

Directory of Fees and Charges

as of April 13, 2021

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Section 1: Administrative ([Resolution 568-14](#))

A) Fee Waiver

- 1) Any fees imposed by the Town and listed in the Directory of the Town Fees and Charges adopted by the Town Board may, unless prohibited by ordinance, be administratively waived by the Town Administrator or their designee upon the determining that a waiver is in the best interest of the Town of Bennett.

B) Fees not Specified

- 1) Any fee not specified in this document will be assessed at cost plus the abatement rate per hour for any Town employee involved in the service.

C) Public Notary \$5.00

- 1) Exemption for Town business purposes

D) Town Board Meeting Audio..... \$15.00

E) Municipal Records Fees

- 1) Certified Copies \$1.75
- 2) Certified Letters \$2.95
- 3) Extraction of Email Data \$77.00/device
- 4) Photo Copies
 - (a) 8 ½ x 11 \$0.25/page
 - (b) 8 ½ x 14 \$0.40/page
 - (c) 11 x 17 \$0.50/page
 - (d) 18 x 24 \$3.50/page
 - (e) 24 x 36 \$5.00/page
 - (f) 36 x 58 \$10.00/page
 - (g) Large Scan \$3.00
- 5) Research and Retrieval Fee [[§24-72-205\(6\)](#)] \$33.58/hr.
 - (a) First hour Free
- 6) Miscellaneous Fees
 - (a) Fax Request
 - (1) Resident \$0.25/page
 - (2) Non-Resident \$0.50/page
 - (b) Postage/Mailing Fees Actual Cost
 - (c) Photographs Actual Cost
 - (d) Video Tape Not Available
 - (e) Audio Tape \$15.00/tape

F) Purchasing

- 1) Contracts and Plans \$30.00-\$550.00

G) Facilities Rentals

- 1) Park Rental ([§ 11-5-90](#)) \$20.00
 - (a) Trupp Park Pavilion \$75.00
 - (b) BRPOS Pavilion \$75.00
 - (c) Community Center Park Pavilion \$75.00



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(d) Centennial Park Pavilion.....	\$25.00
(e) Deposit (§ 11-5-110)	\$100.00-\$500.00
(f) Trupp Fields.....	Set by Contract
2) Community Center	
(a) Room "C"	
(1) Residents	
(i) Up to six (6) hours	\$250.00
(ii) Additional hour.....	\$50.00/hr.
(iii) Deposit	\$150.00-\$500.00
(iv) Audio/Video Deposit (In addition to facility deposit)	\$500.00
(v) Alcohol Deposit (In addition to facility deposit)	\$200.00
(vi) Security Fee	
1. Per Officer.....	\$50.00/hr.
(vii) Kitchen fee.....	\$75.00
(viii) Non-Profit Discount	
1. Free Public Event	50% Discount
2. Fund Raising.....	25% Discount
(2) I-70 Corridor Resident	
(i) Up to six (6) hours	\$300.00
(ii) Additional hour.....	\$50.00/hr.
(iii) Deposit	\$200.00-\$500.00
(iv) Audio/Video Deposit (In addition to facility deposit)	\$500.00
(v) Alcohol Deposit (In addition to facility deposit)	\$200.00
(vi) Security Fee	
1. Per Officer.....	\$50.00/hr.
(vii) Kitchen	\$75.00
(viii) Non-Profit Discount	
1. Free Public Event	50% Discount
2. Fund Raising.....	25% Discount
(3) Other	
(i) Up to six (6) hours	\$600.00
(ii) Additional hour.....	\$100.00/hr.
(iii) Deposit	\$300.00-\$500.00
(iv) Audio/Video Deposit (In addition to facility deposit)	\$500.00
(v) Alcohol Deposit (In addition to facility deposit)	\$200.00
(vi) Security Fee	
1. Per Officer.....	\$50.00/hr.
(vii) Kitchen fee.....	\$100.00
(viii) Non-Profit Discount	
1. Free Public Event	50% Discount
2. Fund Raising.....	25% Discount



