	19,040.00
TOTAL BUILDING COST		\$	746,939.00
GC PROFIT & OVERHEAD		\$	87,797.00
CONTINGENCY		\$	50,000.00
GRAND TOTAL COST:		\$	1,015,776.00

ABBREVIATION KEY:			
Wks	WEEKS	EA	EACH
LS	LUMP SUM	CY	CUBIC YARD
SF	SQUARE FEET	LF	LINIER FEET
CSF	CONTACT SQUARE FEET		

Qualifications and Exclusions need to be listed on additional letterhead and submitted with proposal. Be sure to execute and return Invitation to Bid letter.

Bid Schedule of Values

Project:	Bennet Community Safety Remodel	General Contractor:	KTK GC LTD
Address:	365 Palmer Ave	Prepared/Submitted by:	Kyle Buss
	Bennett, CO 80102	120	< Number of Construction Days (Must be Filled In)

Sect	Description	QTS	Unit	Unit Cost	Actual	Notes
01-1000	SUPERVISION/LABOR/BURDEN	1	LS	\$ 36,000	\$ 36,000.00	
01-1100	SUPERVISION EXPENSES	1	LS	\$ 6,000	\$ 6,000.00	
01-1200	TEMPORARY LABOR	1	LS	\$ 2,500	\$ 2,500.00	
01-1300	BUILDERS RISK	1	LS	\$ 2,500	\$ 2,500.00	
01-2100	BOND	1	LS	\$ 12,500	\$ 12,500.00	
01-3100	FIELD OFFICE		LS		\$ -	
01-3200	PORTABLE SANITARY FACILITIES	1	LS	\$ 1,500	\$ 1,500.00	
01-3300	TEMPORARY WATER		Wks		\$ -	
01-3400	TEMPORARY POWER		Wks		\$ -	
01-3500	OTHER TEMPORARY FACILITIES	1	LS	\$ 27,500	\$ 27,500.00	
01-3600	EQUIPMENT RENTAL	1	LS	\$ 10,000	\$ 10,000.00	
01-4100	DUMPSTERS	1	LS	\$ 6,000	\$ 6,000.00	
01-4200	TESTING - CONCRETE		LS		\$ -	
01-4300	TESTING - ENVIRONMENTAL		LS		\$ -	
01-5000	ENGINEERING & STAKING	1	LS		\$ -	
01-6000	CLEANING	1	LS	\$ 7,500	\$ 7,500.00	
TOTAL GENERAL CONDITIONS COST:				\$	112,000.00	

Sect	Description	QTS	Unit	Unit Cost	TOTAL	Notes
02-1100	OFFSITE SITE PREPRATION / EARTHWORK		LS		\$ -	
02-1201	OFFSITE ROADWAYS - ASPHALT		SY		\$ -	
02-1202	OFFSITE ROADWAYS - CURBS		LF		\$ -	
02-1203	OFFSITE ROADWAYS - CONCRETE		SF		\$ -	
02-1300	OFFSITE PEDESTRAIN PAVING / WALKS		SF		\$ -	
02-1400	OFFSITE FENCES & GATES		LF		\$ -	
02-1500	OFFSITE RETAINING WALLS		LF		\$ -	
02-1600	OFFSITE SIGNAGE		LS		\$ -	
02-1700	OFFSITE LANDSCAPING & IRRIGATION		LS		\$ -	
02-1801	OFFSITE WATER LINES		LF		\$ -	
02-1802	OFFSITE FIRE HYDRANTS		EA		\$ -	
02-1803	OFFSITE SANITARY SEWER		LF		\$ -	
02-1804	OFFSITE STORM SEWER		LF		\$ -	
02-1805	OFFSITE POWER		LS		\$ -	
02-1806	OFFSITE FIBER OPTICS		LS		\$ -	
02-1807	OFFSITE TELEPHONE		LS		\$ -	
02-1808	OFFSITE GAS SUPPLY		LS		\$ -	
02-1809	OFFSITE BORING		LF		\$ -	
02-1810	OFFSITE DEWATERING		LS		\$ -	
TOTAL OFF-SITE COST:				\$	-	

