



BENNETT STRONGER TOGETHER

2021 BUDGET

2021 Town of Bennett Budget

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RESOLUTION NO. 851-20

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF BENNETT, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2021 AND ENDING ON THE LAST DAY OF DECEMBER 2021 AND ADOPTING THE TOWN OF BENNETT SCHEDULE OF FEES

WHEREAS, the Board of Trustees of the Town of Bennett has appointed Danette M. Ruvalcaba, Town of Bennett Treasurer, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Danette M. Ruvalcaba, Treasurer, has submitted a proposed budget and schedule of fees to this governing body on October 15th, 2020, for its consideration; and

WHEREAS, upon due and proper notice, published and posted in accordance with the Local Government Budget Law of Colorado, said proposed budget was open for inspection by the public at a designated place and a public hearing was held December 8, 2020, and electors of the Town were given an opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BENNETT, COLORADO:

Section 1. That estimated expenditures for each fund are as follows:

<u>GENERAL FUND</u>	\$ 5,027,595
<u>WATER FUND</u>	7,160,180
<u>WASTE WATER FUND</u>	2,198,495
<u>ROAD AND BRIDGE FUND</u>	239,025
<u>SALES TAX CAPITAL IMPROVEMENT FUND</u>	3,884,987
<u>CONSERVATION TRUST FUND</u>	14,445
<u>ADAMS COUNTY OPEN SPACE FUND</u>	69,955
<u>ARAPAHOE COUNTY OPEN SPACE FUND</u>	13,891
<u>RESERVE FUND</u>	-0-
<u>GRANTS</u>	6,268,350
<u>CAPITAL IMPROVEMENT FUND</u>	2,599,420
<u>WATER CAPITAL FUND</u>	1,926,210
<u>WASTEWATER CAPITAL FUND</u>	1,087,400
<u>STORM DRAINAGE IMPACT FEE FUND</u>	114,918
<u>PUBLIC FACILITIES IMPACT FEE FUND</u>	651,570
<u>TRANSPORTATION FACILITIES IMPACT FEE FUND</u>	274,517
<u>DEBT SERVICE FUND</u>	-0-
<u>BENNETT ARTS & CULTURAL FUND</u>	112,000
TOTAL EXPENDITURES	\$ 31,642,958

RESOLUTION NO. 852-20

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW, FOR THE TOWN OF BENNETT, COLORADO FOR THE 2021 BUDGET YEAR

WHEREAS, the Board of Trustees has adopted the 2021 Annual Budget in accordance with the Local Government Budget Law, on December 8, 2020; and

WHEREAS, the Board of Trustees has made provisions therein for in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues as provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BENNETT, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated, for the fiscal year beginning January 1, 2021:

GENERAL FUND

Current Operating Expenses	\$ 4,691,364
Contingency	336,231
Debt Service	-0-
TOTAL GENERAL FUND	<u>\$ 5,027,595</u>

WATER FUND

Current Operating Expenses	\$ 6,598,330
Contingency	-0-
Debt Service	561,850
TOTAL WATER FUND	<u>\$ 7,160,180</u>

WASTE WATER FUND

Current Operating Expenses	\$ 1,681,035
Contingency	100,000
Debt Service	417,460
TOTAL WASTE WATER FUND	<u>\$ 2,198,495</u>

ROAD AND BRIDGE FUND

Current Operating Expenses	\$ 238,195
Contingency	830
Debt Service	-0-
TOTAL ROAD AND BRIDGE FUND	<u>\$ 239,025</u>

SALES TAX CAPITAL IMPROVEMENT FUND

Current Operating Expenses	\$ 3,084,440
Contingency	440,247
Debt Service	360,300
TOTAL RESTRICTED STREET	<u>\$ 3,884,987</u>

CONSERVATION TRUST FUND

Current Operating Expenses	\$ -0-
Contingency	14,445
Debt Service	-0-
TOTAL CONSERVATION TRUST FUND	<u>\$ 14,445</u>

ADAMS COUNTY OPEN SPACE FUND

Current Operating Expenses	\$ 14,000
Contingency	55,955
Debt Service	-0-
TOTAL ADAMS COUNTY OPEN SPACE FUND	<u>\$ 69,955</u>

ARAPAHOE COUNTY OPEN SPACE FUND

Current Operating Expenses	\$ -0-
Contingency	13,891
Debt Service	-0-
TOTAL ARAPAHOE COUNTY OPEN SPACE FUND	<u>\$ 13,891</u>

RESERVE FUND

Current Operating Expenses	\$ -0-
Contingency	-0-
Debt Service	-0-
TOTAL RESERVE FUND	<u>\$ -0-</u>

GRANTS

Current Operating Expenses	\$ 6,268,350
Contingency	-0-
Debt Service	-0-
TOTAL GRANT FUND	<u>\$ 6,268,350</u>

CAPITAL IMPROVEMENT FUND

Capital Outlay	\$ 2,397,740
Contingency	-0-
Debt Service	201,680
TOTAL CAPITAL IMPROVEMENT FUND	<u>\$ 2,599,420</u>

WATER CAPITAL FUND

Capital Outlay	\$ 1,926,210
Contingency	-0-
Debt Service	-0-
TOTAL WATER CAPITAL FUND	<u>\$ 1,926,210</u>

WASTEWATER CAPITAL FUND

Capital Outlay	\$ 1,087,400
Contingency	-0-
Debt Service	-0-
TOTAL WASTE WATER CAPITAL FUND	<u>\$ 1,087,400</u>

STORM DRAINAGE IMPACT FEE FUND

Capital Outlay	\$ 114,918
Contingency	-0-
Debt Service	-0-
TOTAL STORM DRAINAGE IMPACT FEE FUND	<u>\$ 114,918</u>

PUBLIC FACILITIES IMPACT FEE FUND

Capital Outlay	\$ 651,570
Contingency	-0-
Debt Service	-0-
TOTAL PUBLIC FACILITIES IMPACT FEE FUND	<u>\$ 651,570</u>

TRANSPORTATION FACILITIES IMPACT FEE FUND

Capital Outlay	\$ -0-
Contingency	274,517
Debt Service	-0-
TOTAL TRANSPORTATION FACILITIES IMPACT FEE FUND	\$ 274,517

DEBT SERVICE FUND

Current Operating Expenses	\$ -0-
Contingency	-0-
Debt Service	-0-
TOTAL DEBT SERVICE FUND	\$ -0-

BENNETT ARTS & CULTURAL FUND

Current Operating Expenses	\$ 112,000
Contingency	-0-
Debt Service	-0-
TOTAL BENNETT DAYS FUND	\$ 112,000

TOTAL EXPENDITURES **\$ 31,642,958**

Section 2. Within the Reserve Fund, there is hereby established and funded an Emergency Reserve Fund as required and in accordance with paragraph 5 of Section 20 to Article X, Section 20 of the Colorado Constitution.

Section 3. Any and all year-end fund balances for fiscal year 2020 are hereby carried forward to their respective funds for fiscal year 2021.

Section 4. All prior resolutions or parts of such resolutions, codes or parts of codes in conflict with the provisions of this resolution are hereby repealed.

INTRODUCED, READ, AND ADOPTED THIS 8TH DAY OF DECEMBER 2020.

Royce D. Pindell
Mayor, Town of Bennett

ATTEST:

Christina Hart
Town Clerk

Section 2. That the estimated revenues for each fund are as follows:

GENERAL FUND

From unappropriated surpluses and reserves	\$ -0-
From sources other than general property tax	4,589,265
From general property tax levy	438,330
TOTAL GENERAL FUND REVENUES	<u>\$ 5,027,595</u>

WATER FUND

From unappropriated surpluses and reserves	\$ 4,468,555
From sources other than general property tax	2,691,625
From general property tax levy	-0-
TOTAL WATER FUND REVENUES	<u>\$ 7,160,180</u>

WASTE WATER FUND

From unappropriated surpluses and reserves	\$ -0-
From sources other than general property tax	2,358,075
From general property tax levy	-0-
TOTAL WASTE WATER FUND REVENUES	<u>\$ 2,358,075</u>

ROAD AND BRIDGE FUND

From unappropriated surpluses and reserves	\$ -0-
From sources other than general property tax	239,025
From general property tax levy	-0-
TOTAL ROAD AND BRIDGE FUND REVENUES	<u>\$ 239,025</u>

SALES TAX CAPITAL IMPROVEMENT FUND

From unappropriated surpluses and reserves	\$ 911,607
From sources other than general property tax	2,973,380
From general property tax levy	-0-
TOTAL RESTRICTED STREET REVENUES	<u>\$ 3,884,987</u>

CONSERVATION TRUST FUND

From unappropriated surpluses and reserves	\$ -0-
From sources other than general property tax	14,445
From general property tax levy	-0-
TOTAL CONSERVATION TRUST FUND REVENUES	<u>\$ 14,445</u>

ADAMS COUNTY OPEN SPACE FUND

From unappropriated surpluses and reserves	\$ 35,945
From sources other than general property tax	34,010
From general property tax levy	-0-
TOTAL ADAMS COUNTY OPEN SPACE FUND REVENUES	<u>\$ 69,955</u>

ARAPAHOE COUNTY OPEN SPACE FUND

From unappropriated surpluses and reserves	\$ 3,021
From sources other than general property tax	10,870
From general property tax levy	-0-
TOTAL ARAPAHOE COUNTY OPEN SPACE REVENUES	<u>\$ 13,891</u>

RESERVE FUND

From unappropriated surpluses and reserves	\$ -0-
From sources other than general property tax	85,435
From general property tax levy	-0-
TOTAL RESERVE FUND	<u>\$ 85,435</u>

GRANTS

From unappropriated surpluses and reserves	\$ -0-
From sources other than general property tax	6,268,350
From general property tax levy	-0-
TOTAL GRANT REVENUES	<u>\$ 6,268,350</u>

CAPITAL IMPROVEMENT FUND

From unappropriated surpluses and reserves	\$ -0-
From sources other than general property tax	2,701,185
From general property tax levy	-0-
TOTAL CAPITAL IMPROVEMENT REVENUES	<u>\$ 2,701,185</u>

WATER CAPITAL FUND

From unappropriated surpluses and reserves	\$ -0-
From sources other than general property tax	2,039,205
From general property tax levy	-0-
TOTAL WATER CAPITAL REVENUES	<u>\$ 2,039,205</u>

WASTEWATER CAPITAL FUND

From unappropriated surpluses and reserves	\$ 475,285
From sources other than general property tax	612,115
From general property tax levy	-0-
TOTAL WASTE WATER CAPITAL REVENUES	<u>\$ 1,087,400</u>

STORM DRAINAGE IMPACT FEE FUND

From unappropriated surpluses and reserves	\$ 55,898
From sources other than general property tax	59,020
From general property tax levy	-0-
TOTAL STORM DRAINAGE IMPACT FEE FUND REVENUES	<u>\$ 114,918</u>

PUBLIC FACILITIES IMPACT FEE FUND

From unappropriated surpluses and reserves	\$ 358,750
From sources other than general property tax	292,820
From general property tax levy	-0-
TOTAL PUBLIC FACILITIES IMPACT FEE FUND REVENUES	<u>\$ 651,570</u>

TRANSPORTATION FACILITIES IMPACT FEE FUND

From unappropriated surpluses and reserves	\$ 191,512
From sources other than general property tax	83,005
From general property tax levy	-0-
TOTAL TRANSPORTATION FACILITIES IMPACT FEE FUND REVENUES	\$ 274,517

BENNETT ARTS & CULTURAL FUND

From unappropriated surpluses and reserves	\$ -0-
From sources other than general property tax	112,000
From general property tax levy	-0-
TOTAL BENNETT ARTS & CULTURAL FUND	\$ 112,000

TOTAL REVENUES **\$ 32,102,733**

Section 3. That the budget as submitted, amended, and herein above summarized by fund, a copy of which is attached as Attachment “A” hereto and incorporated herein by this reference, is hereby approved and adopted as the budget for the Town of Bennett for the 2021 fiscal year.

Section 4. That the budget hereby approved and adopted shall be signed by the Mayor and Town Clerk and made a part of the public records for the Town of Bennett.

Section 5. The following appropriations made in Resolution No. 789-19 for Fiscal Year 2020 shall be carried forward into Fiscal Year 2020:

- a. From the General Fund, the net amount of two hundred eighty thousand four hundred eighty seven dollars (\$280,487).
- b. From the Sales Tax Capital Improvement Fund, the net amount of seven hundred forty two thousand five hundred seventy eight dollars (\$742,578).
- c. From the Water Fund, the net amount of four hundred seventy five thousand dollars (\$475,000).
- d. From the Waste Water Fund, the net amount of two hundred fifty thousand dollars (\$250,000).

Section 6. That the Town of Bennett Schedule of Fees is created and a copy of which is attached as Attachment “B” hereto and incorporated herein by this reference, is hereby approved and adopted. The fees and charges set by this resolution shall be effective January 1, 2021, and may thereafter be amended from time to time by resolution of the Board of Trustees.

Section 7. That the Town of Bennett Schedule of Fees hereby approved and adopted shall be signed by the Mayor and Town Clerk and made a part of the public records for the Town of Bennett.

INTRODUCED, READ, AND ADOPTED THIS 8TH DAY OF DECEMBER 2020.

Royce D. Pindell
Mayor, Town of Bennett

ATTEST:

Christina Hart
Town Clerk

RESOLUTION NO. 853-20

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE TAX YEAR 2020 TO HELP DEFRAID THE COST OF GOVERNMENT FOR THE TOWN OF BENNETT, COLORADO, FOR THE 2021 BUDGET YEAR

WHEREAS, the Board of Trustees of the Town of Bennett has adopted the 2021 Annual Budget in accordance with the Local Government Budget Law, on December 8, 2020; and

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$438,738; and

WHEREAS, the amount of money necessary to balance the budget for bonds and interest is \$-0-; and

WHEREAS, the 2020 valuation for assessment for the Town of Bennett as certified by the Adams County Assessor is \$29,729,760; and

WHEREAS, the 2020 valuation for assessment for the Town of Bennett as certified by the Arapahoe County Assessor is \$6,984,692; and

WHEREAS, the mill levy is set in accordance with the applicable provisions of the Colorado Constitution and Colorado Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BENNETT, COLORADO:

Section 1. That for the purpose of meeting all general operating expenses of the Town of Bennett during the 2021 budget year, there is hereby levied a tax of 11.950 mills upon each dollar of the total valuation for the assessment of all taxable property within the Town for the year 2020.

Section 2. That for the purpose of meeting payments for bonded indebtedness and interest of the Town of Bennett during the 2021 budget year, there is hereby levied a tax of -0- mills upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2020.

Section 3. That the Town Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Adams County, Colorado and to the County Commissioners of Arapahoe County, Colorado, the mill levies for the Town of Bennett as herein determined and set.

Section 4. All prior resolutions or parts of such resolutions, codes, or parts of codes in conflict with the provisions of this resolution are hereby repealed.

INTRODUCED, READ, AND ADOPTED THIS 8TH DAY OF DECEMBER 2020.

Royce D. Pindell
Mayor, Town of Bennett

ATTEST:

Christina Hart
Town Clerk



HISTORY

The Town of Bennett is a statutory town located in both Adams and Arapahoe Counties. The Town is governed by a Board of Trustees elected for four-year terms. Bennett was incorporated on September 25, 1929.

Our local historical society has done a great deal of research to dig into the origins of our town. Documents from the Bureau of Land Management show that four Bennet brothers (Hiram, John, Uriah and one un-named brother) filed homestead papers in 1862 for two sections (34 and 24) now in the Town of Bennett. These two sections were adjacent diagonally on the north and south to the current location of the Post Office in Bennett and, together with other sections homesteaded by the Bennet brothers, formed the Bennet Ranch.

One of these brothers, Hiram Pitt Bennet, was a respected judge in the early territory of Colorado. Mr. Bennet was elected the first Territorial Representative for Colorado in 1862 and was instrumental in obtaining statehood for Colorado. Mr. H. P. Bennet went on to become the third Postmaster of Denver in 1869 and began developing a method of delivering mail to all the new pioneer people in rural areas. Through the years the English name of Bennet was Americanized to Bennett, first noted in railroad records; thus, the town name evolved from the old Bennet Ranch.

The Town of Bennett was not incorporated until 1929, but long before that time, the family that originally homesteaded the town and for whom the town was named were leaders in the development of the state of Colorado and in forging communications for the original settlers of the area.

INTRODUCTION

We are pleased to present to the Mayor, Board of Trustees, and the residents, the 2021 Budget for the Town of Bennett, Colorado. The complete 2021 budget will be filed with the State of Colorado on January 31, 2021 as well as posted to the Town of Bennett website. This budget represents our continued commitment to prudent fiscal management and has proposed several innovations in the organization of government, thereby advancing our ongoing efforts to continuously improve the efficient and effective delivery of Town services.

Adoption of the Annual Budget is an important policy action of the Town Board each year. The document serves as a means to allocate resources to a variety of Town programs and priorities, and to protect the community's physical security, enhance the community's quality of life, and to maintain and develop the Town's facilities and infrastructure. Once adopted by the Board, the budget establishes the policy direction for all Town departments and services for the coming year.

The 2021 Budget provides for projected fund balances that meet or exceed the long-range financial plan to position the Town in steady financial progress. The 2021 budget is balanced for **ALL** funds. In this case balanced means that Sources of Funds (Revenues and Fund Balance) is equal to or greater than Uses of Funds (Expenditures and Transfers).

SUMMARY OF FUNDS

Sources of Funds	\$ 31,568,383
Uses of Funds	\$31,108,608
Budgeted FTE	32

The Board of Trustees of the Town of Bennett has appointed Danette Ruvalcaba, Town of Bennett Treasurer, to prepare and submit a proposed 2021 Budget to our governing body on December 8, 2020 for annual appropriation of sums of money to the various funds, in the amounts and for the purposes set forth by resolutions 851-20, 852-20, and 853-20.

This budget message is a synopsis of some of the key aspects of the 2021 Budget. The Town establishes a budget for seventeen separate funds or accounting divisions and report using modified accrual accounting. The operation for the Town can be narrowed down to three major fund groupings: General Fund, Special Revenue Funds, and Enterprise Funds. The largest fund in 2021 will be the General Fund, which provides a total of \$14,545,631 in funding over nineteen separate departments. Most of this revenue source is sale and use tax, grants, and revenue related to development. The Special Revenue Funds make up \$4,262,974 of the revenue sources. Finally, the Enterprise Funds provides \$12,759,778 in funding. The total budget for 2021 revenues is \$31,568,383; of which \$6,350,573 are from unappropriated surplus or reserve fund balance and \$14,804,045 from revenue sources. The Town of Bennett will be appropriating \$31,108,608 for 2021 expenditures; therefore, our projected net balance of revenues over expenditures is a positive \$459,775.

We have based the development of the proposed budget on the Town Board vision and priorities that were established in 2021. Our budget preparation was also guided by the Town Board financial policies and the following budget principles:

- Balance the budget, current revenues and current expenses and maintain acceptable reserve levels;
- Make decisions in the 2021 budget that continues to reset the Town's financial plan and creates a foundation to maintain a balanced budget in future years;
- Provide the highest quality of services within the limitations of our current resources;
- Actual and forecasted 2020 revenues and expenditures;
- Future economic outlook;
- Goals and objectives of the Board;
- Commitment to provide services that are in the best interests of the residents;

- Town Slogan; *"welcome neighbors."*

- Town Motto; *"Building on the past... preparing for the future"*

- Core Values;



- Board Mission Statement; *"The Town Board of Trustees will proactively manage community needs to develop the Town of Bennett into one of the premier 'rural town centers' of Colorado, providing optimum levels of service to our citizens."*

- And Town Mission Statement;  **Ensure Quality Life**

TAX RATES

The Town's property tax rate is 11.95 mills.

The Town's sales tax rate is 4 percent, with 1 percent being restricted to the sales tax capital improvement fund. The 3 percent of sales tax is the largest revenue source for the Town general fund. The sales tax rates collected in Bennett are as follows:

State Sales Tax	2.9%
Adams County Sales Tax	0.75%
Arapahoe County Sales Tax	0.25%
Town of Bennett Sales Tax	4.0%
Lodging Tax	\$4/day

TOWN AMENITIES

The Town has completed \$28 million in capital construction and improvements. This money was invested across all Town amenities including water, wastewater, roads, parks and buildings. The Town believes that this large capital investment into the "bones" of our Town will set Bennett on a firm foundation for the coming development and growth.

Water

The Town owns and operates two water systems. The North Water System (NWS) or "Old Town Water System" serves the Town north of I70, and the South Water System (SWS) serves the Antelope Hills development south of I70. The NWS and SWS provide potable water service for domestic, commercial, and industrial water uses including indoor consumptive uses as well as outdoor uses such as irrigation. Due to recent increases in residential and commercial development project construction activities, construction water needs are also served. The NWS infrastructure includes seven groundwater wells, three booster pumping stations, four storage tanks, and a distribution system. The SWS (Antelope Hills) consists of four groundwater wells, a common booster pump station, a single storage tank, and a distribution system.

The Town's water supply comes from four Denver Basin aquifers underlying the Town. In descending order these aquifers are the Denver aquifer, the Upper Arapahoe aquifer, the Lower Arapahoe aquifer and the Laramie-Fox Hills aquifer. Each of these sources is withdrawn through the Town's well system. Considering all aquifers, the Town has a total of 2989.27-acre feet of water rights. The Town operates a total of eleven active wells. Seven wells are in the NWS (Well # 3, 4, 5 6D, 6UA, 7, & 8) and four are in the SWS (#9, 10, 11, & 13). The current installed well pumping capacity in the NWS is 681 gpm, with a firm pumping capacity of 496 gpm. Firm capacity refers to the capacity with the largest pump in the system out of service. In the SWS, well #11 is out of service, and the installed capacity of the three remaining SWS wells is 280 gpm, with a firm capacity of 180 gpm.

Due to the high quality of the Town's existing groundwater wells, the only required treatment is chlorination (to prevent the growth of pathogens in the system. In the future, as new wells or alternative water supply sources are brought on-line, the water quality of these wells/sources will be tested, and additional treatment may be required to meet CO Primary Drinking Water Regulations (Regulation 11).

The Town has three booster pump stations in the NWS along with three well pumps (Well #6D, #6UA, and #4) that pump directly into the NWS distribution system. These pumps boost/maintain the distribution system pressure to between 65 and 80 pounds per square inch (psi). The NWS has two pressure zones, separated by a pressure control valve station located at the Well 6 site. This pressure control station allows water to be transferred between the two pressure zones depending on system demands and allows the Town to use the well and booster pumps in either zone to supply water to all of the Town's storage tanks (in both pressure zones). The NWS booster and connected well pumps can deliver at total of 1765 gpm of firm capacity assuming adequate storage is maintained. The SWS has one booster station (three pumps) with a total booster pumping capacity of 1,850 gpm with a firm capacity of 650 gpm.

The NWS has four storage tanks that provide a total storage volume of 1.195 million gallons (MG): The South Water System has a single storage tank with a volume of 355,000 gallons. In 2020 one of the NWS storage tanks will be replaced.

A water distribution system model was developed and calibrated as part of the 2019 Capital Asset Inventory and Master Plan, C.A.I.M.P. Detailed maps of the water system are included in the C.A.I.M.P. database and GIS. Currently the Town of Bennett's NWS water distribution system has approximately 18 miles of pipe ranging in sizes of 4"-12" in diameter with the majority of pipe being 6" and 8" in diameter. The system currently has 140 fire hydrants throughout the town. The SWS has over 5.7 miles of piping, valves and hydrants.

In 2021, the Town will continue construction of a Reusable Water Pipeline, known as the Purple Pipe Belt way. This pipeline will allow for the use of the Category 1 Reclaimed water produced at the Town's Water Resource Recovery Facility, WRRF. The Town will also continue their efforts to further expand their water portfolio through the purchase of additional water rights. Furthermore, the Town will complete the construction of a new well site just South of Muegge Way. The Town will also begin design and construction of an at grade storage tank in this same location.

Wastewater

The Town has two wastewater systems. The North Wastewater System (NWWS) serves the Town north of I70, and the South Wastewater System (SWWS) serves the Antelope Hills development south of I70. The (NWWS) is a centralized wastewater collection system and an advanced water resource recovery facility (WRRF). The South Wastewater System (SWWS) is comprised of privately-owned on-site wastewater treatment systems (OWTS) more commonly known as septic systems. Due to its simplicity and private ownership, the SWWS was not evaluated as part of the C.A.I.M.P. project, and only the NWWS is discussed herein.

The Town's current wastewater collection system consists of over 71,000 lineal feet of sewer pipes ranging from 4-inches to 18-inches in diameter, and pipe materials consisting of vitrified clay (VCP), polyvinyl chloride pipe (PVC), and steel. A collection system layout is shown in the water model output exhibits, Attachments F to M. A sample exhibit is included herein showing a section of the collection system and the WRRF.

The collection system includes two lift stations: the Cordella Lift Station and the High School Lift Station. A third lift station called the Penrith Park Lift Station is under construction by the Penrith Park project developer. The Cordella Lift Station is currently being expanded/refurbished to provide a capacity to serve both existing users and new development. Also, the WRRF has its own lift station called the Influent Lift Station.

In early 2019, the Town finished construction and commissioned a new Water Resource Recovery Facility (WRRF) located on the north end of Town, bordering E. 38th Avenue and Darco Street. The WRRF is permitted by the Colorado Department of Public Health and Environment (CDPHE) for a hydraulic design capacity 0.4 MGD and an organic loading capacity of 1,130 pounds per day of biochemical oxygen demand (BOD5). BOD5 is the amount of oxygen required to convert the organic material in the wastewater. The facility discharges to an unnamed tributary of Sand Creek. The new WRRF replaced the Town's aerated lagoon facility with an advanced treatment process designed to remove solids, organic pollutants, pathogens, and total nitrogen to very low levels. The new WRRF will have a strict ammonia limit that ranges from 6.1 to 13 mg/L (30-day avg) and a Total Inorganic Nitrogen (TIN) limit of 10 mg/L (daily max) starting in 2023. In 2021, the Town will begin the design process to expand this facility to ensure that it has sufficient capacity to support continued growth in the community.

Roadways

In 2021, the Town will continue safety repairs to Kiowa Bennett Roads, through a CDOT grant. This improvement will include culvert replacements and other minor safety features. One of these culverts will be converted to a dual use culvert allowing for a pedestrian under pass to connect our trail system to the North Kiowa Open Space in Arapahoe County.

The Town will continue expanding Muegge Way and Market Place Drive. The Muegge way expansion will allow for better traffic flow to the Bennett Recreation Center, the Shared County Services Building, the Corridor of Honor, and the New Town Hall. The Marketplace improvements will include signalization, lane realignment and expansion. In addition, the Town will begin a large project to modify the 304, Bennett exit and bridge.

Parks and Open Space

Through partial grant funding, Trupp Park has had staged improvements over the last five years, including improved drainage, new play equipment and rubber surfacing, and a skate park and bicycle playground. Most recently a renovated play field and additional amenities such as lighting, shade, and benches. It is the Town's intent to continue these phased renovations in 2021, with a renovation of the grandstand.

In 2017, the Town constructed 2.1 Miles of trail throughout Bennett Regional Park and Open Space. Furthermore, a large picnic pavilion was constructed at one of the trail heads. In 2021, the trail will be extended into the eastern part of the open space through partial grant funding from the Beautiful

Colorado Trail program funded by the State of Colorado and Great Outdoors Colorado. Additionally, the Town will begin the conversion of the eastern most drainage pond in the open space to a fishing pond.

Arts, Culture and Events

The Town's emphasis on youth programs, hosted events, and projects have been sought as an objective for our growth and commitment to the community. In 2018 the Bennett Arts Council was created. The mission of the Bennett Arts Council is to promote, connect and empower arts and culture for all ages. Its values sustainability, collaboration, innovation and the transformative power of the arts. In 2020, the Bennett Art Council hosted many exciting virtual and drive through events for the Town.

The following 2021 programs and events will bring many users from the I-70 corridor and Denver area to Bennett, and more specifically Trupp Park. These programs provide youth and family interaction, and we look forward to accumulative growth and future development in subsequent years.

- "Get Up and Move" with Community Minded Dance at the Bennett Park and Recreation District
- Four Week Cellphone Photography Class with Joyful Journeys
- I-70 Corridor Art Show and Mural Wall Auction
- Performing Arts Night
- Bennett Community Market
- Party in the Park
- Music on the Farm at May Farms
- Bennett Days
- Bennett Days Art Show and Mural Wall Dedication
- Student Art Show
- Trunk-or-Treat
- Fiber Arts Show at BPRD
- Small Business Saturday
- Bennett High School Student Play
- Breakfast with Santa

Please visit the Town Website for more detailed information and tentative dates for these events.

