



Town Board of Trustees

Tuesday, October 10, 2023 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.
THANK YOU.**

1. Meeting Information

207 Muegge Way, Bennett, CO 80102

For a live stream of the meeting use the information below:

<https://us02web.zoom.us/j/82969043900>

Meeting ID: 829 6904 3900

Passcode: 166365

One tap mobile

+13462487799

2. Call to Order

Royce D. Pindell, Mayor

a. Roll Call

3. Pledge of Allegiance

Royce D. Pindell, Mayor

4. Approval of Agenda

Royce D. Pindell, Mayor

5. Consent Agenda

Royce D. Pindell, Mayor

a. September 26, 2023 - Regular Meeting Minutes

Attachments:

- **September 26, 2023 - Regular Meeting Minutes** (09-26-2023_-_Regular_Meeting_Minutes.pdf)

b. Colorado Parks and Wildlife Land and Water Conversation Fund Grant

Resolution No. 988-23 - A Resolution Supporting the Grant Application for the Land and Water Conservation Fund Grant from Colorado Parks and Wildlife for the Town of Bennett Future Park Phase III

Attachments:

- **Staff Report Colorado Parks and Wildlife Land and Water Conversation Fund Gra**

nt (0_-_Staff_Report_Grant_Resolution__1_.pdf)

- **Resolution No. 988-23 - A Resolution Supporting the Grant Application for the Land and Water Conservation Fund Grant from Colorado Parks and Wildlife for the Town of Bennett Future Park Phase III** (1_-_RESOLUTION_CPAW_FUTURE_PARK_PHASE_III_FINAL.pdf)

Public Comments on Items Not Scheduled for Public Hearing

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we get through the sign-up sheet and chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-up. Thank you.

Regular Business

6. Action/Discussion Items

a. Bennett Crossing Filing No. 5 Subdivision Agreement

Resolution No. 989-23 - A Resolution Approving a Subdivision Agreement for Bennett Crossing Filing No. 5
Dan Giroux, Town Engineer

Attachments:

- **Staff Report Bennett Crossing Filing No. 5 Subdivision Agreement** (0_-_Staff_Report.pdf)
- **Subdivision Agreement Bennett Crossing Filing No. 5** (1_-_Bennett_Crosssing_Filing_5_SA_FINAL_10-4-2023_RevN_A__1_.pdf)
- **Resolution No. 989-23 - A Resolution Approving a Subdivision Agreement for Bennett Crossing Filing No. 5** (2_-_BennettCrossing_Filing_5_SA.reso.__1_.pdf)
- **Suggested Motion** (3_-_suggested_motion.pdf)

b. Planning and Zoning Commission Vacant Seats

Christina Hart, Town Clerk

Attachments:

- **Staff Report Planning and Zoning Commission Vacant Seats** (Staff_Report_Final.pdf)

c. Ordinance No. 775-23 - Municipal Code, Chapter 6 Updates

Ordinance No. 775-23 - An Ordinance Amending Chapter 6 of the Bennett Municipal Code Regarding Business Licenses and Regulations

Denise Taylor, Assistant to the Town Manager

Attachments:

- **Staff Report Ordinance No. 775-23 - Municipal Code, Chapter 6 Updates** (0_-_Ord_No_775-23_Staff_Report_Chapter_6__1_.pdf)
- **Chapter 6 of the Bennett Municipal Code** (1_-_Attachment_2_Chapter_6.pdf)
- **Ordinance No. 775-23 - An Ordinance Amending Chapter 6 of the Bennett Municipal Code Regarding Business Licenses and Regulations** (2_-_Ord_No_775-23_Amendment_Chapter_6__2_.pdf)
- **Suggested Motion** (3_-_suggested_motion.pdf)

d. Adams County Shared Services 2022 Intergovernmental Agreement - First Amendment

Resolution No. 987-23 - A Resolution Approving the First Amendment to 2022 Intergovernmental Agreement Between Adams County and the Town of Bennett for an Office Lease at the Bennett Shared County Service Center

Rachel Summers, Deputy Town Manager

Attachments:

- **Staff Report Adams County Shared Services 2022 Intergovernmental Agreement - First Amendment** (0_-_Staff_Report.pdf)
- **First Amendment to 2022 Intergovernmental Agreement** (1_-_2023_0830_First_Amendment_to_Bennett_IGA_Final__1_.pdf)
- **Premises Floor Plan** (2_-_Exhibit_A_Premises_Floor_Plan.pdf)
- **Resolution No. 987-23 - A Resolution Approving the First Amendment to 2022 Intergovernmental Agreement Between Adams County and the Town of Bennett for an Office Lease at the Bennett Shared County Service Center** (3_-_Resolution_No_987-23_-_Approving_1st_Amendment_2022_IGA__Final.pdf)
- **Suggested Motion** (4_-_suggested_motion.pdf)

e. Purchase of Town Fleet

Robin Price, Public Works Director

Attachments:

- **Staff Report Purchase of Town Fleet** (0_-_Staff_Report-Fleet_Vehicle_Purchase_10.10.23_final_RP__1_.pdf)
- **Transwest Quote** (1._Transwest_Quote.pdf)
- **Phil Long Quote** (2._Phillong_Quote.pdf)
- **Johnson Auto Plaza, Inc. Quote** (3._Johnson_Auto_Plaza_Inc._Quote.pdf)
- **Suggested Motion** (4_-_waiver_suggested_motion.pdf)

f. KnowBe4 Service Proposal

Adam Meis, Technology and Communications Manager

Click the link below to view the KnowBe4 Webpage:

<https://www.knowbe4.com/>

Click the link below to view the KnowBe4 Demo Video:

<https://www.knowbe4.com/2-minute-video>

Attachments:

- **Staff Report KnowBe4 Service Proposal** (0_-_KnowBe4_Contract_10-10-2023_thredline.pdf)
- **SIPA Grant Application** (1._SIPA_Grant_Application.pdf)
- **KnowBe4 Contract** (2.KnowBe4_Contract.pdf)
- **Suggested Motion** (suggested_motion.pdf)

g. Utility Department Update

Ricky Martinez, Utilities Director

Attachments:

- **Utility Department Update** (Utility_Progress_Report_October_10_2023_final.pdf)

7. Town Manager Report

Trish Stiles, Town Manager

8. Trustee Comments and Committee Reports

Mayor and Trustees

9. Adjournment

Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.

Contact: Christina Hart (chart@bennett.co.us 1303-644-3249 X1001) | Agenda published on 10/05/2023 at 4:13 PM