



Town Board of Trustees

Tuesday, January 25, 2022 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.
THANK YOU.**

1. Meeting Information

To watch a live stream of the meeting

The information for the Town's virtual meeting can be found below:

<https://us02web.zoom.us/j/83982302390>

Meeting ID: 839 8230 2390

Passcode: 250779

One tap mobile

+13462487799

2. Call to Order

Royce D. Pindell, Mayor

a. Roll Call

3. Pledge of Allegiance

Royce D. Pindell, Mayor

Attachments:

- **American Flag** (American_Flag.pdf)

4. Approval of Agenda

Royce D. Pindell, Mayor

5. Consent Agenda

Royce D. Pindell, Mayor

a. January 11, 2022 - Regular Meeting Minutes

Attachments:

- **January 11, 2022 - Regular Meeting Minutes** (01-11-2022_-_Regular_Meeting_Minutes.pdf)

Public Comments on Items Not Scheduled for Public Hearing

The Board of Trustees welcomes you. Thank you for joining us virtually for our Town of

Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up in the chat box. If you are on the phone, once we get through the chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-up. Thank you.

Regular Business

6. Public Hearing

a. Case No. 21.33 Ziggi's Coffee Bennett Final Development Plan (FDP)

Resolution No. 899-22 - A Resolution Approving the Ziggi's Coffee Final Development Plan (FDP)
Steve Hebert, Planning and Economic Development Manager

Attachments:

- **Public Hearing Script** (0_-_Public_Hearing_Script.PC.pdf)
- **Staff Report Case No. 21.33 Ziggi's Coffee Bennett Bennett Final Development Plan (FDP)** (1_-_Ziggis_BCrssng_FDP_CaseNo.21_StaffReportFINAL.pdf)
- **PowerPoint Presentation Case No. 21.33 Ziggi's Coffee Bennett Bennett Final Development Plan (FDP)** (2_-_PowerPoint_Presentation_Ziggi_s_Coffee_BoT.pdf)
- **Land Use Application** (3_-_LandUseApplication_Jan_2021_Fillable_SIGNED.pdf)
- **Letter of Intent/Narrative** (4_-_LETTER_OF_INTENT.pdf)
- **Ziggi's Coffee Bennett Final Development Plan (FDP)** (5_-_ZIGGI_S_COFFEE_BENNETT-01.17.22_FDP.pdf)
- **Ziggi's Coffee Bennett Finish Board** (6_-_FINISH_BOARD.pdf)
- **Combined Staff and Referral Agency Comments** (7_-_ZIGGI_S_COFFEE_-_FDP_Combined_Referral_Comments.pdf)
- **Ziggi's Coffee Traffic Letter** (8_-_TIS_LOC-09.17.21.pdf)
- **Resolution No. 899-22 - A Resolution Approving the Ziggi's Coffee Final Development Plan (FDP)** (9_-_Reso_No._899-22_ZiggisCoffee_FDP_BOT.pdf)
- **Suggested Motion** (10_-_suggested_motion.pdf)

b. Amending Chapter 16 of the Bennett Municipal Code Concerning Fair Contributions for Public School Sites

Ordinance No. 735-22 - An Ordinance Amending Chapter 16 of the Bennett Municipal Code Concerning Fair Contributions for Public School Sites

Steve Hebert, Planning and Economic Development Manager

Attachments:

- **Public Hearing Script** (0_-_Public_Hearing_Script.pdf)
- **Staff Report Amending Chapter 16 of the Bennett Municipal Code Concerning Fair Contributions for Public School Sites** (1_-_TB_Staff_Report_-_School_Dedication_Ord.pdf)
- **PowerPoint Presentation Amending Chapter 16 of the Bennett Municipal Code Concerning Fair Contributions for Public School Sites** (2_-_PowerPoint_Presentation_Chapter_16_School_Land_Board_Hearing.pdf)
- **Approved Intergovernmental Agreement (IGA) Concerning Land Dedications or Payments in Lieu for School Purposes** (_IGA_Land_Dedication_or_In-Lieu_Payment_Bennett.pdf)
- **Ordinance No. 735-22 - An Ordinance Amending Chapter 16 of the Bennett Municipal Code Concerning Fair Contributions for Public School Sites** (3_-_Ordinance_No._735-22_-_Fair_Contribution_School_Site.pdf)
- **Suggested Motion** (4_-_suggested_motion.pdf)

7. Action/Discussion Items

a. Bennett Lodging, Ltd. Third Amendment to Public Improvements Reimbursement and Tax Rebate Agreement

Ordinance No. 734-22 - An Ordinance Approving a Third Amendment to the Public Improvements Reimbursement and Tax Rebate Agreement with Bennett Lodging, Ltd.

Rachel Summers, Deputy Town Administrator

Attachments:

- **Staff Report Bennett Lodging, Ltd. Third Amendment to Public Improvements Reimbursement and Tax Rebate Agreement** (_1_-_Staff_Report_Third_Amend_-_Comfort_Inn_PIRA_RV1.pdf)
- **Third Amendment to the Public Improvements Reimbursement and Tax Rebate Agreement with Bennett Lodging, Ltd.** (1_-_Third_Amend_-_Comfort_Inn_PIRA_1-19-22_v_.pdf)
- **Ordinance No. 734-22 - An Ordinance Approving a Third Amendment to the Public Improvements Reimbursement and Tax Rebate Agreement with Bennett Lodging, Ltd.** (2_-_Ord._No._734-22_Comfort_Inn_PIRA_Third_Amend.pdf)
- **Suggested Motion** (6_-_suggested_motion.pdf)

b. The Town of Bennett's Three-Mile Plan

Resolution No. 901-22 - A Resolution Adopting an Updated Three-Mile Plan for the Town of Bennett, Colorado