DIRECTORY

OFFICES

Town Hall.....	207 Muegge Way
Town Hall Main	303.644.3249
Town Hall Fax.....	303.644.4125
Town Website	www.townofbennett.org
Public Works	365 Palmer Avenue
Public Works Fax	303.644.5185

BUILDINGS

North Shop	47300 County Road 38
Muegge House	401 South 1 st Street
Bennett Community Center	1100 West Colfax Avenue
Mont View Cemetery	Highway 79 & County Road 38
Wastewater Treatment Facility	47100 E 38 th Ave BLDGS A & B

PARKS

Trupp Park.....	105 West Palmer Avenue
Brothers 4 Park	Intersection of Kiowa & Ash Street
Bennett Regional Park & Open Space	600 Antelope Drive West
Civic Center Park	401 South First Street
Field of Dreams	1051 Washington Way
Centennial Park	Hancock Court
Community Park.....	600 Palmer Avenue
Future Park.....	675 Antelope Drive West

BOARD OF TRUSTEES

Pindell, Royce..... Mayor

Elected – 2nd term

Term Expires 4/2024

Town Email RPindell@Bennett.co.us

Harrell, Darwin Mayor Pro-Tem

Elected – 1st term

Term Expires 4/2024

Town Email DHarrell@Bennett.co.us

Oakley, Whitney Trustee

Elected – 1st term

Term Expires 4/2024

Town Email WOakley@Bennett.co.us

Pulliam, Rich Trustee

Elected – 2nd term

Term Expires 4/2022

Town Email RPulliam@Bennett.co.us

Smith, Denice Trustee

Elected – 1st term

Term Expires 4/2024

Town Email CBayley@Bennett.co.us

Sus, Donna Trustee

Elected—1st term

Term Expires 4/2024

Town Email PWebb@Bennett.co.us

Vittum, Larry..... Trustee

Appointed – 1st term

Term Expires 4/2022

Town EmailLVittum@Bennett.co.us

PLANNING AND ZONING COMMISSION

Clark, Wayne	Commissioner	Appointment Expires 1/2023
Connor, Rachel	Commissioner	Appointment Expires 1/2023
Smith, Scott.....	Commissioner	Appointment Expires 1/2023
Lee, Grider.....	Commissioner	Appointment Expires 1/2023
Metsker, Martin.....	Commissioner	Appointment Expires 1/2023

BOARD OF ADJUSTMENT

Halverson, Ron	Appointment Expires 1/2022
Grothe, Lance	Appointment Expires 1/2022
Metsker, Martin	Appointment Expires 1/2022
Clark, Wayne	Appointment Expires 1/2022

BENNETT MUNICIPAL COURT

Day, Shawn	Presiding Municipal Judge
Ausmus, Andy	Associate Municipal Judge
Lico, Joe	Prosecuting Attorney

DEPARTMENT DIRECTORY

Administration:

Stiles, Trish.....**Town Administrator**
Office Extension..... 1009
Email.....TStiles@Bennett.co.us

Summers, Rachel.....**Deputy Town Administrator**
Town Treasurer Appointed
Office Extension..... 1008
Email.....RSummers@Bennett.co.us

Houlberg, Taeler **Assistant to the Town Administrator**
Office Extension 1031
Email THoulberg@Bennett.co.us

Lind, Corren **Executive Assistant to the Town Administrator**
Office Extension 1002
Email CLind@Bennett.co.us

Garza, Kristina..... **Administrative Assistant**
Office Extension 1032
Email KGarza@Bennett.co.us

Digan, Alison **Assistant Communications Director**
Office Extension 1019
Email ADigan@Bennett.co.us

Scheidt, Gerilynn..... **Town Safety Officer**
Office Extension 1004
Email GScheidt@Bennett.co.us

Clerk and Court

Hart, Christina Town Clerk/Court Clerk
Town Clerk Appointed
Office Extension..... 1001
Email.....CHart@Bennett.co.us

Community Development: Code Enforcement, Animal Control, Planning and Development, Building Department

Merkle, Deb..... Community Development Manager
Office Extension..... 1017
Email.....DMerkle@Bennett.co.us

Aragon, Sara Community Development Coordinator
Office Extension 1012
Email SAragon@Bennett.co.us

Vincent, Johanna Code Enforcement & Animal Control Officer
Office Extension 1015
Email JVincent@Bennett.co.us

Pitchford, Tom Chief Building Official
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Email TPitchford@Bennett.co.us

Economic Development

Hebert, Steve Planning and Economic Development Manager
Office Extension..... 1030
Email.....SHebert@Bennett.co.us

White, Lynette Economic Development Coordinator
Office Extension 1003
Email LWhite@Bennett.co.us

Finance and Technology

Ruvalcaba, Danette **Director of Finance and Technology**
Office Extension 1021
Email DRuvalcaba@Bennett.co.us

Halmes, Stephanie Accountant II
Office Extension 1024
Email SHalmes@Bennett.co.us

Weller, Jerry Utility Billing Clerk
Office Extension 1000
Email JWeller@Bennett.co.us

Public Works

Price, Robin **Public Works Director**
Office Extension 1013
Email RPrice@Bennett.co.us

Ruvalcaba, Oscar **Assistant Public Works Director**
Office Extension 1010
Email ORuvalcaba@Bennett.co.us

Castillo, Manuel Parks, Grounds, and Open Space Maintenance Worker II
Office Extension 1020
Email MCastillo@Bennett.co.us

Sigg, Tyler Parks, Grounds, and Open Space Maintenance Worker II
Office Extension 1011
Email TSigg@Bennett.co.us

Gitzen, Ben Parks, Grounds, and Open Space Maintenance Worker II
Office Extension 1036
Email BGitzen@Bennett.co.us

Diaz, Reynaldo Community Services Maintenance Worker II
Office Extension 1016
Email.....RDiaz@Bennett.co.us

Arteaga, Gerardo..... Community Services Maintenance Worker II
Office Extension 1023
Email.....GAртеaga@Bennett.co.us

Utilities

Martinez, Ricky Utility Services Supervisor
Office Extension 1014
EmailRMartinez@Bennett.co.us

Cowlishaw, Mark Utility Operator C
Office Extension..... 1006
Email.....MCowlishaw@Bennett.co.us

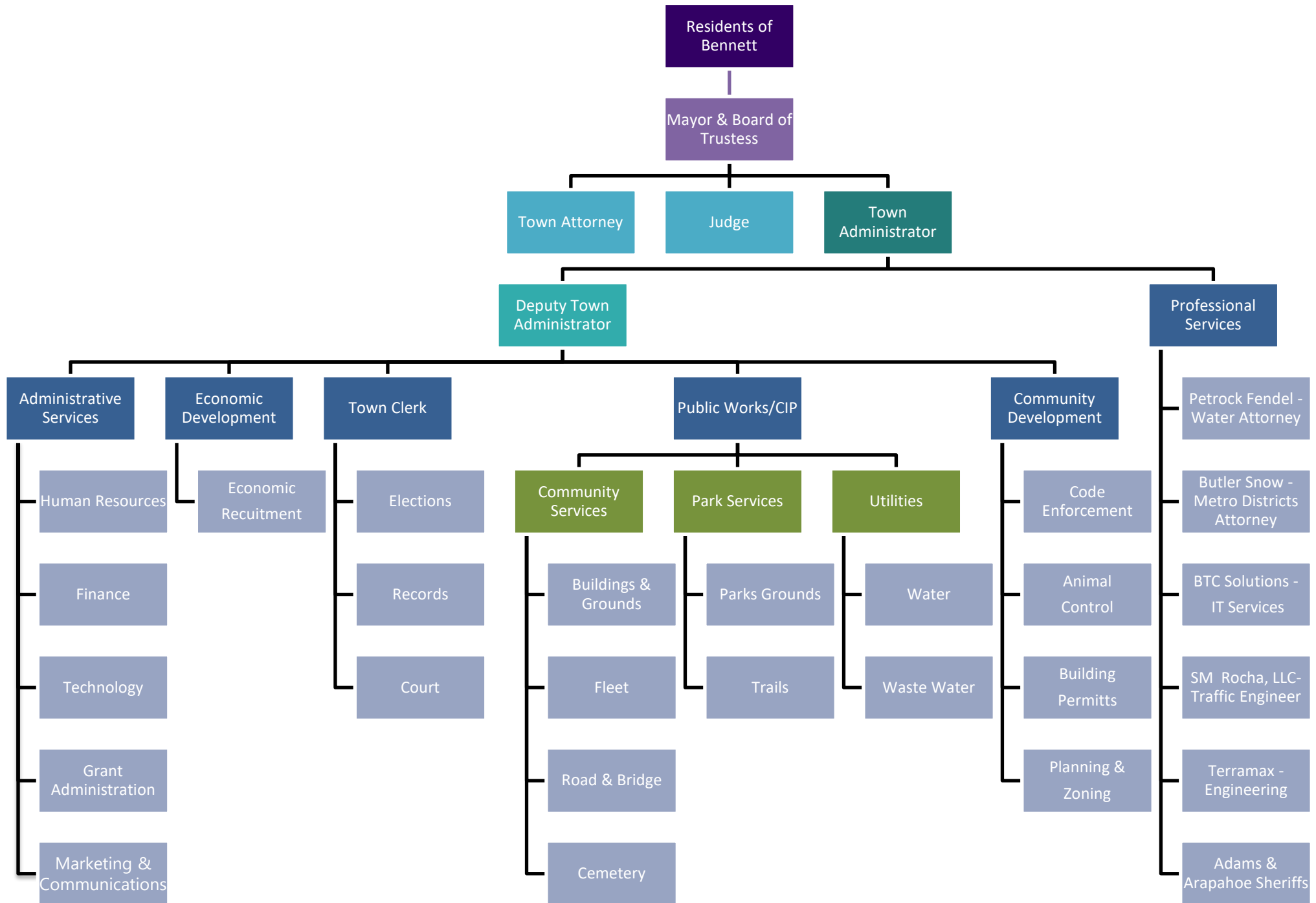
Sherer, Robert Utility Operator D
Office Extension..... 1018
Email.....RSherer@Bennett.co.us

Peters, Nate..... Utility Worker
Office Extension..... 1037
Email.....NPeters@Bennett.co.us

Capital Projects

Johnson, Daymon..... Capital Projects Director
Office Extension..... 1005
Email.....DJohnson@Bennett.co.us

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BUDGET MESSAGE

This detailed budget message includes; directories, descriptions of revenues and expenditures, 2021 priorities, capital improvement plan, visual aids, and accomplishments. As we continue to approach the budgeting process with transparency and constantly improving the depth, quality and clarity of budgetary information, we look forward to working with the Town Board of Trustees, staff and residents to assure the Town's priorities are met.

REVENUES (SOURCES OF FUNDS)

The following table illustrates the total sources of funding (revenues) for all Town funds:

FUND REVENUE	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
<u>GENERAL FUND</u>	3,894,745	4,290,230	5,134,200	5,027,595	-2%
<u>ROAD AND BRIDGE FUND</u>	257,405	631,590	281,460	239,025	-18%
<u>WATER FUND</u>	1,797,118	2,828,045	8,201,035	2,691,625	-205%
<u>WASTE WATER FUND</u>	915,715	1,963,645	1,823,375	2,358,075	23%
<u>GRANTS</u>	332,700	3,475,300	3,184,395	5,884,000	46%
<u>BENNETT ARTS & CULTURAL FUND</u>	90,030	112,000	36,605	112,000	67%
<u>CONSERVATION TRUST FUND</u>	16,555	14,840	14,030	14,445	3%
<u>ADAMS COUNTY OPEN SPACE FUND</u>	34,205	34,010	34,010	34,010	0%
<u>ARAPAHOE COUNTY OPEN SPACE FUND</u>	9,825	9,825	10,870	10,870	0%
<u>SALES TAX CAPITAL IMPROVEMENT FUND</u>	840,490	1,247,595	1,712,025	2,973,380	42%
<u>RESERVE FUND</u>	43,060	58,475	46,820	85,435	45%
<u>CAPITAL IMPROVEMENT FUND</u>	359,480	746,710	605,110	2,701,185	78%
<u>WATER CAPITAL FUND</u>	309,745	5,179,925	4,135,520	2,039,205	-103%
<u>WASTEWATER CAPITAL FUND</u>	364,210	1,292,375	1,080,730	612,115	-77%
<u>STORM DRAINAGE IMPACT FEE FUND</u>	9,663	18,350	75,408	59,020	-28%
<u>PUBLIC FACILITIES IMPACT FEE FUND</u>	139,585	331,060	374,935	292,820	-28%
<u>TRANSPORTATION FACILITIES IMPACT FEE FUND</u>	108,571	409,545	111,276	83,005	-34%
<u>TOTAL</u>	\$ 9,523,102	\$ 22,643,520	\$ 26,861,804	\$ 25,217,810	-7%

Revenue Summary

The principal general revenue sources for the Town are sales taxes, grant revenue, developer impact fees, water/sewer sales and property taxes. The local, state, and national economies are always a consideration for projecting the revenues for the coming year. The economy for Bennett and the nation showed strong growth during 2020 despite the worldwide COVID-19 Pandemic. Residential growth for Bennett has continued to increase. Additionally, we have benefited from the addition of new commercial businesses. Conservative attainable revenue estimates have been projected in all funds.

- **Sales Tax** - The General Fund anticipated sales tax revenues for 2021 are based on an economic growth projection rate of 3% over 2020 projected revenues. This increase includes anticipated new business revenue and a conservative increase for existing businesses. Sales tax equates to \$3.2 million of the total \$5 million General Fund revenues. On November 3, 2015, the Town successfully passed an additional 1.00% sales tax to be collected, retained, and spent to finance the construction and maintenance of existing and planned street and other street related capital improvements within the Town. In 2020, the 1% sales tax exceeded our budget by over \$245,000. This substantially exceeds the 2019 overage; the Town expects this trend to continue as it has over the last two years.

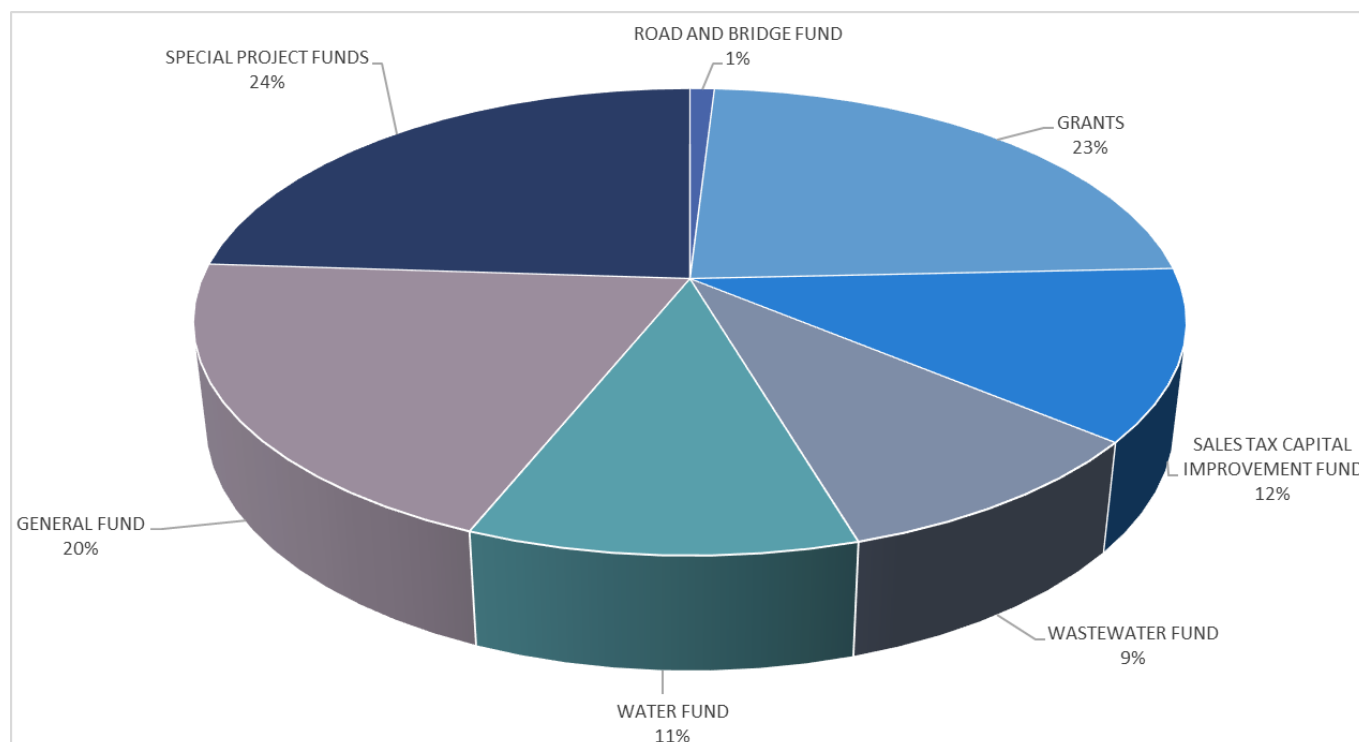
- **Water & Wastewater Sales** – In 2021 the Town will continue efforts to update systems by designing and constructing the next phases of water storage. The acquisition of additional water rights to expand our water portfolio. The Town will start to sell Category 1 reuse water as well as begin the construction of a Purple Pipe Belt line that will circumvent the Town. It is the Town's desire to begin to convert all Town irrigation to reuse water and to further encourage new developers to do the same. Furthermore, in 2021 continue the Town will the construction of the new well to meet the increasing demand for water due to our increasing development.

Due to the continued need for capital repairs and new construction for utilities along with the Board of Trustee direction to build fund balance for future utilities expansion, the Town Board of Trustees adopted a base rate increase from \$32.00 to \$32.80 and \$37.05 to \$37.98 for water and sewer.

- **Grant Revenue** – When viewed comprehensively, grant revenue is an ongoing effort to establish and research the highest level of resources available to us for capital improvement projects the Town cannot fund solely. Grant revenue in 2021 is projected to be \$5.8 million for new parks, facility improvements, roads, water, and trails. The Town of Bennett has limited revenue sources and an abundance of capital improvement projects forthcoming. That, of course, raises the questions of where those resources will come from, and who will do the work. As the Town of Bennett works to develop other financing options in the future, the opportunity to obtain assistance grant funds will supplement the cost of some of the major infrastructure projects. The Town has the funds available to provide match but is unable to complete the project without additional monetary support.
- **Property Tax** – Revenues in Adams and Arapahoe County assessed valuations have increased marginally for 2021, 2% in Adams County and 2% in Arapahoe County. The Town anticipates continued and sustained growth in this revenue source resulting from slated residential growth.

Overall, the 2021 budget revenues represent an 7% decrease over the 2020 projected revenue. This decrease is contributed to one several onetime revenue sources such as bond proceeds, CARES funding, impact fees related to development and developer contributions. Bennett's community leaders are visionary and willing to take bold steps to secure the Town's future. Bennett's growth intentions are reflected by its objective to introduce public improvements related to development for job creation and retention. It is vital that our infrastructure improvements continue to support current and future development. In 2020, the Town saw the continuation of the housing development located in Penrith Park and Bennett Crossing as well as the continued commercial development in Bennett Crossing. In 2021 the Town will see the start of at least one more housing development located in Muegge Farms. The most exciting new business to be in this commercial district is a hotel, FNB Bank, and the new IREA regional facility.

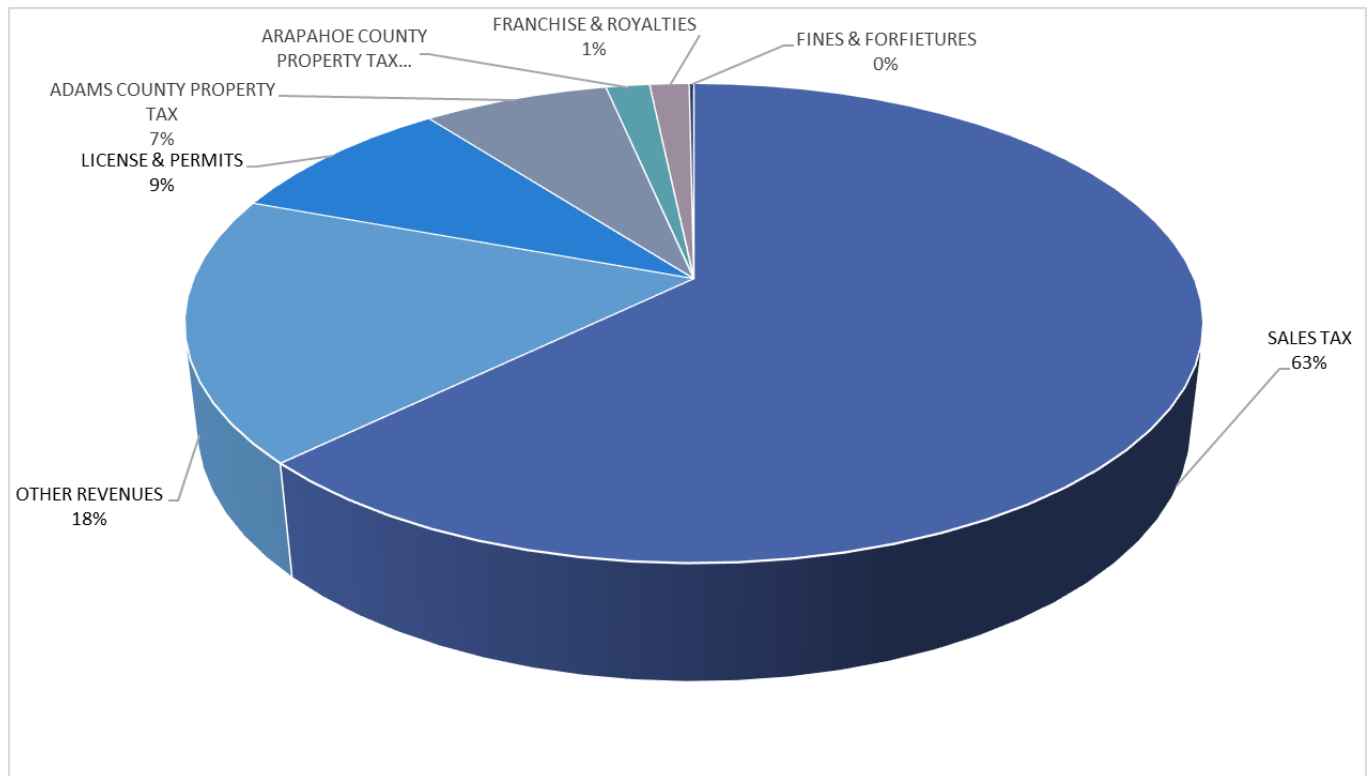
Below is an illustration of the 2021 major revenue sources for the Town of Bennett.



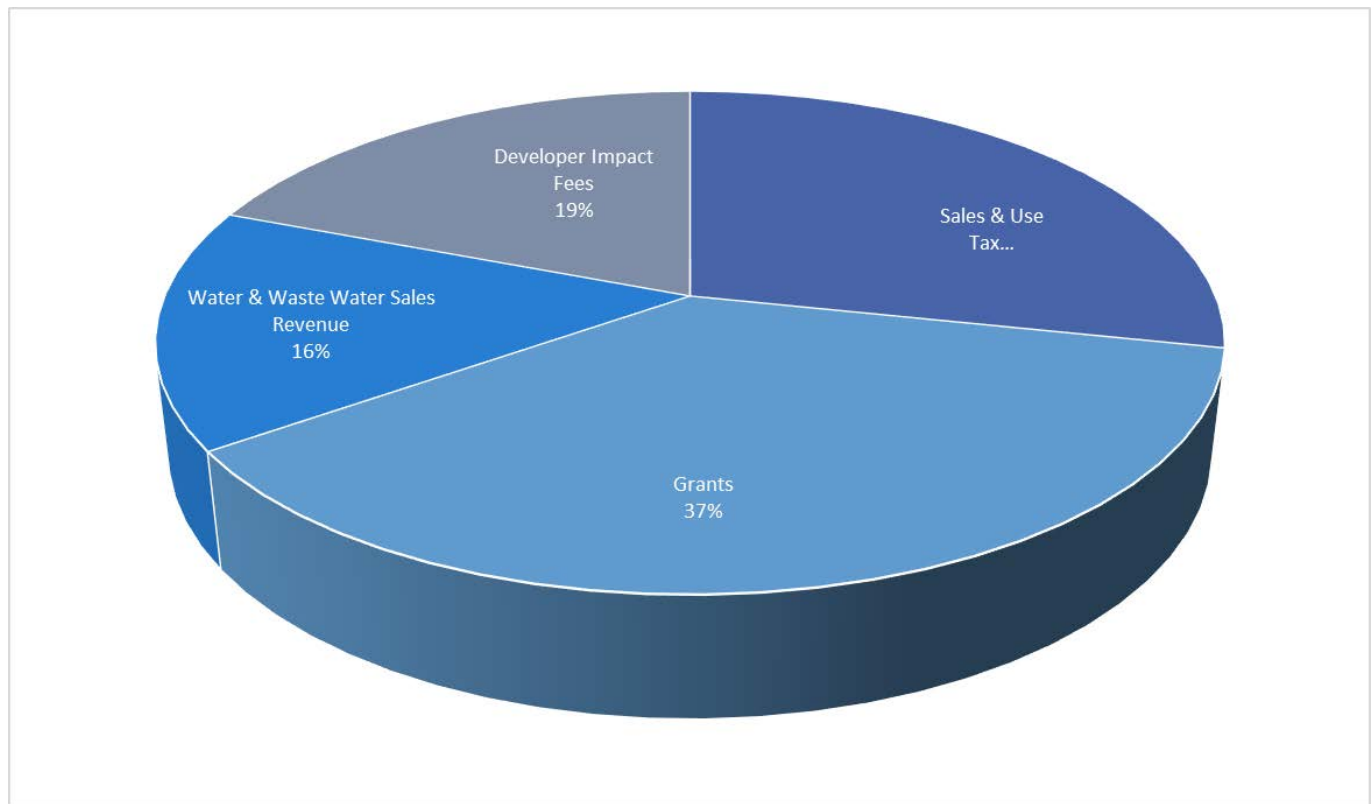
Below is an illustration of the major revenue sources for the last three years.



Below is an illustration of the 2021 General Fund revenue sources for the Town of Bennett.



Below is an illustration of the 2021 largest revenue sources for the Town.



EXPENDITURES (USES OF FUNDS)

The following table illustrates the total uses of funding (expenditures) for all Town funds:

USES OF FUNDS / EXPENDITURES

FUND REVENUE	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
GENERAL FUND	3,904,559	4,290,240	4,688,315	5,027,595	15%
ROAD AND BRIDGE FUND	212,450	631,590	281,465	239,025	-164%
WATER FUND	1,346,705	3,067,485	7,773,095	7,160,180	57%
WASTE WATER FUND	1,149,995	1,994,150	1,665,445	2,198,495	9%
GRANTS	332,705	3,475,300	3,184,395	5,884,000	41%
BENNETT ARTS & CULTURAL FUND	90,030	1,120,000	29,390	119,770	-835%
CONSERVATION TRUST FUND	14,415	14,840	16,170	14,445	-3%
ADAMS COUNTY OPEN SPACE FUND	42,435	48,820	17,205	69,955	30%
ARAPAHOE COUNTY OPEN SPACE FUND	6,675	11,655	11,005	13,891	16%
SALES TAX CAPITAL IMPROVEMENT FUND	447,340	1,903,350	1,525,120	2,884,987	34%
RESERVE FUND	0	0	0	0	0%
CAPITAL IMPROVEMENT FUND	225,225	281,840	322,935	2,599,420	89%
WATER CAPITAL FUND	316,495	2,215,280	2,348,735	1,926,210	-15%
WASTEWATER CAPITAL FUND	607,682	1,273,160	971,890	1,462,620	13%
STORM DRAINAGE IMPACT FEE FUND	14,340	36,685	29,955	114,918	68%
PUBLIC FACILITIES IMPACT FEE FUND	34,570	492,645	121,200	651,570	24%
TRANSPORTATION FACILITIES IMPACT FEE FUND	48,146	577,730	3,015	274,517	-110%
TOTAL	\$ 8,793,767	\$ 21,434,770	\$ 22,989,335	\$ 30,641,598	30%

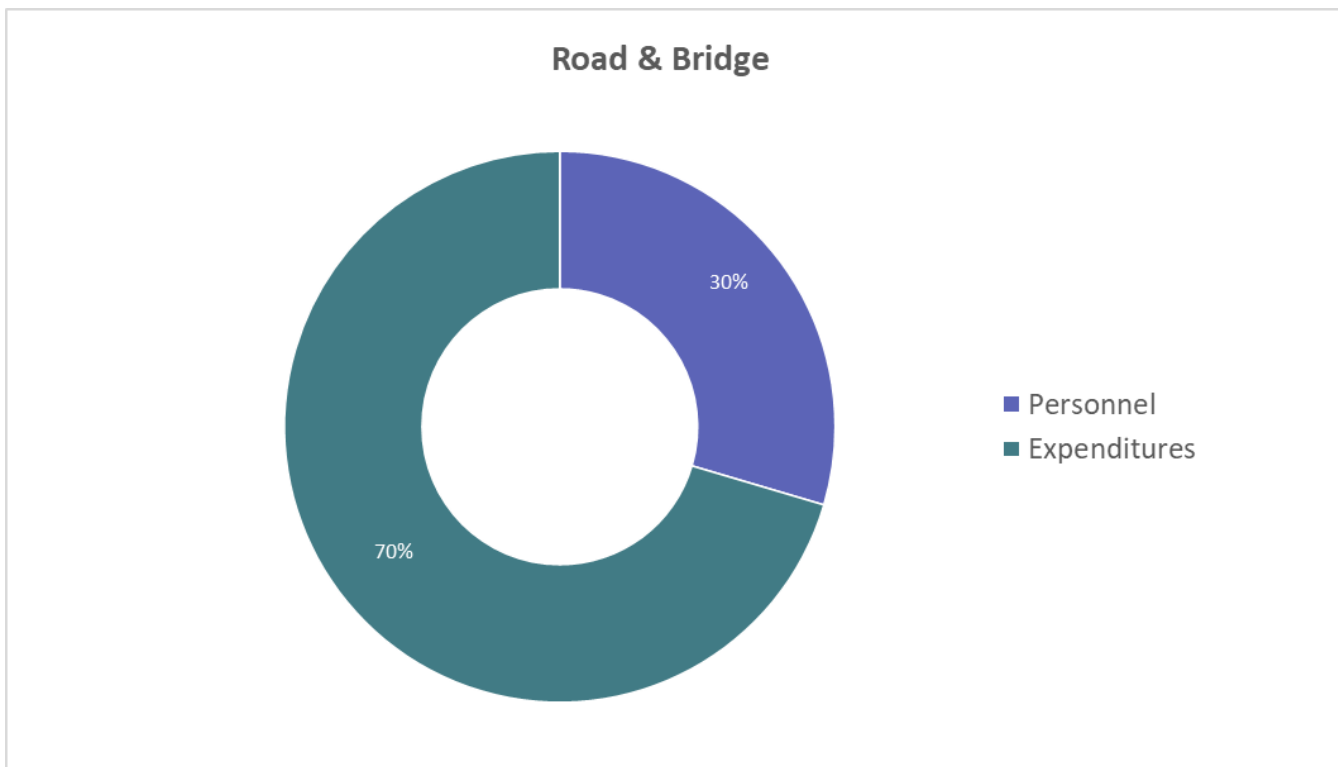
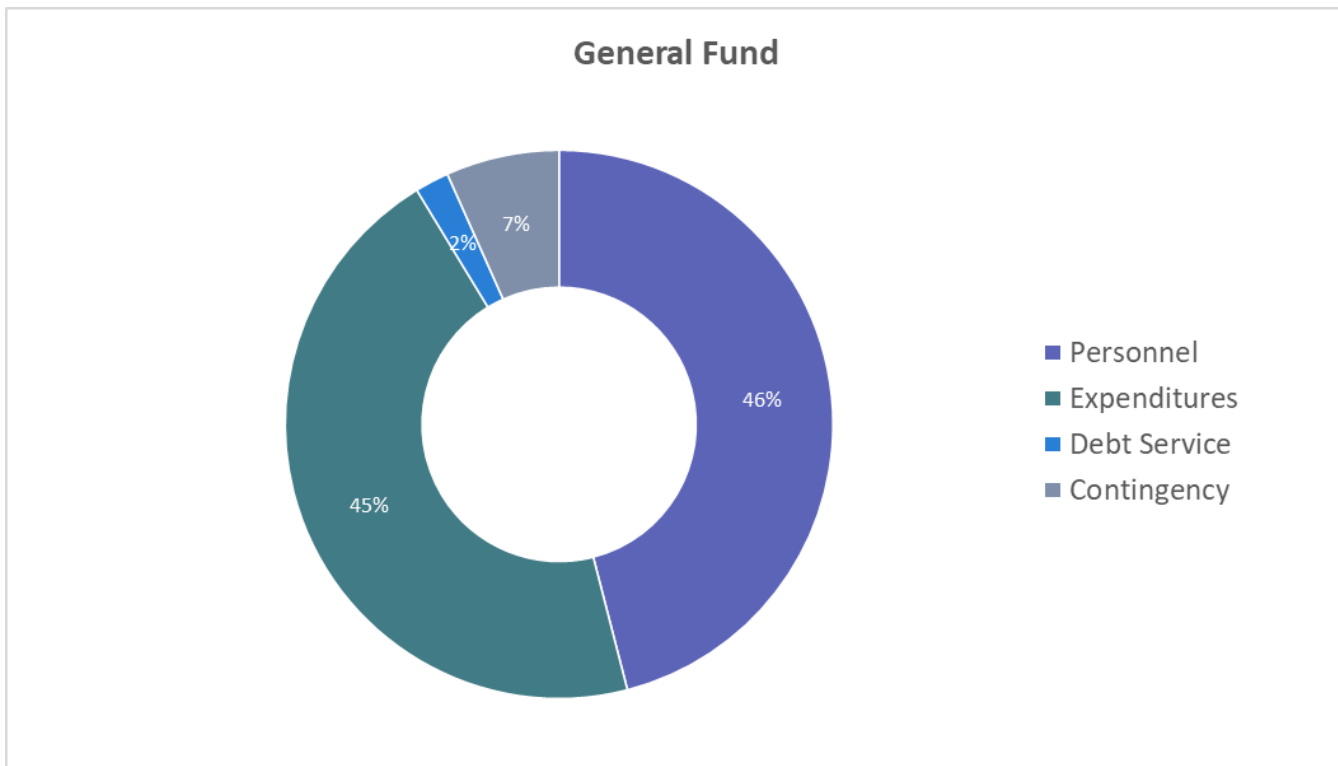
Expenditure Summary

During the preparation of the 2021 budget, each department was asked to carefully review its budget and produce sustainable operating expenditure levels in line with 2020 projection expenses. This provides an opportunity for employees to be actively involved through a dedicated method to submit suggestions, reinforce job knowledge, and the ability to create processes. In addition, departments have been introduced to budgeting tools to improve concepts and further enhance business practices by planning for future goals and services. Since the Town is primarily a service and maintenance business, salaries and benefits paid to the Town's employees represent 9% of total operating expenses. This is a decrease from 2020.