Bid Schedule of Values

Project:	Bennet Community Safety Remodel	General Contractor:	KTK GC LTD
Address:	365 Palmer Ave	Prepared/Submitted by:	Kyle Buss
	Bennett, CO 80102	120	< Number of Construction Days (Must be Filled In)

Sect	Description	Unit	Unit Cost	TOTAL	Notes
02-2101	ON-SITE EROSION CONTROL	LS		\$ -	
02-2102	ON-SITE DEMOLITION	1 LS	\$ 19,040.00	\$ 19,040.00	
02-2103	ON-SITE EARTHWORK	LS		\$ -	
02-2104	ON-SITE LIME STABILIZATION	SY		\$ -	
02-2201	ON-SITE ASPHALT PAVING	LS		\$ -	
02-2202	ON-SITE CONCRETE PAVING	SF		\$ -	
02-2203	ON-SITE CURBS	LS		\$ -	
02-2204	ON-SITE P/C CURB BUMPERS	EA		\$ -	
02-2205	ON-SITE STRIPING	LS		\$ -	
02-2206	ON SITE SAW CUTTING & JOINT SEALANT	LF		\$ -	
02-2300	ON-SITE SIDE WALKS & PATIOS	SF		\$ -	
02-2400	ON-SITE FENCES & GATES	LF		\$ -	
02-2501	ON-SITE ADA SIGNAGE	LS		\$ -	
02-2502	ON-SITE TRAFFIC CONTROL SIGNS	LS		\$ -	
02-2600	ON-SITE LANDSCAPING & IRRIGATION	LS		\$ -	
02-2701	ON-SITE WATER SUPPLY	LS		\$ -	
02-2702	ON-SITE BACKFLOW PREVENTER / RPZ	EA		\$ -	
02-2703	ON-SITE FIRE LINES	LS		\$ -	
02-2704	ON-SITE FIRE HYDRANTS	EA		\$ -	
02-2705	ON-SITE SANITARY SEWER	LS		\$ -	
02-2706	ON-SITE GREASE INTERCEPTOR	EA		\$ -	
02-2707	ON-SITE STORM SEWER & STRUCTURES	LS		\$ -	
02-2708	ON-SITE POWER & TRANSFORMER	LS		\$ -	
02-2709	ON-SITE TRANSFORMER PAD	LS		\$ -	
02-2710	ON-SITE FIBER OPTICS	LS		\$ -	
02-2711	ON-SITE TELEPHONE	LF		\$ -	
02-2712	ON-SITE GAS LINE	LF		\$ -	
02-2713	ON-SITE CONDUITS/SLEEVES	LF		\$ -	
02-2800	ON-SITE LIGHTING	EA		\$ -	
02-2900	ON-SITE COMMUNICATIONS & SECURITY	LS		\$ -	
02-3100	ON-SITE CONCRETE RETAINING WALLS	SF		\$ -	
02-3200	ON-SITE MASONRY RETAINING WALLS	SF		\$ -	
02-4000	DUMPSTER PAD-APPROACH-WALLS & GATES	LS		\$ -	
02-4400	ON-SITE BOLLARDS	LS		\$ -	
TOTAL ON-SITE COST:			\$	19,040.00	

Sect	Description	Qts	Unit	Unit Cost	TOTAL	Notes
03-1000	CONCRETE FOUNDATIONS		LS		\$ -	
03-1100	FOOTING & STEM WALLS		LF		\$ -	
03-1200	PIER & GRADE BEAMS		LF		\$ -	

Bid Schedule of Values

Project:	Bennet Community Safety Remodel	General Contractor:	KTK GC LTD
Address:	365 Palmer Ave	Prepared/Submitted by:	Kyle Buss
	Bennett, CO 80102	120	< Number of Construction Days (Must be Filled In)

