

CHAPTER 2

SUBMITTAL PROCEDURES

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SUBMITTAL PROCEDURES

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Permit Types

Permit for Right-of-way use and/or Construction (Permit.1A)

Permit for Right-of-way use and/or Construction (Permit.1B)

Access Permit

Oversize/Overweight Moving Permit

Engineering Cost Estimate Format Exhibit "A"

2.1 DRAWINGS AND SPECIFICATIONS SUBMITTAL PROCEDURE

2.1.1 Consulting Engineers and Developers seeking approval and acceptance of civil engineering reports and construction plans shall follow the procedures outlined below. Submittal procedures and requirements for the various Town Land Development processes can be found in the main body of the Regulations and in the Town of Bennett Planning Division Publications.

2.1.2 Plans Required. Any facility constructed in the Town R.O.W. shall have construction plans submitted and approved in accordance with the pertaining Sections and Standards of these Regulations. No construction permit shall be issued for construction of new or extension of existing utilities, without the prior review and approval of the construction plans by the Town. Permits are required in all cases.

2.1.3 Pre-submittal Meetings. The Planning Division routinely conducts pre-submittal meetings at which applicants to the various Town Land Development processes may ask questions. Obtain direction and/or information from the Planning and Engineering Divisions. These meetings may be used by the applicant to obtain very basic development planning. Alternatively, the applicant may use the meeting as a final check by staff to verify a specific type application is complete.

2.1.3.1 Engineering Division Pre-submittal Process. A pre-submittal consultation is suggested of all applicants for all processing steps of the Subdivision Regulations. It is recommended that the applicant consult with the Town's Planning and Engineering Division for general information regarding applicable design criteria, required procedures, possible drainage problems and specific submittal requirements.

2.1.4 Final Plat/Final Development Plan. The final plat/final development plan application submitted to the Engineering and/or Planning Division for any subdivision or planned development, whether residential, retail, commercial or office, shall include adequate detail drawings for the entire Utility and Storm Drainage System (including Drainage Reports), grading plan and roadway design. Acceptance of these plans or their subsequent revisions, is required as a condition of scheduling the final plat for a hearing before the Town Board of Trustees for the Town of Bennett (TBTTB).

2.1.4.1 Town acceptance of Engineering Plans for public improvements prior to TBTTB approval hearing constitutes:

- Engineering and Public Works Division review and acceptance of the final design and construction plans. (However, formal Public Works signoff of plans will not occur until after recordation of final plat).
- Engineering or Public Works Division concurrence of the public improvements cost estimate.

2.1.5 Engineering Review Objective. The Engineering Division objective for new submittals is to complete initial reviews and issue comments in 25 working days from date of submittal to the Engineering Division with the exception of Site Plan applications, which shall be reviewed within 10 working days. The actual time required is a function of the submittal complexity and overall workload of the Engineering Division.

2.1.6 Results of Engineering Review. The review comments shall be submittal to the

applicant's Design Engineer or to the Town of Bennett's Planning Division who shall forward the comments to the applicant. When plans are returned to the Consultant for lack of adequate information or are considered seriously deficient, any resubmitted plan shall be considered a new submittal.

2.2 DEVELOPER REVISION OF ENGINEERING PLANS AND REPORTS

The Consultant will make all the revisions requested on their original plans/report and resubmit according to the instructions. The Engineering Division will normally process the resubmitted plans within 5-10 working days. Seriously deficient plans may require several reviews prior to approval.

2.2.1 When submitting revised plans, drawings or reports to the Engineering Division, the re-submittal must contain:

- 1) A new submittal form.
- 2) Letter stating the scope and purpose of the construction plan revisions.
- 3) The previously approved construction plan sheets, marked up with revisions.
- 4) The revised plans for review.
- 5) Engineering review fee.

After review and approval, the Consultant shall submit copies as per the pertaining paragraphs of these Regulations.

2.2.2 The following policy regarding order of processing (priority) will be used for all submittals. Applications are processed on a first come, first serve within that category.

- 1) Blue-line copies for signature.
- 2) Re-submittals
- 3) Initial submittals

2.2.3 In the event of replatting or major plan revisions after the initial review, the re-submittal will be considered as a new submittal.

2.2.4 Construction plans, pavement design reports, drainage reports and other documents are approved initially for 12 months (1 year). If not constructed during this time period, they automatically become void and must be updated to current criteria before any further permits can be issued.

2.3 FINAL CONSTRUCTION PLANS FOR UTILITY WORK IN TOWN OF BENNETT RIGHT-OF-WAY

When separate from Roadway Construction Plans, the following must accompany the Submittal Form.