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- (b) Lions Room
 - (1) Resident
 - (i) Up to two (2) hours \$50.00
 - (ii) Additional hour \$10.00/hr.
 - (iii) Deposit \$50.00-\$150.00
 - (iv) Non-Profit Discount
 - 1. Free Public Event 50% Discount
 - 2. Fund Raising 25% Discount
 - (2) I-70 Corridor Resident
 - (i) Up to two (2) hours \$50.00
 - (ii) Additional hour \$20.00/hr.
 - (iii) Deposit \$50.00-\$150.00
 - (iv) Non-Profit Discount
 - 1. Free Public Event 50% Discount
 - 2. Fund Raising 25% Discount
 - (3) Other
 - (i) Up to two (2) hours \$75.00
 - (ii) Additional hour \$30.00/hr.
 - (iii) Deposit \$50.00-\$150.00
 - (iv) Non-Profit Discount
 - 1. Free Public Event 50% Discount
 - 2. Fund Raising 25% Discount

Section 2: Finance

- A) Returned Check Fee \$40.00
- B) Use Tax ([§4-6-20](#))
 - 1) Levied on the full price of building and construction material 2%
- C) Sales Tax ([§4-5-10](#))
 - 1) Rate is subject to change bi-annually. Collection of the correct tax is the sole responsibility of the vendor. See Publication [DR 1002](#) to verify current rate.
 - (a) Assessed on all tangible personal property sold within Town limits 4%
 - (b) Vendor fee retained for sales tax collection 3.33%
 - 2) Lodging Tax \$4.00/night



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Section 3: Town Clerk's Office

- A) **Business License** ([§6-1-100](#))
 - 1) Standard \$30.00
 - 2) Home Based \$15.00
 - (a) Additional licensures may be required by the County and State. Please inquire to ensure compliance.
- B) **Commissary Kitchen License** \$250.00/year
- C) **Liquor License** ([§6-2-10](#))
 - 1) Beer and Wine
 - (a) New \$1,000.00
 - (b) Transfer \$798.75
 - (c) Renewal \$148.75
 - 2) H&R
 - (a) New \$1,000.00
 - (b) Transfer \$825.00
 - (c) Renewal \$175.00
 - 3) Tavern
 - (a) New \$1,000.00
 - (b) Transfer \$825.00
 - (c) Renewal \$175.00
 - 4) Liquor Store
 - (a) New \$1,000.00
 - (b) Transfer \$772.50
 - (c) Renewal \$122.50
 - 5) Arts
 - (a) New \$308.75
 - (b) Renewal \$41.25
 - 6) Drug Store
 - (a) New \$1,000.00
 - (b) Transfer \$772.50
 - (c) Renewal \$122.50
 - 7) Racetrack
 - (a) New \$1,000.00
 - (b) Transfer \$825.00
 - (c) Renewal \$175.00
 - 8) Club
 - (a) New \$1,000.00
 - (b) Transfer \$753.75
 - (c) Renewal \$103.75



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9) 3.2 Beer Off Premise	
(a) New.....	\$1,000.00
(b) Transfer.....	\$753.75
(c) Renewal.....	\$103.75
10) 3.2 Beer On/Off Premise	
(a) New.....	\$1,000.00
(b) Transfer.....	\$753.75
(c) Renewal.....	\$103.75
11) Brew Pub	
(a) New.....	\$1,000.00
(b) Transfer.....	\$825.00
(c) Renewal.....	\$175.00
12) Optional Premises	
(a) New.....	\$1,000.00
(b) Transfer.....	\$825.00
(c) Renewal.....	\$175.00
13) Mini Bar with H&R	
(a) New.....	\$1,200.00
(b) Transfer.....	\$1,075.00
(c) Renewal.....	\$425.00
14) Bed and Breakfast	
(a) New.....	\$1,000.00
(b) Transfer.....	\$775.00
15) Renewal.....	\$125.00
16) Art Gallery	
(a) New.....	\$100.00
(b) Renewal.....	\$71.25
17) Tastings Permit	
(a) New.....	\$150.00
(b) Renewal.....	\$50.00
18) Change of Location.....	\$750.00
19) Manager's Registration.....	\$75.00
20) Corporate/LLC Changes.....	\$100.00
21) Temporary Permit.....	\$100.00
22) Late Renewal.....	\$500.00
23) Special Event Liquor.....	\$100.00/event
24) Special Event Beer.....	\$100.00/event