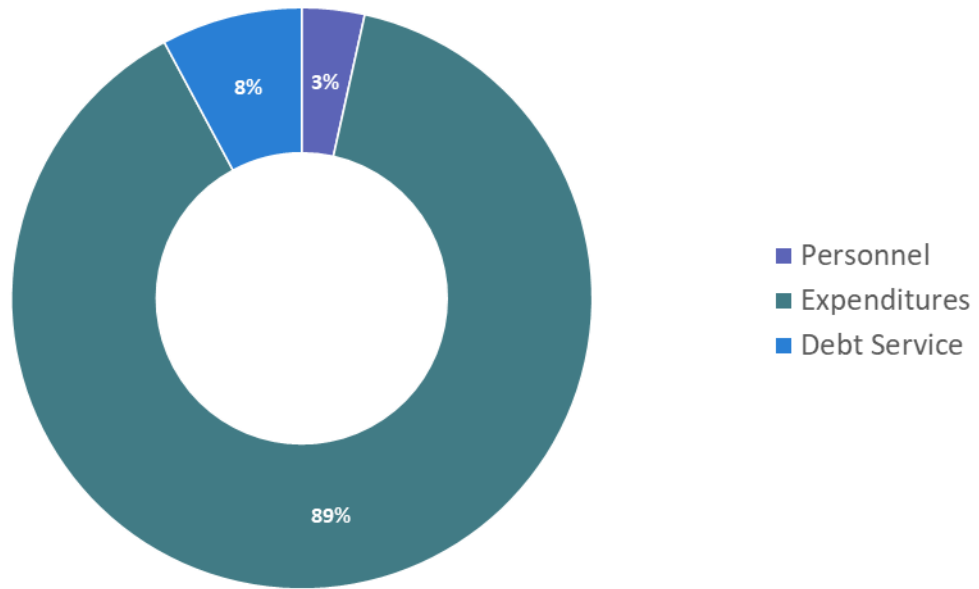
Services offered by the Town in 2021 include: Administration; Administrative Services (Finance; Budget, Accounting, Utility Billing; Human Resources; IT); Town Clerk; Municipal Court; Economic Development; Community Development (Code Enforcement, Animal Control, Building); and Public Works (Water, Wastewater, Parks, Fleet, Street Maintenance, and Facilities).

Specifically, Public Works services include:

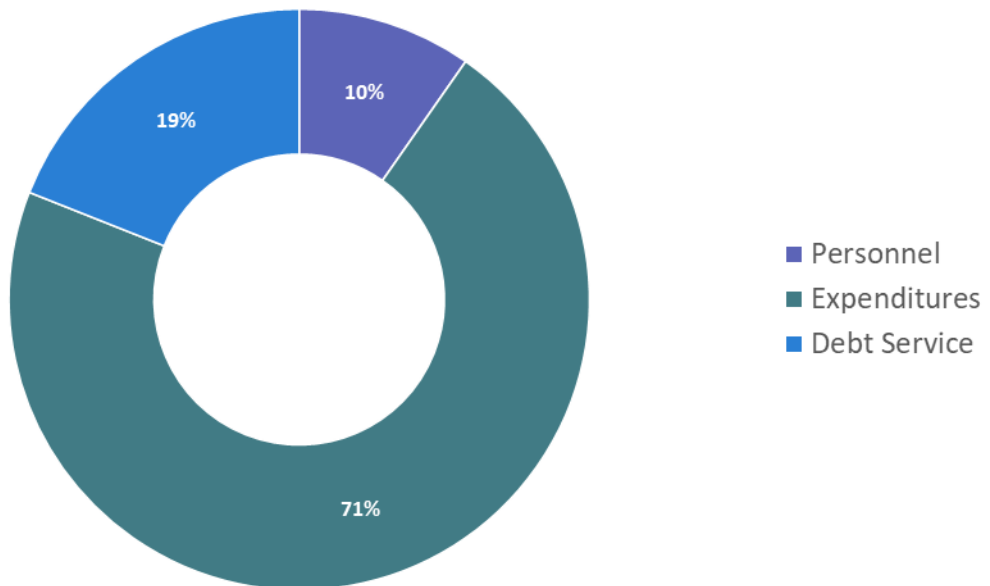
- Operation and administration of the water and wastewater systems.
 - Serving 1,440 water service units.
 - In addition, 1,425 wastewater service connections.
- Street/road maintenance and snow plowing operations; and
- Maintenance of the Town's parks, trails, facilities, and fleet.



Water Fund



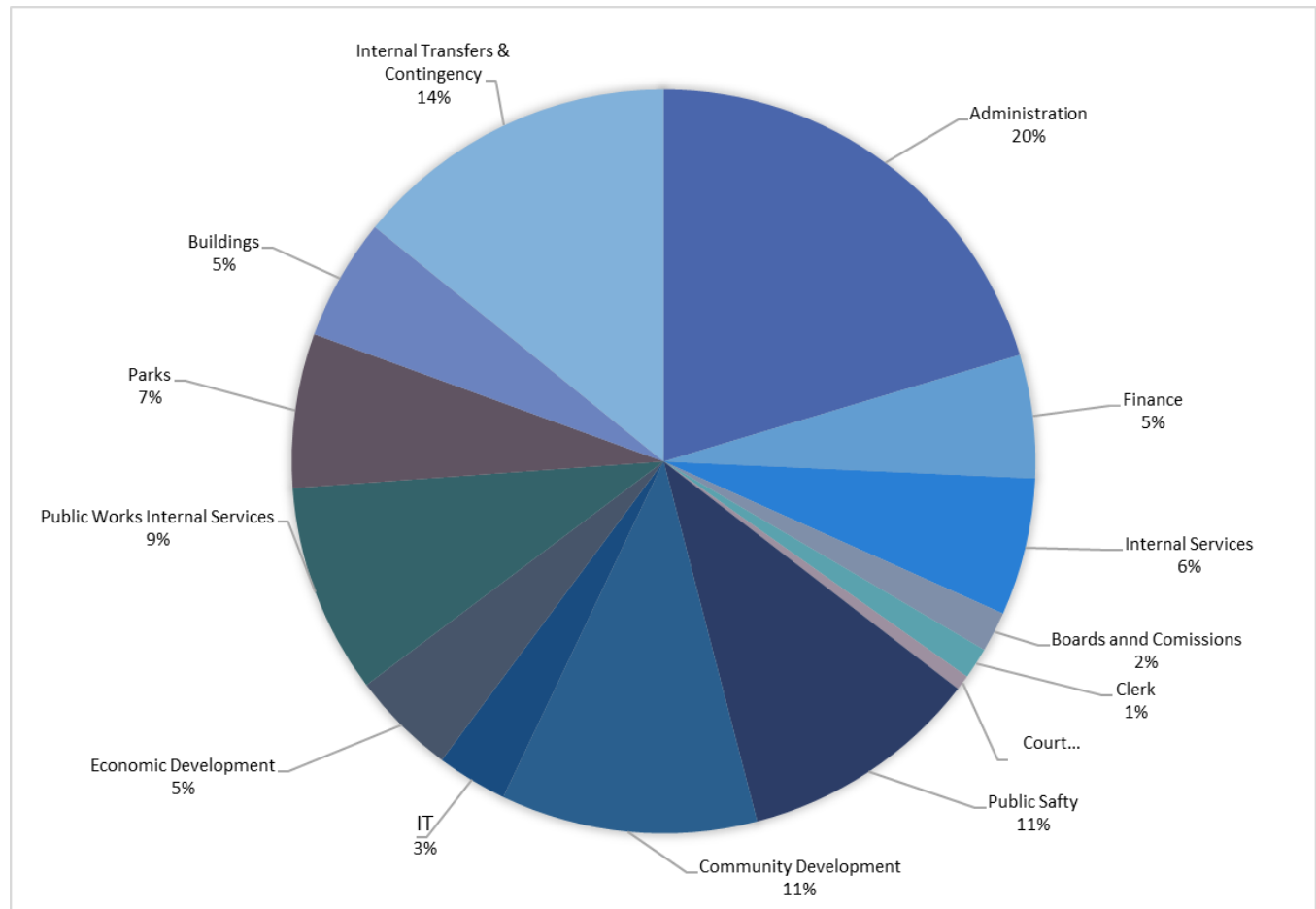
Wastewater Fund



A major portion of expenditures for the Town is spent on Public Safety. This is the amount paid to Arapahoe County and Adams County for law enforcement services. The Sheriff's Office for each county enforces the law within the respective area. In addition, the Town of Bennett will engage in professional service contracts to provide the additional following services:

- Animal ControlAdams County
- Traffic EngineeringApex Design
- IT ConsultantBTC Solutions LLC
- EngineeringTerramax, Inc

The below chart illustrates the Towns General Fund Services in 2021



2021 HIGHLIGHT PROJECTS

Looking forward to 2021, the primary guiding philosophy is, “The Lucky 7”. This philosophy places an emphasis on the construction and procurement of seven necessary assets to ensure that Bennett remains a stable and successful community now and into the future. Items that will be the focus of 2021 are expansion and diversification of our water portfolio and expansion or improvement of our existing water, wastewater, roads, and park systems. Through the development of our Capital Asset and Inventory Master Plan, C.A.I.M.P. completed in 2019, the Town was able to identify capital needs of the Town in all major infrastructure categories. It then allowed for the prioritization of these projects based on capacity, condition, and criticality. This list was then balanced against expected revenue to help us identify the major projects in 2021.

BUILDINGS

<i>Construction of the North Municipal Complex</i>	<i>2,200,000</i>
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Roads

<i>Market Place Drive Improvements</i>	<i>650,000</i>
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<i>304 Bridge Modifications</i>	<i>2,200,000</i>
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PARKS

<i>Bennett Regional Park and Open Space Fishing Pond</i>	<i>650,000</i>
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WATER

<i>Water Rights</i>	<i>4,000,000</i>
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<i>At Grade Storage Tank Design & Construction</i>	<i>1,610,000</i>
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WASTEWATER

<i>Wastewater Recovery Facility Expansion Design</i>	<i>350,000</i>
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At the heart of government finance is the concept of fund accounting. Governments create funds to account for related expenses and revenues. For example, the Water and Sewer Operating Fund contains the budget to run the Town’s water supply and wastewater system and the revenues collected (primarily user charges) to pay for the system. The use of fund accounting is one of the basic requirements of generally accepted accounting principles (GAAP) for government and one of the major differences between governmental and commercial accounting. It requires separate record keeping for each individual fund a government uses.

Like prior budgets, the 2021 budget relies on projections regarding available revenue, thereby accepting the limits of the Town's financial resources. The budget is based upon an established ceiling of revenue derived from local property taxes and three-year projection averages of sales tax.

2020 HIGHLIGHT ACCOMPLISHMENTS

We are pleased and proud of our accomplishments in 2020 and look forward to continued community growth and development in subsequent years. The following achievements are certainly noteworthy and reflect a lot of hard work by the entire Town staff, as our unity reflects our thorough commitment to the future of the Town of Bennett.

- In 2020, the world experienced a pandemic of the Novel Coronavirus. Due to the Pandemic many Countries, States and Communities were placed on many Public Health Orders, including a stay at home order. These Public Health orders had a drastic economic impact on many communities as business were forced to close and or limit patrons. This resulted in the loss of many jobs as well as decreased revenue for many small businesses, especially restaurants. The Town of Bennett through the utilization of CARES funding issued by the Federal government was able to quickly convert the majority of Town staff to telecommuting, bolster business through Bennett Stronger Together grants and other business stimulus programs, and engage the community through remote events. As we move into 2021, we understand that the Pandemic is not over, and we will continue to offer support to assist our community during these difficult times.



- In 2020, the Town completed the partial reconstruction of Highway 79 Trail with the financial support from both Adams County Open Space and CDOT Can Do grants. This trail is the backbone of our Adams County Trail system and the improvements have made a significant impact on the functionality and aesthetic of this important trail.



- In 2020, the Town started phase IV of our Trupp Park renovation. This phase included the installation of a new play field, additional lighting, and new amenities on the skate park. It is the Town's intention to start phase V of the park in 2021 which will include the renovation of the grandstand. Trupp Park is the Town's community park, and we are excited to have completed so many important improvements to this park over the years.



- In 2020, the Town made many improvements to the Bennett Cemetery, including new fencing, road resurfacing, and new entry gates. The improvements have made a significant impact on this important part of our Town.



- In 2020, the Town constructed and opened a Community Garden in Civic Center Park. The Community Garden was funded through an Adams County Open Space Grant and a Live Well Grant. The Community Garden was open in time for the planting season and it was a great success. The Town intends to expand the garden in 2021. The Community Garden also features a mural funded through another Adams County Open Space Grant for Art in the Parks. This tree mural was painted by a local artist Chris Deaver and contains individual circles designed by community members at Bennett Days and Trunk or Treat in 2019.



- In 2020, the Town of Bennett installed a new playground in our Brother's Four Neighborhood. Our Brother's Four Neighborhood is the part of Town that was included in the original homestead filed by the Bennet Brothers in 1929. The park was partially funded through an Adams County Open Space Grant. It features a fun farm theme, new rubber surfacing and improved drainage.



- September, the Town hosted our annual Bennett Days Celebration. Due to the Pandemic the Town had to take a very different approach to Bennett Days to ensure the safety of our community and staff. Therefore, this year we had a bike ride event called “Pedal On”. The event was well attended and included giveaways, a community market, bubble towers, and other socially distanced events.



DEPARTMENTS

- **Administration** - The Town Administrator is contracted by, and serves at the pleasure of, the Town Board of Trustees. While Town Board of Trustees are responsible for setting policy for the Town of Bennett, the Town Administrator is in charge of the day-to-day operations of the Town, including hiring and supervising Town staff. Trish Stiles was contracted in 2014 as the Town of Bennett, Town Administrator. She develops solutions to community problems and deals with issues such as growth and infrastructure. The Town Administrator also coordinates intergovernmental agreements with other cities, school districts, regional groups, and similar entities. She has become a true asset in securing grant funding, outsourcing professional services to assist in the engineering and planning of our capital projects, and built a cohesive team of committed individuals.
- **Public Works** – The Public Works Department is responsible for maintaining our new 13.66-mile road network, including plowing snow and crack sealant. Public Works is more than roads; the department also maintains the water, wastewater facility, parks, buildings and grounds and utilizes sub-contractor services when needed. Public Works’ ongoing programs attract private contractors, the Town awards bids for projects and in turn contractors are responsible for the construction of those projects. This partnership between government and business works well to support the local economy as we improve and expand our Town systems. Our public works department is a hands-on group and willing to step up and take the initiative on projects and emergencies. Their longstanding commitment to addressing community needs was recognized through their exceptional construction of Trupp Park, the completion of the restrooms and trailhead at Bennett Regional Park and Open Space, the after hour service to clear our roads of snow and ice, and their record repair on the water main break in December. This department goes well beyond the traditional role of public works maintenance and the Town of Bennett is lucky to have this department of diversity and talent.
- **Economic Development** – The Bennett Board of Trustees has recognized a desire for heightened economic development outreach. We have restructured the Town's vision to focus on not only our future business growth but also reconnecting the education and involvement of our current business owners. The Town recently developed communication plan has provisioned us with a strategy for economic development, communication, relationships, regional cooperation, and future planning. The following are some of the business recruitment efforts:
 - Creation and expansion of Bennett marketing and promotional materials,
 - Creation of a 2020 Community Profile,
 - Update of the Comprehensive Land Use Plan,
 - Adoption and implementation of the Economic Development Assistance (EDA) Policy,
 - Six (6) new licensed businesses in Bennett (98 Total Brick and Mortar Businesses to date), and
 - Adoption of the Bennett Crossing Development, providing new economic development opportunities for housing, retail, office, and light industrial development.

In conjunction with these business recruitment programs the Town has been actively engaging the existing businesses with retention opportunities.

- Continuation Benefits of Bennett (BOB) Façade Improvement Plan,
- Creation of a Business Retention Program and a Business Advisory Group (BAG)
- Hosted the Second Annual Business Appreciation Event,
- Promotion of a Shop Local Bennett Campaign, and
- Securing Bennett’s location in the State Enterprise Zone.

Town Planner-In 2019, the Town brought a Planner on staff. The Planner acts as the chief inter-board liaison on land use matters of common interest, and develops practices and processes to assist and guide the public in bringing permit requests before the Town to ensure smooth and open exchange of ideas, information and awareness among the land use boards in the performance of their duties and in their delivery of services to the public.

- **Community Development and Code Enforcement**
 - **Animal Control** - Additional measures are being implemented to better control feral cats in the community. Animal Control actively patrols within Town limits; addressing violations and is able to sell animal licenses at your home, upon request.
 - **Planning and Development** - Our department plays an active part in the planning and zoning process of existing and new development, making sure applications are complete, referrals are sent out, and public hearings are posted. We also coordinate with Adams and Arapahoe County Tax Assessors and GIS Departments to update information on the county website.

- Building Department - Building permit applications can be found on the Town website. The permit process had been streamlined and can be completed online, including payment, once the permit is approved. Check with our office prior to starting any projects to verify if a permit is required or not.

Furthermore, the Town employs a Chief Building Official (CBO). The CBO does all residential and commercial inspections to ensure all new and remodel construction in Bennett is up to current codes. In addition, to building inspection the CBO inspects new Town infrastructure for new developments. The CBO is also available for questions and concerns related to construction and remodeling in Bennett.

- **Town Clerk** – The Town Clerk’s office has been very busy implementing new processes for court, retention filing and CIRSA safety and health training programs and publications. The new court system is fully integrated with Colorado Division of Motor Vehicles for real-time driver history records and is compatible with our current finance program. With the dedication and productiveness from the Town Clerk and Court Clerk staff we are moving to a more sophisticated and comprehensive records system.
- **Municipal Court** - Municipal Court is held monthly at Town Hall and deals with violations of Town laws committed within Town limits. Generally, these laws involve traffic, shoplifting, disorderly conduct and other ordinance violations. The legislation is enforced by local law enforcement which is contracted out to Adams & Arapahoe County Sheriff’s Departments.
- **Finance and Technology** – This department is a highly skilled team in Finance, Accounts Payable/Receivable, Utility Billing, Human Resources and Technology. The team is dedicated to managing the Town’s finances in an efficient and responsible manner, providing excellent customer service to our citizens, and protecting financial assets. The team seeks to build valuable partnerships with grant stakeholders and the public by sharing knowledge and providing clear, timely information concerning financial activities within the Town. They deliver customer focused service that is accessible, user friendly, respectful and efficient. Some of their responsibilities include:
 - Account for all revenue and expenditures generated by the Town
 - Provide internal controls for financial security of Town funds
 - Prepare quarterly reports, annual audit, and budget
 - Capital Improvement Program
 - Provide human resource support to all Town departments
 - Water and Waste Water Utility Billing
 - Manage Town technology for all departments
 - Prepare and submit grant reports for the betterment of the Town.

CONCLUSION

As we continue to approach the budgeting process with transparency as well as constantly improving the depth, quality and clarity of budgetary information, we look forward to working with the Town Board of Trustees, staff and residents to assure the Town’s priorities are met. At the Town’s semi-annual retreat in January the Board and staff will set priorities and update policies for 2021.

Town staff looks forward to another busy year of accomplishments and as always, seeks the public’s participation through promoting awareness in this challenging effort. We continue to be confident that the vision of the Mayor and Trustees will ensure an outstanding quality of life for the Bennett community and further enhance our history while balancing our future.

Sincerely,



Danette Ruvalcaba
Town Treasurer
Director of Finance and Technology

Directory of Fees and Charges

as of January 1, 2021

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Section 1: Administrative ([Resolution 568-14](#))

A) Fee Waiver

- 1) Any fees imposed by the Town and listed in the Directory of the Town Fees and Charges adopted by the Town Board may, unless prohibited by ordinance, be administratively waived by the Town Administrator or their designee upon the determining that a waiver is in the best interest of the Town of Bennett.

B) Fees not Specified

- 1) Any fee not specified in this document will be assessed at cost plus the abatement rate per hour for any Town employee involved in the service.

C) Public Notary \$5.00

- 1) Exemption for Town business purposes

D) Town Board Meeting Audio..... \$15.00

E) Municipal Records Fees

- 1) Certified Copies \$1.75
- 2) Certified Letters \$2.95
- 3) Extraction of Email Data \$77.00/device
- 4) Photo Copies
 - (a) 8 ½ x 11 \$0.25/page
 - (b) 8 ½ x 14 \$0.40/page
 - (c) 11 x 17 \$0.50/page
 - (d) 18 X 24 \$3.50/page
 - (e) 24 X 36 \$5.00/page
 - (f) Large Scan \$3.00
- 5) Maps
 - (a) Trip Charge \$40.00
 - (b) Mileage - [IRS Rate](#)
 - (c) Printing - Cost of Print
 - (d) Deposit for Reproduction \$10.00
- 6) Research and Retrieval Fee [[§24-72-205\(6\) C.R.S.](#)] \$15.00/hr.
 - (a) First hour Free
- 7) Fax Request
 - (a) Resident \$0.25/page
 - (b) Non-Resident \$0.50/page

F) Purchasing

- 1) Contracts and Plans..... \$30.00-\$550.00

G) Facilities Rentals

- 1) Park Rental ([§ 11-5-90](#)) \$20.00
 - (a) Trupp Park Pavilion..... \$75.00
 - (b) BRPOS Pavilion \$75.00
 - (c) Community Center Park Pavilion..... \$75.00
 - (d) Centennial Park Pavilion..... \$25.00



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(e) Deposit (§ 11-5-110)	\$100.00-\$500.00
(f) Trupp Fields	Set by Contract
2) Community Center	
(a) Room "C"	
(1) Residents	
(i) Up to six (6) hours	\$250.00
(ii) Additional hour	\$50.00/hr.
(iii) Deposit	\$150.00-\$500.00
(iv) Audio/Video Deposit (In addition to facility deposit)	\$500.00
(v) Alcohol Deposit (In addition to facility deposit)	\$200.00
(vi) Security Fee	
1. Per Officer	\$50.00/hr.
(vii) Kitchen fee	\$75.00
(viii) Non-Profit Discount	
1. Free Public Event	50% Discount
2. Fund Raising	25% Discount
(2) I-70 Corridor Resident	
(i) Up to six (6) hours	\$300.00
(ii) Additional hour	\$50.00/hr.
(iii) Deposit	\$200.00-\$500.00
(iv) Audio/Video Deposit (In addition to facility deposit)	\$500.00
(v) Alcohol Deposit (In addition to facility deposit)	\$200.00
(vi) Security Fee	
1. Per Officer	\$50.00/hr.
(vii) Kitchen	\$75.00
(viii) Non-Profit Discount	
1. Free Public Event	50% Discount
2. Fund Raising	25% Discount
(3) Other	
(i) Up to six (6) hours	\$600.00
(ii) Additional hour	\$100.00/hr.
(iii) Deposit	\$300.00-\$500.00
(iv) Audio/Video Deposit (In addition to facility deposit)	\$500.00
(v) Alcohol Deposit (In addition to facility deposit)	\$200.00
(vi) Security Fee	
1. Per Officer	\$50.00/hr.
(vii) Kitchen fee	\$100.00
(viii) Non-Profit Discount	
1. Free Public Event	50% Discount
2. Fund Raising	25% Discount

- (b) Lions Room
- (1) Resident
- (i) Up to two (2) hours \$50.00
 - (ii) Additional hour \$10.00/hr.
 - (iii) Deposit \$50.00-\$150.00
 - (iv) Non-Profit Discount
 - 1. Free Public Event 50% Discount
 - 2. Fund Raising 25% Discount
- (2) I-70 Corridor Resident
- (i) Up to two (2) hours \$50.00
 - (ii) Additional hour \$20.00/hr.
 - (iii) Deposit \$50.00-\$150.00
 - (iv) Non-Profit Discount
 - 1. Free Public Event 50% Discount
 - 2. Fund Raising 25% Discount
- (3) Other
- (i) Up to two (2) hours \$75.00
 - (ii) Additional hour \$30.00/hr.
 - (iii) Deposit \$50.00-\$150.00
 - (iv) Non-Profit Discount
 - 1. Free Public Event 50% Discount
 - 2. Fund Raising 25% Discount

Section 2: Finance

- A) Returned Check Fee \$40.00
- B) Use Tax ([§4-6-20](#))
- 1) Levied on the full price of building and construction material 2%
- C) Sales Tax ([§4-5-10](#))
- 1) Rate is subject to change bi-annually. Collection of the correct tax is the sole responsibility of the vendor. See Publication [DR 1002](#) to verify current rate.
 - (a) Assessed on all tangible personal property sold within Town limits 4%
 - (b) Vendor fee retained for sales tax collection 3.33%
 - 2) Lodging Tax \$4.00/night

Section 3: Town Clerk's Office

A) Business License ([§6-1-100](#))

- 1) Standard \$30.00
- 2) Home Based \$15.00

(a) Additional licensures may be required by the County and State. Please inquire to ensure compliance.

