



# Town Board of Trustees

## Minutes

Tuesday, December 12, 2023 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.  
THANK YOU.**

### 1. Meeting Information

207 Muegge Way, Bennett, CO 80102

### 2. Call to Order

Royce D. Pindell, Mayor

#### **Minutes:**

#### **Present:**

Royce D. Pindell, Mayor

Whitney Oakley, Mayor Pro Tem

Kevin Barden, Trustee

Steve Dambroski, Trustee

Denice Smith, Trustee - *excused*

Donna Sus, Trustee

Larry Vittum, Trustee

#### **Staff Present:**

Trish Stiles, Town Manager

Taeler Houlberg, Administrative Services Director

Danette Ruvalcaba, Director of Finance

Danny Pennington, Finance Manager

Alison Belcher, Communications and IT Director

Adam Meis, IT and Communications Manager

Greg Thompson, Community and Economic Development Director

Scott Krob, Town Attorney

Christina Hart, Town Clerk

#### **Public Present:**

Kathy Smiley

Mason Oakley

Macy Meyer

**a. Roll Call**

**3. Pledge of Allegiance**

Royce D. Pindell, Mayor

**Minutes:**

The Pledge of Allegiance was led by Royce D. Pindell, Mayor

**4. Approval of Agenda**

Royce D. Pindell, Mayor

**Minutes:**

**TRUSTEE VITNUM MOVED, MAYOR PRO TEM OAKLEY SECONDED** to remove Item No. 7 - RFP 23-008 - Old PW Remodel (Safety Building) - Construction Contract from the agenda. The voting was as follows:

Ayes: Dambroski, Oakley, Pindell, Sus, Vittum, Barden

Nays: None

Excused: Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

**5. Consent Agenda**

Royce D. Pindell, Mayor

**Minutes:**

**MAYOR PRO TEM OAKLEY MOVED, TRUSTEE DAMBROSKI SECONDED** to approve the consent agenda as modified by updating Item 5 a. to remove November 28, 2022, Regular Meeting Minutes and amend to November 28, 2023 and resolution number 944-23. The voting was as follows:

Ayes: Oakley, Pindell, Sus, Vittum, Barden, Dambroski

Nays: None

Excused: Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote. **1. Action:** Approval of modified November 28, 2023, Regular Meeting Minutes **2. Action:** Approval of resolution number 944-23

**PUBLIC COMMENTS NOT ON THE AGENDA**

Macy Meyer, 49915 Antelope Drive East, Bennett, Colorado, reported to the Board that she would like to see Bennett participate in the Wreaths Across America program. The program consists of volunteers who lay wreaths on the graves of veterans.

**a. November 28, 2023 Regular Meeting Minutes**

**b. Intergovernmental Agreement (IGA) Between Arapahoe County, Colorado and Town of Bennett for Law Enforcement Services**

Resolution No. 994-23 - A Resolution Approving an Intergovernmental Agreement with Arapahoe County for the Provision of Law Enforcement Services

**Public Comments on Items Not Scheduled for Public Hearing**

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we

get through the sign-up sheet and chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-up. Thank you.

## Regular Business

### 6. Public Hearing

#### a. 2024 Budget Appropriations and Carry Forwards

Danette Ruvalcaba, Town Treasurer and Director of Finance

##### Minutes:

Royce D. Pindell, Mayor, opened the public hearing for the 2024 Budget Appropriations and Carry Forwards.

The public hearing was opened at 7:18 p.m.

Christina Hart, Town Clerk, stated that in accordance with Colorado State Statute, notice of the public hearing was properly posted and published in the Eastern Colorado News on October 6th, 13th, 20th and 27th, 2023. Legal #2865.

Danette Ruvalcaba, Director of Finance, presented the 2024 Town of Bennett Budget to the Board. Ms. Ruvalcaba also reported on the carry-forwards for the 2024 budget year. Finance also reported the mill levy certification would not be provided from Adams and Arapahoe County until January 3, 2024. Staff is recommending the public hearing be continued until January 9, 2024.

##### **PUBLIC COMMENTS**

No public comments were presented.

The public hearing will be continued until January 9, 2024.