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D) Special Use Permits

1) Permit.....	\$50.00-\$200.00
2) Deposit	\$100.00-\$1,000.00
3) Food Vendor	\$50.00/year
4) Tasting New.....	\$150.00
5) Tasting Renewal	\$50.00/year

Section 4: Municipal Court

A) Court ([§2-7-170](#))

1) Cost \$35.00	
2) Jury Trial	
(a) Advanced Deposit.....	\$25.00
(b) Upon Conviction	\$75.00
3) OJW	\$0.00
4) Bench Warrant.....	\$75.00
5) Default Judgment	\$30.00
6) Deferred Judgment.....	\$75.00
7) Stay of Execution.....	\$25.00
8) Community Service Fee.....	\$25.00
9) Failure to Appear	\$25.00

B) Contempt of Court ([§2-7-120](#)) Up to \$1,000.00

C) Penalties and Violations ([§1-4-20](#)) Up to \$2,650.00

1) Failure to pay	\$25.00/violation
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D) Transcript ([§1-4-20](#))

1) Deposit	\$100.00
2) Transcription.....	at Cost

Section 5: Community Development

A) Permits

1) Right of Way (§11-4-10)	\$75.00
(a) Curb Cut.....	\$75.00/per
(b) Right of Way Multi Location.....	\$75.00/1 st Location
(1) Additional Location	\$25.00/per
2) Building Permit (§18-1-20).....	Based on Valuation
(a) \$1.00-\$500.00.....	\$23.50
(b) \$501.00-\$2,000.00	\$3.05
(1) Additional per \$100.00 of valuation	



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(c) \$2,001.00-\$25,000.00	\$14.00
(1) Additional per \$1,000.00 of valuation	
(d) \$25,001.00-\$50,000.00	\$10.10
(1) Additional per \$1,000.00 of valuation	
(e) \$50,001.00-\$100,000.00	\$7.00
(1) Additional per \$1,000.00 of valuation	
(f) \$100,001.00-\$500,000.00	\$5.60
(1) Additional per \$1,000.00 of valuation	
(g) \$500,001.00-\$1,000,000.00	\$4.75
(1) Additional per \$1,000.00 of valuation	
(h) \$1,000,001.00-up.....	\$3.15
(1) Additional per \$1,000.00 of valuation	
3) Plan Review Fees	
(a) Administrative Fee.....	65% of Permit Fee
(1) This fee is assessed on both complete and incomplete plans	
(b) Residential Stock Model Plans	\$100.00
(1) Any changes to Stock Plan will be treated as a new plan and therefore be subject to all fees.	
(c) Solar Panel Plans	
(1) Residential	\$100.00
(2) Commercial	\$200.00
4) Electrical Permits Set by State	
(a) Plumbing Permit	See Building Permit
(b) Mechanical Permit.....	See Building Permit
5) Grading Permit	\$75.00+Cost
6) New Infrastructure Permit.....	\$1,000.00+Cost
7) Fence Permit.....	\$75.00
8) Landscaping Permit	\$10.00
9) Working without Permit	\$100.00 Solar Panel Permit
(a) Residential.....	\$100.00
(b) Commercial	\$200.00
10) Sign Permit.....	Valuation/\$75.00 Min
11) Banners.....	\$25.00/quarter
12) Demolition Permit	\$50.00
13) Mobile Home Permit.....	\$250.00
14) Moving Mobile Home Permit	\$50.00
15) Construction/Sales Trailer Permit.....	\$100.00
16) RV Parking Permit	
(a) 7 day permit	\$75.00
(b) 2 day permit	\$25.00
17) Investigation Fee/Working Without a Permit (§18-1-20)	
(a) Percentage of Building Fee	100%