B) Commissary Kitchen License \$250.00/year

C) Liquor License ([§6-2-10](#))

- 1) Beer and Wine
 - (a) New \$1,000.00
 - (b) Transfer \$798.75
 - (c) Renewal \$148.75
- 2) H&R
 - (a) New \$1,000.00
 - (b) Transfer \$825.00
 - (c) Renewal \$175.00
- 3) Tavern
 - (a) New \$1,000.00
 - (b) Transfer \$825.00
 - (c) Renewal \$175.00
- 4) Liquor Store
 - (a) New \$1,000.00
 - (b) Transfer \$772.50
 - (c) Renewal \$122.50
- 5) Arts
 - (a) New \$308.75
 - (b) Renewal \$41.25
- 6) Drug Store
 - (a) New \$1,000.00
 - (b) Transfer \$772.50
 - (c) Renewal \$122.50
- 7) Racetrack
 - (a) New \$1,000.00
 - (b) Transfer \$825.00
 - (c) Renewal \$175.00
- 8) Club
 - (a) New \$1,000.00
 - (b) Transfer \$753.75
 - (c) Renewal \$103.75



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9) 3.2 Beer Off Premise	
(a) New.....	\$1,000.00
(b) Transfer.....	\$753.75
(c) Renewal	\$103.75
10) 3.2 Beer On/Off Premise	
(a) New.....	\$1,000.00
(b) Transfer.....	\$753.75
(c) Renewal	\$103.75
11) Brew Pub	
(a) New.....	\$1,000.00
(b) Transfer.....	\$825.00
(c) Renewal	\$175.00
12) Optional Premises	
(a) New.....	\$1,000.00
(b) Transfer.....	\$825.00
(c) Renewal	\$175.00
13) Mini Bar with H&R	
(a) New.....	\$1,200.00
(b) Transfer.....	\$1,075.00
(c) Renewal	\$425.00
14) Bed and Breakfast	
(a) New.....	\$1,000.00
(b) Transfer.....	\$775.00
15) Renewal.....	\$125.00
16) Art Gallery	
(a) New.....	\$100.00
(b) Renewal	\$71.25
17) Tastings Permit	
(a) New.....	\$150.00
(b) Renewal	\$50.00
18) Change of Location	\$750.00
19) Manager's Registration	\$75.00
20) Corporate/LLC Changes	\$100.00
21) Temporary Permit.....	\$100.00
22) Late Renewal	\$500.00
23) Special Event Liquor.....	\$100.00/event
24) Special Event Beer.....	\$100.00/event

D) Special Use Permits

1) Permit.....	\$50.00-\$200.00
2) Deposit	\$100.00-\$1,000.00
3) Food Vendor	\$50.00/year
4) Tasting New	\$150.00
5) Tasting Renewal	\$50.00/year

Section 4: Municipal Court

A) Court ([§2-7-170](#))

1) Cost \$35.00	
2) Jury Trial	
(a) Advanced Deposit.....	\$25.00
(b) Upon Conviction	\$75.00
3) OJW	\$0.00
4) Bench Warrant.....	\$75.00
5) Default Judgment	\$30.00
6) Deferred Judgment	\$75.00
7) Stay of Execution.....	\$25.00
8) Community Service Fee	\$25.00
9) Failure to Appear	\$25.00

B) Contempt of Court ([§2-7-120](#)) Up to \$1,000.00

C) Penalties and Violations ([§1-4-20](#)) Up to \$2,650.00

1) Failure to pay	\$25.00/violation
-------------------------	-------------------

D) Transcript ([§1-4-20](#))

1) Deposit	\$100.00
2) Transcription.....	at Cost

Section 5: Community Development

A) Permits

1) Right of Way (§11-4-10)	\$75.00
(a) Curb Cut.....	\$75.00/per
(b) Right of Way Multi Location.....	\$75.00/1 st Location
(1) Additional Location	\$25.00/per
2) Building Permit (§18-1-20).....	Based on Valuation
(a) \$1.00-\$500.00	\$23.50
(b) \$501.00-\$2,000.00	\$3.05
(1) Additional per \$100.00 of valuation	

(c) \$2,001.00-\$25,000.00	\$14.00
(1) Additional per \$1,000.00 of valuation	
(d) \$25,001.00-\$50,000.00	\$10.10
(1) Additional per \$1,000.00 of valuation	
(e) \$50,001.00-\$100,000.00	\$7.00
(1) Additional per \$1,000.00 of valuation	
(f) \$100,001.00-\$500,000.00	\$5.60
(1) Additional per \$1,000.00 of valuation	
(g) \$500,001.00-\$1,000,000.00	\$4.75
(1) Additional per \$1,000.00 of valuation	
(h) \$1,000,001.00-up.....	\$3.15
(1) Additional per \$1,000.00 of valuation	
3) Plan Review Fees	
(a) Administrative Fee.....	65% of Permit Fee
(1) This fee is assessed on both complete and incomplete plans	
(b) Residential Stock Model Plans	\$100.00
(1) Any changes to Stock Plan will be treated as a new plan and therefore be subject to all fees.	
(c) Solar Panel Plans	
(1) Residential	\$100.00
(2) Commercial	\$200.00
4) Electrical Permits Set by State	
(a) Plumbing Permit	See Building Permit
(b) Mechanical Permit.....	See Building Permit
5) Grading Permit	\$75.00+Cost
6) New Infrastructure Permit.....	\$1,000.00+Cost
7) Fence Permit.....	\$75.00
8) Landscaping Permit	\$10.00
9) Working without Permit	\$100.00 Solar Panel Permit
(a) Residential.....	\$100.00
(b) Commercial	\$200.00
10) Sign Permit.....	Valuation/\$75.00 Min
11) Banners.....	\$25.00/quarter
12) Demolition Permit	\$50.00
13) Mobile Home Permit.....	\$250.00
14) Moving Mobile Home Permit	\$50.00
15) Construction/Sales Trailer Permit.....	\$100.00
16) RV Parking Permit	
(a) 7 day permit	\$75.00
(b) 2 day permit	\$25.00
17) Investigation Fee/Working Without a Permit (§18-1-20)	
(a) Percentage of Building Fee	100%



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B) Contractor Licensing

1) Class A.....	\$75.00
2) Class B.....	\$50.00
3) Class C.....	\$25.00
4) Class D	\$25.00
5) ROW	\$25.00
6) Plumber Registration	\$75.00
7) Electrician Registration	No Fee
8) Public Facilities Impact Fee	\$2,808.00/(SFE)**
9) Storm Drainage Impact Fee	\$566.00/(SFE)**
10) Transportation Facilities Impact Fee	\$796.00/(SFE)**

C) Land Development Fees (Cost Agreement*plus 20% Administrative Fee)

Section 6: Animal Control

A) Animal Licenses ([§7-7-70](#))

1) Spayed or Neutered Animal	\$10.00/year-\$27.00/3 year
(a) Senior (Over 65 years of age)	\$5.00/year-\$13.00/3 year
(b) Veterans	\$5.00/year-\$13.00/3 year
2) Unaltered Animal	\$25.00/year-\$70.00/3 year
3) Guard Dog License	\$25.00/year
4) Duplicate tag	\$5.00/each
5) Poultry License	
(a) New.....	\$50.00/year
(b) Renewal	\$25.00/year
6) Bee Permit	\$25.00/year

B) Violations ([§1-4-20](#))

1) Failure to License	\$50.00
2) Guard Dog Violation	
(a) 1 st Offense.....	\$300.00
(b) 2 nd and Subsequent Offense(s)	\$600.00
3) Aggressive Animal	
(a) 1 st Offense.....	\$200.00
(b) 2 nd and Subsequent Offense(s)	\$400.00
4) Vicious Animal	
(a) 1 st Offense.....	\$300.00



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5) 2 nd and Subsequent Offense(s)	\$600.00	Barking Dog
(a) 1 st Offense.....	\$150.00	
(b) 2 nd and Subsequent Offense(s).....	\$250.00	
6) Animal at Large		
(a) 1 st Offense.....	\$100.00	
(b) 2 nd Offense.....	\$150.00	
(c) 3 rd Offense.....	\$300.00	
(1) Each fine excludes the cost of restitution.		
C) Impound Fees (§7-7-60)		
1) Dog/Other		
(a) 1 st Day.....	\$45.00	
(b) Additional Board.....	\$5.00/day	
2) Cat		
(a) 1 st Day.....	\$35.00	
(b) Additional Board.....	\$5.00/day	
D) Adoption Fees (§7-7-60)		
1) Dog/Other.....	\$50.00	
2) Cat	\$40.00	
E) Cat Trap		
1) Fee	\$25.00	
2) Deposit	\$25.00	

Section 7: Code Enforcement

A) Vehicle Impoundment Hearing (§8-3-50(c))	\$50.00
B) Snow Emergency Parking (§1-4-20)	\$30.00-\$1,000.00
1) Parking in snow route	
C) Debris (§7-2-10)	\$100.00
D) Dumping on Property (§7-2-10)	\$100.00
E) Accumulation Prohibited (§7-3-10)	\$100.00
F) Responsibility of Owner (§7-3-30)	\$100.00
G) Declaration of Nuisance (§7-5-20)	\$50.00
H) Duty to Cut (§7-5-30)	\$50.00
I) Parking (§8-5-10)	\$50.00
J) Snow & Ice Removal (§11-1-20)	\$100.00
K) Failure to Permit (§1-4-20)	Up to \$2,650.00
L) Property Maintenance Violation	Up to \$2,650.00

M) Abatement

- | | |
|--|-------------|
| 1) All Abatement except Obnoxious Weed | At Cost |
| (a) Administrative..... | 10% of Cost |
| 2) Obnoxious Weed..... | At Cost |
| (a) Administrative..... | 20% of Cost |

Section 8: Public Works

A) Mount View Cemetery ([Resolution 398](#))

- | | |
|---------------------------|------------|
| 1) Casket Plot | |
| (a) Resident | \$300.00 |
| (b) Non-Resident | \$1,000.00 |
| 2) Cremation Plot | |
| (a) Resident | \$300.00 |
| (b) Non-Resident | \$1,000.00 |
| 3) Opening/Closing | |
| (a) Casket Plot | |
| (1) Weekdays..... | \$350.00 |
| (2) Weekend/Holiday | \$450.00 |
| (b) Cremation Plot | |
| (1) Weekdays..... | \$100.00 |
| (2) Holiday..... | \$200.00 |

B) Water ([Resolution 391](#))

- | | |
|--|-----------------------|
| 1) Base Rate | \$32.80 |
| 2) Usage Rate | |
| (a) Tier 1 | |
| (1) 0 to 4,000 gallons | \$0.00 |
| (b) Tier 2 | |
| (1) 4,001 to 8,000 gallons..... | \$4.00/1,000 gallons |
| (c) Tier 3 | |
| (1) 8,001 to 16,000 gallons | \$6.00/1,000 gallons |
| (d) Tier 4 | |
| (1) 16,001 and above..... | \$14.00/1,000 gallons |
| (e) Bulk Water..... | \$19.00/1,000 gallons |
| (f) Reuse Water | \$3.00/1,000 gallons |
| 3) Shut-off | \$40.00 |
| 4) Water Turn on Fee..... | \$20.00 |
| 5) Late Payment (§ 13-2-40)..... | 5% |
| 6) Bulk Water Meter Deposit | \$1,000 |
| 7) Account Activation Fee..... | \$25.00 |
| 8) New Build Meter/Reader..... | at Cost |



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-
- 9) Meter and Associated Equipment Damage
- (a) Repairs at Cost
 - (b) Labor Employee Abatement Rate/hr.
- 10) Lien Fees
- (a) Percentage of total past due 10%
 - (b) Administrative Fee..... \$100.00
- 11) Outside Source Meter Testing
- (a) Meter is found faulty \$0.00
 - (b) Working meters..... \$30.00
- 12) Water Development Fees \$24,451/(SFE)**
- (a) Tap Inspection Fee..... \$150.00
 - (b) Administrative Cost for Reimbursement ([§13-1-150](#)) \$100.00
- 13) Lateral Street Cut ([§11-3-30](#))
- (a) Less than 60 ft. \$350.00
 - (1) Additional \$4.00/ft.
- 14) Utility Extension Permit Fee ([§11-3-40](#))
- (a) Permit \$350.00
 - (1) Excavation..... \$4.00/ft.
- 15) New Infrastructure Permit..... \$1,000.00+Cost
- 16) Inspection Fee ([§13-1-40](#))..... \$63.00
- 17) Tampering with Water Equipment
- (a) Repair..... At Cost
 - (b) Fine Up to \$1,000.00
- 18) Water Restriction Violation ([§13-3-440](#))
- (a) 1st Violation \$100.00
 - (b) 2nd Violation..... \$250.00
 - (c) 3rd Violation \$500.00
 - (d) 4th Violation and above \$500.00
- C) Waste Water ([§ 13-2-30](#))**
- 1) Base Rate \$37.98
 - 2) Usage Rate Per 1,000 gallons \$7.50
 - (a) Based on average water use from November 15th to February 15th
 - 3) Late Payment ([§ 13-2-40](#))..... 5%
 - 4) Waste Water Development Fees ([§13-1-20](#)) \$5,722/(SFE)**
 - (a) Tap Inspection Fee ([§13-1-40](#)) \$150.00
 - (b) Administrative Cost for Reimbursement ([§13-1-150](#)) \$100.00
 - 5) Lateral Street Cut ([§11-3-30](#))
 - (a) Less than 60 ft. \$350.00
 - (1) Additional \$4.00/ft.

-
- 6) Utility Extension Permit Fee ([§11-3-40](#))
 - (a) Permit Plus..... \$350.00
 - (1) Excavation..... \$4.00/ft.
 - 7) New Infrastructure Permit..... \$1,000.00+Cost
 - 8) Inspection Fee ([§13-1-40](#))..... \$63.00

* Development Plans are subject to cost agreements. Cost agreements are based on the cost for the Town to obtain the services of various consultants necessary to development plan.

**Single Family Equivalent or SFE a numerical value assigned to a specific property based upon the demand placed on the infrastructure of the Town by an average single-family residential unit in accordance with the schedule and SFE calculator adopted pursuant to Chapter 13 of this Code.

Funds

Fund Number	Description
100	General
200	Road & Bridge
201	Restricted Street
210	Conservation Trust
211	Adams County Open Space
212	Arapahoe County Open Space
230	Emergency Reserves
250	Grants
300	Capital Improvement
310	Water Capital
320	Waste Water Capital
325	Storm Drainage Capital
340	Public Facilities Capital
360	Transportation Capital
500	Water
550	Waste Water
750	Bennett Art & Cultural Fund
800	Antelope Hills GID

Department and Division Codes

Dept Number	Department/Division Name
<u>Administration</u>	
100	Town Administration
103	Communications
<u>Administrative Services</u>	
110	Finance
115	Internal Service
170	IT
<u>Boards & Commissions</u>	
120	Town Board
<u>Clerk</u>	
130	Clerk Administration
131	Elections
<u>Municipal Court</u>	
140	Municipal Court Administration
<u>Public Safety</u>	
150	Adams County Sherriff
151	Arapahoe County Sherriff
<u>Community Development</u>	
160	Community Development and Code Enforcement
161	Planning
163	Building
164	Animal Control
<u>Economic Development</u>	
180	Economic Development
<u>Public Works</u>	
190	Public Works Internal Services
210	Parks
211	Cemetery
220	Buildings & Grounds
230	Streets
240	Water
250	Waste Water
<u>Misc Departments</u>	
500	Non-Departmental
502	Bennett Days

Object Numbers

Account #	Object Name
41100	Adams County Property Tax
41101	Arapahoe County Property Tax
41110	Sales Tax
41120	Specific Ownership Tax
41210	Motor Vehicle Sales Tax
41211	Motor Veh Base Reg Fee 2.5
41212	Motor Veh Base Reg Fee 1.5
41220	Cigarette Tax
41230	Severance Tax
41240	.25% Arapahoe Open Space Tax
41250	Highway Users Tax
41255	Road and Bridge Tax
41320	Electric Utility Revenue
41330	Cable Television Revenue
41340	Mineral Extraction Royalty
42110	Building Permit
42111	Plan Review
42112	Stop Work Order Penalties
42113	Electrical Permits
42114	ROW Permits
42119	Misc. Building Permits
42120	Animal License
42130	Business License
42140	Contractor's License
42150	Liquor Licenses
42160	Special Event Permit
42190	Misc. Licenses & Permits
42210	Use Tax
42220	AH 8% School Impact Fee
42221	AH Admin Service Impact Fee
42230	Park & Rec Building Impact Fee
42250	Storm Drainage Impact Fee
42260	Transportation Building Impact Fee
42270	Public Facilities Building Impact Fee
42280	Water Tap Fee
42281	Water Plant Improvement Fee
42285	Sewer Tap Fee
42290	Street Light/Road Improvements
42300	Land Use
42310	Annexation Fees
42320	Zoning Fees
42330	Subdivision Fees
43220	Conservation Trust Revenue
43320	Adams County Open Space
43321	Arapahoe County Open Space

Object Numbers

Account #	Object Name
44100	Water Sales
44101	Bulk Water Sales/Tier 4
44110	8% Late Fee
44111	Late Penalties
44112	NSF Penalties
44120	Service Transfer
44121	Service On/Off
44130	Water Service Inspection
44131	Water Meter Testing
44140	Water Meter/Pit Charges
44150	Water Liens
44160	Grant Revenue for Meter Replacement
44170	CWCB Loan
44199	Misc. Water Revenue
44200	Waste Water Service
44210	Late Penalties
44211	NSF Penalties
44220	Service Transfer
44230	Waste Water Service Inspection
44240	Service On/Off
44299	Misc. Waste Water Revenue
44310	Graves
44320	Open/Close Grave
44330	Cemetery Donations
44410	Donations/Food Drive Revenue
44499	Misc. Revenue
44510	Community Center Rentals
44520	Outside Community Center Revenue
44610	Muegge House Revenue
44710	Town Services Reimbursement
44720	Open Records/Copying
44730	Notary Public Service
44740	Abatements
45100	Court Costs
45110	Court Fines
45120	Traffic Fines
45130	Court Bonds/Restitution
46100	Interest on Checking
46110	Interest on Investments
46210	Transfer from Gen Fund
46215	Transfer from Adams County Open Space Fund
46220	Transfer from Capital
46221	Transfer from Transportation Capital Fund
46230	Transfer from Water
46231	Transfer from Waste Water

Object Numbers

Account #	Object Name
46240	Transfer from Water-Admin Services
46241	Transfer from Waste Water- Admin Services
46242	Transfer from Water Capital
46250	Transfer from ADOS
46251	Transfer from AROS
46261	Transfer from Storm water Impact Fund
46262	Transfer from Parks, Rec., Open Space Fund
46263	Transfer Public Facilities Impact Fund
46264	Transfer from Police Facilities Impact Fund
46265	Internal Services Transfer
46310	Sale of General Assets
46410	Muegge House Lease
46411	Town Hall Rental
46412	Muegge Property Rental
46413	County Services Center Rental
46420	Field of Dreams Rental
46430	Park Rental
47000	Developer Contribution
47103	Sale of Maps and Publications
47104	Postage/Calls/Supply Reimb.
47105	CDBG
47107	Capital Credits
47108	Donations
47109	Vendor Booth Space Rentals
47110	Tickets and Wristband Revenue
47210	CDBG Adams
47212	Tree Coalition Grant
47213	Adams County Open Space Grant
47214	Arapahoe County Open Space Grant
47215	GOCO Grant
47216	CDOT/Fed Transportation Grant
47217	Tri-County Health Grant
47218	DRCOG
47219	DOLA Sewer Grant
47220	Colorado Health Foundation Grant
47221	Adams County ADA Grant
47222	DCI/DOLA Downtown Grant
47223	CDPH Grant
47299	Misc. Grant Awards
47998	RX Revenue
47999	Misc. Revenues
49000	AH GID Property Tax Revenue
49100	AH GID Specific Ownership Tax Revenue
49200	AH GID Interest Income
49300	AH GID Transfer From other funds

Object Numbers

Account #	Object Name
51110	Mayor Compensation
51115	Trustee Compensation
51116	P&Z Compensation
51120	Salaries
51210	Janitor Salaries
51310	Salaries Part Time and Temporary
51410	Overtime
51610	Social Security
51620	Medicare
51630	Unemployment Insurance
51710	Retirement
51720	Auto Allowance
51740	457 Contributions
51799	Other Benefits
51810	Insurance Kaiser
51820	Insurance Dental
51822	E.R.E (Employee Retention Expense)
52010	Equipment Maintenance
52015	Office Equipment Maintenance
52020	Buildings & Grounds Maintenance
52030	Vehicles Maintenance
52035	Fleet Replacement Program
52040	Street System Maintenance
52050	Utility Maintenance
52060	Backflow Program
52070	Snow Removal
52099	Other Maintenance
52100	Office Supplies
52110	Computer Software and Supplies
52120	Postage
52130	Food and Meetings
52135	FB School Supply Purchases
52140	Gasoline & Fuel
52150	Plants & Flowers
52160	Chemicals
52161	Fertilizer & Herbicides
52162	Weed Control
52170	Uniforms/Safety
52199	Supplies-Other
52210	Small Tools & Equipment <\$2500
52220	Generator Expenses
52230	Court of Record Equipment
52310	Community Relations
52320	Town Hosted Meetings
52330	Special Projects

Object Numbers

Account #	Object Name
52340	Employee Events
52341	Bennett Events
52351	Board Activities
52352	Non-Profit Contribution
52360	Town Survey
52510	Travel Allowance
52520	Lodging & Meals Allowance
52530	Training & Conference Fees
52540	Membership Dues/Subscriptions
52610	Insurance-Gen Liability
52620	Insurance- Workers Comp
52630	Insurance-Deductible
52710	Utilities
52720	Telephone/Internet
52730	Refuse Collection
52810	Rental
52820	Equipment Lease/Contract
52830	Computer Lease/Contract
52841	Railroad Property Lease
52910	Printing/Copying
52911	Document Recording Fees
52912	Publishing/Advertising
52930	UNCC Locates
52940	State Permits
52941	State Fines/Penalties
52950	Court Restitution
52960	Treasurer Fees Property Tax
52961	Treasurer Fees Motor Vehicles
52970	Vehicle Registration
52971	Auto Related Expenses
53010	Planning
53011	Engineering
53015	Building Inspector
53016	Nuisance Abatement
53017	Water/WW Consultant
53020	Computer Consultant
53030	Legal Services
53031	Ordinance Codification
53032	Election Expenses
53040	Audit
53050	Judge
53051	Prosecuting Atty
53052	Bailiff
53053	Court Witness
53054	OJW

Object Numbers

Account #	Object Name
53060	Adams County Sheriff
53061	Arapahoe County Sheriff
53062	Special Services
53063	Animal Control
53070	Lab Testing
53080	Payroll Service
53099	Other Professional Services
54100	Equipment >\$2500
54110	Water Capital Equipment
54120	Vehicles
54130	Water Meters- Residential
54131	Water Meters- Other
54140	Water System Improvements
54141	Valve Replacement Program
54142	Hydrant Replacement Program
55100	CIP Project Design
55110	CIP Project Construction
55120	CIP Project Expense
55130	CIP Project Land/ROW
56111	Loves Reimbursement
56120	Special Transit
56210	Community Cntr Deposit Refunds
56220	Grave Services Refunds
56230	Refund Water Final
56231	Refund AROS Collections
56232	Bulk Water Refunds
57000	CDOT
57001	Adams County Open Space
57002	Arapahoe County Open Space
57003	DRCOG
57004	GOCO
57005	CDBG-Adams
57007	Tree Coalition Grant
57008	DOLA Grants
57009	Tri-County Health Grants
57010	ADA Project
57011	Colorado Health Foundation Grants
57012	DCI/DOLA Downtown Forum Grant
57013	CO Waste Tire Grant
57014	CDPH Grant
58001	Transfer to GF
58002	Transfer to Debt Service Fund
58003	Transfer to Road and Bridge Fund
58004	Transfer to Grants Fund
58005	Transfer to Renewable Water Fund

Object Numbers

Account #	Object Name
58006	Transfer to Emergency Res. Fund
58008	Transfer to Waste Water
58009	Transfer to Water
58010	Transfer to CIP Fund
59012	Reimbursements
59020	Debt Service Payments
59030	Bank Fees
59040	Merit Pool
59050	Depreciation Expense
59099	Reserve/Contingency
59100	Capital Asset Contra Account
59200	AH GID Accounting
59210	AH GID County Treasurer's Fee
59220	AH GID Bond Interest
59230	AH GID Legal Services
59240	AH GID Transfers to Other Funds
59250	AH GID Audit
59260	AH GID Miscellaneous
59270	AH GID Contingency
59280	AH GID Paying Agent Fees
59290	AH GID Bond Principal
59292	AH GID Reserve
59999	Outstanding Check for Conversion
71320	AH GID Amount to be Provided
72930	AH GID Bonds Payable

TOWN OF BENNETT, COLORADO

NOTES TO THE FINANCIAL STATEMENTS
December 31, 2017

2017 Lease Purchase Agreement

On May 17, 2017, the Town and Key Government Finance, Inc. entered into a lease purchase agreement (the 2017 Lease) in the original amount of \$1,454,400 for the purpose of providing funds for the construction of a new Town Hall. Interest accrues on the 2017 Lease at 3.08%. Base lease payments, which include both principal and interest, are due, in varying amounts, beginning on December 1, 2017 through December 1, 2031.

The 2017 Lease may be prepaid partially or in full, subject to a prepayment premium as follows:

<u>Base Rental Payment Dates</u>	<u>Prepayment Premium</u>
May 18, 2017 through May 17, 2019	3%
May 18, 2019 through May 17, 2021	2%
May 18, 2021 through May 17, 2022	1 %
May 18, 2022 through December 1, 2031	0%

The 2017 Lease is secured through a Site Lease dated May 17, 2017, whereby the Leased Property (i.e., Town Hall) is pledged towards the payment of the lease. The lease is subject to annual appropriation by the Town.

Base lease payments are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 58,400	\$ 42,433	\$ 100,833
2019	60,200	40,634	100,834
2020	62,100	38,780	100,880
2021	64,000	36,868	100,868
2022	65,900	34,896	100,796
2023-2027	361,500	142,736	504,236
2028-2032	705,600	72,004	777,604
	<u>\$ 1,377,700</u>	<u>\$ 408,351</u>	<u>\$ 1,786,051</u>

**GENERAL FUND
REVENUE**

TAXES

Assessments are furnished by Adams and Arapahoe County Treasurer's Office. The Treasurer's Office issues property tax bills to every property owner based on the property's assessed valuation and the total mill levy which local governments have certified for the year. Mill levies are certified by the Town Of Bennett at 11.95.

100.500.41100	ADAMS COUNTY PROPERTY TAX	203,750	259,130	274,820	347,130	347,130	354,880	2%
ADAMS COUNTY PROPERTY TAX		203,750	259,130	274,820	347,130	347,130	354,880	
100.500.41101	ARAPAHOE COUNTY PROPERTY TAX	62,110	70,860	67,690	81,420	81,420	83,450	2%
ARAPAHOE COUNTY PROPERTY TAX		62,110	70,860	67,690	81,420	81,420	83,450	
100.500.41110	SALES TAX	1,990,255	2,098,715	2,445,135	2,410,235	3,064,105	3,156,030	24%

In 1974, the citizens of Bennett voted to install a 2% sales and use tax. Subsequently in 2006, the citizens voted to increase the sales tax rate to 3%. In 2016, the citizens voted to increase the sales tax rate to the current level of 4%, of which 1% to be earmarked for Street Sales Tax Capital Improvement Fund. We are statutory rule municipality and all of our sales tax is paid and collected by the Department of Revenue, which later allocates appropriate funds to the towns via wire. The state will wire the Town's sales tax directly to the Town's main bank account on the 10th of the second month following the month that the collection is processed by the state.

SALES TAX		1,990,255	2,098,715	2,445,135	2,410,235	3,064,105	3,156,030	
100.500.41130	LODGING TAX	-	-	-	-	-	14,600	100%
100.500.41220	CIGARETTE TAX	6,200	5,985	5,370	6,515	6,515	6,710	3%

The state imposes and collects a 4.2 cent tax per cigarette, of which 27% of the proceeds are distributed to municipalities and counties according to the ratio of the state sales tax collected in the entity to the total state sales tax collected in the prior year. The state disburses the funds two months after they are collected.

100.500.41230	SEVERANCE TAX	3,135	5,715	6,790	6,790	5,875	-	0%
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The Colorado Department of Local Affairs distributes revenue derived from energy and mineral extraction statewide. These revenues come from State Severance Tax receipts and Federal Mineral Lease non-bonus payments.

100.500.41240	.25% ARAPAHOE OPEN SPACE TAX	200	65	1,085	170	170	170	0%
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To impose a use tax of one quarter of one percent (0.25%) for the privilege of use or consuming in the County any construction and building material present on a building permit. The Town collects the .25% on site of permitting and this revenue is made up of 5% for administration fees.

OTHER TAX		9,535	11,765	13,245	13,475	12,560	21,480	
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SUBTOTAL TAX		2,265,650	2,440,470	2,800,890	2,852,260	3,505,215	3,615,840	
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FRANCHISE & ROYALTY REVENUE

100.500.41320	ELECTRIC UTILITY REVENUE	46,085	48,420	49,660	51,370	51,370	52,910	3%
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Electrical franchise utility revenue from IREA.

100.500.41330	CABLE TELEVISION REVENUE	18,180	17,020	14,990	18,200	18,200	18,200	0%
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We receive franchise fees from Comcast and Eastern Slope for cable and internet.

100.500.41340	MINERAL EXTRACTION ROYALTY	4,020	-	2,645	4,140	4,140	4,140	0%
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The Colorado Department of Local Affairs distributes revenue derived from energy and mineral extraction statewide. These revenues come from State Severance Tax receipts and Federal Mineral Lease non-bonus payments.