Note: This section applies to new installations or major extensions of utility lines in existing Town right-of-way and/or under existing Town roadways. These requirements do not apply to maintenance work:

- 2.3.1 Title sheet with vicinity map and approval block.
- 2.3.2 Street plan and profile for location of street cuts, size and location of utilities being repaired, replaced or constructed.
- 2.3.3 Specification and Construction Details of trench backfill, compaction and roadway reconstruction. This information can be provided through notes and details in the final construction plan submittal.
- 2.3.4 All sheets shall be standard 24"x36"
- 2.3.5 Engineering review fee must accompany the application.

2.4 FINAL ACCEPTANCE

After construction is completed, a letter shall be submitted to the Public Works Department requesting final inspection and upon acceptance, initiation of the two-year warranty period.

2.5 SUBMITTAL DEADLINES

Summary: The Town does not have a review process with fixed deadlines for public hearings. Rather, a submittal is reviewed, discussed at the staff review

meeting, review comments are returned to the applicant and after a corrected submittal is made, reviewed, and found to be complete and correct, hearing dates are set for Planning Commission and Town Council.

Initial Project Review: A complete submittal must be received no later than noon on a Friday, two weeks and three days before a staff review meeting. All reviewers are allowed a minimum two (2) weeks for their review. The initial review process therefore takes a minimum of 12 working days. The review will conclude with discussion of the proposal at the review meeting. The Town's written review comments will be available within the next few days, depending on the staff workload.

Assignment to Agendas and Hearing Notices: Assignment to a Planning Commission agenda and/or scheduling of hearings occurs when all corrected materials are submitted and reviewed and all of the review comments have been addressed and resolved. In most cases, the request will proceed from the Planning Commission directly to the next eligible Town Council meeting. The Planning Commission meets on the last Monday of each month. Town Council meetings are on the second and fourth Tuesday of each month. A request can not go from the Planning Commission to the Town Council in the same week.

We schedule the hearings and furnish the public notice for both the Planning Commission and the Town Council meetings at the same time. However, the Planning Commission meeting date is the critical date for submittals of corrected materials. For all applications that require a hearing notice to be published in the newspaper, submittal of corrected materials must be made no later than 10:00 AM, on Monday, four (4) weeks prior to the desired Planning Commission meeting date. For any application that includes a Preliminary Plat, or for any Final Plat or Final PD Site Plan, submittal of corrected materials must be made no later than 10:00 AM, Monday three (3) weeks prior to the desired Planning Commission meeting date.

SECTION 2.6
SUBMITTAL FORMS

ATTN: Engineering
 Planning
 Public Works Dept
 Building Dept
 Fire Chief

DATE REC'D _____

TOWN OF BENNETT
355 FOURTH STREET, CO 80102-0097
Town-Hall: 303-644-3249 Public Works Dpt: 303-644-4224
Fax: 303-644-4265

ROAD & UTILITIES REVIEW REQUEST & SUBMITTAL FORM

PROJECT OWNER
REPRESENTATIVE

CONSULTING ENGINEER OR OTHER OWNER

NAME _____
ADDRESS _____

NAME _____
ADDRESS _____

TELEPHONE _____
CONTACT _____

TELEPHONE _____
CONTACT _____

PROJECT NO/PROJECT NAME _____

LOCATION _____

DRAWINGS/PLANS/REPORTS SUBMITTED

FINAL CONSTRUCTION PLANS FOR:

Preliminary Construction Plans
 Plat or Development Plan Documents

Traffic Report
 Pavement Design

Plat or Development Plan
 Other (please explain below)

Changes to Approved Const. Plans

Access Request for Town Road

Drainage Report (Phase I, II or III)

Street Cut Request

Cost Estimate of Public Improvements

Signing & Striping Plan

Soils Report

Drawings Submitted _____

THIS APPLICATION IS (CHECK ONE): AN INITIAL SUBMITTAL A RESUBMITTAL

IF RESUBMITTAL, WHAT WAS DISPOSITION OF PREVIOUS SUBMITTAL:

CONDITIONAL APPROVAL

DENIAL

REVISIONS REQUESTED

SPECIFY ONE OF THE FOLLOWING FOR THIS APPLICATION:

Plat or Development Plan Area (acres) _____ Roadway Plans, Roadway Length (ft) _____

Drainage Master Plan or Storm Sewer Basin Service Area (acres) _____

ACTION REQUESTED: Review & Comment Information Only Approval Other (Explain)

Submitted by _____ Date _____

Fee Amount \$ _____ From _____

Date Paid: _____ Verified _____

ATTN: Engineering
 Planning
 Public Works Dept..
 Building Dept..
 Fire Chief

TOWN OF BENNETT
355 FOURTH STREET, CO 80102-0097
Town Hall: 303-644-3249 Public Works Dept.: 303-644-4224 Fax: 303-644-4265