**MAYOR PRO TEM OAKLEY MOVED, TRUSTEE DAMBROSKI SECONDED** to approve Resolution No. 992-23 - A Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Town of Bennett, Colorado, for the Calendar Year Beginning on the First Day of January 2024 and Ending on the Last Day of December 2024 and Adopting the Town of Bennett Schedule of Fees The voting was as follows:

Ayes: Pindell, Sus, Vittum, Barden, Dambroski, Oakley

Nays: None

Excused: Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

**MAYOR PRO TEM OAKLEY MOVED, TRUSTEE VITTUM SECONDED** to approve Resolution No. 993-23 - A Resolution Appropriating Sums of Money to the Various Funds and Spending Agencies, in the Amounts and for the Purposes Set Forth Below, for the Town of Bennett, Colorado, for the Budget Yet 2024. The voting was as follows:  
Ayes: Sus, Vittum, Barden, Dambroski, Oakley, Pindell  
Nays: None  
Excused: Smith  
Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

## 7. Action/Discussion Items

### a. RFP 23-008 - Old PW Remodel (Safety Building) - Construction Contract

## 8. Town Manager Report

### Minutes:

- Trish Stiles, Town Manager, reported that KTK General Contracting, LTD may be able to find additional savings on the Old PW facility. Staff will bring back to the Board on January 9, 2024
- December 15th - Arapahoe County Executive Committee Meeting
- Holiday Help served 145 families this year. Shout out to Staff and sponsors.
- 21 families have been sponsored. Gifts will be picked up or delivered the week of December 18th.
- December 19th - Holiday Lighting contest
- The water variance has been postponed until February 2024. Gina Burke and Mason Brown are working on this.
- December 19th - Steve Hebert's retirement party 2:30 p.m. at the Community Center.

## 9. Trustee Comments and Committee Reports

Mayor and Trustees

### Minutes:

#### Kevin Barden, Trustee, reported on the following:

- Shout out to Staff, Trustees and volunteers for a successful Breakfast with Santa

#### Larry Vittum, Trustee, reported on the following:

- Attended the Arapahoe County Executive Committee meeting on December 7th

#### Royce D. Pindell, Mayor, reported on the following:

- Breakfast with Santa was very well attended. Thank you to Staff and all who made it happen
- Thank you to all of the donors, sponsors and Staff for the annual Town Holiday Help program.

## 10. Executive Session

### a. Intergovernmental Agreement (IGA) Between Adams County, Colorado and Town of Bennett for Law Enforcement Services

#### Minutes:

**MAYOR PRO TEM OAKLEY MOVED, TRUSTEE DAMBROSKI SECONDED** to go into executive session for the purpose of determining positions relative to matters that may be

subject to negotiations; developing strategy for negotiations; and instructing negotiators under C.R.S. 24-6-402(4)(e); Intergovernmental Agreement between Adams County, Colorado and the Town of Bennett for Law Enforcement Services 2024. Voting was as follows:

Ayes: Vittum, Barden, Dambroski, Oakley, Pindell, Sus

Nays: None

Excused: Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

The Board went into executive session at 7:47 pm.

#### **b. Return to Open Meeting**

##### **Minutes:**

The Board came out of the executive session at 8:45 pm.

Royce D. Pindell, Mayor, announced that the Board has been in executive session and the following persons participated: Kevin Barden, Steve Dambroski, Larry Vittum, Christina Hart, Danette Ruvalcaba, Trish Stiles, Scott Krob, Donna Sus, Whitney Oakley and Royce Pindell. asked if there were any matters not included in the motion for an executive session or violations of the Open Meetings Law, and if so, that these concerns be stated for the record.

No concerns were presented.

#### **c. Report from Executive Session**

##### **Minutes:**

The executive session is protected by attorney / client privilege.

### **11. Action/Discussion Items**

#### **a. To Take Action on Law Enforcement Contract**

##### **Minutes:**

Town Staff was provided direction regarding the law enforcement contract. Staff will bring back the item to the Board in a future meeting.

### **12. Adjournment**

##### **Minutes:**

**TRUSTEE DAMBROSKI MOVED, TRUSTEE VITTUMS SECONDED** to adjourn the meeting. The meeting was adjourned at 8:51 p.m. Voting was as follows:


Ayes: Barden, Dambroski, Oakley, Pindell, Sus, Vittum


Nays: None

Excused: Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

##### **Minutes Approved:**

  
Royce D. Pindell, Mayor

  
Christina Hart, CMC / Town Clerk

Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.

Contact: Christina Hart ([chart@bennett.co.us](mailto:chart@bennett.co.us) 1303-644-3249 X1001) | Minutes published on 01/05/2024, adopted on 01/09/2024