03-1300	OTHER FOUNDATION (Monolithic Slab & Beams)		SF		\$	-
03-2100	STANDARD SLAB ON GRADE	1	LS	\$ 12,500.00	\$	12,500.00
03-2200	STRUCTURAL S.O.G. POST TENSION/CTN FM		SF		\$	-
03-2300	TERMITE PROTECTION		SF		\$	-
03-3000	CONCRETE WALLS		SF		\$	-
03-4000	STRUCTURAL CONCRETE		CY		\$	-
03-5100	LIGHT POLE BASES		EA		\$	-
03-5200	SPLASH BLOCKS		EA		\$	-
04-1000	CONCRETE BLOCK MASONRY		SF		\$	-
04-2000	BRICK VENEER		SF		\$	-
04-3000	ROCK VENEER		SF		\$	-
04-4000	CAST STONE		SF		\$	-
04-5000	EIFS		SF		\$	-
05-1000	STRUCTURAL STEEL FRAMING	1	LS	\$ 13,500.00	\$	13,500.00
05-2000	STEEL JOIST FRAMING		SF		\$	-
05-3000	STEEL DECK		SF		\$	-
05-4000	STRUCTURAL STEEL STUD FRAMING		LF		\$	-
05-5100	RAILINGS		LF		\$	-
05-5200	HAND RAILS		LF		\$	-
05-5300	LADDERS		EA		\$	-
05-5400	GATES		EA		\$	-
05-5500	BOLLARDS		EA		\$	-
05-5600	STAIRS		EA		\$	-
05-5700	OTHER (Specify)	1	LS	\$ 15,000.00	\$	15,000.00
05-6000	STEEL AWNINGS OR AWNING FRAMES	1	LS	\$ 34,823.00	\$	34,823.00
05-6100	STEEL CASTINGS		EA		\$	-
06-1000	GENERAL CARPENTRY	1	LS	\$ 35,000.00	\$	35,000.00
06-1100	HURRICANE REINFORCING		LS		\$	-
06-2000	WOOD SHEATHING		SF		\$	-
06-3000	WOOD DECKING		SF		\$	-
06-4000	FABRICATED STRUCTURAL WOOD		LS		\$	-
06-5000	WOOD JOISTS		SF		\$	-
06-6000	GLUE LAM BEAMS		LF		\$	-
06-7000	MILLWORK	1	LS	\$ 15,097.00	\$	15,097.00
06-8000	FRP & PLASTIC ASSEMBLIES	1	SF	\$ 3,143.00	\$	3,143.00
07-1000	DAMPROOFING		SF		\$	-
07-2000	WATERPROOFING		SF		\$	-
07-3100	SINGLE PLY ROOFING		SF		\$	-
07-3200	BUILT-UP ROOFING		SF		\$	-
07-3300	FLUID APPLIED ROOFING		SF		\$	-
07-3400	SHEET METAL ROOFING		SF		\$	-
07-3500	DOWNSPOUTS, SCUPPER & LEADER HEADS		LS		\$	-

Bid Schedule of Values

Project:	Bennet Community Safety Remodel	General Contractor:	KTK GC LTD
Address:	365 Palmer Ave	Prepared/Submitted by:	Kyle Buss
	Bennett, CO 80102	120	< Number of Construction Days (Must be Filled In)