LAND USE & SUBMITTAL REVIEW REQUEST FORM

DATE: _____

NAME OF PROJECT: _____

ADDRESS/GENERAL LOCATION OF PROJECT: _____

LEGAL DESCRIPTION: _____

PLEASE CHECK THE APPROPRIATE ITEM(S):

- | | | |
|---|--|--|
| <input type="checkbox"/> Sketch Plat | <input type="checkbox"/> Rezoning (map amendment) | <input type="checkbox"/> Sketch PD Plan |
| <input type="checkbox"/> Preliminary Plat | <input type="checkbox"/> Zoning Language Amendment | <input type="checkbox"/> Preliminary PD Plan |
| <input type="checkbox"/> Final Plat | <input type="checkbox"/> Zoning Variance | <input type="checkbox"/> Final PD Site Plan |
| <input type="checkbox"/> Combined Plat | <input type="checkbox"/> Use By Special Review | <input type="checkbox"/> PD-Minor Amendment |
| <input type="checkbox"/> Minor Plat/Replat | <input type="checkbox"/> Annexation | <input type="checkbox"/> PD Major Amendment |
| <input type="checkbox"/> Subdivision Variance | <input type="checkbox"/> Other _____ | |

Present Zoning: _____ Acre in Acres: _____

Proposed Zoning: _____ Present Use: _____

Proposed No. of Lots (if Applicable) _____ Proposed No. Of Dwelling Units (if Applicable) _____

Proposed Gross Floor Area (if Applicable) _____

PROPERTY OWNER:

APPLICANT REPRESENTATIVE:

Name: _____

Name (an individual): _____

Address: _____

Business Name: _____

Address: _____

Telephone Number: _____

Telephone Number: _____

Fax Number: _____

Signature of Owner

IF APPLICATION IS FOR A PLAT, HAVE ALL MORTGAGE HOLDERS SIGN BELOW.

I/We, hereby acknowledge my/our full agreement with the above application being presented to the Town of Bennett by the person or firm designated above.

Name (Please Print)

Signature

ALL APPLICATIONS FOR FINAL CONSTRUCTION PLAN APPROVAL MUST
BE ACCOMPANIED BY PAYMENT OF REVIEW FEE

INSTRUCTIONS FOR COMPLETING TOWN OF BENNETT SUBMITTAL
FORM(S)

- 1) The name, address and telephone number of the project or property Owner shall be provided. If applicant is a Company, provide the Company name and the name of the individual responsible for contact with the Town.
- 2) The name, address and telephone number of the Engineer or Contractor who prepared the documents submitted, shall be provided. The name of an individual who is responsible for contact with the Town on the project shall be provided.
- 3) Project name shall be supplied. If this is a re-submittal of documents previously submitted to either the Town of Bennett or Engineering Divisions, use the same name associated with the original submittal. For example, if submitting revised drainage studies or construction plans for review and comment, use the Subdivision name on the plat application. If this project has previously been assigned a case number this number shall be included with the project name. This expedites the handling of the application.
- 4) Project location can be specified by Township, range, section and quarter section; by proximity to an adjacent street intersection; and/or by legal address of the project.
- 5) The applicant shall specify the type of documents submitted by checking the appropriate box. Construction plans shall be listed and indicated in the space provided or may be attached by referenced note.
- 6) The applicant shall identify the application as an initial submittal or re-submittal for the action being requested. Final construction plans submitted for the first time are considered an initial submittal.
- 7) The application shall specify one of the following so the review fee can be established:

- Gross area of the plat or development plan or total property (acres).
 - Roadway length, in feet, depicted in roadway construction plans.
 - Storm sewer service area or Drainage Master Plan study area (acres).
- 8) The applicant shall state the Town action being requested. Check the appropriate box and provide any clarifying comments or special conditions. Attach explanatory letter to the application if appropriate.
 - 9) The person submitting the documents shall sign and date the application (this means the responsible person representing the project owner, not the messenger or delivery person).
 - 10) All 24"x36" blueline plans shall be folded to approximately 9"x12" except plans for signoff.
 - 11) The Town reserves the right to reject incomplete applications.