FRANCHISE & ROYALTY REVENUE		68,285	65,440	67,295	73,710	73,710	75,250	
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	2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
LICENSE & PERMITS REVENUE							
100.500.42110 BUILDING PERMIT REVENUE	49,030	224,555	181,425	456,350	330,810	234,910	-94%
Set by fee schedule. 2021 permits consist of average permitting in Bennett for the last three years in addition to new development. We have planned 189 residential units and 2 commercial.							
100.500.42111 PLAN REVIEW REVENUE	19,480	49,820	61,640	55,395	51,355	110,470	50%
Set by fee schedule. The plan review fee is 65% of permit fee and are assessed for the review of plans for construction permit issuance.							
100.500.42112 STOP WORK ORDER PENALTIES	600	390	3,490	3,375	3,375	3,375	0%
Set by fee schedule. If, during any inspection, it is determined that the engineering or other construction requirements of the permit are not being met, a stop work order shall be issued until the necessary requirements are properly met.							
100.500.42113 ELECTRICAL PERMITS	7,705	36,260	18,435	53,175	71,420	29,875	-78%
Set by fee schedule. The Town follows the state fee schedule.							
100.500.42114 RIGHT OF WAY PERMITS	400	5,955	650	3,490	3,490	3,490	0%
Set by fee schedule. Current fee is \$40 per application.							
100.500.42140 CONTRACTOR LICENSE	-	3,575	4,550	3,825	4,600	4,600	17%
Set by fee schedule. The purpose of this fee is the regulation and registration of contractors operating within the Town.							
100.500.42119 MISC. BUILDING PERMITS	2,730	5,450	2,125	4,450	7,130	5,000	11%
Any fee not specified in this document will be assessed at cost plus the abatement rate per hour for any Town employee involved in the service.							
100.500.42120 ANIMAL LICENSE	400	1,360	890	1,245	1,245	1,245	0%
Set by fee schedule. Current fee is \$10 per license.							
100.500.42121 POULTRY LICENSE	175	200	-	200	200	200	0%
Set by fee schedule. Current fee is \$25 per license.							
100.500.42125 ANIMAL IMPOUND FEES	270	545	385	445	445	445	0%
Set by fee schedule. The cost is associated with the rent of facilities, food, supplies and staff time in order to house at large animals.							
100.500.42130 BUSINESS REGISTRATION	1,095	2,170	1,375	1,255	1,255	1,255	0%
Set by fee schedule. The purpose of this fee is the regulation and registration of businesses operating within the Town to further the health, safety and welfare of the citizens of the Town, to provide the Town with necessary information concerning businesses in the Town and to further proper collection of taxes to support the Town.							
100.500.42145 INFRASTRUCTURE INSPECTION FEE	-	14,500	50,045	15,000	15,000	50,000	70%
This is a fee assessed by the Town when Town staff does inspections of infrastructure installed by developers. The rate per hour is set by the fee schedule.							
100.500.42150 LIQUOR LICENSE	825	1,820	605	900	900	900	0%
All provision for licensing fees in accordance with state statutes and liquor laws shall apply to the issuance of said licenses within the Town, and only such license fees as so stated in said state laws shall apply.							
100.500.42160 SPECIAL EVENT PERMIT	325	-	-	-	-	-	0%
100.500.42190 MISC PERMIT REVENUE	105	650	4,965	4,965	4,965	4,965	0%
LICENSE & PERMITS REVENUE	83,140	347,250	330,580	604,070	496,190	450,730	
LAND USE FEES							
100.500.42300 LAND USE	6,750	13,445	28,720	27,920	27,920	27,920	0%
All Land Development Use Fees are collected to offset the costs associated with staff time spent reviewing development project submittals. These submittals typically include construction drawings, drainage reports, traffic studies, site plans, plats, easements and other technical documents. Fees are set forth on a cost agreement as reimbursable expense to planning, legal and engineering staff. This revenue account is the fee charged by the Town for employee time.							
100.500.42320 ZONING FEE	-	-	-	-	-	-	0%
LAND USE FEES	6,750	13,445	28,720	27,920	27,920	27,920	

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
<u>CHARGES FOR SERVICES</u>								
Charges for services is based on the state statute rate for open records request and the cost of the employees time and expense to produce. Rates vary.								
100.500.47103	MAP & DOCUMENT PRINTING REIMB	-	-	-	-	-	-	0%
100.500.47104	POSTAGE/CALLS/SUPPLY REIMB.	-	-	-	-	-	-	0%
100.500.44710	TOWN SERVICES REIMBURSEMENT	-	-	-	-	-	-	0%
100.500.44720	OPEN RECORDS/COPYING	-	265	205	100	100	100	0%
100.500.44730	NOTARY PUBLIC SERVICE	65	25	60	100	100	100	0%
CHARGES FOR SERVICES		65	290	265	200	200	200	
<u>FINES AND FOREFEITURES</u>								
A Municipal Court in and for the Town is hereby created and established and is hereby designated as a qualified municipal court of record as provided in Section 13-10-102(3), C.R.S. The Municipal Court shall have the power to assess the following court costs and fees, in addition to fines, penalties and sentencing alternatives set forth in Section 2-7-160 of Town Code, with maximum cost of \$2,650 per violation.								
100.500.45100	COURT COSTS	22,935	12,755	25,475	21,350	8,710	8,970	-138%
100.500.45110	COURT FINES	185	-	-	-	-	-	0%
100.500.45130	COURT BONDS/RESTITUTION FEES	85	-	-	-	-	-	0%
FINES AND FOREFEITURES		23,205	12,755	25,475	21,350	8,710	8,970	
<u>SALE OF ASSETS</u>								
100.500.46310	SALE OF GENERAL ASSETS	33,260	45,730	185	67,000	39,940	-	0%
SALE OF ASSETS		33,260	45,730	185	67,000	39,940	-	
<u>RENTALS</u>								
100.500.46411	TOWN HALL RENTAL	-	10,000	12,000	12,000	12,000	12,000	0%
Town Hall is leased to the Bennett Watkins Fire Protection District for a monthly rent of \$1,000.								
100.500.46413	COUNTY SERVICES CENTER RENTAL	18,000	18,000	18,000	18,000	18,000	18,000	0%
Leased by Adams County, the monthly rent is \$1,500.								
100.500.44510	COMMUNITY CTR RENTAL	11,265	11,805	12,270	10,600	3,660	10,600	0%
The Community Center is rented based on the set fee schedule for non-profits, community events and private events.								
100.500.46420	FIELD OF DREAMS RENTAL	-	-	-	10	10	10	0%
The Town has an IGA with the school for the rental of the baseball fields annually. They are responsible for all maintenance and upkeep to the field for the annual rental rate of \$10.								
100.500.46430	PARK RENTAL	840	985	2,000	1,200	1,200	1,200	0%
The Town park pavilions and fields are available for rent according to the set fee schedule.								
RENTALS		30,105	40,790	44,270	41,810	34,870	41,810	
<u>CEMETARY</u>								
100.500.44310	GRAVES	-	-	5,100	6,485	6,650	6,485	0%
100.500.44320	OPEN /CLOSE GRAVES	-	-	1,950	4,010	4,010	4,010	0%
100.500.44330	CEMETARY DONATIONS	-	-	-	-	-	-	0%
CEMETARY		-	-	7,050	10,495	10,660	10,495	

	2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
MISC/REIMB. REVENUE							
100.500.47107 CAPITAL CREDITS	9,090	6,560	39,675	9,000	9,000	9,000	0%
Margins are "allocated" or assigned to members who belong to the Cooperative during the year in which a margin is generated. The allocation is based on member's proportion of electrical usage for that year.							
100.500.44540 CIVIC CENTER MEMORIAL	1,170	-	100	100	100	100	0%
Civic Center memorial site revenue is generated by brick sales. This revenue is offset by expenses in the parks department to supply and maintain the area amenities.							
100.500.47108 DONATIONS	14,820	3,530	2,675	-	80	-	0%
Misc. donations to the Town.							
100.500.47113 ADMINISTRATIVE SERVICES GRANTS	-	23,700	22,890	-	30,000	-	0%
100.500.46100 INTEREST REVENUE	1,105	24,770	46,860	46,945	46,945	20,000	-135%
100.500.46110 INTEREST REVENUE	185	-	-	-	-	-	0%
100.500.47998 RX REVENUES	16,815	21,500	13,355	15,010	15,010	15,000	0%
The Town is participating in a discount prescription program in which we receive a percentage of the sales. As shown this has become a great revenue source for the Town with minimal administration.							
100.500.47116 COVID GRANT REVENUE	-	-	-	-	257,950	-	0%
Grants received for the COVID Pandemic							
100.500.47999 MISC REVENUES	20,785	11,405	86,585	1,000	47,585	205,805	100%
AHGID Redemption Fund							
Hotel Use Tax Reimbursement							
OTHER MISC REVENUE	63,970	91,465	212,140	72,055	406,670	249,905	
TRANSFERS							
100.921.46265 INTERNAL SERVICES TRANSFER	273,280	324,050	295,935	268,340	279,095	283,445	5%
Internal services transfer revenue is the fund transfers from Road and Bridge, Water and Wastewater for the services provided for all Town functions and administration in the Internal Services Department and Public Works Internal Services Department. The allocation is:							
Road and Bridge 10%							
Water 15%							
Waste Water 15%							
100.921.46267 FUND TRANSFER FROM CT FUND	-	-	-	-	-	-	0%
100.921.46211 FUND TRANSFER FROM GRANTS FUND	7,565	-	-	-	-	-	0%
100.921.46220 FUND TRANSFER FROM CIP	-	-	-	-	-	-	0%
100.921.46240 FUND TRANSFER FROM WATER FUND	36,275	39,840	41,100	125,510	125,510	131,515	5%
The water fund transfer is for the allocation of administration, finance, clerk and IT costs for use and employee time. The current allocation is 10%.							
100.921.46241 FUND TRANSFER FROM WASTEWATER FUND	36,275	39,840	40,840	125,510	125,510	131,515	5%
The wastewater fund transfer is for the allocation of administration, finance, clerk and IT costs for use and employee time. The current allocation is 10%.							
100.921.46268 FUND TRANSFER FROM CEMETARY FUND	-	52,565	-	-	-	-	0%
TRANSFERS	353,395	456,295	377,875	519,360	530,115	546,475	
Explanation of Significant Budget Variances:							
In 2020 the Town received a considerable increase in Sales Tax Revenue. Some of this was related to the COVID-19 pandemic and some was related to new growth and new sales tax regulations. As the pandemic continues we expect to continue to see significant sales tax revenue from online buying and grocery store stock up. Additionally, the Town continues to have many new residents which we believe will sustain this level of growth in this revenue source.							
GENERAL FUND TOTAL REVENUE	2,927,825	3,513,930	3,894,745	4,290,230	5,134,200	5,027,595	15%

ADMINISTRATION

Department Head: Town Administrator

The Town Administrator is appointed by the Town Board and serves as the chief administrative officer of the organization. The Town Administrator's office is responsible for providing direction on day-to-day operations, for overseeing and implementing organizational policies, laws and Town ordinances, providing Town Board support, implementing Town Board and organizational goals, and appointing department directors.

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.100.51120	SALARIES	158,715	255,030	424,455	461,350	507,280	492,200	6%
	Town Administrator (1 FTE)							
	Deputy Town Administrator (1 FTE)							
	Assistant to the Town Administrator (1 FTE)							
	Executive Services Supervisor (1 FTE)							
	Assistant Director of Communications (1 FTE)							
	Administrative Assistant III (1 FTE)							
100.100.51310	SALARIES PART-TIME/TEMPORARY	5,665	5,405	6,335	-	-	-	0%
100.100.51610	SOCIAL SECURITY	9,460	14,105	24,015	28,605	31,450	30,515	6%
100.100.51620	MEDICARE CONTRIBUTION	2,215	3,380	5,780	6,690	7,355	7,135	6%
100.100.51630	UNEMPLOYMENT INSURANCE	-	-	-	-	-	-	0%
100.100.51710	RETIREMENT BENEFITS	2,000	5,105	10,645	15,300	16,785	16,090	5%
100.100.51810	INSURANCE HEALTH	21,030	32,920	53,305	58,710	58,710	67,775	13%
100.100.51799	OTHER BENEFITS	4,265	6,645	9,900	12,600	12,600	12,600	0%
100.100.52130	FOOD AND MEETINGS	945	820	1,430	1,850	1,850	1,500	-23%
	Any food and meetings for the benefit of Town business.							
100.100.52510	TRAVEL ALLOWANCE	3,245	2,245	4,185	5,700	5,700	1,500	-280%
	Mileage Logs, Car Rentals, and Air Travel for Town business outside of Bennett and for travel to training opportunities.							
100.100.52520	LODGING & MEALS ALLOWANCE	4,765	5,960	5,490	10,985	10,985	3,290	-234%
	Hotel, and meals based on IRS per diem rate outside of Bennett for conferences in learning program. This department will need hotel and meals for: CML, ICMA, CCMA and other Board recommended conferences or trainings.							
100.100.52530	TRAINING & CONFERENCE FEES	6,370	3,745	7,670	8,355	8,355	3,590	-133%
	Each employee is encouraged to have a learning and development plan. This department will be attending: CML, ICMA, CCMA, Fred Pryor, HR Trainings, Board Recommended Trainings and Other.							
100.100.52540	MEMBERSHIP DUES/SUBSCRIPTIONS	4,190	3,350	5,250	4,500	6,625	6,000	25%
	Memberships Include: ICMA, CCCMA, MCCMA, Metro Assistants, Mountain States Employers Council							
100.100.53010	PLANNING SERVICES	39,980	43,735	26,310	25,000	12,500	10,000	-150%
100.100.53011	ENGINEERING SERVICES	42,145	32,000	8,300	50,000	46,810	65,000	23%
	Town Engineer provides civil engineering services to protect the Towns Assets and active development. The Town hosts weekly DRC meetings and this will include the engineers cost to attend those meetings.							
100.100.53030	TOWN ATTORNEY	75,105	74,950	57,650	80,000	80,000	85,000	6%
	The Town Attorney is legal advisor and counsel for the Mayor and Town Council. The Town Attorney is also legal advisor to any Town department or department head relating to his/her official duties.							
100.100.53099	OTHER PROFESSIONAL SERVICES	710	10,280	14,860	-	31,195	-	0%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.103.52510	TRAVEL ALLOWANCE	-	-	-	300	330	-	0%
100.103.52520	LODGING & MEALS ALLOWANCE Hotel, and meals based on IRS per diem rate outside of Bennett for conferences in learning program. This department will need hotel and meals for: Government Social Media and ESPIOC	-	-	-	2,130	2,130	2,250	5%
100.103.52530	TRAINING & CONFERENCE FEES Each employee is encouraged to have a learning and development plan. This department will be attending: Government Social Media and ESPIOC	-	-	-	1,250	1,250	700	-79%
100.103.52540	MEMBERSHIP DUES/SUBSCRIPTIONS Memberships Include: ESPIOC	-	-	-	100	1,295	465	78%
100.103.52341	BENNETT EVENTS Each year the Town hosts Bennett community events in order to celebrate our residents, appreciate businesses and gather input through public meetings. We are planning the following events in 2021: 4 Engage Shape Build Christmas Lights Bennett Community Clean-Up Day (May) Business Appreciation Breakfast Event State of the Town Ground Breaking (s), Ribbon Cutting 5 a year Veterans Day Celebration (November) Town Hall Christmas Lights	-	-	-	27,000	27,550	39,100	31%
100.103.52910	PRINTING/COPYING Printing services for public out reach and community events. This cost is outside of normal copier services charges in the internal service fund.	-	-	-	5,000	5,000	5,000	0%
100.103.52912	PUBLISHING/ADVERTISING We have an annual agreement with I-70 scout for advertising cost at a discounted rate. We agree to advertise weekly as a communication resource.	-	-	-	6,000	6,000	6,000	0%
100.104.52115	COVID PPE	-	-	-	-	61,335	10,000	100%
100.104.52116	COVID BUSINESS GRANTS	-	-	-	-	100,000	50,000	100%
100.104.52117	COVID IT/TELECOMMUTING	-	-	-	-	15,390	-	0%
100.104.52118	COVID COMMUNITY OUTREACH	-	-	-	-	57,500	20,000	100%
100.104.52119	COVID PROFESSIONAL SERVICES	-	-	-	-	27,035	20,000	100%
Explanation of Significant Budget Variances: As the COVID 19 Pandemic continues into 2021 the Town has appropriated funds in order to ensure that the Town can continue to respond in a proactive manner, as such there is a significant variance from previous years.								
TOTAL ADMINISTRATION EXPENDITURES		380,805	499,675	665,580	811,425	1,143,015	955,710	15%

FINANCE

Department Head: Finance and Technology Director

The Finance Department is responsible for development of the annual budget, long-range financial plans, assisting Town leadership with policy decisions that may impact Town finances and developing and implementing policies and procedures that serve to protect all Town assets. Other department responsibilities include accounting, financial reporting, asset management, debt management, cash management, purchasing authority, internal controls and payroll processing.

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.110.51120	SALARIES	142,210	205,085	121,245	122,950	140,150	190,605	35%
	Director of Finance and Technology (1 FTE)							
	Accountant I (1 FTE)							
	Finance and Technology Coordinator I (1 FTE)							
100.110.51310	SALARIES PART-TIME/TEMPORARY	-	-	-	-	-	-	0%
100.110.51610	SOCIAL SECURITY	8,370	12,070	7,255	7,625	8,690	11,820	35%
100.110.51620	MEDICARE CONTRIBUTION	1,960	2,825	1,695	1,785	2,030	2,765	35%
100.110.51710	RETIREMENT BENEFITS	2,735	5,940	3,620	3,690	4,205	5,720	35%
100.110.51810	INSURANCE HEALTH	26,760	45,290	3,870	18,710	23,995	29,420	36%
100.110.51799	OTHER BENEFITS	3,615	6,325	4,915	4,200	4,450	6,300	33%
100.110.52510	TRAVEL ALLOWANCE	1,040	1,220	285	1,200	60	300	-300%
	Mileage Logs, Car Rentals, and Air Travel for Town business outside of Bennett and for travel to training opportunities.							
100.110.52520	LODGING & MEALS ALLOWANCE	2,165	1,285	1,180	3,325	-	2,325	-43%
	Hotel, and meals based on IRS per diem rate outside of Bennett for conferences in learning program. This department will need hotel and meals for: GFOA							
100.110.52530	TRAINING & CONFERENCE FEES	4,535	3,325	1,290	600	650	1,600	63%
	Each employee is encouraged to have a learning and development plan. This department will be attending: GFOA, Fred Pryor, and Cassell training.							
100.110.52540	MEMBERSHIP DUES/SUBSCRIPTIONS	1,370	1,290	310	400	160	400	0%
	Membership for: GFOA, CGFOA							
100.110.53099	OTHER PROFESSIONAL SERVICES	1,400	-	-	-	-	-	0%

Explanation of Significant Budget Variances:

The finance department is adding a FTE to this department in 2020 resulting in a significant change in personnel expense for this department.

TOTAL FINANCE EXPENDITURES	196,160	284,655	145,665	164,485	184,390	251,255	35%
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INTERNAL SERVICES

Department Head: Deputy Town Administrator

The Internal Services budget accounts for expenditures that benefit multiple departments or ones that are not specifically assigned to a Town department. In addition expenditures that are related to employee retention and supply use are coded to this department. The department is funded by fund transfers from water fund, wastewater fund, and road and bridge fund.

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.115.51630	UNEMPLOYMENT INSURANCE .003 Rate per employee with no max rate.	2,405	3,250	4,490	4,500	4,500	6,240	28%
100.115.51822	E.R.E (EMPLOYEE RETENTION EXPENSE) This account is used to host team building, staff luncheons and health and wellness programs. By building a sense of team for our employees of Bennett we feel we can retain their dedicated services and reduce replacement costs. It is estimate to cost and average \$4,000 per FTE to replace considering new hire publishing, training and staff time. This account also includes a longevity pay for all employees.	17,245	19,735	13,645	15,720	15,720	15,720	0%
100.115.51832	EMPLOYEE WELLNESS In 2016 the Town Administrator elected to implement an employee wellness program. This program encourages active and healthy lifestyles. To encourage this the Town provides healthy snacks, a membership to the Bennett Rec Center, weekly yoga and quarterly wellness challenges.	-	-	8,900	9,640	9,640	9,640	0%
100.115.51799	OTHER BENEFITS The Town provides Short and Long Term Disability for all employees. On average it is \$1,100 per month for 32 FTE's. In addition the Town provides life insurance for \$28 per employee per month. The Town also offers EAP service to all Town FTE(s)	18,530	19,465	21,680	24,625	24,625	25,365	3%
100.115.52035	FLEET REPLACEMENT PROGRAM	41,560	-	-	-	-	-	0%
100.115.52100	OFFICE SUPPLIES Includes all office supplies for the Town.	9,415	11,745	6,845	8,000	7,335	8,000	0%
100.115.52105	BREAKROOM SUPPLIES Includes all breakroom supplies for the Town. Paper Towels, Plates, Cups, Utensils, Coffee, Soda, etc.	3,900	3,340	3,335	2,000	2,000	2,000	0%
100.115.52120	POSTAGE The Town uses a postage machine for majority of its mailings, this is the refill and monthly fee to use that service. This does not include direct mailings for Utility Bills.	4,080	4,565	6,340	7,440	7,440	7,440	0%
100.115.52170	UNIFORMS & SAFETY Each employee has \$150 allocation for Town of Bennett logo attire. We wear these uniforms when representing on behalf of our community. The safety and medical cabinet is checked and refilled quarterly.	3,350	3,395	2,775	4,550	4,550	4,850	6%
100.115.52210	SMALL TOOLS & EQUIPMENT <\$2500 These funds are used for office furniture and storage. New tables and table cloths will be purchased for the Community Center.	3,310	1,460	8,935	4,570	4,570	4,570	0%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.115.52510	TRAVEL ALLOWANCE E-470 Toll Expense	580	695	850	750	750	750	0%
100.115.52520	MEALS & LODGING Emergency Lodging	-	-	-	1,000	1,000	1,000	0%
100.115.52620	INSURANCE- WORKERS COMP Our Workman's Comp Provider is Cirs, they provide a quote each year and pending full audit at the end of the year we can have adjustments +/-.	26,225	17,255	25,990	26,335	26,375	28,440	7%
100.115.52610	INSURANCE-GEN LIABILITY Our General Insurance Provider is Cirs, this amount is a contract provided in October. We pay on a quarterly basis.	41,815	47,650	62,150	67,010	66,955	72,370	7%
100.115.52630	INSURANCE DEDUCTIBLE Used in the event we have reported a claim.	500	500	-	500	1,500	500	0%
100.115.52720	TELEPHONE/INTERNET Telephone: Verizon, Eastern Slope, MCI Internet: Eastern Slope	25,565	27,990	30,610	30,000	30,000	30,000	0%
100.115.52710	UTILITIES This account is for facilities Town electrical and propane costs.	-	30,605	32,190	38,000	38,000	38,000	0%
100.115.52910	PRINTING/COPYING The Town currently owns three (3) copiers. We pay a monthly reconciliation per copy to Konica, this pays for our ink and any service we need done to the machine. We have two independent copiers that we also order ink for check and receipt printing for finance.	7,820	5,255	4,545	4,000	4,000	4,000	0%
100.115.53080	PAYROLL SERVICE Our web-based payroll system is Paylocity. We pay a bi-weekly processing fee.	3,260	6,925	7,595	7,200	7,200	7,200	0%
100.115.52912	PUBLISHING/ADVERTISING Publishing in this account is for HR postings, new hire information and occasional RFP advertising.	635	725	595	1,500	1,500	1,500	0%
100.115.53040	AUDIT The Town is required to have an annual audit each year.	7,700	7,700	8,700	9,700	9,700	12,000	19%
100.115.53099	OTHER PROFESSIONAL SERVICES	720	1,675	355	1,000	1,000	1,000	0%
Explanation of Significant Budget Variances: No significant change								
TOTAL INTERNAL SERVICES EXPENDITURES		218,615	213,930	250,525	268,040	268,360	280,585	4%

BOARDS AND COMMISSIONS

Department Head: Town Clerk

Town Board is the legislative and policy-making body of Town government and represents the citizens of Bennett. The Board establishes Town policy through the enactment of ordinances and resolutions, determines the Town's budget, establishes Town goals, and appoints advisory committees.

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.120.51110	COMPENSATION: MAYOR \$100 month for Mayor.	1,200	1,200	1,200	1,200	1,200	1,200	0%
100.120.51115	COMPENSATION: TRUSTEE \$50 month for 6 Trustees	3,100	3,600	3,600	3,300	3,300	3,600	8%
100.120.51116	COMPENSATION: PLANNING AND ZONING COM \$25 month for 7 P&Z commissioners	1,200	1,400	1,500	2,100	2,100	2,100	0%
100.120.51610	SOCIAL SECURITY	340	385	390	410	410	720	43%
100.120.51620	MEDICARE CONTRIBUTION	80	90	90	225	225	425	47%
100.120.52130	FOOD AND MEETINGS Costs for public meetings. \$100 for bi-monthly board meeting, \$250 for (2) board retreat meals.	3,200	3,090	2,285	3,400	1,070	2,000	-70%
100.120.52170	UNIFORMS/SAFETY Town of Bennett logo shirts for events. \$50 per board member.	385	-	-	500	500	500	0%
100.120.52310	COMMUNITY RELATIONS Board donations for special occasions.	650	545	-	300	1,600	300	0%
100.120.52320	TOWN HOSTED MEETINGS Meetings by invitation from the Board: ADCO, ARAP, REAP. Accounts for food, supplies and decorations during the event.	2,975	5,795	1,935	4,750	4,750	4,750	0%
100.120.52330	SPECIAL PROJECTS FUND Boards appreciation fund specialty programs Adams County Youth Award program \$1,000, Backpacks to Brief Case event \$750, Via Mobility \$3,000, and Bennett Days Sponsorship \$5,000	8,680	9,830	16,900	10,550	25,935	10,550	0%
100.120.52351	BOARD ACTIVITY The Board Activity account will be disbursed to non-profits and special districts in Bennett following a competitive grant process. There are no limits on the application currently.	24,770	5,635	43,760	40,000	39,295	40,000	0%
100.120.52510	TRAVEL ALLOWANCE Mileage Logs, Car Rentals, and Air Travel for Town business outside of Bennett and for travel to training opportunities.	570	245	30	3,000	-	3,000	0%
100.120.52520	LODGING & MEALS ALLOWANCE	895	1,200	1,005	1,000	-	1,000	0%
100.120.52530	TRAINING & CONFERENCE FEES Per Town Code the Board is allowed travel, meals and training reimbursements up to \$6,000 annually.	1,190	615	1,255	2,000	-	2,000	0%
100.120.52540	MEMBERSHIP DUES/SUBSCRIPTIONS Memberships include: ACREP \$500, ACED Site Selection \$3,000, Civic results \$500, CML \$1,560, DRCOG, \$600, Metro Mayors \$195, Adams County Education Consortium \$935, REAP \$1,500, I-70 Chamber of Commerce \$125, UNC Foundation \$500, RAQC \$200	9,510	8,675	9,075	9,835	9,835	9,835	0%
Explanation of Significant Budget Variances: No significant budget variances in 2021.								
TOTAL BOARDS AND COMMISSIONS EXPENDITURES		58,745	42,305	83,025	82,570	90,220	81,980	-1%

CLERK

Department Head: Assistant to the Town Administrator

The Town Clerk is an appointed position and the custodian of all Town legal documents, including the Municipal Code. The Clerk also prepares Council meeting agendas and minutes, administers municipal elections, manages the Town's record-keeping system, administers liquor licenses, registers voters, and handles open records requests.

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.130.51120	SALARIES Town Clerk (.75 FTE)	92,135	94,205	97,325	99,160	60,165	40,110	-147%
100.130.51610	SOCIAL SECURITY	5,615	5,715	5,925	6,150	3,430	2,485	-147%
100.130.51620	MEDICARE CONTRIBUTION	1,315	1,335	1,385	1,440	800	580	-148%
100.130.51710	RETIREMENT BENEFITS	2,740	2,790	2,890	2,975	1,660	1,205	-147%
100.130.51810	INSURANCE HEALTH	10,795	10,575	11,140	11,525	11,525	2,475	-366%
100.130.51799	OTHER BENEFITS	3,715	3,325	2,895	3,675	3,675	1,575	-133%
100.130.52510	TRAVEL ALLOWANCE Mileage Logs, Car Rentals, and Air Travel for Town business outside of Bennett and for travel to training opportunities.	960	690	630	300	330	300	0%
100.130.52520	LODGING & MEALS ALLOWANCE Hotel, and meals based on IRS per diem rate outside of Bennett for conferences in learning program. This department will need hotel and meals for: IIMC, CMCA, CML, Masters Academy, Clerk's Institute and Fred Pryor.	4,185	3,045	2,450	2,280	-	1,935	-18%
100.130.52530	TRAINING & CONFERENCE FEES Each employee is encouraged to have a learning and development plan. This department will be attending: IIMC, CML, CMCA, Clerks Institute	2,410	1,920	2,465	2,745	290	1,000	-175%
100.130.52540	MEMBERSHIP DUES/SUBSCRIPTIONS Memberships include: IIMC, CMCA	360	340	380	445	530	445	0%
100.130.52911	DOCUMENT RECORDING FEES County Recording Fees	770	225	2,600	2,000	2,000	1,800	-11%
100.130.52912	PUBLISHING/ADVERTISING Legal Publications	2,070	2,285	2,105	2,000	3,345	4,000	50%
100.130.53031	ORDINANCE CODIFICATION Code Updates	2,395	4,315	5,900	4,500	-	4,500	0%
100.131.53032	ELECTION EXPENSES Election Material, Judges and Food.	1,060	1,460	-	5,000	140	1,500	-233%
Explanation of Significant Budget Variances: In 2020, the Town elected to not have a Deputy Town Clerk. This resulted in a significant decrease in all personnel related expense.								
TOTAL CLERK EXPENDITURES		130,525	132,225	138,090	144,195	87,890	63,910	-126%

COURT

Department Head: Town Clerk

The Municipal Court functions include collection of fines, court fees and restitution, as well as conducting trials on these cases as needed. The court processes all summons issued by the Adams and Arapahoe Police Department.

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.140.51310	SALARIES PART-TIME/TEMPORARY Court Clerk I (.25 FTE)	9,250	9,510	9,875	8,035	13,370	13,370	40%
100.140.51410	OVERTIME	-	-	-	1,500	1,500	1,500	0%
100.140.51610	SOCIAL SECURITY	575	595	615	620	830	830	25%
100.140.51620	MEDICARE CONTRIBUTION	135	140	145	145	765	195	26%
100.140.51710	RETIREMENT BENEFITS	275	285	295	-	400	-	0%
100.140.51810	INSURANCE HEALTH	330	825	825	825	825	825	0%
100.140.51799	OTHER BENEFITS	410	515	545	525	575	525	0%
100.140.52130	FOOD AND MEETINGS This is budgeted contingency food for a Jury Trial	-	-	-	200	-	200	0%
100.140.52210	SMALL TOOLS & EQUIPMENT <\$2500 The court department would like to purchase a security wand for court nights.	-	-	30	500	-	500	0%
100.140.52510	TRAVEL ALLOWANCE Mileage Logs, Car Rentals, and Air Travel for Town business outside of Bennett and for travel to training opportunities.	50	-	-	-	-	-	0%
100.140.52530	TRAINING & CONFERENCE FEES Each employee is encouraged to have a learning and development plan. This department will be attending: Court Basics, Fred Pryor	20	140	300	100	100	300	67%
100.140.52520	MEALS & LODGING Hotel and meals based on IRS per diem rate outside of Bennett for conferences in learning program. This department will need hotel and meals for: Court Basics III	-	-	410	1,500	-	645	-133%
100.140.52540	MEMBERSHIP DUES/SUBSCRIPTIONS Membership to: NCIC	40	-	-	-	-	-	0%
100.140.52910	PRINTING/COPYING Printing for new summons and court identified services.	-	1,385	-	2,000	-	2,000	0%
100.140.53050	MUNICIPAL JUDGE \$325 per month if court is held.	3,250	3,250	2,925	3,900	2,925	3,900	0%
100.140.53051	PROSECUTING ATTORNEY \$250 per month if court is held.	2,500	2,500	2,250	3,000	2,250	3,000	0%
100.140.53099	OTHER PROFESSIONAL SERVICES ADCO Jail services and public defender.	-	820	205	2,500	-	2,500	0%
Explanation of Significant Budget Variances: No significant variances in 2021.								
TOTAL COURT EXPENDITURES		16,835	19,965	18,420	25,350	23,540	30,290	16%

PUBLIC SAFETY

Department Head: Town Administrator

Public safety services the Adams and Arapahoe County Police Department on a contractual agreement to provide patrol, investigations, community policing, 911 communications, property and evidence, records and victim services.