07-4100	ROOF HATCH		EA		\$	-	
07-4300	ROOF WALKWAY PADS		LS		\$	-	
07-4400	SKYLIGHTS		EA		\$	-	
07-5000	ROOF INSULATION		SF		\$	-	
07-6100	WALL INSULATION	1	LS	\$ 4,000.00	\$	4,000.00	
07-6200	CEILING INSULATION		SF		\$	-	
07-7000	CAULKING	1	LS	\$ 4,000.00	\$	4,000.00	
08-1000	METAL DOORS & FRAMES		EA		\$	-	
08-1400	WOOD DOORS & FRAMES	1	LS	\$ 37,385.00	\$	37,385.00	
08-2000	HARDWARE		LS		\$	-	
08-3100	ACCESS DOORS & PANELS		EA		\$	-	
08-3200	OVERHEAD DOPR	1	LS	\$ 9,500.00	\$	9,500.00	
08-3400	SPECIAL FUNCTION DOORS		EA		\$	-	
08-4100	STOREFRONT FRAMING		SF		\$	-	
08-4200	STOREFRONT HURRICANE COMPLIANT		SF		\$	-	
08-4300	STOREFRONT DOORS & HDW.		EA		\$	-	
08-4400	GLASS & GLAZING	1	LS	\$ 46,390.00	\$	46,390.00	
08-5100	DRIVE-THRU WINDOW		EA		\$	-	
08-6000	LOUVERS & VENTS		EA		\$	-	
09-1000	DRYWALL & METAL STUDS	1	LS	\$ 72,880.00	\$	72,880.00	
09-2000	ACOUSTICAL CEILINGS & GRID	1	LS	\$ 15,000.00	\$	15,000.00	
09-3000	PAINTING	1	LS	\$ 20,000.00	\$	20,000.00	
09-4100	RESILIENT FLOORING	1	LS	\$ 28,431.00	\$	28,431.00	
09-4200	CARPET		SY		\$	-	
09-4300	RESILIENT / RUBBER BASE		SF		\$	-	
09-4400	FLUID APPLIED FLOORING		SF		\$	-	
09-4500	OTHER FLOORING (Specify)		SF		\$	-	
09-5000	CERAMIC TILE (WALLS & FLOORS)		CSF		\$	-	
09-6000	WALL COVERINGS		CFS		\$	-	
10-1000	CANVAS AWNINGS & FRAMES		EA		\$	-	
10-1100	TOILET COMPARTMENTS		EA		\$	-	
10-1200	TOILET & BATH ACCESSORIES	1	LS	\$ 3,536.00	\$	3,536.00	
10-1300	INTERIOR SIGNAGE		LS		\$	-	
10-1400	SPECIALTIES OTHER (Specify) Knox Box, Etc.	1	LS	\$ 1,654.00	\$	1,654.00	
11-1000	VAULT EQUIPMENT		LS		\$	-	
11-1200	FOOD SERVICE EQUIPMENT		LS		\$	-	
11-1300	CAR WASH EQUIPMENT		LS		\$	-	
11-1400	OTHER EQUIPMENT (Specify)	1	LS	\$ 5,359.00	\$	5,359.00	Lockers
12-1000	WINDOW BLINDS	1	LS	\$ 7,000.00	\$	7,000.00	
12-1100	SPECIALTY CASEWORK		LS		\$	-	
13-1000	PREFABRICATED/PRE-ENGINEERED STRUCTURES		LS		\$	-	
14-1000	CONVEYING EQUIPMENT		LS		\$	-	

Bid Schedule of Values					
Project:	Bennet Community Safety Remodel	General Contractor:	KTK GC LTD		
Address:	365 Palmer Ave	Prepared/Submitted by:	Kyle Buss		
	Bennett, CO 80102	120	< Number of Construction Days (Must be Filled In)		
15-1000	PLUMBING	1 LS	\$ 75,000.00	\$ 75,000.00	
15-2000	FIRE SUPPRESSION	LS		\$ -	
15-3000	HEATING-VENTALTING & AIR CONDITIONING	1 LS	\$ 117,000.00	\$ 117,000.00	
16-1000	ELECTRICAL	1 LS	\$ 121,050.00	\$ 121,050.00	
16-2000	SOUND SYSTEMS	LS		\$ -	
16-3000	LOW VOLTAGE EQUIPMENT	LS		\$ -	
16-4000	LIGHTING PACKAGE	LS		\$ -	
16-5000	FIRE ALARM SYSTEMS	LS		\$ -	
16-6000	CONDUITS/SLEEVES	LF		\$ -	
TOTAL BUILDING COST:			\$	697,248.00	

Bid Schedule of Values			
Project:	Bennet Community Safety Remodel	General Contractor:	KTK GC LTD
Address:	365 Palmer Ave	Prepared/Submitted by:	Kyle Buss
	Bennett, CO 80102	120	< Number of Construction Days (Must be Filled In)