SECTION 2.7

REVIEW FEES

Project: _____

ENGINEERING REVIEW FEE

DESCRIPTION	ENGINEERING FEE	QUANTITY	SUB-TOTAL
SKETCH/PRELIMINARY Phase I & II Drainage Reports	\$300 + \$40xV Ac.		
FINAL PLAT Phase III Drainage Report	\$300 + \$40xV Ac.		
Street Storm Construction	\$300 + \$40xV Ac.		
SITE PLAN <2 ACRES	\$200		
>2 ACRES	\$200 + \$100/Acre		
Maximum	\$5000		
UTILITY CONSTRUCTION PLANS	\$280/2000 L.F.		
LANDSCAPE PLANS	\$200 + \$40xV Ac.		
REGIONAL DETENTION POND CONSTRUCTION PLANS	\$300 + \$40xV Ac.		
FLOOD PLAIN MODIFI- CATION STUDY			
Minor	\$220		
Major	\$570		
PAVEMENT DESIGN REPORT INCLUDING MINOR CONSTRUCTION PLANS AND/OR REVISIONS	\$200		
OTHER	\$65/hr.		
		TOTAL	

Engineering fees listed are for initial submittal and two additional submittals. All third re-submittals are charged 50% of the initial submittal fee. Re-submittals following a conditional approval require NO fee.

The Town reserves the right to send referrals to outside agencies from which expert technical assistance may be requested. Fees may be assessed by referral agencies for outside review and are the responsibility of applicant.

GENERAL REVIEW FEE SCHEDULE

Fees: Must be paid prior to or at time of application.
 Any exceptions must be approved by Town Council.
Refunds: Written request must be submitted prior to being
 scheduled for Planning Commissions or Town Council.

Pre-Application Review	No Fee
Residential Zone	\$300.00 Base + \$100.00/ac
Nonresidential Zone	\$300.00 Base + \$50.00/ac if 0 to 10 ac Plus \$40.00/ac if 10.01 to 25 ac Plus \$30.00/ac if 25.01 to 50 ac Plus \$25.00/ac if 50.01 to 100 ac Plus \$20.00/ac if 100.01 or more ac
Sketch PD	No Fee
Planned Development (PD) \$1,000.00 includes \$500.00 for PD ordinance and \$500.00 for Preliminary PD Site Plan	\$1,000.00 Base + \$300.00/ac if 0 to 100ac Plus \$25.00/ac if 100.01 to 320 ac Plus \$20.00/ac if 320.01 to 640 ac Plus \$15.00/ac if 640.01 to 1000 ac Plus \$10.00/ac if 1000.01 or more
Final PD Site Plan	500
Sketch Plat	\$200.00Base + \$5.00/ac (Credited to cost of preliminary plat)
Preliminary Plat	\$300.00Base+greater of \$20.00/lot or \$10.00/du
Final Plat	\$200.00Base+greater of \$20.00/lot or\$100.00/du
Combined (Preliminary & Final Plat)	Same as separate Preliminary & Final Plat
Minor Plat/Replat	500
Annexation	\$500.00 Base + \$50.00 from 0 to 100 ac Plus \$200.00 from 100.01 to 320 ac Plus \$400.00 from 320.01 to 640 ac Plus \$800.00 from 640.01 to 1000 ac Plus \$1,000.00 from 1000.01 or more ac
Annexation & Development Contract	750
Vacation of Plats of Record, Rights-of-way and Easements	200
Use by Special Review	500
Appeals to Board of Adjustment (Zoning Variance)	250
Sign Permit (Zoning Inspection Fee Only)	15
Special Permit request for Freestanding Freeway Oriented Sign, Plaza Sign or Subdivision/Neighborhood/Village Identification Sign	150
Administrative review of Shared Parking and/or site Parking Lots Including Recording Fees	45
Minor Admin. PD Modification (Amendment)	150
Major PD Modifications (Amendment)	\$1,000.00Base (for site plan & ordinance) plus Acreage fee. Acreage fee is based on portion Of site affected by the Planning Dir.- if Planning Dir. Determines nature of change is a Comprehensive rezoning the full fee based upon Total site acreage shall be applied
Recording Fees	Charged at time of recording

2.8 LICENSES AND PERMITS

These are the licenses and permits, which are required for all water and sewer line work within Town rights-of-way within the Town of Bennett, Colorado.

Additional information can be obtained from the Department of Administration at:

Town Hall (303) 644-3249
355 4th Street
Bennett, CO. 80102

- A) General. The Town of Bennett Design and Construction Standards and Specifications apply to all water and sewer works construction within the Town of Bennett. The Standards and Specifications apply as a part of all contract documents and as the principle factor in lieu of contract documents. The Standards and Specifications are obtainable at the Town Hall.
- B) Permits and Licenses. Any construction related excavation in the Town of Bennett requires a permit. Concrete and asphalt work, also require a license. A street cut permit is required prior to doing any concrete, asphalt or excavation work. Permits shall only be issued to licensed and bonded Contractors. There are no permit fees for Town contracts. Construction can only proceed when (1) all applicable permits have been acquired, (2) all applicable fees have been paid, (3) the designated Inspector has been given adequate notice of intent to proceed, and (4) the designated Inspector has his copy of the approved drawings and agreement.
- C) Water Services.
- 1) A Right-of-way Permit is required prior to doing any concrete or excavation work on Town right-of-way's. This is obtainable through the Town Hall's Permit section. A Contractor must be licensed and bonded and must have a copy of the approved drawings and these Standards and Specifications for the permit. Town projects also require a Street Cut Permit, however, there are no fees.

