



Town Board of Trustees

Minutes

Tuesday, December 13, 2022 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.
THANK YOU.**

1. Meeting Information

207 Muegge Way, Bennett, CO 80102

2. Call to Order

Royce D. Pindell, Mayor

a. Roll Call

Minutes:

Present:

Royce D. Pindell, Mayor
Kevin Barden, Trustee
Steve Dambroski, Trustee
Whitney Oakley, Mayor Pro Tem
Denice Smith, Trustee
Donna Sus, Trustee
Larry Vittum, Trustee

Staff Present:

Trish Stiles, Town Manager
Rachel Summers, Deputy Town Manager
Taeler Houlberg, Administrative Services Director
Danette Ruvalcaba, Town Treasurer and Director of Finance
Danny Pennington, Finance Manager
Alison Belcher, Communications and IT Director
Adam Meis, IT and Communications Manager
Melinda Culley, Town Attorney
Christina Hart, Town Clerk

Public Present:

Kathy Smiley
Jose Martinez

3. Pledge of Allegiance

Royce D. Pindell, Mayor

Minutes:

The Pledge of Allegiance was led by Royce D. Pindell, Mayor.

4. Approval of Agenda

Royce D. Pindell, Mayor

Minutes:

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE VITTUM SECONDED to approve the agenda as presented. The voting was as follows:

Ayes: Dambroski, Oakley, Pindell, Smith, Sus, Vittum, Barden

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

5. Consent Agenda

Royce D. Pindell, Mayor

Minutes:

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE VITTUM SECONDED to approve the consent agenda as presented. The voting was as follows:

Ayes: Oakley, Pindell, Smith, Sus, Vittum, Barden, Dambroski

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote. **1. Action:** Approval of November 22, 2022, Regular Meeting Minutes

PUBLIC COMMENTS NO ON THE AGENDA

There were no public comments presented.

a. November 22, 2022 Regular Meeting Minutes

Public Comments on Items Not Scheduled for Public Hearing

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we get through the sign-up sheet and chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-up. Thank you.

Regular Business

6. Action/Discussion Items

a. Request to Waive Request for Proposal (RFP) for Upgrades to Town Hall Security

Minutes:

Alison Belcher, Communications and IT Director, and Adams Meis, IT and Communications Manager, requested the Board waive the Request for Proposal process for upgrades to Town Hall Security.

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE SMITH SECONDED to waive the requirement for a request for proposals and authorize a contract with Paladine Technologies - VTI Security for upgrades to Town Hall access control and surveillance in an amount not to exceed \$56,025. The voting was as follows:

Ayes: Pindell, Smith, Sus, Vittum, Barden, Dambroski, Oakley

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

7. Public Hearing

a. 2023 Budget Town of Bennett Budget

Danette Ruvalcaba, Town Treasurer and Director of Finance

Minutes:

Royce D. Pindell, Mayor, opened the public hearing for the 2023 Town of Bennett Budget.

The public hearing was opened at 7:31 p.m.

Christina Hart, Town Clerk, stated that in accordance with Colorado State Statute, notice of the public hearing was properly posted and published in the Eastern Colorado News on September 30, 2022. Legal #2697.

Danette Ruvalcaba, Town Treasurer and Finance Director presented the third and final 2023 Town of Bennett Budget to the Board.

PUBLIC COMMENTS

No public comments were presented.

The public hearing was closed at 7:38 p.m.