Steve Hebert, Planning and Economic Development Manager

Attachments:

- **Staff Report The Town of Bennett's Three-Mile Plan** (0_-_Staff_Report_ThreeMilePlan_Board_01_25_22FINAL.pdf)
- **PowerPoint Presentation The Town of Bennett's Three-Mile Plan** (1_-_PowerPoint_Presentation_ThreeMilePlan_Board_Presentation_01_25_22.pdf)

- **Department of Local Affairs (DOLA) Three-Mile Plan Overview** (2_-_3MilePlanOverview_DOLA__1_.pdf)
- **2021 Comprehensive Plan** (3_-_2021_Comp_Plan.pdf)
- **2019 Capital Asset Inventory Master Plan (CAIMP)** (4_-_CAIMP_Final_Report_RS_11.12.19.pdf)
- **2019 Parks, Trails and Open Space Master Plan** (5_-_Parks_Trails_and_Open_Space_Master_Plan_July2019_REDUCED.pdf)
- **2019 Arts and Cultural Master Plan** (6_-_ArtsCulturalIMP_Small_3_0.pdf)
- **2011 Regional Trail Plan** (7_-_Bennett_Regional_Trial_Plan-2011__1_.pdf)
- **2010 Downtown Planning Study** (8_-_Downtown_Planning_Study-final_DR_COG.pdf)
- **2013 Planning and Environmental Linkages (PEL) Report** (9_-_SH79PEL_Final_1.pdf)
- **Resolution No. 901-22 - A Resolution Adopting an Updated Three-Mile Plan for the Town of Bennett, Colorado** (Reso_No._901-22_-_3_Mile_Plan.pdf)
- **Suggested Motion** (suggested_motion.pdf)

c. Mundell Property (Bennett North) Annexation - Substantial Compliance Resolution and Setting a Public Hearing

Resolution No. 900-22 - A Resolution Finding Substantial Compliance for an Annexation Petition Filed with the Town of Bennett, Colorado Known as the Bennett North Annexation to the Town of Bennett, and Setting a Public Hearing

Steve Hebert, Planning and Economic Development Manager

Melinda Culley, Town Attorney

Attachments:

- **Staff Report Mundell Property (Bennett North) Annexation - Substantial Compliance Resolution and Setting a Public Hearing** (0_-_Staff_Report_BennettNorth__Mundell__Annexation_SubComplianceHrng_01_25_22_FINAL.pdf)
- **Annexation Petition** (1_-_Bennett_North_Petition_for_Annexation.pdf)
- **Annexation Map** (2_-_BENNETT_NORTH_ANNEXATION_MAP.pdf)
- **Resolution No. 900-22 - A Resolution Finding Substantial Compliance for an Annexation Petition Filed with the Town of Bennett, Colorado Known as the Bennett North Annexation to the Town of Bennett, and Setting a Public Hearing** (3_-_Reso_No._900-22_Bennett_North_Subst_Comp.reso.pdf)
- **Suggested Motion** (4_-_suggested_motion.pdf)

d. Request for Proposal (RFP) 21-015 - Waste Reclamation & Resource Recovery Facility (WRRF) Expansion Project

Daymon Johnson, Capital Projects Director

Attachments:

- **Staff Report Request for Proposal (RFP) 21-015 Waste Reclamation & Resource Recovery Facility (WRRF) Expansion Project** (0_-_Staff_Rep

ort_-_RFP_21-015_-_Aqua_Engineering_Eng._Services_-_DJ-RS_FINAL_-_1.13.22.pdf)

- **Aqua Engineering RFP Proposal** (1_-_RFP_21-015_-_Aqua_Engineering_-_1.21.21.pdf)
- **JVA, Inc. RFP Proposal** (1_-_RFP_21-015_-_JVA-12.21.21.pdf)
- **KLJ Engineering, LLC RFP Proposal** (2_-_RFP_21-015_-_KLJ_-_12.21.21.pdf)
- **Staff Interview Scoring Sheet - Dave Takeda, MSK Engineering** (2_-_RFP_21-015_-_Proposal_Scoring_Sheet_-_POST_INTERVIEW_-_DT_-_1.13.22.pdf)
- **Staff Interview Scoring Sheet - Dan Giroux, Town Engineer** (3_-_RFP_21-015_-_Proposal_Scoring_Sheet_-_POST_INTERVIEW_-_DG_-_1.13.22.pdf)
- **Staff Interview Scoring Sheet - Daymon Johnson, Capital Projects Director** (4_-_RFP_21-015_-_Proposal_Scoring_Sheet_-_POST_INTERVIEW_-_DJ_-_1.13.21.pdf)
- **Staff Interview Scoring Sheet - Robin Price, Public Works Director and Ricky Martinez, Assistant Public Works Director** (5_-_RFP_21-015_-_Proposal_Scoring_Sheet_-_POST_INTERVIEW_-_RP-RM_-_1.13.22.pdf)
- **Staff Interview Scoring Sheet - Will Raatz, W2 Engineers** (6_-_RFP_21-015_-_Proposal_Scoring_Sheet_-_POST_INTERVIEW_-_WR_-_1.13.22.pdf)
- **Suggested Motion** (7_-_suggested_motion.pdf)

e. Fees for Legal Services

Melinda Culley, Town Attorney

Attachments:

- **Memorandum Fees for Legal Services** (Bennett_Fees_Memo_2022.pdf)
- **Suggested Motion** (suggested_motion.pdf)

8. Town Administrator Report

Trish Stiles, Town Administrator

9. Trustee Comments and Committee Reports

Mayor and Trustees

10. Adjournment

Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.