- 2) Prior to construction, the tap application fees must be paid at the Town Hall's Billing section.
- 3) The Town's Public Works Department will make the tap on the main at a prearranged time. At the time the tap is to be made, the service trench must be excavated at least from the main to the meter pit location.
- 4) When the remainder of the service line is installed from the meter pit location to the facility to be served, Designated Public Works Inspection personnel must make a visual inspection of the line prior to back-filling the line. A three-hour notice is required. Designated Public Works shall approve all construction from the main, up to and including the meter pit before a meter will be installed. The Contractor shall be responsible for maintenance on the entire line during the one-year warranty period after construction. The Town will be responsible for maintenance of the line from the main up to and including the meter pit only after the warranty period.
- 5) Construction must be in accordance with the Town's pertaining Design and Construction Standards. These are obtainable from the Town Hall.
- 6) The backfill must pass a compaction test taken at any depth. Designated Town personnel must approve the compaction test prior to patching the street.

D) Water Main Construction.

- 1) A Street Cut Permit is required. On Town contracts, the fee is waived.
- 2) Prior to construction, a Contractor must have a signed Extension Agreement, and the inspection fees must be paid. The Extension Agreement can be obtained at the Town Hall. The Town provides the Extension Agreement and waives the inspection fees on a Town contract.

- 3) A Public Works Inspector must have approved drawings and must be present at the time of commencement of construction. The inspection schedule can be arranged at this time. Work done without an Inspector present is cause to have the work removed and redone. All work must meet the Inspector's approval prior to acceptance. Any deviation from the approved drawings, must be approved by the Town Engineer or Director of Public Works; prior to construction.
- 4) The backfill must pass compaction tests as specified in the construction standards. This must be completed prior to patching the street and project acceptance.
- 5) A "Notice of Initial Acceptance" is issued to the Developer at the time of the initial acceptance.
- 6) A "Notice of Final Acceptance" is issued to the Developer after the successful completion of the warranty period.

E) Sewer Services.

- 1) A Street Cut Permit is required.
- 2) Prior to construction, all fees must be paid; Sewer Development fee and Inspection fee. This fee is paid at the Town Hall's Billing section.
- 3) A designated Public Works Inspector must make a visual inspection of the machine tap and the service line up to the residence prior to back-filling the service line. A three-hour notice to inspect is required.
- 4) Construction must be in accordance with the "Town of Bennett's Standards and Specifications for Sanitary Sewer Construction". These are obtainable at Town Hall.
- 5) The backfill must pass a compaction test taken at any depth. Designated Town of Bennett inspection personnel must approve the compaction test prior to patching the street.

F) Sewer Main Construction.

- 1) A Street Cut Permit is required. On Town contracts, the fee is waived.

Prior to construction, a Contractor must have a signed Extension Agreement, and the inspection fees must be paid. The Extension agreement can be obtained at Town Hall. The Town provides the Extension Agreement and waives the inspection fees on a Town contract.

The designated Inspector must have approved drawings and must be present at the time of the initial excavation. The inspection schedule can be arranged at this time. Work done without an Inspector present is cause to have the work removed and redone. All work must meet the Inspector's approval prior to acceptance. Any deviation from the approved drawings; must be approved by the Town Engineer or Director of Public Works.

Construction must be in accordance with the Town's pertaining Design and Construction Standards and Specifications. These are obtainable at Town Hall.

The backfill must pass compaction tests as specified in the construction standards. This must be completed prior to patching the street and project acceptance.

A "Notice of Acceptance" is issued to the Developer at the time of the initial acceptance.

- G) The Extension Agreement. On Town contracts, the Town of Bennett will furnish the Extension Agreement. All other projects require the Inspector to have a copy of the Extension Agreement before any work can be done. These are the steps to obtain an Extension Agreement.

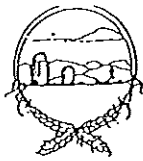
- 1) Engineering drawings in accordance with the Standards Specifications must be submitted to

the Town of Bennett for review and approval.
Standard Specifications can be obtained at Town
Hall.

- 2) When the drawings have been approved, an
Extension Agreement application can be filed
with Town Hall. The designated Inspector shall
be notified of the time construction will
begin. The Inspector must be present at the
time of commencement of construction.