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE SMITH SECONDED to approve Resolution No. 947-22 - A Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Town of Bennett, Colorado, for the Calendar Year Beginning on the First Day of January 2023 and Ending on the Last Day of December 2023 and Adopting the Town of Bennett Schedule of Fees The voting was as follows:

Ayes: Smith, Sus, Vittum, Barden, Dambroski, Oakley, Pindell

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE SMITH SECONDED to approve Resolution No. 948-22 Resolution No. 948-22 A Resolution Appropriating Sums of Money to the Various Funds and Spending Agencies, in the Amounts and for the Purposes Set Forth Below, for the Town of Bennett, Colorado, for the 2023 Budget Year. The voting was as follows:
Ayes: Sus, Vittum, Barden, Dambroski, Oakley, Pindell, Smith
Nays: None
Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE SUS SECONDED to approve Resolution No. 949-22 Resolution No. 949-22 - A Resolution Levying General Property Taxes for the Tax Year 2022 to Help Defray the Cost of Government for the Town of Bennett, Colorado, for the 2023 Budget Year. The voting was as follows:
Ayes: Sus, Vittum, Barden, Dambroski, Oakley, Pindell, Smith
Nays: None
Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE SMITH SECONDED to approve Resolution No. 950-22 Resolution No. 950-22 - A Resolution Appropriating Sums of Money in Addition to those Appropriated in Resolution No. 852-20 for the 2021 Fiscal Year for the Town of Bennett Road and Bridge Fund and Conservation Trust Fund. The voting was as follows:
Ayes: Barden, Dambroski, Oakley, Pindell, Smith, Sus, Vittum
Nays: None
Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

8. Action/Discussion Items

a. Town of Bennett Development Impact Fees

Ordinance No. 764-22 - An Ordinance Amending the Development Impact Fees for the Town of Bennett

Minutes:

Danette Ruvalcaba, Town Treasurer and Director of Finance, presented the Town of Bennett Development Impact Fees to the Board.

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE BARDEN SECONDED to approve Ordinance No. 764-22 - An Ordinance Amending the Development Impact Fees for the Town of Bennett. The voting was as follows:

Ayes: Oakley, Pindell, Smith, Sus, Vittum, Barden, Dambroski,
Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

9. Town Manager Report

Minutes:

- January 27, 2023 - Board Retreat. The retreat will be at the CORE Electric,

Cooperative from 8:00 a.m. - 2:00 p.m.

- The final NOMCOM (North Municipal Complex) facility fire inspection is scheduled on December 15th or December 16th.
- December 16th - The Town of Bennett Holiday party at the Forney Museum.
- December 20th - Consultants holiday lunch at Town Hall.
- Ms. Stiles introduced Denice Taylor, Assistant to the Town Manager. Ms. Taylor will assist with Special Projects, grant writing, and assisting with Code updates.

10. Trustee Comments and Committee Reports

Mayor and Trustees

Minutes:

Royce D. Pindell, Mayor, reported on the following:

- Welcome back Trustee Vittum
- Thanked Staff for all of their continued hard work in 2022.

Donna Sus, Trustee, reported on the following:

- Attended the CML Effective Governance Class

Larry Vittum, Trustee, reported on the following:

- Thanked the Board for their vote and the opportunity to serve as Trustee

a. DRCOG Representative Discussion

Minutes:

TRUSTEE BARDEN MOVED, MAYOR PRO TEM OAKLEY SECONDED to install Trustee Larry Vittum as the Town of Bennett representative for DRCOG. The voting was as follows:

Ayes: Oakley, Pindell, Smith, Sus, Barden, Dambroski

Nays: None

Abstain: Vittum

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

11. Adjournment

Minutes:

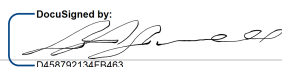
TRUSTEE VITTUM MOVED, TRUSTEE BARDEN SECONDED to adjourn the meeting. The meeting was adjourned at 8:01 p.m. Voting was as follows:

Ayes: Pindell, Smith, Sus, Vittum, Barden, Dambroski, Oakley

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

Minutes Approved:

DocuSigned by:

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Royce D. Pindell, Mayor

DocuSigned by:
Christina Hart
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Christina Hart, Town Clerk

Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.

Contact: Christina Hart (chart@bennett.co.us 1303-644-3249 X1001) | Minutes published on 01/05/2023, adopted on 01/10/2023