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.150.53060	ADAMS COUNTY SHERIFF	365,845	387,795	379,635	414,145	414,145	449,085	9%
100.151.53061	ARAPAHOE COUNTY SHERIFF	25,765	29,505	29,790	33,590	33,590	34,750	4%
100.150.53062	SPECIAL SERVICES-HOURLY RATE	3,125	-	-	3,510	3,500	8,000	57%
<i>Explanation of Significant Budget Variances:</i>								
Both Sheriff's increased expense								
TOTAL PUBLIC SAFETY EXPENDITURES		394,735	417,300	409,425	451,245	451,235	491,835	8%

COMMUNITY DEVELOPMENT

Department Head: Community Development Manager

The Community Development Department is responsible for development and implementation of the Town's Master Plan and other long-term plans, processing land use applications, reviewing sign permits, vendor and temporary use permits, and requests for variances from the Land Development Ordinance. It is also responsible for enforcement of Bennett's Codes and Ordinances and Animal Control. The Building Inspection Division enforces the adopted building codes and handles the building permit and plan review process.

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.160.51120	SALARIES	103,660	146,480	255,140	254,490	263,590	348,590	27%
	Community Development Manager (1 FTE)							
	Building Official (2 FTE)							
	Community Development Coordinator (1 FTE)							
	Code Enforcement/Animal Control Officer (1 FTE)							
100.160.51610	SOCIAL SECURITY	6,160	8,835	15,115	15,780	16,345	21,615	27%
100.160.51620	MEDICARE CONTRIBUTION	1,440	2,065	3,570	3,690	3,820	5,055	27%
100.160.51710	RETIREMENT BENEFITS	2,815	4,165	6,240	7,635	7,910	10,460	27%
100.160.51810	INSURANCE HEALTH	20,895	24,410	41,930	48,690	48,690	75,600	36%
100.160.51799	OTHER BENEFITS	4,565	5,545	7,920	8,400	8,400	10,500	20%
100.160.52170	UNIFORMS & SAFETY	-	385	1,195	750	750	1,500	50%
100.160.52210	SMALL TOOLS & EQUIPMENT <\$2500	2,110	2,155	720	1,500	1,500	1,500	0%
	Animal Traps \$1,000, Public Notice Posting Signs \$500							
100.160.52130	FOOD AND MEETINGS	230	395	725	1,750	285	1,750	0%
100.160.52510	TRAVEL ALLOWANCE	25	1,040	545	600	950	1,150	48%
	Mileage Logs, Car Rentals, and Air Travel for Town business outside of Bennett and for travel to training opportunities.							
100.160.52520	LODGING & MEALS ALLOWANCE	340	690	3,700	5,765	1,130	6,020	4%
	Hotel, and meals based on IRS per diem rate outside of Bennett for conferences in learning program. This department will need hotel and meals for: AACE, NACA, ICC, Colorado Planning Assoc.							
100.160.52530	TRAINING & CONFERENCE FEES	1,600	3,895	2,395	5,685	3,335	1,750	-225%
	Each employee is encouraged to have a learning and development plan. This department will be attending: AACE, NACA, CAACO, CACEO, ICC, Colorado Planning, CAPT and Certification Testing.							
100.160.52540	MEMBERSHIP DUES/SUBSCRIPTIONS	165	395	335	750	750	750	0%
	Memberships include: CACEO, CAPT, AACE, NACA, ICC, CAACO, CAPA							
100.160.52365	REVIVE COMMUNITY DEVELOPMENT GRANT	-	-	-	-	25,000	25,000	100%
	Grant for up to \$2,500 for residents to make external improvements to their property.							
100.160.52910	PRINTING/COPYING	85	465	660	500	500	750	33%
	Large format copies. Animal control and code enforcement brochures.							
100.163.53015	BUILDING INSPECTOR	56,200	201,355	22,670	21,500	64,240	2,000	-975%
	Contract for Part Time Services electrical and on-call service to cover Building Official.							
100.164.52199	SUPPLIES OTHER	345	635	20	750	750	750	0%
	Animal food and misc. supplies for boarding.							
100.164.53063	ANIMAL CONTROL	770	3,250	1,525	3,500	(21,500)	8,300	58%
	Animal boarding, euthanizing and veterinary services.							

Explanation of Significant Budget Variances:

The Town has seen a substantial amount of Building Permits in 2020, therefore the expense for additional outside services has been budgeted for 2021. The contract with Adams County for Animal Shelter Services has increased.

TOTAL COMMUNITY DEVELOPMENT EXPENDITURES	201,405	406,160	364,405	381,735	426,445	523,040	27%
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II

Department Head: Director of Finance and Technology

The Information Technology Department is responsible for computer maintenance, network administration, data backup and recovery, software management, GIS mapping, and technical support for all Town departments. The purpose of this fund is to provide for the replacement of aging and obsolete technology and software licensing costs.

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.170.52110	COMPUTER SOFTWARE SUPPLIES	9,400	4,855	1,345	2,100	8,195	2,100	0%
100.170.52921	COMMUNICATION	620	840	560	2,000	2,000	2,000	0%
	We use constant contact for our communication efforts with businesses and newsletters.							
100.170.52210	SMALL TOOLS & EQUIPMENT <\$2500	7,055	29,105	21,115	26,550	26,550	17,000	-56%
	Handheld GIS Lyca-2nd \$15,000							
	Misc. cords, cables, monitors \$2,000							
100.170.52830	COMPUTER LEASE/CONTRACT	27,720	53,960	118,140	91,325	91,325	114,195	20%
	Computer Software that is leased and has an annual fee:							
	Caselle \$29,000							
	ESRI \$5,000							
	Survey Monkey \$444							
	GIS Consulting \$10,000							
	Google \$4,500							
	DocuSign \$500							
	RMMI \$10,050-Includes additional scanning							
	Govsense \$25,700							
	Co-Star Property Finder \$2,500							
	Virus Protection \$400							
	SIPA \$3,800							
	Town Cloud \$1,800							
	Anydo \$25							
	Bluebeam Electronic Plan Review 4-Seats \$2,000							
	Archive Social Media-\$2,400							
	ED Planning Software-\$10,000							
100.170.53099	OTHER PROFESSIONAL SERVICES	19,445	20,795	11,250	9,000	27,040	9,000	0%
	We contract with professional IT specialist to assist us when we have issues, need updates, and have new equipment. His monthly rates provides the Town on-call services and monthly service calls.							
100.170.54100	EQUIPMENT>\$2500	5,650	-	-	-	-	-	0%
	Explanation of Significant Budget Variances:							
	The Town is currently in the process of exploring Planning software options. This will be a new software for the Town.							
TOTAL IT EXPENDITURES		69,890	109,555	152,410	130,975	155,110	144,295	9%

ECONOMIC DEVELOPMENT

Department Head: Manager of Planning and Economic Development

The Economic Development Department provides full-service economic development assistance to meet the needs of existing, expanding and relocating businesses and development. Services include providing demographic information, site and building inventory, a community profile and business assistance information necessary to make a site or building location decision. This department also hosts our communications where we work to enhance communication between various Town departments and Bennett residents, the media and other interested parties. Town-wide public relations are handled by the department, including issuing news releases, responding to media inquiries and providing awareness of and opportunities for citizen involvement in the Town's decision-making processes.

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.180.51120	SALARIES	102,280	79,555	93,725	82,500	125,130	150,770	45%
	Planning and Economic Development Manager (1 FTE)							
	Economic Development Coordinator (1 FTE)							
100.180.51610	SOCIAL SECURITY	5,955	4,595	5,705	5,115	8,095	9,350	45%
100.180.51620	MEDICARE CONTRIBUTION	1,395	1,075	1,335	1,195	1,895	2,185	45%
100.180.51710	RETIREMENT BENEFITS	3,030	1,860	2,215	2,475	3,915	4,525	45%
100.180.51810	INSURANCE HEALTH	25,505	15,395	15,725	16,735	18,110	9,540	-75%
100.180.51799	OTHER BENEFITS	3,165	2,735	2,580	2,100	2,815	4,200	50%
100.180.52130	FOOD AND MEETINGS	140	350	220	500	500	500	0%
100.180.52210	SMALL TOOLS & EQUIPMENT <\$2500	135	-	-	-	-	-	0%
100.180.52510	TRAVEL ALLOWANCE	110	150	120	600	475	700	14%
	Mileage Logs, Car Rentals, and Air Travel for Town business outside of Bennett and for travel to training opportunities.							
100.180.52520	LODGING & MEALS ALLOWANCE	1,785	1,535	1,995	2,775	-	2,710	-2%
	Hotel, and meals based on IRS per diem rate outside of Bennett for conferences in learning program.							
100.180.52530	TRAINING & CONFERENCE FEES	1,135	7,245	6,755	2,475	2,475	2,975	17%
	Each employee is encouraged to have a learning and development plan.							
100.180.52540	MEMBERSHIP DUES/SUBSCRIPTIONS	1,295	705	1,515	550	2,315	1,550	65%
100.180.52341	BENNETT EVENTS	17,905	22,950	-	-	-	-	0%
100.180.52355	ECONOMIC DEVELOPMENT GRANT PROGRAM	11,600	6,500	36,365	15,000	25,000	20,000	25%
	The Town offers an incentive program to our existing businesses to update, improve or revitalize their exterior façade. The maximum grant is \$5,000.							
100.180.52910	PRINTING/COPYING	2,605	2,190	-	5,000	5,000	5,000	0%
100.180.52912	PUBLISHING/ADVERTISING	3,860	3,000	-	-	-	-	0%
100.180.53099	OTHER PROFESSIONAL SERVICES	30,435	30,000	-	-	-	-	0%
100.181.52510	TRAVEL ALLOWANCE	-	-	295	-	-	-	0%
100.181.52520	LODGING & MEALS ALLOWANCE	-	-	670	-	-	-	0%
100.181.52530	TRAINING & CONFERENCE FEES	-	-	695	-	-	-	0%
100.181.52540	MEMBERSHIP DUES/SUBSCRIPTIONS	-	-	95	-	-	-	0%
100.181.52341	BENNETT EVENTS	-	-	6,085	-	-	-	0%
100.181.52910	PRINTING/COPYING	-	-	125	-	-	-	0%
100.181.52912	PUBLISHING/ADVERTISING	-	-	7,800	-	-	-	0%

Explanation of Significant Budget Variances:

In 2020, the Town added an Economic Development Coordinator to work with existing and future businesses in Bennett, this caused a significant increase in personnel expense.

TOTAL ECONOMIC DEVELOPMENT EXPENDITURES	212,335	179,840	184,020	137,020	195,725	214,005	36%
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PUBLIC WORKS INTERNAL SERVICES

Department Head: Public Works Director

Similar to the Internal Services Department, this Public Works Internal Services Department budget accounts for expenditures that benefit multiple departments or ones that are not specifically assigned to a Town department. These expenditures are reflective of public works non departmental work. The public works administrative staff, fleet program, and other auto related expenses are allocated to this department. The department is funded by fund transfers from general fund, water fund, wastewater fund, and road and bridge fund.

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.190.51120	SALARIES Public Works Director (1) FTE Assistant PW Director (1) FTE Town Safety Officer (1) FTE	190,500	151,335	160,120	159,855	179,510	223,725	29%
100.190.51610	SOCIAL SECURITY	11,385	9,010	9,550	9,910	11,130	13,870	29%
100.190.51620	MEDICARE CONTRIBUTION	2,660	2,105	2,235	2,320	2,605	3,245	29%
100.190.51710	RETIREMENT BENEFITS	5,585	4,505	4,770	4,795	5,385	6,710	29%
100.190.51799	INSURANCE HEALTH	5,010	4,470	4,065	4,725	4,725	6,300	25%
100.190.51810	OTHER BENEFITS	41,580	24,620	31,935	32,195	32,195	24,910	-29%
100.190.52130	FOOD AND MEETINGS Any food and meetings for the benefit of Town business.	470	445	970	500	500	500	0%
100.190.52510	TRAVEL ALLOWANCE Mileage Logs, Car Rentals, and Air Travel for Town business outside of Bennett and for travel to training opportunities.	3,405	1,370	785	500	-	1,200	58%
100.190.52520	LODGING & MEALS ALLOWANCE Hotel, and meals based on IRS per diem rate outside of Bennett for conferences in learning program. This department will need hotel and meals for: APWA Conference	3,025	2,515	1,795	1,155	-	3,870	70%
100.190.52530	TRAINING & CONFERENCE FEES Each employee is encouraged to have a learning and development plan. The public works department sets individual goals for their administrative staff and will be carried out by their learning and development plan.	2,900	3,925	3,150	3,850	2,320	3,300	-17%
100.190.52540	MEMBERSHIP DUES/SUBSCRIPTIONS Memberships include: APWA, CCNC, SOP	1,075	1,365	275	900	15	1,200	25%
100.190.52010	EQUIPMENT MAINTENANCE Equipment maintenance includes tires, replacement parts, oil changes, and services to all of the Town's equipment.	12,325	25,505	9,195	7,500	17,190	20,000	63%
100.190.52030	VEHICLE MAINTENANCE Vehicle maintenance includes tires, replacement parts, oil changes, and services to all of the Town's vehicles.	6,135	8,760	14,700	9,500	11,385	15,000	37%
100.190.52035	FLEET REPLACEMENT PROGRAM Fleet replacement program provides safe and reliable vehicles for employees to use during business hours in order to service the public effectively.	-	181,710	144,870	67,000	10,065	-	0%
100.190.52140	GASOLINE & FUEL The Town utilizes a tax free account card for all of its fleet vehicles. We are looking into purchasing a fuel tank for the public works yard to fill mowers and small equipment as this would reduce travel time for staff.	12,820	16,935	19,885	18,000	18,000	18,000	0%
100.190.52170	UNIFORMS & SAFETY Due to the nature of the work involved for the public works crew and our required safety uniform standards we budget \$1000 per public works crew.	5,710	10,195	9,445	10,300	10,300	10,500	2%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.190.52199	OPERATING SUPPLIES All Town facilities operating supplies includes purchases for janitorial supplies, light bulbs, and restroom paper supplies.	7,865	12,500	10,645	9,000	9,000	10,000	10%
100.190.52210	SMALL TOOLS & EQUIPMENT <\$2500 This is a purchase of any small tool used for Town purpose less than \$2,500. Includes items such as: hammers, tape measurers, replacement equipment, shelves, and drills.	9,520	17,640	7,035	12,000	12,000	15,000	20%
100.190.52730	REFUSE COLLECTION Trash Collection Services	5,905	9,565	10,350	8,000	8,000	10,200	22%
100.190.52971	AUTO RELATED EXPENSES Emission testing for all fleet vehicles.	70	45	95	300	300	500	40%
100.190.54100	EQUIPMENT >\$2,500 This is to purchase any maintenance equipment that exceeds \$2,500 which will be used across all funds to maintain buildings and grounds.	-	-	45,935	40,500	94,755	40,000	-1%
Explanation of Significant Budget Variances: No significant change in 2021.								
TOTAL PW INTERNAL SERVICES EXPENDITURES		327,945	488,520	491,805	402,805	429,380	428,030	6%

PARKS

Department Head: Public Works Director.

The Parks and Open Space divisions of the Parks, Recreation and Open Space Department maintain the Town's parks, open spaces, and trails. The division also prepares parks and trails for special events and a variety of community activities; and assists in the development and design of new park and open space areas.

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.210.51120	SALARIES Parks, Grounds, and Open Space Maint Worker I (3 FTE)	74,690	109,010	157,325	177,910	183,290	128,525	-38%
100.210.51310	SALARIES PART-TIME/TEMPORARY	-	5,930	13,765	7,500	7,630	7,500	0%
100.210.51410	OVERTIME	-	-	290	2,000	2,000	2,000	0%
100.210.51610	SOCIAL SECURITY	4,465	7,400	11,145	11,030	11,365	7,970	-38%
100.210.51620	MEDICARE CONTRIBUTION	1,045	1,730	2,605	2,580	2,660	1,865	-38%
100.210.51710	RETIREMENT BENEFITS	1,980	2,410	4,565	5,335	5,500	3,855	-38%
100.210.51810	INSURANCE HEALTH	14,415	18,860	34,765	37,525	37,525	23,040	-63%
100.210.51799	OTHER BENEFITS	4,820	4,245	6,745	7,350	7,350	6,300	-17%
100.210.52155	PUBLIC ART	-	5,200	17,574	-	-	-	0%
100.210.52151	CIVIC CENTER BRICK ORDERS The Town maintains and updates the Civic Center Veterans Memorial site via customer brick orders.	370	-	125	1,000	-	1,000	0%
100.210.52020	BUILDINGS & GROUNDS MAINTENANCE Buildings and grounds maintenance in parks department budget consist of maintenance to any of the existing parks.	4,100	28,035	34,515	9,000	40,785	16,000	44%
100.210.52045	BUILDINGS & GROUNDS IMPROVEMENTS Buildings and grounds improvements in parks department budget consist of new or replacement infrastructure in parks.	22,880	38,035	23,390	8,000	61,255	62,500	87%
100.210.52150	PLANTS & FLOWERS	170	1,555	-	-	-	7,000	100%
100.210.52160	CHEMICALS Chemicals for mosquito spray application.	-	90	6,170	12,000	4,970	14,000	14%
100.210.52161	FERTILIZER & HERBICIDES Grass and plant fertilizer for all Town parks.	3,875	3,335	3,690	9,200	6,905	9,500	3%
100.210.52162	WEED CONTROL Weed application for all Town parks.	1,390	-	85	1,000	-	1,200	17%
100.210.52510	TRAVEL ALLOWANCE Mileage Logs, Car Rentals, and Air Travel for Town business outside of Bennett and for travel to training opportunities.	-	-	-	800	-	-	0%
100.210.52520	LODGING AND MEALS ALLOWANCE Hotel, and meals based on IRS per diem rate outside of Bennett for conferences in learning program.	-	-	-	2,580	-	900	-187%
100.210.52530	TRAINING AND CONFERENCES Each employee is encouraged to have a learning and development plan. The public works department sets individual goals for their administrative staff and will be carried out by their learning and development plan.	-	-	-	2,200	75	900	-144%
100.210.52710	UTILITIES	4,450	975	2,350	5,000	5,000	5,000	0%
100.210.52810	RENTAL	6,390	5,605	2,725	4,000	4,000	4,000	0%
100.210.52841	RAILROAD PROPERTY LEASE Community Park is located on the union pacific railroad right of way, we pay and annual lease each year to keep the park location open for public use.	2,000	2,000	-	2,000	4,000	2,000	0%
100.211.52020	CEMETARY MAINTENANCE	-	-	-	2,000	100,000	9,500	79%
100.211.52045	CEMETARY IMPROVEMENTS	-	-	-	68,000	45,335	-	0%

Explanation of Significant Budget Variances:

In 2020 the Parks and Open Space Supervisor was promoted to the Director of Public Works.

TOTAL PARKS EXPENDITURES	147,040	234,415	321,829	378,010	529,645	314,555	-20%
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BUILDINGS

Department Head: Public Works Director.

The Public Works Department maintains all of the Town facilities, including building maintenance and janitorial services. It is the responsibility of the public works department to keep the Town's facilities in prime condition. The staff provides an exceptional level of skilled maintenance to these properties and customer service to members of the community.

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
100.220.51120	SALARIES Capital Projects Director (.25 FTE) Community Services Maint Worker I (1.5 FTE)	62,135	56,060	53,190	75,225	81,340	86,665	13%
100.220.51610	SOCIAL SECURITY	2,935	3,435	3,250	4,665	5,045	5,375	13%
100.220.51620	MEDICARE CONTRIBUTION	685	805	760	1,090	1,180	1,255	13%
100.220.51710	RETIREMENT BENEFITS	1,310	1,435	1,635	2,255	2,440	2,600	13%
100.220.51810	INSURANCE HEALTH	13,025	15,875	23,100	18,505	18,505	29,325	37%
100.220.51799	OTHER BENEFITS Employee salaries and benefits are managed by TA	2,260	3,020	2,060	3,675	3,675	3,675	0%
100.220.52010	EQUIPMENT MAINTENANCE Annual equipment maintenance for all Town facilities HVAC, doors and locks, and appliance repairs. This does not include replacement.	-	615	1,040	1,150	2,020	7,500	85%
100.220.52020	BUILDINGS & GROUNDS MAINTENANCE Buildings and grounds maintenance in the building department budget consist of maintenance to any of the existing buildings.	6,165	8,260	44,255	8,000	23,215	12,500	36%
100.220.52045	BUILDINGS & GROUNDS IMPROVEMENT Buildings and grounds improvements in the building department budget consist of new or replacement infrastructure in the existing buildings.	61,025	26,335	127,370	78,500	151,135	70,000	-12%
100.220.52199	OPERATING SUPPLIES	340	-	-	-	10	-	0%
100.220.52510	TRAVEL ALLOWANCE Mileage Logs, Car Rentals, and Air Travel for Town business outside of Bennett and for travel to training opportunities.	-	-	80	50	50	-	0%
100.220.52520	LODGING AND MEALS ALLOWANCE Hotel, and meals based on IRS per diem rate outside of Bennett for conferences in learning program.	-	-	340	-	-	-	0%
100.220.52530	TRAINING AND CONFERENCES Each employee is encouraged to have a learning and development plan. The public works department sets individual goals for their administrative staff and will be carried out by their learning and development plan.	-	-	215	-	-	-	0%
100.220.52710	UTILITIES This account is for facilities Town electrical and propane costs.	50,460	-	30	250	250	250	0%
100.220.52810	RENTAL	4,135	5,865	395	-	1,495	750	100%
100.220.53099	OTHER PROFESSIONAL SERVICES We have contractual agreement with a cleaning professional to provide weekly cleaning services for New Town Hall, Muegge House, Public Works and the Community Center.	19,485	24,515	25,125	28,400	28,400	28,400	0%
Explanation of Significant Budget Variances: In 2021, The Town added an FTE to this department.								
TOTAL PUBLIC BUILDINGS AND GROUNDS EXPENDITURES		223,960	146,220	282,845	221,765	318,760	248,295	11%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
<u>Department Head: Deputy Town Administrator</u>								
The Non-Departmental department serves as an expense department with funding that is not identified by staff but rather by occurrence. This includes transfers, bank fees, cost reimbursement agreements, treasurer fees on property taxes, employee merit pool, and contingency. These funds are reviewed and approved by the Administrative Services Director.								
100.500.56111	COST REIMBURSEMENT(S)	82,450	43,050	-	-	-	65,355	100%
	PIRA Agreements							
	Bennett Lodging							
	Gyeski Capital							
	Muegge Farms							
100.911.58006	FUND TRANSFER TO RESERVE FUND	26,120	46,820	43,060	57,024	57,025	85,434	33%
	3% Emergency Reserve							
	1% Reserve							
100.500.59030	BANK FEES	700	520	1,340	925	975	1,900	51%
	Bank Fees in this account are charged on a monthly basis depending on the earnings credit and monthly charges. The Town reviews these fees monthly to assure we are maximizing our revenue to offset the fees.							
100.500.52960	TREASURER FEES PROPERTY TAX	2,660	3,300	3,425	4,120	4,405	4,120	0%
	Treasurer fees are paid to each county for the collection of property tax revenue. We pay a 2% admin fee for all collection through Adams and Arapahoe Counties.							
100.500.55130	CIP PROJECT LAND/ROW	-	2,500	225,000	-	2,180	-	0%
100.911.58010	FUND TRANSFER TO CIP	100,840	100,840	100,840	100,840	100,840	201,680	50%
	This transfer will be paid to the capital improvement project fund for the debt service payment on a new Town Hall and the new NoMCom facility.							
100.911.58003	FUND TRANSFER TO ROAD BRIDGE FUND	-	-	-	-	-	-	0%
100.911.58004	FUND TRANSFER TO GRANTS FUND	9,120	2,130	-	-	-	187,500	100%
100.911.58013	FUND TRANSFER TO BENNETT ARTS AND CULTURAL FUND	-	8,890	22,850	25,000	-	25,000	0%
100.911.58015	FUND TRANSFER TO SALES TAX CIP	-	-	-	-	219,175	-	0%
100.500.59040	MERIT POOL/STEP INCREASE	-	-	-	36,645	-	92,590	60%
Explanation of Significant Budget Variances:								
As interest rates have recovered the Town has begun to keep most of its funds in COLOTrust to earn interest income. This has resulted in the Town paying some fees on the operating account.								
TOTAL NON-DEPARTMENTAL EXPENDITURES		221,890	208,050	396,515	224,554	384,600	663,579	66%

100.500.59099
RESERVE/CONTINGENCY

Reserve and contingency is budgeted annually in each fund to account for emergency repairs or replacement costs. This typically is the remaining revenue to expense for each year. This is set as a placeholder for the budget year but no funds are projected to be used unless there is an emergency need.