FORMS REQUIRED AND
AREAS OF APPLICATION

<u>TITLE</u>	<u>USED BY</u>	<u>WHEN USED</u>
ACCESS PERMIT/APPLICATION	Permittee	When applying for approval of new access to Town Roadway. Available from the Town Hall Administrative Department.
PERMIT FOR RIGHT-OF-WAY USE AND/OR CONSTRUCTION	Permittee	When applying to construct, install, remove or repair <u>any</u> street, storm drainage improvements, utility lines, signs and any other facilities within the Town R.O.W. or easement.
OVERSIZE/OVERNIGHT PERMIT	Permittee	When applying to move any oversize/overweight load on Town roads.
ENGINEERING COST ESTIMATE	Developer	When applying for a Subdivision Agreement, this form will be used to estimate cost of construction and permit fees.



Town of Bennett

355 Fourth Street
Bennett, Colorado
80102-7806

(303) 644-3249

PERMIT NO. _____

PERMIT FOR RIGHT-OF-WAY USE AND/OR CONSTRUCTION

DATE	PERMITTEE
DEVELOPER	RESPONSIBLE CONSTRUCTION SUPERVISOR / TELEPHONE
ADDRESS	EMERGENCY TELEPHONE
CITY / STATE / ZIP CODE	OWNER FOR WHOM WORK DONE <i>(Print Name of Applicant)</i>

CONSTRUCTION ADDRESS OR LOCATION: _____

TOWN OF BENNETT ROAD

SUBDIVISION

PRE-CONSTRUCTION WALK THRU SCHEDULE FOR: _____

DESCRIPTION	FEE	QUANTITY	SUB-TOTAL
Construction			
Storm Sewer and Utility	\$20.00		
Variable Fee (pipe/cable size)			
.50" - 8"	.10/in.ft.		
8.25" - 16"	.15/in.ft.		
16.25" - 24"	.25/in.ft.		
25.00" - 42"	.55/in.ft.		
Street Cut			
Paved Road	\$2.50/sq.ft.		
Gravel/Paved Road	.97/sq.ft.		
Boring/Jacking/Tunneling	\$40.00/ea.		
Street/Road Construction			
Subgrade	\$40.00		
Per Square Yard Charge	.05/sq.yd.		
Base Course	\$40.00		
Per Square Yard Charge	.05/sq.yd.		
Surface	\$40.00		
Per Square Yard Charge	.05/sq.yd.		
Cross-panels			
First	\$27.00		
Addl.	\$14.00/ea.		
Valley Pan	\$27.00		
Addl.	.05/in.ft.		
Curb/Cutter			
4" w/integral sidewalks	\$27.00		
Addl.	.05/in.ft.		
Sidewalk (w/o curb/cutter)	\$27.00		
Addl.	.05/in.ft.		
<i>Unless otherwise noted, all charges are BASE charges</i>		Sub-Total	\$ _____
		Penalty	\$ _____
		TOTAL	\$ _____

Note: Each approved project construction plan set requires separate permits.

SEE OTHER SIDE FOR NOTES AND GENERAL PROVISIONS

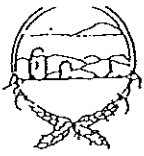
APPROVAL FOR PERMITTEE
(A copy of this permit must be on job site at all times)

In accepting this permit, the undersigned verifies that he is the Permittee herein; that he has read and understands all of the following provisions; and that by virtue of his signature is bound by and agrees to comply with all provisions of this permit, with Town of Bennett Road Design and Construction Standards and state requirements regulating construction, and with M.U.T.C.D.

_____ Signature

FOREMAN: _____
Signature Date

INSPECTOR: _____
Signature Date



Town of Bennett

355 Fourth Street
Bennett, Colorado
80102-7806

(303) 644-3249

PERMIT NO. _____

PERMIT FOR RIGHT-OF-WAY USE AND/OR CONSTRUCTION

DATE	PERMITTEE
DEVELOPER	RESPONSIBLE CONSTRUCTION SUPERVISOR / TELEPHONE
ADDRESS	EMERGENCY TELEPHONE
CITY / STATE / ZIP CODE	OWNER FOR WHOM WORK DONE <i>(Print Name of Applicant)</i>