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B) Contractor Licensing

1) Class A.....	\$75.00
2) Class B.....	\$50.00
3) Class C.....	\$25.00
4) Class D	\$25.00
5) ROW	\$25.00
6) Plumber Registration	\$75.00
7) Electrician Registration	No Fee Impact Fees
8) Public Facilities Impact Fee	\$2,808.00/(SFE)**
9) Storm Drainage Impact Fee	\$566.00/(SFE)**
10) Transportation Facilities Impact Fee.....	\$796.00/(SFE)**

C) Land Development Fees (Cost Agreement*plus 20% Administrative Fee)

Section 6: Animal Control

A) Animal Licenses ([§7-7-70](#))

1) Spayed or Neutered Animal	\$10.00/year-\$27.00/3 year
(a) Senior (Over 65 years of age)	\$5.00/year-\$13.00/3 year
(b) Veterans	\$5.00/year-\$13.00/3 year
2) Unaltered Animal.....	\$25.00/year-\$70.00/3 year
3) Guard Dog License	\$25.00/year
4) Duplicate tag	\$5.00/each
5) Poultry License	
(a) New.....	\$50.00/year
(b) Renewal	\$25.00/year
6) Bee Permit	\$25.00/year

B) Violations ([§1-4-20](#))

1) Failure to License	\$50.00
2) Guard Dog Violation	
(a) 1 st Offense.....	\$300.00
(b) 2 nd and Subsequent Offense(s).....	\$600.00
3) Aggressive Animal	
(a) 1 st Offense.....	\$200.00
(b) 2 nd and Subsequent Offense(s).....	\$400.00
4) Vicious Animal	
(a) 1 st Offense.....	\$300.00



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5) 2 nd and Subsequent Offense(s)	\$600.00	Barking Dog
(a) 1 st Offense.....	\$150.00	
(b) 2 nd and Subsequent Offense(s).....	\$250.00	
6) Animal at Large		
(a) 1 st Offense.....	\$100.00	
(b) 2 nd Offense.....	\$150.00	
(c) 3 rd Offense.....	\$300.00	
(1) Each fine excludes the cost of restitution.		
C) Impound Fees (§7-7-60)		
1) Dog/Other		
(a) 1 st Day.....	\$45.00	
(b) Additional Board.....	\$5.00/day	
2) Cat		
(a) 1 st Day.....	\$35.00	
(b) Additional Board.....	\$5.00/day	
D) Adoption Fees (§7-7-60)		
1) Dog/Other.....	\$50.00	
2) Cat	\$40.00	
E) Cat Trap		
1) Fee	\$25.00	
2) Deposit	\$25.00	

Section 7: Code Enforcement

A) Vehicle Impoundment Hearing (§8-3-50(c)).....	\$50.00
B) Snow Emergency Parking (§1-4-20)	\$30.00-\$1,000.00
1) Parking in snow route	
C) Debris (§7-2-10)	\$100.00
D) Dumping on Property (§7-2-10).....	\$100.00
E) Accumulation Prohibited (§7-3-10)	\$100.00
F) Responsibility of Owner (§7-3-30)	\$100.00
G) Declaration of Nuisance (§7-5-20)	\$50.00
H) Duty to Cut (§7-5-30).....	\$50.00
I) Parking (§8-5-10).....	\$50.00
J) Snow & Ice Removal (§11-1-20)	\$100.00
K) Failure to Permit (§1-4-20).....	Up to \$2,650.00
L) Property Maintenance Violation.....	Up to \$2,650.00



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M) Abatement

- 1) All Abatement except Obnoxious Weed At Cost
 - (a) Administrative..... 10% of Cost
- 2) Obnoxious Weed..... At Cost
 - (a) Administrative..... 20% of Cost

Section 8: Public Works

A) Mount View Cemetery ([Resolution 398](#))