EXPENDITURES

	2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
PERSONNEL	1,263,210	1,482,575	1,823,785	1,971,780	2,068,085	2,311,955	
OPERATIONS	672,525	1,022,670	1,116,904	1,000,740	1,542,575	1,096,785	
PROFESSIONAL SERVICES	643,260	669,520	567,355	663,745	693,055	711,635	
NON DEPARTMENTAL	85,810	49,370	229,765	471,111	7,560	407,606	
CAPITAL	-	-	-	-	-	-	
DEBT SERVICE	-	-	-	-	-	-	
TRANSFERS	136,080	158,680	166,750	182,864	377,040	499,614	
GENERAL FUND TOTAL EXPENDITURES	2,800,885	3,382,815	3,904,559	4,290,240	4,688,315	5,027,595	15%
GENERAL FUND BEGINNING FUND BALANCE	973,325	1,100,263	1,222,245	1,251,650	1,212,050	1,657,935	25%
GENERAL FUND REVENUES	2,927,825	3,513,930	3,894,745	4,290,230	5,134,200	5,027,595	15%
GENERAL FUND EXPENDITURES	2,800,885	3,391,949	3,904,939	4,290,230	4,688,315	5,027,595	15%
GENERAL FUND ENDING FUND BALANCE	1,100,263	1,222,245	1,212,050	1,251,650	1,657,935	1,657,935	25%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
ROAD AND BRIDGE FUND REVENUE								
200.500.41250	HIGHWAY USERS TAX Revenues generated from the Road Safety Surcharge, Oversize/Overweight Surcharge, Rental Car Surcharges, and late vehicle registration fees are credited to the Highway Users Tax Fund (HUTF) and distributed per statute to the Colorado Department of Transportation, counties, and municipalities. Decrease in 2020 do to SB#1 revenue ending in 2019.	70,975	89,490	94,250	73,315	73,315	76,085	4%
200.500.41255	ROAD & BRIDGE TAX The revenue from the Sales Tax collected on behalf of the County. This revenue must be used by the Town for improvements to or the building of road and bridge projects within the Town.	92,290	100,665	121,925	117,480	117,480	121,005	3%
200.500.41120	SPECIFIC OWNERSHIP TAX The specific ownership tax is primarily collected by counties and for most motor vehicles is based on a percentage of the manufacturer's suggested retail price (MSRP). The tax rate is reduced as the vehicle ages.	24,930	27,655	27,785	27,920	27,920	28,760	3%
200.500.41210	MOTOR VEHICLE SALES TAX Motor Vehicle sales tax is collected when both the buyer and the seller are located within Town limits.	-	-	-	-	-	-	0%
200.500.41211	MOTOR VEH BASE REG FEE 2.5 The Colorado Car Tax consists of two "fees": a "road safety" surcharge fee, and a "Bridge Fund" fee, based on weight of vehicle at time of registration.	3,705	4,360	5,455	4,795	4,795	4,940	3%
200.500.41212	MOTOR VEH BASE REG FEE 1.5 The Colorado Car Tax consists of two "fees": a "road safety" surcharge fee, and a "Bridge Fund" fee, based on weight of vehicle at time of registration.	5,135	4,785	4,485	5,110	5,110	5,265	3%
HIGHWAY AND VEHICLE TAXES		197,035	226,955	253,900	228,620	228,620	236,055	
200.500.46110	INVESTMENT INCOME	-	1,590	3,505	2,970	2,970	2,970	0%
200.500.46310	SALE OF GENERAL ASSETS	-	-	-	-	-	-	0%
200.500.47999	MISC. REVENUES	95,000	-	-	-	-	-	0%
200.921.46210	FUND TRANSFER FROM GENERAL FUND	-	-	-	-	-	-	0%
200.921.46220	FUND TRANSFER FROM CIP Transfer of Restricted Funds being held for a Traffic Light.	-	-	-	49,870	49,870	-	0%
200.921.46221	FUND TRANSFER FROM TRANSPORTATION IMPACT Transfer for a Traffic Light.	-	-	-	350,130	-	-	0%
OTHER REVENUES		95,000	1,590	3,505	402,970	52,840	2,970	
TOTAL REVENUES ROAD & BRIDGE		292,035	228,545	257,405	631,590	281,460	239,025	-164%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
EXPENDITURES								
200.230.51120	SALARIES Capital Projects Director (.15 FTE) Community Service Maintenance Worker I (.75) FTE	47,380	36,805	34,445	38,070	64,600	45,725	17%
200.230.51410	OVERTIME	-	-	-	1,000	-	1,000	0%
200.230.51610	SOCIAL SECURITY	2,875	2,430	2,065	2,360	3,850	2,835	17%
200.230.51620	MEDICARE CONTRIBUTION	670	570	480	550	715	665	17%
200.230.51630	UNEMPLOYMENT INSURANCE	-	-	-	-	-	-	0%
200.230.51710	RETIREMENT BENEFITS	1,335	1,030	1,065	1,140	1,900	1,370	17%
200.230.51810	INSURANCE HEALTH	12,935	3,390	15,325	9,295	9,295	15,150	39%
200.230.51799	OTHER BENEFITS	2,420	1,245	925	1,575	1,575	1,890	17%
200.230.52040	MAINTENANCE - STREET SYSTEM ADA compliance and Side walk Maintenance	30,825	36,895	11,155	7,500	7,625	45,000	83%
200.230.52070	SNOW REMOVAL Snow removal costs are associated with ice melt and snow removal supplies.	-	5,690	8,935	6,000	11,490	11,000	45%
200.230.52099	MAINTENANCE - OTHER	1,065	-	17,060	35,000	21,240	-	0%
200.230.52520	LODGING + MEALS ALLOWANCE Hotel, and meals based on IRS per diem rate outside of Bennett for conferences in learning program.	-	-	340	230	-	-	0%
200.230.52510	TRAVEL ALLOWANCE Mileage Logs, Car Rentals, and Air Travel for Town business outside of Bennett and for travel to training opportunities.	-	700	80	100	-	-	0%
200.230.52530	TRAINING & CONFERENCE FEES Each employee is encouraged to have a learning and development plan.	-	-	215	300	-	-	0%
200.230.52710	UTILITIES	24,800	24,800	24,800	26,140	16,535	26,140	0%
200.230.52810	RENTAL	175	130	2,400	1,000	-	1,000	0%
200.230.53030	LEGAL SERVICES	-	-	-	-	1,805	-	0%
200.230.53011	ENGINEERING	-	-	-	-	-	2,500	100%
200.230.54100	EQUIPMENT >\$2500	16,525	14,055	19,175	15,000	650	11,000	-36%
200.230.54146	CAPITAL REPAIR	40,055	-	-	400,000	70,410	-	0%
200.230.59040	MERIT POOL/STEP INCREASE	-	-	-	950	-	2,060	54%
200.500.59099	RESERVE/CONTINGENCY	-	-	-	18,295	-	830	-2104%
200.911.58011	INTERNAL SERVICES TRANSFER Transfer to General Fund for internal services.	54,655	64,810	73,985	67,085	69,775	70,860	5%
Explanation of Significant Budget Variances: All capital projects were moved to the Sales Tax Capital Improvement Fund.								
PERSONNEL		67,615	45,470	54,305	54,940	81,935	70,695	
OPERATIONS		56,865	68,215	64,985	94,565	58,695	86,470	
PROFESSIONAL SERVICES		-	-	-	-	-	-	
NON DEPARTMENTAL		-	-	-	-	-	-	
CAPITAL		56,580	14,055	19,175	415,000	71,060	11,000	
DEBT SERVICE		-	-	-	-	-	-	
TRANSFERS		54,655	64,810	73,985	67,085	69,775	70,860	
TOTAL EXPENDITURES ROAD & BRIDGE		235,715	192,550	212,450	631,590	281,465	239,025	-164%
ROAD AND BRIDGE FUND BEGINNING FUND BALANCE		77,362	133,682	169,677	167,805	214,632	214,625	22%
ROAD AND BRIDGE FUND REVENUES		292,035	228,545	257,405	631,590	281,460	239,025	-164%
ROAD AND BRIDGE FUND EXPENDITURES		235,715	192,550	212,450	631,590	281,465	239,025	-164%
ROAD AND BRIDGE FUND ENDING FUND BALANCE		133,682	169,677	214,632	167,805	214,627	214,625	22%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
SALES TAX CAPITAL IMPROVEMENT FUND								
REVENUE								
201.300.44180	BOND REVENUE	-	-	-	-	-	-	0%
201.300.41110	SALES TAX - BOND	663,420	699,570	815,020	412,095	1,017,650	687,880	40%
	1% restricted sales tax revenue was passed in 2016 to be collected for expense to provide capital replacement and maintenance of our roadways. This object is the collection of the 1% until Bond payment is secured.							
201.305.41110	SALES TAX	-	-	-	360,300	-	360,300	0%
SALES TAX REVENUE		663,420	699,570	815,020	772,395	1,017,650	1,048,180	
201.300.46110	INTEREST	11,590	19,910	25,470	25,200	25,200	25,200	0%
201.305.47216	CDOT/FED TRANSPORTATION GRANT	-	-	-	450,000	450,000	-	0%
201.305.47999	MISC REVENUE	-	-	-	-	-	1,900,000	100%
	Regional and Developer Funding for Stoplight							
OTHER REVENUES		11,590	19,910	25,470	475,200	475,200	1,925,200	
FUND TRANSFERS								
201.921.46210	FUND TRANSFER FROM GENERAL FUND	-	-	-	-	219,175	-	0%
201.921.46221	FUND TRANSFER FROM TRANSPORTATION IMPACT	-	-	-	-	-	-	0%
TRANSFER REVENUES		11,590	19,910	25,470	475,200	219,175	-	
SALES TAX CIF TOTAL REVENUE		675,010	719,480	840,490	1,247,595	1,712,025	2,973,380	58%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
EXPENDITURES								
201.300.52912	PUBLISHING/ADVERTISING	290	-	-	-	-	-	0%
201.300.53011	ENGINEERING	99,085	43,625	-	-	67,000	-	0%
	Engineering services related to road maintenance and repair.							
201.300.53099	OTHER PROFESSIONAL SERVICE	9,670	9,950	-	-	650	-	0%
201.300.55110	CIP PROJECT CONSTRUCTION	287,425	34,720	14,275	1,000,000	520,000	2,885,000	65%
	CIP Project Construcion is for capital improvement project construcion related to roads.							
201.300.55125	CIP PROJECT CONSTRUCTION II	-	23,440	10,950	304,000	523,175	-	0%
201.300.59020	DEBT SERVICE PAYMENTS	344,200	360,300	355,800	360,300	360,300	360,300	0%
	Bond Debt Service Payment.							
201.300.59350	BONDS ISSUE COST	-	-	-	-	-	-	0%
201.305.51120	SALARIES	-	34,160	36,825	38,070	35,665	50,515	25%
	Capital Projects Director (.20 FTE)							
	Community Services Maintenance Worker I (.75 FTE)							
201.305.51610	SOCIAL SECURITY	-	2,065	2,285	2,360	2,215	3,130	25%
201.305.51620	MEDICARE CONTRIBUTION	-	485	535	550	520	730	25%
201.305.51710	RETIREMENT BENEFITS	-	930	1,105	1,140	1,070	1,515	25%
201.305.51799	OTHER BENEFITS	-	2,350	1,575	1,575	1,525	1,995	21%
201.305.51810	INSURANCE HEALTH	-	6,580	13,370	9,295	12,950	16,125	42%
201.305.52040	MAINTENANCE - STREET SYSTEMS	19,755	21,330	9,985	-	-	63,000	100%
201.305.52099	MAINTENANCE OTHER	-	-	-	-	-	-	0%
201.305.52510	TRAVEL ALLOWANCE	-	700	80	50	50	-	0%
	Mileage Logs, Car Rentals, and Air Travel for Town business outside of Bennett and for travel to training opportunities.							
201.305.52520	LODGING + MEALS ALLOWANCE	-	-	340	-	-	-	0%
	Hotel, and meals based on IRS per diem rate outside of Bennett for conferences in learning program.							
201.305.52530	TRAINING & CONFERENCE FEES	-	-	215	280	-	-	0%
	Each employee is encouraged to have a learning and development plan. The public works department sets individual goals for their administrative staff and will be carried out by their learning and development plan.							
201.305.53030	LEGAL SERVICES	-	625	-	-	-	-	0%
201.305.53099	OTHER PROFESSIONAL SERVICE	76,250	137,500	-	-	-	-	0%
201.305.54100	EQUIPMENT>\$2,500	-	-	-	90,000	-	60,000	-50%
201.305.59040	MERIT POOL	-	-	-	950	-	2,430	61%
201.305.59099	RESERVE CONTINGENCY	-	-	-	94,780	-	440,247	78%
PERSONNEL		-	47,270	56,330	54,270	53,995	76,440	
OPERATIONS		19,755	21,330	9,985	-	-	63,000	
PROFESSIONAL SERVICES		185,295	191,700	-	94,780	67,650	440,247	
NON DEPARTMENTAL		-	-	-	-	-	-	
CAPITAL		287,425	58,160	25,225	1,394,000	1,043,175	2,945,000	
DEBT SERVICE		344,200	360,300	355,800	360,300	360,300	360,300	
TRANSFERS		-	-	-	-	-	-	
SALES TAX CIF TOTAL EXPENDITURES		836,675	678,760	447,340	1,903,350	1,525,120	3,884,987	51%
SALES TAX CIF BEGINNING FUND BALANCE		1,173,720	1,012,055	1,052,775	1,376,357	1,445,302	1,632,207	16%
SALES TAX CAPITAL IMPROVEMENT FUND REVENUES		675,010	719,480	840,490	1,247,595	1,712,025	2,973,380	58%
SALES TAX CAPITAL IMPROVEMENT FUND EXPENDITURES		836,675	678,760	447,340	1,903,350	1,525,120	3,884,987	51%
SALES TAX CIF ENDING FUND BALANCE		1,012,055	1,052,775	1,445,302	720,602	1,632,207	720,600	0%
DEBT SERVICE RESERVE		-	-	(720,600)	(720,600)	(720,600)	(720,600)	0%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
CONSERVATION TRUST FUND								
REVENUE								
210.500.43220	CONSERVATION TRUST REVENUE Lottery proceeds are collected from retail merchants selling lottery products by the State of Colorado. Municipal lottery proceeds are distributed to municipalities based upon current population estimates prepared by the State Division of Local Governments.	14,160	14,530	16,290	14,600	13,790	14,205	-3%
210.500.46110	INTEREST	325	680	265	240	240	240	0%
CONSERVATION TRUST TOTAL REVENUE		14,485	15,210	16,555	14,840	14,030	14,445	-3%
EXPENDITURES								
210.210.52099	CAPITAL EXPENDITURE	30,930	-	14,415	12,500	16,170	-	0%
210.210.54100	EQUIPMENT	-	-	-	-	-	-	0%
210.911.58004	TRANSFER TO GRANT FUNDS	22,110	15,210	-	-	-	-	0%
210.500.59099	RESERVE/CONTINGENCY	-	-	-	2,340	-	14,445	84%
CONSERVATION TRUST TOTAL EXPENDITURES		53,040	15,210	14,415	14,840	16,170	14,445	-3%
CONSERVATION TRUST BEGINNING FUND BALANCE		38,555	-	-	-	2,140	-	0%
CONSERVATION TRUST FUND REVENUES		14,485	15,210	16,555	14,840	14,030	14,445	-3%
CONSERVATION TRUST FUND EXPENDITURES		53,040	15,210	14,415	14,840	16,170	14,445	-3%
CONSERVATION TRUST ENDING FUND BALANCE		-	-	2,140	-	-	-	0%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
ADAMS COUNTY OPEN SPACE REVENUE								
211.500.43320	ADAMS COUNTY OPEN SPACE REVENUE The Open Space Sales Tax was approved by Adams County voters in 1999. The sales tax is 1/4 of one percent, or 25 cents on every \$100 purchase, and is authorized through 2026. Proceeds from the sales tax benefit parks, recreation and open space projects countywide. Funds are distributed in three ways: 68% is awarded through a competitive grant program. 30% is distributed back to the jurisdiction where the tax was generated. 2% is allocated to administration costs.	29,035	32,870	34,205	34,010	34,010	34,010	0%
ADAMS COUNTY OPEN SPACE TOTAL REVENUE		29,035	32,870	34,205	34,010	34,010	34,010	0%
EXPENDITURES								
211.161.53010	PLANNING	-	-	-	-	-	-	0%
211.210.52020	BUILDINGS & GROUNDS MAINTENANCE	-	-	-	-	-	-	0%
211.210.55110	CIP PROJECT CONSTRUCTION	-	-	29,365	-	-	-	0%
211.911.58004	TRANSFER TO GRANT FUNDS Civic Center Planning Grant Match \$5,000 Mini Grant Match \$5,000 Community Garden Grant Match-\$4,000 Cemetery Improvements Match-\$36,000	38,340	5,500	13,070	28,000	17,205	14,000	-100%
211.500.59099	RESERVE/CONTINGENCY	-	-	-	20,820	-	55,955	63%
ADAMS COUNTY OPEN SPACE TOTAL EXPENDITURES		38,340	5,500	42,435	48,820	17,205	69,955	30%
ADCO OPEN SPACE BEGINNING FUND BALANCE		9,305	-	27,370	14,810	19,140	35,945	59%
ADCO OPEN SPACE FUND REVENUES		29,035	32,870	34,205	34,010	34,010	34,010	0%
ADCO OPEN SPACE FUND EXPENDITURES		38,340	5,500	42,435	48,820	17,205	69,955	30%
ADCO OPEN SPACE ENDING FUND BALANCE		-	27,370	19,140	-	35,945	-	0%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
ARAPAHOE COUNTY OPEN SPACE REVENUE								
212.500.43321	ARAPAHOE COUNTY OPEN SPACE REVENUE The Open Spaces Program began in 2003 when citizens of Arapahoe County voted to fund the program through a quarter-of-a-penny Open Space sales and use tax (25 cents on every \$100 spent). The tax was renewed in 2011 when voters approved extending the program to 2023. Revenue from the Open Space sales and use tax is designated for specific uses. 50% of collected tax is distributed to cities and towns.	9,800	9,615	9,825	9,825	10,870	10,870	10%
ARAP OPEN SPACE TOTAL REVENUE		9,800	9,615	9,825	9,825	10,870	10,870	10%
EXPENDITURES								
212.161.53010	PLANNING	-	-	-	-	-	-	0%
212.911.58004	TRANSFERS TO GRANT FUND Future Park Landscaping Match	-	44,395	6,670	11,005	11,005	-	0%
212.500.59099	RESERVE/CONTINGENCY	-	-	-	650	-	13,891	95%
ARAP OPEN SPACE TOTAL EXPENDITURES		-	44,395	6,675	11,655	11,005	13,891	16%
ARAP OPEN SPACE BEGINNING FUND BALANCE		24,975	34,775	-	1,830	3,156	3,021	39%
ARAP OPEN SPACE FUND REVENUES		9,800	9,615	9,825	9,825	10,870	10,870	10%
ARAP OPEN SPACE FUND EXPENDITURES		-	44,390	6,675	11,655	11,005	13,891	16%
ARAP OPEN SPACE ENDING FUND BALANCE		34,775	-	3,150	-	3,021	-	100%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
RESERVE FUND								
REVENUE								
230.921.46210	FUND TRANSFER FROM GENERAL FUND	26,120	46,820	43,060	58,475	46,820	85,435	32%
	GENERAL FUND 3% REVENUE RESERVE							
	GENERAL FUND 1% ANNUAL REVENUE RESERVE							
RESERVE FUND TOTAL REVENUE		26,120	46,820	43,060	58,475	46,820	85,435	32%
EXPENDITURES								
RESERVE FUND EXPENDITURES		-	-	-	-	-	-	0%
RESERVE BEGINNING FUND BALANCE		219,191	245,311	292,131	335,191	335,190	382,010	12%
RESERVE FUND REVENUES		26,120	46,820	43,060	58,475	46,820	85,435	32%
RESERVE FUND EXPENDITURES		-	-	-	-	-	-	0%
3% Reserve		78,230	78,261	78,261	93,811	93,811	134,434	
Annual Reserve		141,185	167,272	167,272	198,542	198,542	243,353	
RESERVE ENDING FUND BALANCE		245,311	292,131	335,191	393,666	382,010	467,445	16%
Total General Fund Rev.							5,027,595	
Less transfers							(546,475)	
Rev.							4,481,120	
3% for rev reserve							134,434	
3% for rev reserve							40,623	
1% of revised rev.							44,811	

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
GRANTS FUND								
REVENUE								
250.500.47108	DONATIONS	25,005	-	-	-	-	-	0%
250.500.47210	CDBG ADAMS	211,250	-	-	-	-	-	0%
250.500.47218	GOCO	-	-	-	350,000	-	153,600	-128%
	Beautiful Colorado Grant							
250.500.47214	ARAPAHOE COUNTY OPENSOURCE	354,080	156,110	59,905	219,000	167,575	675,000	68%
	BRPOS Pond \$487,500							
	KBR Trail Reconstruction \$187,500							
250.500.47213	ADAMS COUNTY OPENSOURCE	103,000	357,865	50,658	1,711,180	1,548,105	4,012,610	57%
	Muegge House-\$245,000							
	Civic Center Concept Planning-\$5,000							
	Mini Grant-\$5,000							
	Purple Pipe-\$900,000							
	Community Center Improvements-\$230,610							
	Civic Center Phase I-\$2,300,000							
	Highway 79 Phase II-\$105,000							
	Community Garden Expansion-\$4,000							
	Trupp Park Phase V-\$162,000							
	Civic Center Park Construction Documents-\$56,000							
250.500.47224	DOLA GRANTS	-	7,830	116,210	-	489,000	25,000	100%
	Comprehensive Plan-\$25,000							
250.500.47220	COLORADO HEALTH FOUNDATION	-	-	-	40,000	-	-	0%
250.500.47221	PETCO GRANT	-	-	-	25,000	-	-	0%
250.500.47230	SIPA GRANT	-	4,000	-	-	-	-	0%
250.500.47999	MISC REV.	-	-	11,000	-	-	-	0%
GRANT REVENUE		693,335	525,805	237,773	2,345,180	2,204,680	4,866,210	
FUND TRANSFERS								
250.921.46210	FUND TRANSFER FROM GENERAL FUND	9,120	2,127	(3)	-	-	187,500	100%
	Match for BRPOS Pond Redemption Funds-\$162,500							
	Comprehensive Plan Match-\$25,000							
250.921.46220	FUND TRANSFER FROM CIP FUND	-	-	-	181,000	210,000	153,740	-18%
	Community Center Grant Match-\$40,000							
250.921.46221	FUND TRANSFER FROM TRANSPORTATION IMPACT	-	5,170	27,850	-	-	-	0%
250.921.46242	FUND TRANSFER FROM WCAP FUND	-	-	-	600,000	600,000	600,000	0%
	Purple Pipe Match \$600,000							
250.921.46250	FUND TRANSFER FROM ADOS FUND	38,340	5,500	11,395	28,000	31,665	14,000	-100%
	Civic Center Grant Match-\$5,000							
	Mini Grant Match-\$5,000							
	Community Garden Grant Match-\$4,000							
250.921.46215	FUND TRANSFER FROM ADOS FUND	-	-	-	-	-	-	0%
250.921.46251	FUND TRANSFER FROM AROS FUND	-	44,395	8,345	11,000	16,850	-	0%
250.921.46262	FUND TRANSFER FROM PARKS AND OPEN SPACE	-	68,950	-	-	-	-	0%
250.921.46263	FUND TRANSFER FROM FACILITIES	-	-	33,000	-	121,200	-	0%
250.921.46261	FUND TRANSFER FROM STORMWATER FUND	22,110	2,660	14,340	-	-	-	0%
250.921.46267	FUND TRANSFER FROM CT	-	15,210	-	-	-	-	0%
250.921.46269	FUND TRANSFER FROM PUBLIC FACILITIES IMPACT FEE FUND	-	-	-	310,120	-	446,900	31%
	Muegge House Match-\$105,000							
	Beautiful Colorado Grant Match-\$102,400							
	Highway 79 Phase II Grant Match-\$45,000							
	Trupp Park Phase V-Grant Match-\$108,000							
	KBR Trail Rehabilitation Grant Match-\$62,500							
TRANSFERS		69,570	144,012	94,927	1,130,120	979,715	1,402,140	
GRANTS TOTAL REVENUE		762,905	669,817	332,700	3,475,300	3,184,395	6,268,350	45%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
EXPENDITURES								
250.730.57006	GOCO	-	-	-	350,000	-	256,000	-37%
	Beautiful Colorado Grant							
250.730.57005	CDBG ADAMS	211,250	-	-	-	-	-	0%
250.161.57002	ARAP OPEN SPACE -PLANNING GRANTS	-	-	-	-	-	-	0%
250.730.57002	ARAP OPEN SPACE-CONSTRUCTION GRANTS	-	-	-	-	-	-	0%
250.736.57002	ARAP OPEN SPACE-CONSTRUCTION GRANTS	346,515	284,760	66,575	230,000	127,725	900,000	74%
	BRPOS Pond \$650,000							
	KBR Trail Reconstruction \$250,000							
250.161.57001	ADAMS OPEN SPACE -PLANNING GRANTS	-	-	41,625	-	11,280	-	0%
250.736.57001	ADAMS OPEN SPACE-TRAIL GRANTS	-	-	-	-	-	-	0%
250.730.57001	ADAMS OPEN SPACE-CONSTRUCTION GRANTS	197,575	365,140	62,060	2,765,300	2,520,790	5,062,350	45%
	Muegge House-\$350,000							
	Civic Center Concept Planning-\$10,000							
	Mini Grant-\$10,000							
	Purple Pipe-\$1,500,000							
	Community Center Improvements-\$384,354							
	Civic Center Phase I-\$2,300,000							
	Highway 79 Phase II-\$150,000							
	Community Garden Expansion-\$8,000							
	Trupp Park Phase V-\$270,000							
	Civic Center Park Construction Documents-\$80,000							
250.700.57008	DOLA GRANT	-	15,660	84,405	-	3,800	-	0%
250.736.57008	DOLA GRANT	-	-	67,040	-	520,800	50,000	100%
	Comprehensive Plan-\$50,000							
250.736.57011	COLORADO HEALTH FOUNDATION	-	-	-	80,000	-	-	0%
250.500.57015	SIPA GRANT	-	4,255	-	-	-	-	0%
250.500.57016	PETCO GRANT	-	-	-	50,000	-	-	0%
250.500.57018	ECONOMIC DEVELOPMENT GRANT	-	-	-	-	-	-	0%
250.700.57019	STATE HISTORICAL FUND GRANT	-	-	11,000	-	-	-	0%
250.911.58001	TRANSFER TO GENERAL FUND	7,565	-	-	-	-	-	0%
250.500.59099	RESERVE/CONTINGENCY	-	-	-	-	-	-	0%
CAPITAL		762,905	669,815	332,705	3,475,300	3,184,395	6,268,350	
GRANTS TOTAL EXPENDITURES		762,905	669,815	332,705	3,475,300	3,184,395	6,268,350	45%
GRANTS BEGINNING FUND BALANCE		-	-	-	-	-	-	0%
GRANTS FUND REVENUES		762,905	669,817	332,700	3,475,300	3,184,395	6,268,350	45%
GRANTS FUND EXPENDITURES		762,905	669,817	332,700	3,475,300	3,184,395	6,268,350	45%
GRANTS ENDING FUND BALANCE		-	-	-	-	-	-	0%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
CAPITAL IMPROVEMENT FUND								
REVENUES								
300.500.42210	2% USE TAX Building use tax is assessed at 2% on 50% of the estimated value of the construction project at time of permit.	44,890	276,155	258,550	645,600	501,965	297,200	-117%
300.500.44170	LOAN This loan will be a lease back for the New PW Facility	1,454,400	-	-	-	-	1,506,330	100%
300.500.46110	INTEREST	95	285	90	270	2,305	2,305	88%
300.500.47219	DOLA GRANT Grants for Public Works Facility	25,000	51,460	-	-	-	489,000	100%
300.500.47999	MISC REVENUE	-	-	-	-	-	-	0%
300.921.46210	FUND TRANSFER FROM GENERAL FUND	100,840	100,840	100,840	100,840	100,840	201,680	50%
300.921.46263	FUND TRANSFER FROM PUBLIC FACILITIES	-	64,145	-	-	-	204,670	100%
CAP TOTAL REVENUE		1,625,225	492,885	359,480	746,710	605,110	2,701,185	72%
EXPENDITURES								
300.500.54100	EQUIPMENT >\$5000	-	119,370	2,740	-	-	-	0%
300.500.55100	CIP PROJECT DESIGN	86,835	4,955	-	-	-	-	0%
300.500.56111	DEVELOPER REIMBURSEMENT Oakwood Homes SIA	-	-	-	-	-	44,000	100%
300.700.55110	CIP PROJECT CONSTRUCTION PW Facility Construction	91,730	3,350	121,650	-	12,100	2,200,000	100%
300.700.55115	CIP PROJECT CONSTRUCTION	940,165	571,495	-	-	-	-	0%
300.700.53099	OTHER PROFESSIONAL SERVICES	53,900	-	-	-	-	-	0%
300.700.57008	DOLA GRANT	-	102,920	-	-	-	-	0%
300.500.59020	LEASE PURCHASE RATE Town Hall Lease Purchase NoMCom Lease Purchase	100,840	100,835	100,835	100,840	100,835	201,680	50%
300.911.58004	TRANSFER TO GRANTS FUND Community Center Grant Match-\$153,740	-	-	-	181,000	210,000	153,740	-18%
300.911.58003	TRANSFER TO ROAD & BRIDGE	-	-	-	-	-	-	0%
300.500.59099	RESERVE/CONTINGENCY	-	-	-	-	-	-	0%
CAP TOTAL EXPENDITURES		1,273,470	902,925	225,225	281,840	322,935	2,599,420	89%
CAP BEGINNING FUND BALANCE		143,917	495,672	85,632	337,110	194,222	476,397	29%
CAP FUND REVENUES		1,625,225	492,885	359,480	746,710	605,110	2,701,185	72%
CAP FUND EXPENDITURES		1,273,470	902,925	225,225	281,840	322,935	2,599,420	89%
CAP ENDING FUND BALANCE		495,672	85,632	219,887	801,980	476,397	578,162	-39%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
WATER CAPITAL FUND								
REVENUES								
310.240.42280	TAP FEES	205,200	907,950	278,955	3,548,300	2,801,895	2,007,580	-77%
310.500.46110	INTEREST ON INVESTMENTS	-	15,940	30,790	31,625	31,625	31,625	0%
310.500.47999	MISC REVENUE	-	574,000	-	1,600,000	1,302,000	-	0%
WATER CAPITAL TOTAL REVENUES		205,200	1,497,890	309,745	5,179,925	4,135,520	2,039,205	-154%
EXPENDITURES								
310.240.54110	WATER CAPITAL EQUIPMENT	-	-	-	-	-	-	0%
310.500.59099	RESERVE/CONTINGENCY	-	-	-	-	-	-	0%
310.911.58004	TRANSFER TO GRANTS FUND	-	-	-	600,000	600,000	600,000	0%
	Purple Pipe Grant Match \$600,000							
310.911.58009	TRANSFER TO WATER FUND	250,000	364,440	316,495	1,615,280	1,748,735	1,326,210	-22%
WATER CAPITAL FUND TOTAL EXPENDITURES		250,000	364,440	316,495	2,215,280	2,348,735	1,926,210	-15%
WATER CAPITAL BEGINNING FUND BALANCE		252,696	207,896	1,341,346	1,788,715	1,334,595	3,121,380	43%
WATER CAPITAL FUND REVENUES		205,200	1,497,890	309,745	5,179,925	4,135,520	2,039,205	-154%
WATER CAPITAL FUND EXPENDITURES		250,000	364,440	316,495	2,215,280	2,348,735	1,926,210	-15%
WATER CAPITAL ENDING FUND BALANCE		207,896	1,341,346	1,334,596	4,753,360	3,121,380	3,234,375	-47%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
WASTE WATER CAPITAL FUND								
REVENUES								
320.250.42285	TAP FEES	11,160	546,115	349,320	1,276,950	715,305	596,690	-114%
320.500.46110	INTEREST ON INVESTMENTS	-	2,890	14,890	15,425	15,425	15,425	0%
320.500.47999	MISC REVENUE	-	-	-	-	350,000	-	0%
WASTE WATER CAPITAL TOTAL REVENUES		11,160	549,005	364,210	1,292,375	1,080,730	612,115	-111%
EXPENDITURES								
320.240.54110	WASTEWATER PLANT IMPROVEMENT FEE	-	-	-	-	-	-	0%
320.500.59099	RESERVE/CONTINGENCY	-	-	-	-	-	-	0%
320.911.58004	TRANSFER TO GRANTS FUND	-	-	-	-	-	-	0%
320.911.58008	TRANSFER TO WASTE WATER FUND	-	24,990	-	847,980	590,000	1,087,400	22%
WASTE WATER CAPITAL TOTAL EXPENDITURES		-	24,990	-	847,980	590,000	1,087,400	22%
WASTE WATER CAPITAL BEGINNING FUND BALANCE		72,517	83,667	607,682	1,273,160	971,890	1,462,620	13%
WASTE WATER CAPITAL FUND REVENUES		11,160	549,005	364,210	1,292,375	1,080,730	612,115	-111%
WASTE WATER CAPITAL FUND EXPENDITURES		-	24,990	-	847,980	590,000	1,087,400	22%
WASTE WATER CAPITAL ENDING FUND BALANCE		83,667	607,682	971,892	1,717,555	1,462,620	987,335	-74%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
STORM DRAINAGE IMPACT FEE FUND								
REVENUES								
325.500.42250	IMPACT FEES	2,470	8,525	9,658	18,350	75,408	59,020	69%
325.250.46110	INTEREST ON INVESTMENTS	-	-	5	-	-	-	0%
325.500.47224	DOLA GRANT	-	-	-	-	-	-	0%
STORM DRAINAGE IMPACT TOTAL REVENUES		2,470	8,525	9,663	18,350	75,408	59,020	69%
EXPENDITURES								
325.250.54140	WATER SYSTEM IMPROVEMENTS	-	-	-	-	-	-	0%
325.500.54147	STORM DRAINAGE PLANNING	-	-	-	10,000	29,955	-	0%
325.500.55110	STORM DRAINAGE CIP CONSTRUCTION	-	-	-	-	-	110,000	100%
325.500.59099	RESERVE/CONTINGENCY	-	-	-	26,685	-	4,918	-443%
325.911.58004	TRANSFER TO GRANTS FUND	-	2,660	14,340	-	-	-	0%
STORM DRAINAGE IMPACT TOTAL EXPENDITURES		-	2,660	14,340	36,685	29,955	114,918	68%
STORM DRAINAGE IMPACT BEGINNING FUND BALANCE		6,788	9,258	15,123	18,335	10,445	55,898	67%
STORM DRAINAGE IMPACT FUND REVENUES		2,470	8,525	9,663	18,350	75,408	59,020	69%
STORM DRAINAGE IMPACT FUND EXPENDITURES		-	2,660	14,340	36,685	29,955	114,918	68%
STORM DRAINAGE IMPACT ENDING FUND BALANCE		9,258	15,123	10,445	-	55,898	-	0%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
PARKS, RECREATION AND OPEN SPACE IMPACT FEE FUND								
REVENUES								
330.500.42230	IMPACT FEES	2,615	84,040	51,130	-	-	-	0%
330.500.46110	INTEREST ON INVESTMENTS	-	15	-	-	-	-	0%
PROS TOTAL REVENUES		2,615	84,055	51,130	-	-	-	0%
EXPENDITURES								
330.210.54100	CAPITAL IMPROVEMENTS	-	-	-	-	-	-	0%
330.500.59099	RESERVE/CONTINGENCY	-	-	-	-	-	-	0%
330.911.58004	TRANSFER TO GRANTS FUND	5,168	68,950	-	-	-	-	0%
330.911.58014	TRANSFER TO PUBLIC FACILITIES	-	-	70,045	-	-	-	0%
PROS TOTAL EXPENDITURES		-	68,950	70,045	-	-	-	0%
PROS BEGINNING FUND BALANCE		1,197	3,812	18,917	-	-	-	0%
PROS FUND REVENUES		2,615	84,055	51,130	-	-	-	0%
PROS FUND EXPENDITURES		-	68,950	70,047	-	-	-	0%
PROS ENDING FUND BALANCE		3,812	18,917	-	-	-	-	0%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
PUBLIC FACILITIES IMPACT FEE FUND								
REVENUES								
340.500.42270	IMPACT FEES	3,230	60,865	69,540	331,060	374,395	292,820	-13%
340.161.46110	INTEREST ON INVESTMENTS	-	50	-	-	540	-	0%
340.921.46262	TRANSFER FROM PARKS, RECREATION AND OPEN SPACE	-	-	70,045	-	-	-	0%
PUBLIC FACILITIES TOTAL REVENUES		3,230	60,915	139,585	331,060	374,935	292,820	-13%
EXPENDITURES								
340.500.55160	PUBLIC FACILITIES CONSTRUCTION	-	-	1,570	-	-	-	0%
340.500.59099	RESERVE/CONTINGENCY	-	-	-	182,525	-	-	0%
340.911.58004	TRANSFER TO GRANTS FUND	-	-	33,000	310,120	121,200	446,900	31%
	Muegge House Grant Match-\$105,000							
	Beautiful Colorado Trail Grant-\$102,400							
	Highway 79 Phase II Trail Match-\$45,000							
	Trupp Park Phase V Grant Match-\$108,000							
	Civic Center Park Grant Match-\$24,000							
	KBR Trail Grant Match-\$62,500							
340.911.58010	TRANSFER TO CIP		64,145	-	-	-	204,670	100%
PUBLIC FACILITIES TOTAL EXPENDITURES		-	64,145	34,570	492,645	121,200	651,570	24%
PUBLIC FACILITIES BEGINNING FUND BALANCE		-	3,230	-	161,585	105,015	358,750	55%
PUBLIC FACILITIES FUND REVENUES		3,230	60,915	139,585	331,060	374,935	292,820	-13%
PUBLIC FACILITIES FUND EXPENDITURES		-	64,145	34,570	492,645	121,200	651,570	24%
PUBLIC FACILITIES ENDING FUND BALANCE		3,230	-	105,015	-	358,750	-	0%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
TRANSPORTATION FACILITIES IMPACT FEE FUND								
REVENUES								
360.500.42260	IMPACT FEES	3,885	72,991	108,571	234,545	110,630	83,005	-183%
360.500.47219	DOLA GRANT	-	1	-	-	-	-	0%
360.230.46110	INTEREST ON INVESTMENTS	-	81	-	-	646	-	0%
360.500.47999	MISC REVENUE	-	-	-	175,000	-	-	0%
TRANSPORTATION FACILITIES TOTAL REVENUES		3,885	73,073	108,571	409,545	111,276	83,005	-393%
EXPENDITURES								
360.230.54100	CAPITAL IMPROVEMENTS	-	-	-	-	-	-	0%
360.500.53030	LEGAL SERVICES	-	-	1,187	-	-	-	0%
360.500.53011	TRANSPORTATION ENGINEERING	11,610	38,152	19,112	125,000	3,015	-	0%
360.700.55110	CIP CONSTRUCTION	-	-	-	-	-	-	0%
360.500.59099	RESERVE/CONTINGENCY	-	-	-	102,600	-	274,517	63%
360.911.58003	TRANSFER TO ROAD & BRIDGE	-	-	-	350,130	-	-	0%
360.911.58004	TRANSFER TO GRANTS FUND	-	5,170	27,847	-	-	-	0%
360.911.58015	TRANSFER TO SALES TAX CAPITAL IMPROVEMENT	-	-	-	-	-	-	0%
TRANSPORTATION FACILITIES TOTAL EXPENDITURES		11,610	43,322	48,146	577,730	3,015	274,517	-110%
TRANSPORTATION FACILITIES BEGINNING FUND BALANCE		800	(6,925)	22,826	168,187	83,251	191,512	12%
TRANSPORTATION FACILITIES FUND REVENUES		3,885	73,073	108,571	409,545	111,276	83,005	-393%
TRANSPORTATION FACILITIES FUND EXPENDITURES		11,610	43,322	48,146	577,732	3,015	274,517	-110%
TRANSPORTATION FACILITIES ENDING FUND BALANCE		(6,925)	22,826	83,251	-	191,512	-	0%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
WATER FUND								
Department Head: Public Works Director								
REVENUE								
500.240.44100	WATER FEES	919,375	1,032,045	971,485	1,097,560	1,097,560	1,250,210	12%
500.240.44101	BULK WATER/TIER 4 SALES	50	1,165	372,625	45,000	65,125	45,000	0%
WATER SALES		919,425	1,033,210	1,344,110	1,142,560	1,162,685	1,295,210	
500.240.44111	LATE PENALTIES	15,340	12,990	18,025	10,965	10,965	10,965	0%
500.240.44112	NSF PENALTIES	1,200	520	640	640	640	640	0%
LATE FEES		16,540	13,510	18,665	11,605	11,605	11,605	
500.240.44120	SERVICE TRANSFER	2,300	5,625	4,075	5,275	5,275	5,275	0%
500.240.44121	SERVICE ON/OFF	240	120	1,640	170	1,800	170	0%
500.240.44130	WATER SERVICE INSPECTION	945	6,930	4,600	6,785	6,785	6,785	0%
500.240.44140	WATER METER/PIT CHARGES	11,400	42,510	54,675	40,865	40,865	40,865	0%
500.240.44150	WATER LIENS	355	-	-	-	-	-	0%
500.240.44199	MISC WATER REVENUES	-	-	6,970	-	17,500	-	0%
500.240.46100	INTEREST REVENUE	-	1,360	7,360	5,505	5,505	5,505	0%
500.500.47107	CAPITAL CREDIT	14,520	-	6,901	-	-	-	0%
OTHER REVENUES		29,760	56,545	86,221	58,600	77,730	58,600	
500.240.44170	CWBC LOAN	240,930	25,745	-	-	-	-	0%
500.240.44180	BOND REVENUE	-	-	-	-	-	-	0%
LOANS		-	-	-	-	-	-	
500.240.44160	GRANT REVENUE	5,000	5,873	-	-	-	700,000	100%
500.245.44195	BOND	5,000	5,873	31,627	-	5,521,015	-	0%
2020 Water Bond								
GRANT		5,000	5,873	31,627	-	5,521,015	-	
500.240.47100	CAPITAL ASSET CONTRA ACCOUNT	(240,931)	(25,746)	-	-	-	-	0%
500.921.46242	TRANSFER FROM WATER CAPITAL FUND	250,000	364,440	316,495	1,615,280	1,428,000	1,326,210	-22%
TRANSFERS		9,069	338,694	316,495	1,615,280	1,428,000	1,326,210	
WATER TOTAL REVENUES		979,794	1,447,832	1,797,118	2,828,045	8,201,035	2,691,625	-5%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
EXPENDITURES								
500.240.51120	SALARIES Utility Services Supervisor (.50 FTE) Capital Projects Director (.35 FTE) Utility Operator C (1 FTE) Utility Operator D (.50 FTE) Utility Billing Specialist (.50 FTE)	67,775	96,465	106,855	127,540	134,140	167,675	24%
500.240.51410	OVERTIME	6,290	6,345	6,935	10,500	10,500	10,500	0%
500.240.51610	SOCIAL SECURITY	4,835	6,155	6,630	7,910	8,315	10,395	24%
500.240.51620	MEDICARE CONTRIBUTION	1,130	1,440	1,550	1,850	1,945	2,430	24%
500.240.51630	UNEMPLOYMENT INSURANCE	405	285	310	415	630	415	0%
500.240.51710	RETIREMENT BENEFITS	2,150	3,050	3,225	3,825	4,025	5,030	24%
500.240.51810	INSURANCE HEALTH	13,820	22,035	20,090	26,440	26,440	33,730	22%
500.240.51799	OTHER BENEFITS	3,600	5,890	3,775	5,250	5,250	5,985	12%
500.240.52010	EQUIPMENT MAINTENANCE Equipment maintenance is for specialty equipment for water testing and maintenance, this does not include utility equipment like pumps and motors.	-	540	-	2,000	4,135	3,000	33%
500.240.52020	BUILDINGS & GROUNDS MAINTENANCE Buildings and grounds maintenance at all well houses and sites. This year we will replace locks and minor maintenance on the houses.	100	3,255	16,375	7,500	7,500	12,000	38%
500.240.52045	BUILDINGS & GROUNDS IMPROVEMENTS	20	-	-	-	3,990	-	0%
500.240.52050	MAINTENANCE - UTILITY Utility maintenance is for the direct maintenance of wells and pumps and motors.	32,635	81,760	18,195	25,000	25,000	25,000	0%
500.240.52100	OFFICE SUPPLIES Utility billing remittance envelopes, slips and bills.	495	1,200	1,330	2,500	1,420	2,500	0%
500.240.52120	POSTAGE Utility billing postage.	1,620	1,530	1,035	2,100	2,100	2,100	0%
500.240.52160	CHEMICALS Chemicals for wells and testing.	18,575	20,395	20,365	14,500	18,500	16,500	12%
500.240.52199	SUPPLIES-OTHER Misc. supplies for water testing.	3,460	1,305	430	500	-	500	0%
500.240.52210	SMALL TOOLS & EQUIPMENT <\$2500 Misc. tools and equipment's for water testing.	1,110	1,940	780	8,750	3,540	16,000	45%
500.240.52220	GENERATOR EXPENSES Generator annual testing and maintenance.	730	5,155	2,075	2,800	2,815	2,800	0%
500.240.52340	EMPLOYEE EVENTS	-	-	-	-	-	-	0%
500.240.52510	TRAVEL ALLOWANCE Travel for water license testing.	-	-	-	-	-	-	0%
500.240.52520	LODGING & MEALS ALLOWANCE	-	-	-	-	-	-	0%
500.240.52530	TRAINING & CONFERENCE FEES Tests for classes and water licensing.	655	600	80	510	-	-	0%
500.240.52540	MEMBERSHIP DUES/SUBSCRIPTIONS Water memberships.	275	-	-	275	275	275	0%
500.240.52630	INSURANCE DEDUCTIBLE	-	-	-	-	-	-	0%
500.240.52710	UTILITIES IREA electrical billing.	83,720	94,510	109,345	95,000	95,000	95,000	0%
500.240.52810	RENTAL	515	1,230	-	100	-	5,100	98%
500.240.52820	EQUIPMENT LEASE/CONTRACTS SCADA System updates and software.	3,190	10,015	7,855	10,000	35,650	10,000	0%
500.240.52911	DOCUMENT RECORDING FEES	-	-	-	150	-	150	0%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
500.240.52930	UNCC LOCATES Locate flags and service.	525	650	955	650	705	1,150	43%
500.240.52940	STATE PERMIT CDPHE state permitting for water.	310	2,495	5	350	635	350	0%
500.240.53011	ENGINEERING SERVICE	3,920	30,035	14,960	140,000	222,065	-	0%
500.240.53017	WATER/SEWER CONSULTANT Water consultant and certified operator contract.	41,735	63,715	39,480	25,000	25,000	5,000	-400%
500.240.53030	LEGAL SERVICES Water legal services.	23,700	63,855	84,290	41,000	106,235	41,000	0%
500.240.53070	LAB TESTING State required lab testing for water.	3,615	8,050	7,600	6,500	6,500	8,000	19%
500.240.53099	OTHER PROFESSIONAL SERVICES	575	32,145	63,420	-	188,090	-	0%
500.240.54100	EQUIPMENT>\$2500	171,340	49,635	3,750	122,000	9,810	-	0%
500.240.54110	WATER CAPITAL Water Capital is for new or expanded water infrastructure and equipment.	256,460	132,520	-	1,305,000	1,000,000	1,570,000	17%
500.240.54111	WATER CAPITAL EQUIPMENT II	1,986,410	-	-	-	-	-	0%
500.240.54130	WATER METERS RESIDENTIAL	29,495	60,700	77,250	-	785	-	0%
500.240.54131	WATER METERS OTHER Water meters purchased for new development.	18,495	38,280	13,960	50,000	53,800	97,000	48%
500.240.54140	WATER SYSTEM IMPROVEMENTS Water system improvements is for the improvement or replacement of existing infrastructure.	73,955	181,425	10,960	405,000	280,000	180,000	-125%
500.240.54141	VALVE REPLACEMENT PROGRAM	-	-	-	-	-	-	0%
500.240.54142	HYDRANT REPLMT PROGRAM	3,810	7,160	2,725	15,000	15,000	17,000	12%
500.240.56230	REFUND WATER FINALS	710	75	-	500	2,445	500	0%
500.240.57014	CDPHE GRANT	1,970	3,035	-	-	-	-	0%
500.240.59040	MERIT POOL/STEP INCREASE	-	-	-	3,105	-	13,440	77%
500.240.59020	DEBT SERVICE PAYMENTS Annual debt service payment for all water related loans: CWCBC Drill Well# 3 and Well #6 SRF Water Storage Tank Loan Santander Lease Purchase for Vac Truck 2020 Water Bond	81,320	111,155	448,620	271,830	319,200	561,850	52%
500.240.59350	BOND ISSUE COST	-	-	-	-	20,750	-	0%
500.245.54105	WATER RIGHTS	-	-	-	-	890,735	-	0%
500.911.58001	FUND TRANSFER TO GENERAL FUND Transfer to the general fund for the allocation of 5% of the Town Administrator, Finance department, Town Clerk, and IT equipment.	36,275	39,840	41,100	125,510	125,510	131,515	5%
500.911.58011	INTERNAL SERVICES TRANSFER Internal services coded to the general fund for services that are not specified to one type of program or task. Water fund pays 20% of the total allocation based on estimated time spent in each department.	109,315	97,215	110,975	100,625	104,660	106,290	5%
500.500.54105	WATER RIGHTS	-	-	99,420	-	10,000	4,000,000	100%
500.500.59099	RESERVE/CONTINGENCY	-	-	-	100,000	-	-	0%
500.500.59099	CONTRA ASSET CONTRA ACCOUNT	(2,394,304)	-	-	-	-	-	0%