CONSTRUCTION ADDRESS OR LOCATION: _____

TOWN OF BENNETT ROAD

SUBDIVISION _____

PRE-CONSTRUCTION WALK THRU SCHEDULE FOR: _____

DESCRIPTION	FEE	QUANTITY	SUB-TOTAL
<u>Pipe Culverts/Precast Box</u>			
< 36"	\$25.00	_____	_____
> 36"	.10/lin.ft.	_____	_____
<u>Cast-in-Place Storm Sewer</u>			
< 6"	\$45.00/lin.	_____	_____
> 6"	\$75.00/lin.	_____	_____
<u>Manhole</u>	\$22.00/ea.	_____	_____
<u>Concrete Trickle Channel</u>	\$28.00	_____	_____
<u>Add.</u>	.09/sq.ft.	_____	_____
<u>Bridges/Cast-in-Place</u>			
<u>Box Culvert</u>	\$285.00/lin.	_____	_____
<u>Traffic Signal (per location)</u>	\$265.00/lin.	_____	_____
<u>Traffic Sign (per project)</u>	\$27.00	_____	_____
<u>Add. per sign</u>	\$7.50/ea.	_____	_____
<u>Rip-Rap Erosion Protection</u>	\$27.00	_____	_____
<u>Add.</u>	.11/cu.yd.	_____	_____
<u>Add.</u>	.08/per ton	_____	_____
<u>Detention Pond</u>			
< 1-acre ft.	\$22.00/acre-ft.	_____	_____
> 10-acre ft.	\$75.00/acre-ft.	_____	_____
> 100-acre ft.	Case-by-Case	_____	_____
<u>Landscaping (Public Right-of-Way)</u>	\$20.00	_____	_____
<u>Add.</u>	.05/sq.yd.	_____	_____

Unless otherwise noted, all charges are BASE charges

Sub-Total \$ _____

Penalty _____ \$ _____

TOTAL \$ _____

Note: Each approved project construction plan set requires separate permits.

SEE OTHER SIDE FOR NOTES AND GENERAL PROVISIONS

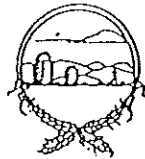
APPROVAL FOR PERMITTEE
(A copy of this permit must be on job site at all times)

In accepting this permit, the undersigned verifies that he is the Permittee hereby that he has read and understands all of the following provisions; and that by virtue of his signature is bound by and agrees to comply with all provisions of this permit, with Town of Bennett Road Design and Construction Standards and state requirements regulating construction, and with M.U.T.C.D.

Signature

FOREMAN: _____
Signature Date

INSPECTOR: _____
Signature Date



Town of Bennett

355 Fourth Street
Bennett, Colorado
80102-7806
(303) 644-3249

OFFICE USE

INFORMATION

DATE _____

INSPECTIONS

ACCESS PERMIT

PERMIT # _____

REQUIREMENTS FOR OBTAINING A DRIVEWAY PERMIT

1. Applicant Name _____ (H) Phone _____ (W) Phone _____
Address _____ City _____ Zip _____
2. Property Owner (Permittee)
Name _____ (H) Phone _____ (W) Phone _____
Address _____ City _____ Zip _____
3. Address of Property to be served: _____
4. Legal description of property: Section _____ Township _____ Range _____
Subdivision _____ Filing _____ Lot _____ Block _____
5. The approved access approach would be located a distance of approximately _____ feet
from the _____ front corner pin
6. Highway plan, driveway plan and profile will be required by the issuing authority.

NOTE: FLOWLINE OF DITCHES MUST REMAIN CLEAR AT ALL TIMES TO MAINTAIN PROPER DRAINAGE.
EARTHWORK: ANY MUD OR OTHER MATERIALS TRACKED OR OTHERWISE DEPOSITED ON THE
ROADWAY SHALL BE REMOVED DAILY OR AS ORDERED BY THE INSPECTOR AND/OR FOREMAN.

OFFICE USE ONLY

- Residential: Minimum width 16 feet - maximum width 24 feet plus flare or radius.
- Commercial: Minimum width 25 feet - maximum width 35 feet plus flare or radius.
- Culvert approved size by the Town of Bennett, Size _____
- Pan with 6-6-10 wire, 6 inch thick, 4 inch dip, Class A concrete _____ size
(80%-90% approach angle plus 45 degree flares). (Inspections-forms and final)
- Concrete Trough and Grate per Town Specs attached (Inspections-forms and final)
- Six inch Class 6 road base (80%-90% approach angle and 20 foot radius or as much as possible). Final inspection only.
- Temporary construction access approved. Contact this office after 10 working days for final disposition.
- Other

INSPECTOR _____ PERMITTEE/REPRESENTATIVE _____

DATE _____

DATE _____



Town of Bennett

355 Fourth Street
Bennett, Colorado
80102-7806
(303) 644-3249

PERMIT NO. _____

P.U.C. NO. _____

OVERSIZE / OVERWEIGHT MOVING PERMIT

COMPANY AND/OR PERMITTEE NAME: _____

ADDRESS: _____

CITY, ZIP: _____

PHONE: _____

MOVING DATE: _____ (Permit valid ONLY on date shown. Any date change must be APPROVED BY THIS DEPT., DATE, TIME and APPROVED BY, must be shown.)