- 1) Casket Plot
 - (a) Resident \$300.00
 - (b) Non-Resident \$1,000.00
- 2) Cremation Plot
 - (a) Resident \$300.00
 - (b) Non-Resident \$1,000.00
- 3) Opening/Closing
 - (a) Casket Plot
 - (1) Weekdays..... \$350.00
 - (2) Weekend/Holiday \$450.00
 - (b) Cremation Plot
 - (1) Weekdays..... \$100.00
 - (2) Holiday..... \$200.00

B) Water ([Resolution 391](#))

- 1) Base Rate \$32.80
- 2) Usage Rate
 - (a) Tier 1
 - (1) 0 to 4,000 gallons \$0.00
 - (b) Tier 2
 - (1) 4,001 to 8,000 gallons \$4.00/1,000 gallons
 - (c) Tier 3
 - (1) 8,001 to 16,000 gallons \$6.00/1,000 gallons
 - (d) Tier 4
 - (1) 16,001 and above \$14.00/1,000 gallons
 - (e) Bulk Water..... \$19.00/1,000 gallons
 - (f) Reuse Water \$3.00/1,000 gallons
- 3) Shut-off \$40.00
- 4) Water Turn on Fee..... \$20.00
- 5) Late Payment ([§ 13-2-40](#)) 5%
- 6) Bulk Water Meter Deposit \$1,000
- 7) Account Activation Fee..... \$25.00
- 8) New Build Meter/Reader..... at Cost



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9) Meter and Associated Equipment Damage	
(a) Repairs	at Cost
(b) Labor Employee Abatement	Rate/hr.
10) Lien Fees	
(a) Percentage of total past due	10%
(b) Administrative Fee.....	\$100.00
11) Outside Source Meter Testing	
(a) Meter is found faulty	\$0.00
(b) Working meters.....	\$30.00
12) Water Development Fees	\$24,451/(SFE)**
(a) Tap Inspection Fee.....	\$150.00
(b) Administrative Cost for Reimbursement (§13-1-150)	\$100.00
13) Lateral Street Cut (§11-3-30)	
(a) Less than 60 ft.	\$350.00
(1) Additional	\$4.00/ft.
14) Utility Extension Permit Fee (§11-3-40)	
(a) Permit	\$350.00
(1) Excavation.....	\$4.00/ft.
15) New Infrastructure Permit.....	\$1,000.00+Cost
16) Inspection Fee (§13-1-40).....	\$63.00
17) Tampering with Water Equipment	
(a) Repair.....	At Cost
(b) Fine	Up to \$1,000.00
18) Water Restriction Violation (§13-3-440)	
(a) 1 st Violation	\$100.00
(b) 2 nd Violation.....	\$250.00
(c) 3 rd Violation	\$500.00
(d) 4 th Violation and above	\$500.00
C) Waste Water (§ 13-2-30)	
1) Base Rate	\$37.98
2) Usage Rate Per 1,000 gallons	\$7.50
(a) Based on average water use from November 15 th to February 15 th	
3) Late Payment (§ 13-2-40).....	5%
4) Waste Water Development Fees (§13-1-20)	\$5,722/(SFE)**
(a) Tap Inspection Fee (§13-1-40).....	\$150.00
(b) Administrative Cost for Reimbursement (§13-1-150)	\$100.00
5) Lateral Street Cut (§11-3-30)	
(a) Less than 60 ft.	\$350.00
(1) Additional	\$4.00/ft.



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6) Utility Extension Permit Fee (§11-3-40)	
(a) Permit Plus.....	\$350.00
(1) Excavation.....	\$4.00/ft.
7) New Infrastructure Permit.....	\$1,000.00+Cost
8) Inspection Fee (§13-1-40).....	\$63.00

* Development Plans are subject to cost agreements. Cost agreements are based on the cost for the Town to obtain the services of various consultants necessary to development plan.

**Single Family Equivalent or SFE a numerical value assigned to a specific property based upon the demand placed on the infrastructure of the Town by an average single-family residential unit in accordance with the schedule and SFE calculator adopted pursuant to Chapter 13 of this Code.