	2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
PERSONNEL	100,005	141,665	149,370	186,835	191,245	249,600	
OPERATIONS	147,100	223,435	177,865	171,685	199,925	190,925	
PROFESSIONAL SERVICES	74,070	198,450	210,705	213,150	548,595	55,150	
NON DEPARTMENTAL	2,990	5,605	99,425	100,850	13,080	4,000,850	
CAPITAL	2,539,965	469,720	108,645	1,897,000	1,359,395	1,864,000	
DEBT SERVICE	81,320	111,155	448,620	271,830	1,230,685	561,850	
TRANSFERS	145,590	137,055	152,075	226,135	230,170	237,805	
WATER TOTAL EXPENDITURES	696,736	1,287,085	1,346,705	3,067,485	3,773,095	7,160,180	57%
WATER BEGINNING FUND BALANCE	171,847	410,852	506,710	1,073,345	957,123	5,385,063	80%
WATER FUND REVENUES	979,794	1,447,832	1,797,118	2,828,045	8,201,035	2,691,625	-5%
WATER FUND EXPENDITURES	696,736	1,287,105	1,346,705	3,067,485	3,773,095	7,160,180	57%
WATER ENDING FUND BALANCE	410,852	506,710	957,123	833,905	5,385,063	916,508	9%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
WASTEWATER FUND								
Department Head: Public Works Director								
REVENUE								
550.250.44200	WASTEWATER CHARGES	743,005	781,255	852,720	875,410	875,410	1,215,810	28%
	WASTEWATER SALES	743,005	781,255	852,720	875,410	875,410	1,215,810	
550.250.44210	LATE PENALTIES	9,985	10,290	10,780	8,585	8,585	8,845	3%
550.250.44211	NSF PENALTIES	-	-	-	2,000	2,000	4,000	50%
	LATE FEES	9,985	10,290	10,780	10,585	10,585	12,845	
550.250.44240	SERVICE ON/OFF	-	-	-	-	-	-	0%
550.250.44230	WASTE WATER SERVICE INSPECTION	440	6,680	3,780	12,350	12,350	24,700	50%
550.250.44299	MISC REVENUE	-	-	-	-	-	-	0%
550.250.46100	INTEREST REVENUE	-	8,245	16,810	17,320	17,320	17,320	0%
	OTHER REVENUES	440	14,925	20,590	29,670	29,670	42,020	
550.250.47219	GRANT REVENUE	645,985	317,290	31,625	200,000	292,620	-	0%
550.500.47219	GRANT REVENUE	-	-	-	-	-	-	0%
	GRANT	645,985	317,290	31,625	200,000	292,620	-	
550.250.44170	LOANS	-	3,933,155	336,060	-	25,090	-	0%
	LOANS	-	3,933,155	336,060	-	25,090	-	
550.250.47100	CAPITAL ASSET CONTRA ACCOUNT	-	(3,933,156)	(336,060)	-	-	-	0%
550.921.46243	TRANSFER FROM WASTEWATER CAPITAL	-	24,990	-	847,980	590,000	1,087,400	22%
	TRANSFERS	-	24,990	(336,060)	847,980	590,000	1,087,400	
WASTEWATER TOTAL REVENUES		1,399,415	1,148,749	915,715	1,963,645	1,823,375	2,358,075	17%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
EXPENDITURES								
550.250.51120	SALARIES	77,285	91,435	109,285	129,665	136,325	141,120	8%
	Utility Services Supervisor (.50 FTE)							
	Capital Projects Director (.05 FTE)							
	Utility Operator (1 FTE)							
	Utility Operator (.50 FTE)							
	Utility Billing Specialist (.50 FTE)							
550.250.51410	OVERTIME	6,290	6,345	6,935	6,000	6,000	6,000	0%
550.250.51610	SOCIAL SECURITY	4,475	5,775	6,750	8,040	8,450	8,750	8%
550.250.51620	MEDICARE CONTRIBUTION	1,045	1,350	1,580	1,880	1,975	2,045	8%
550.250.51630	UNEMPLOYMENT INSURANCE	405	285	310	205	630	205	0%
550.250.51710	RETIREMENT BENEFITS	2,045	2,820	3,275	3,890	4,090	4,235	8%
550.250.51810	INSURANCE HEALTH	6,520	11,145	11,305	17,260	17,260	37,935	55%
550.250.51799	OTHER BENEFITS	4,100	5,485	5,725	7,050	7,050	7,155	1%
550.250.52010	EQUIPMENT MAINTENANCE	-	-	-	6,000	6,000	6,000	0%
	Equipment maintenance is for specialty equipment for wastewater testing and maintenance, this does not include utility equipment like pumps and motors.							
550.250.52020	BUILDINGS & GROUNDS MAINTENANCE	90	-	775	1,500	-	1,500	0%
	Buildings and grounds maintenance at all life stations and sites.							
550.250.52050	MAINTENANCE - UTILITY	7,380	1,555	5,155	16,000	16,000	16,000	0%
	Utility maintenance is for the direct maintenance of pipes, taps and pumps.							
550.250.52100	OFFICE SUPPLIES	495	860	1,005	2,500	920	2,500	0%
	Utility bill remittance envelopes, slips and bills.							
550.250.52120	POSTAGE	1,620	1,130	880	2,100	70	2,100	0%
	Utility bill postage.							
550.250.52160	CHEMICALS	5,710	1,470	4,315	10,500	10,500	10,500	0%
	Chemicals for treatment to discharge.							
550.250.52199	SUPPLIES-OTHER	-	550	785	1,000	455	1,000	0%
	Misc. Supplies for testing and chemicals.							
550.250.52210	SMALL TOOLS & EQUIPMENT <\$2500	1,730	2,170	1,595	4,050	2,500	4,500	10%
	Lab tools for chemical testing.							
550.250.52220	GENERATOR EXPENSES	-	-	-	-	1,140	-	0%
550.250.52510	TRAVEL ALLOWANCE	-	-	-	-	-	-	0%
	Travel allowance for training and licensing programs.							
550.250.52520	LODGING & MEALS ALLOWANCE	-	-	-	-	-	-	0%
	Meals allowance for training and licensing programs.							
550.250.52530	TRAINING & CONFERENCE FEES	555	660	-	-	150	5,000	100%
	Learning and development plan for certified wastewater operator.							
550.250.52710	UTILITIES	19,585	24,085	36,055	36,460	36,460	36,460	0%
	IREA electrical usage at lift stations, lagoons, WWTP.							
550.250.52810	RENTAL	-	-	-	500	-	500	0%
	Rental equipment for lagoon treatment and cleaning.							
550.250.52911	DOCUMENT RECORDING FEES	-	-	-	150	-	150	0%
550.250.52930	UNCC LOCATES	525	650	675	150	645	500	70%
	Locate flag and service.							
550.250.52940	STATE PERMITS	1,245	1,630	10,265	4,300	-	4,500	4%
	State required permits.							
550.250.53011	ENGINEERING SERVICE	-	5,430	29,720	54,100	30,500	511,800	89%
550.250.53030	LEGAL SERVICES	2,115	7,145	8,350	-	1,590	-	0%
550.250.53017	WATER/SEWER CONSULTANT	21,810	42,255	27,145	25,000	14,170	25,000	0%
	Certified wastewater operator for the Town sewer system.							

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
550.250.53062	WASTE WATER TREATMENT PLANT OPERATIONS WWTP Operations will include the purchase of chemicals, operating equipment, and sludge transportation.	-	-	34,075	75,000	55,290	75,000	0%
550.250.53070	LAB TESTING State required lab testing and certifications.	2,270	2,580	3,640	6,500	6,500	6,500	0%
550.250.53099	OTHER PROFESSIONAL SERVICES	1,400	14,495	64,220	-	3,555	3,500	100%
550.250.54100	EQUIPMENT >\$2500	3,955	50,360	13,335	-	-	-	0%
550.250.54110	WASTE WATER CAPITAL	3,560	9,250	6,050	1,045,600	169,370	527,700	-98%
550.250.54150	WASTE WATER TREATMENT PLANT CONSTRUCTION	2,088,305	3,858,475	344,260	-	9,220	-	0%
550.250.57008	DOLA GRANT	624,420	25,235	1,540	-	589,000	-	0%
550.911.58001	FUND TRANSFER TO GENERAL FUND Transfer to the general fund for the allocation of 10% of the Town Administrator, Finance department, Town Clerk, and IT equipment.	36,275	39,840	40,840	125,510	125,510	124,605	-1%
550.911.58011	INTERNAL SERVICES TRANSFER Internal services coded to the general fund for services that are not specified to one type of program or task. Water fund pays 20% of the total allocation based on estimated time spent in each department.	109,315	162,025	110,975	100,625	104,660	101,995	1%
550.931.59020	DEBT SERVICE Annual debt service payment for all wastewater related loans: CWRPDA Wastewater Phase II DOLA Sewer Crossing Mechanical Treatment Plant Green Project Loan Mechanical Treatment Plant Direct Loan Santander Lease Purchase for Vac Truck 2006 Loan Payoff 2010 Loan Payoff	6,765	(32,335)	259,175	299,460	299,460	417,460	28%
550.500.59040	MERIT POOL/STEP INCREASE	-	-	-	3,155	-	6,280	50%
550.500.59099	RESERVE/CONTINGENCY Reserve and contingency is set aside in the 2020 budget for emergency use only.	-	-	-	-	-	100,000	100%
550.500.59100	CAPITAL ASSET CONTRA ACCOUNT	(2,690,018)	(3,900,200)	-	-	-	-	0%
PERSONNEL		102,165	124,640	145,165	173,990	181,780	213,725	
OPERATIONS		38,935	34,760	95,580	160,210	130,130	166,210	
PROFESSIONAL SERVICES		27,595	71,905	133,075	85,600	56,315	546,800	
NON DEPARTMENTAL		-	-	-	-	-	100,000	
CAPITAL		2,720,240	3,943,320	365,185	1,045,600	767,590	527,700	
DEBT SERVICE		6,765	(32,335)	259,175	299,460	299,460	417,460	
TRANSFERS		145,590	201,865	151,815	226,135	230,170	226,600	
WASTEWATER TOTAL EXPENDITURES		351,272	443,955	1,149,995	1,994,150	1,665,445	2,198,495	9%
WASTEWATER BEGINNING FUND BALANCE		290,794	713,401	1,378,110	1,448,530	1,143,830	1,301,760	-11%
WASTEWATER FUND REVENUES		1,399,415	1,148,749	915,715	1,963,645	1,823,375	2,358,075	17%
WASTEWATER FUND EXPENDITURES		351,272	443,955	1,149,995	1,994,150	1,665,445	2,198,495	9%
WASTEWATER ENDING FUND BALANCE		713,401	1,378,110	1,143,830	1,418,025	1,301,760	1,461,340	3%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
BENNETT ARTS & CULTURAL FUND								
Department Head: Assistant to the Town Administrator								
REVENUE								
	BENNETT DAYS							
750.502.47108	DONATIONS/SPONSORSHIP Bennett days in annual Town celebration that is brought to our community by local sponsorships. This is a non-profit event, all revenue is expensed on the event annually.	31,700	53,650	51,225	50,000	6,400	50,000	0%
750.502.47109	VENDOR BOOTH SPACE RENTALS	-	-	-	-	-	-	0%
750.502.47999	MISC REVENUES	-	-	-	-	-	-	0%
SUBTOTAL		31,700	53,650	51,225	50,000	6,400	50,000	
	BENNETT ART COUNCIL							
750.503.47108	DONATIONS/SPONSORSHIP The Bennett Arts and Cultural Fund is to promote, connect, and empower arts and culture for all ages throughout Bennett and the Eastern I-70 corridor; valuing sustainability, collaboration, innovation and the transformative power of the arts.	-	78	13,185	12,000	10,925	12,000	0%
750.503.47102	PARTNERSHIPS	-	-	1,900	-	-	-	0%
750.503.47297	EVENTS	-	-	-	-	-	-	0%
750.503.47298	ART SALES	-	-	430	-	-	-	0%
750.503.47299	MISC. GRANT REVENUE Adams County Grant for a Public Art Sculpture	-	4,000	-	25,000	-	25,000	0%
750.503.47999	MISC. REVENUE	-	15	440	-	-	-	0%
SUBTOTAL		-	4,093	15,955	37,000	10,925	37,000	
	BENNETT CULTURAL EVENTS							
750.504.47108	BENNETT CULTURAL EVENTS DONATIONS/SPONSORSHIP The Bennett Arts and Cultural Fund includes the promotion of public art, culture, historical and scientific activities, and to support and enhance the hometown feeling and quality of life for the Bennett area through support of community goals and needs.	-	-	-	-	-	-	0%
750.504.47999	MISC. REVENUE	-	14,218	-	-	-	-	0%
SUBTOTAL		-	14,218	-	-	-	-	
TRANSFERS								
750.921.46210	TRANSFER FROM GENERAL FUND Town Hall Sculpture	-	8,888	22,850	25,000	19,280	25,000	0%
SUBTOTAL		-	8,888	22,850	25,000	19,280	25,000	
BENNETT ARTS & CULTURE TOTAL REVENUE		31,700	80,849	90,030	112,000	36,605	112,000	0%

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 PROJECTED	2021 BUDGET	% CHANGE
EXPENDITURES								
	BENNETT DAYS							
750.502.52100	OFFICE SUPPLIES	-	-	-	50	-	50	0%
750.502.52120	POSTAGE	-	-	-	100	-	100	0%
750.502.52199	SUPPLIES/OTHER	6,920	1,040	1,935	750	5,110	750	0%
750.502.52210	SMALL TOOLS & EQUIPMENT <\$2500	1,065	605	1,240	150	600	150	0%
750.502.52220	GENERATOR EXPENSES	-	-	-	50	-	50	0%
750.502.52310	COMMUNITY RELATIONS	1,180	350	-	3,000	-	3,000	0%
750.502.52341	BENNETT EVENTS	21,035	43,145	53,150	32,240	2,370	32,240	0%
750.502.52810	RENTALS	2,090	1,402	3,355	450	2,200	450	0%
750.502.52912	PUBLISHING/ADVERTISING	3,105	7,245	80	3,000	435	3,000	0%
750.502.53062	SPECIAL SERVICES	-	-	-	100	13,750	100	0%
750.502.53099	OTHER PROFESSIONAL SERVICES	100	-	1,150	8,490	1,765	8,490	0%
750.502.59099	RESERVE/CONTINGENCY	-	-	-	620	-	620	0%
SUBTOTAL		35,495	53,787	60,910	49,000	26,230	49,000	
	BENNETT ART COUNCIL							
750.503.52199	SUPPLIES/OTHER	-	3,405	1,215	-	320	-	0%
750.503.52155	PUBLIC ART	-	2,095	19,000	50,000	-	50,000	0%
	Town Hall Sculpture							
750.503.52310	COMMUNITY RELATIONS	-	-	-	-	-	-	0%
750.503.52341	BENNETT EVENTS	-	4,085	6,815	11,400	1,120	11,400	0%
750.503.52912	PUBLISHING/ADVERTISING	-	500	1,255	800	920	800	0%
750.503.53099	OTHER PROFESSIONAL SERVICES	-	200	1,135	-	-	-	0%
750.503.59099	RESERVE/CONTINGENCY	-	-	-	-	-	7,770	100%
SUBTOTAL		-	10,285	29,420	62,200	2,360	69,970	
	BENNETT CULTURAL EVENTS							
750.504.52199	SUPPLIES/OTHER	-	290	-	-	-	-	0%
750.503.52310	COMMUNITY RELATIONS	-	-	-	-	-	-	0%
750.504.52341	BENNETT EVENTS	-	15,660	185	200	200	200	0%
	Annual Trunk-or-Treat Event							
750.504.52912	PUBLISHING/ADVERTISING	-	470	70	600	600	600	0%
750.504.53099	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	0%
SUBTOTAL		-	16,420	255	800	800	800	
BENNETT ART & CULTURAL FUND TOTAL EXPENDITURES		35,495	80,492	90,585	112,000	29,390	119,770	6%
BENNETT ARTS & CULTURE BEGINNING FUND BALANCE		3,995	198	555	-	555	7,770	100%
BENNETT ARTS & CULTURE FUND REVENUES		31,705	80,849	90,030	112,000	36,605	112,000	0%
BENNETT ARTS & CULTURE FUND EXPENDITURES		35,495	80,492	90,585	112,000	29,390	119,770	6%
BENNETT ART & CULTURE ENDING FUND BALANCE		205	555	-	-	7,770	-	0%