BID SCHEDULE OF VALUES - GRAND TOTAL COST			
TOTAL GENERAL CONDITIONS COST		\$	112,000.00
TOTAL OFF-SITE COST		\$	-
TOTAL ON-SITE COST		\$	19,040.00
TOTAL BUILDING COST		\$	697,248.00
GC PROFIT & OVERHEAD		\$	82,828.00
CONTINGENCY			
GRAND TOTAL COST:		\$	911,116.00

ABBREVIATION KEY:			
Wks	WEEKS	EA	EACH
LS	LUMP SUM	CY	CUBIC YARD
SF	SQUARE FEET	LF	LINIER FEET
CSF	CONTACT SQUARE FEET		

Qualifications and Exclusions need to be listed on additional letterhead and submitted with proposal. Be sure to execute and return Invitation to Bid letter.



KTK General Contracting Ltd. Qualifications

Bennett Community Safety Remodel

Qualifications:

- This document shall form part of the bid and contract documents for KTK General Contracting Ltd. proposal and pricing to remain valid.
- **Due to current market volatility, we cannot hold material prices. Final pricing may change after the contract is awarded. We cannot guarantee material prices until the materials have been delivered to the site. Any material price escalations will be billed back to the owner at the additional cost.**
- Includes alternate VE light package.
- Includes alternate VE door package.
- Include VE reduced exterior canopy on SE side of building.
- Excludes cabinets in conference room.
- Includes laminate counter tops in break room and copy center.
-

Alternates:

1. Deduct for Marlite in restrooms in lieu of tile: \$3,200.00

Excludes:

- Permits
- Materials testing
- Use tax and value added tax.
- Design or engineering fees
- Liquidated damages, penalty or bonus clause
- Schedule delays due to winter conditions, material shortages, owner supplied equipment or owner direct hire subcontractor issues.
- Weather delays, winter protection, concrete blankets, building tenting, temporary heat.
- Utility fees, meter fees, permit fees, tap fees, right of way permits, connection costs or impact fees.
- All work listed as by others.
- Fire alarm and fire sprinkler systems
- Telephone service to the building.

- Electrical utility service fees and relocation of transformer.
- Gas service to the building
- All imaging and signage.
- Removal of contaminated materials, hazardous material mitigation or contaminated soil haul off.
- Low voltage installation
- Supply or installation of security system and wiring
- Radio Amplification system, BDA system.
- Termite Treatment
- Double wall duct.
- Health Department requirements that are not shown on the plans.
- Changes by the city or others.
- Colored or stamped concrete.
- Prevailing Wage
- Storm sewer installation
- Grease trap installation
- Water line installation
- Gas service to building.
- Hazardous vapor mitigation barrier or exhaust system
- Seismic bracing
- DDC/BAS controls.
- EMS controls.
- Supply or installation of point-of-sale system.
- After hours work.
- Drilled concrete piers, micro-piles.
- Fire suppression for hoods, Ansul systems
- Refrigeration equipment, cooler boxes, and condensers.
- Construction Cameras
- Sprinkler heads above ceiling grid or drywall ceilings.
- Pumping of grease interceptors.
- Concrete repair, concrete grinding, preparation beneath existing floor finishes.
- Snow melt system
- Breakers in existing panels.



Daymon Johnson <djohnson@bennett.co.us>

Safety Building Bids

La May - DOLA, Chris <chris.la.may@state.co.us>
To: "Trish Stiles, Town Administrator" <tstiles@bennett.co.us>
Cc: Daymon Johnson <djohnson@bennett.co.us>, Rachel Summers <rsummers@bennett.co.us>

Mon, Oct 30, 2023 at 2:01 PM

Trish,

As you're probably aware, we do have a supplemental request process; however, a couple of things to consider. Taking the lowest bid from KTK of \$1,015,776 and original budget of \$600,000. That would indicate that your shortfall is \$415,776. First, without taking it back to the EIAF Advisory Committee, DOLA EIAF can only supplement up to 50% of the original grant or \$150,000.