TIME OF MOVE: _____ ESTIMATED WEIGHT OF OVERALL LOAD: _____ Lbs.

PROOF OF CURRENT INSURANCE _____ Yes _____ No

STATE PERMIT REQUIRED _____ Yes _____ No

_____ Brick Building _____ Brick Home _____ Frame Home

_____ Frames, Tanks, Beams, etc.

_____ OTHER _____

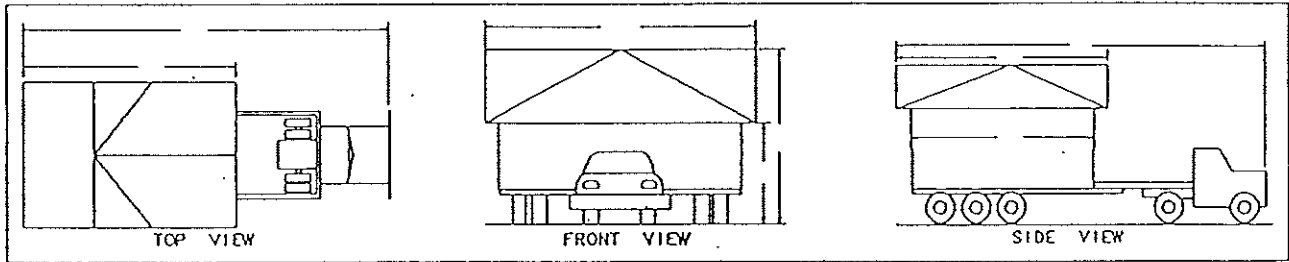
POLICE ESCORT REQUIRED: _____ MEN ON TOP REQUIRED: _____

ADDITIONAL COMMENTS: _____

ORIGIN: _____ DESTINATION: _____

COMPLETE ITINERARY OF MOVE:

FROM: _____ TO: _____



THIS PERMIT NOT VALID ON SATURDAY P.M., SUNDAY, OR HOLIDAYS, AND BECOMES VOID DURING HEAVY SNOW OR ICY ROAD CONDITIONS.

APPLICANT SHALL TAKE EVERY PRECAUTION TO PROTECT ROADS AND TRAFFIC FROM DAMAGE OR INJURY AND WILL BE FINANCIALLY RESPONSIBLE FOR ANY DAMAGE.

IT IS FURTHER UNDERSTOOD THIS PERMIT IS VALID ONLY FOR THE LOCAL ROADS AND/OR STREETS UNDER THE JURISDICTION OF THE TOWN OF BENNETT AND THAT IT IS NECESSARY TO OBTAIN A SEPERATE PERMIT FOR HIGHWAYS AND/OR ROADS UNDER THE JURISDICTION OF THE STATE AND/OR COUNTY.

PERMITTEE'S SIGNATURE: _____ DATE: _____

APPROVED BY: _____ TITLE: _____

Department of Public Works

DATE: _____

THIS PERMIT OR A COPY MUST ACCOMPANY THE MOVE

ENGINEERING COST ESTIMATE FORMAT

Exhibit "A"
for
(Project Name)

(Date)

	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Amount</u>
I.	<u>Streets</u>				
	A.				
	7" Full Depth Asphalt	SY			
	4" Curb, Gutter, Walk	LF			
	Handicap Ramps	EA			
	Range Point Boxes/ Monuments	EA			
					Sub Total A
	B.				
	3" Asphalt/8" Base	SY			
	6" Curb and Gutter	LF			
	Handicap Ramps	EA			
	Range Point Boxes/ Monuments	EA			
					Sub Total B
					Sub Total I
II.	<u>Storm Drainage Facilities</u>				
	30" RCP	LF			
	30" FES	EA			
	5' Manholes	EA			
	Rip-rap Type M	CY			
	Detention Pond Grading	LY			
	Dual Stage Outlet	EA			
					Sub Total II
III.	<u>Water Main</u>				
	8" DIP	LF			
	12" DIP	LF			
	8" x 8" x 8" Tee	EA			
	8" Gate Valve	EA			
	Fire Hydrant Assembly	EA			
					Sub Total III
IV.	<u>Traffic Signal</u>				
	Total Cost = \$				Sub Total IV

Format for Engineering Cost Estimate
(continued)

SUMMARY

On-Site Public Improvements (Letter of Credit #1)

Sub Total I	\$
Sub Total II	
Sub Total III	
Sub Total IV	
Contingency - 15%	
	<hr/>
Grand Total	\$

APPROVED: _____

APPROVED: _____
Town of Bennett Engineering Department
and/or Department of Public Works

*NOTE: The pavement costs are merely for estimating and for the Subdivision Agreement purposes. A pavement design must be submitted for approval by the Engineering and/or Public Works Department prior to the start of paving.