The field team reviews and makes recommendations to the executive director for the supplemental.

The challenge is going to be, at least according to your 2022 Audit, that the General Fund unassigned fund balance of ~\$4M represents 93% of the General Fund expenditures, which would suggest Bennett could afford the overage.

Happy to discuss further.

Chris

Here are the applicable EIAF Guidelines:

6. Supplemental Grants

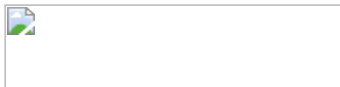
Supplemental grant requests seek to add funds to an existing contract. Supplemental funding is not intended to change the original scope of the contract or the number of activities undertaken. Across all EIAF contracts, no more than one-half of the original award amount may be requested for a supplemental award. Any supplemental funding will only be made on a dollar for dollar or 1:1 match basis except in cases of extreme financial hardship. Exceptions to the 50% limit request are identified in specific Initiatives where applicable.

Requests for supplemental funding must include a letter from the Chief Elected Official requesting the funding, which must be sent to the respective DOLA Regional Manager with the following information:

- detail the applicant's financial conditions, and
- be in reaction to and address one or more of the following situations:
 - unforeseen, unanticipated, extraordinary circumstances;
 - funding need is exacerbated by regionalized contractor/supplier access barriers;
 - will mitigate an emergency or hardship;
 - need is time-sensitive;
 - applicant has no other funds available to complete project; and
 - applicant has exhausted all other remedies to complete project.

[Quoted text hidden]

--
Chris La May
Regional Manager - North Central Region



Division of Local Government
Department of Local Affairs
chris.la.may@state.co.us | C 970.679.7679
dlg.colorado.gov.

Suggested Motion

I move to authorize the Mayor and the Town Bennett to enter into a standard Town contract agreement with KTK General Contracting, LTD in an amount not to exceed \$911,116.00 with an effective date of January 1, 2024, for the construction and improvements of the Bennett Public Safety Building Remodel project.

EXECUTIVE SESSION SCRIPT

(Note: Two-thirds of the quorum present must vote yes; the session may only occur at a regular or special meeting of the Board)

I MOVE TO GO INTO EXECUTIVE SESSION:

For the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators under C.R.S. Section 24-6-402(4)(e); Intergovernmental Agreement between Adams County, Colorado and the Town of Bennett for Law Enforcement Services 2024

BEGIN THE EXECUTIVE SESSION:

It's December 12, 2023, and the time is _____. For the record, I am the presiding officer, Mayor Royce D. Pindell. As required by the Open Meetings Law, this executive session is being electronically recorded.

Also present at this executive session are the following persons:

As a reminder, everyone participating in the executive session has a duty to maintain the confidentiality and privacy of this executive session.

ANNOUNCEMENT NO. 1

This is an executive session for the following purpose:

For the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators under C.R.S. Section 24-6-402(4)(e); Intergovernmental Agreement between Adams County, Colorado and the Town of Bennett for Law Enforcement Services 2024

I caution each participant to confine all discussion to the stated purpose of the executive session, and that no formal action may occur in the executive session.

If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection.

ANNOUNCEMENT NO. 2

ANNOUNCEMENT TO BE MADE BY THE PRESIDING OFFICER
BEFORE CONCLUDING THE EXECUTIVE SESSION
(WHILE THE TAPE RECORDER IS STILL ON)

I hereby attest that this recording reflects the actual contents of the discussion at the executive session and has been made in lieu of any written minutes to satisfy the recording requirements of the Open Meetings Law.

The recording will be retained for a 90-day period.

The time is now _____, and we now conclude the executive session and return to the open meeting.

(turn off tape and return to open meeting)

ANNOUNCEMENT NO. 3

STATEMENT TO BE MADE BY THE PRESIDING OFFICER
UPON RETURNING TO THE OPEN MEETING

The time is now _____, and the executive session has been concluded. The participants in the executive session were:

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Seeing none, the next agenda item is...