



# Town Board of Trustees

## Minutes

Tuesday, November 14, 2023 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.  
THANK YOU.**

### 1. Meeting Information

207 Muegge Way, Bennett, CO 80102

### 2. Call to Order

Royce D. Pindell, Mayor

#### **Minutes:**

#### **Present:**

Royce D. Pindell, Mayor

Whitney Oakley, Mayor Pro Tem - *excused*

Kevin Barden, Trustee

Steve Dambroski, Trustee

Denice Smith, Trustee

Donna Sus, Trustee

Larry Vittum, Trustee - *excused*

#### **Staff Present:**

Rachel Summers, Deputy Town Manager

Taeler Houlberg, Administrative Services Director

Danette Ruvalcaba, Director of Finance

Alison Belcher, Communications and IT Director

Adam Meis, IT and Communications Manager

Scott Krob, Town Attorney

Christina Hart, Town Clerk

#### **Public Present:**

Kathy Smiley

Pat Siegman

Diane Moler

Randy Gary

Scott Smith

**a. Roll Call**

**3. Pledge of Allegiance**

Royce D. Pindell, Mayor

**Minutes:**

The Pledge of Allegiance was led by Royce D. Pindell, Mayor

**4. Approval of Agenda**

Royce D. Pindell, Mayor

**Minutes:**

**TRUSTEE BARDEN MOVED, TRUSTEE DAMBROSKI SECONDED** to approve the agenda as presented. The voting was as follows:

Ayes: Dambroski, Pindell, Smith, Sus, Barden

Nays: None

Excused: Oakley, Vittum

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

**5. Consent Agenda**

Royce D. Pindell, Mayor

**Minutes:**

**TRUSTEE BARDEN MOVED, TRUSTEE SMITH SECONDED** to approve the consent agenda as presented. The voting was as follows:

Ayes: Pindell, Smith, Sus, Barden, Dambroski

Nays: None

Excused: Oakley, Vittum

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote. **1. Action:** Approval of October 24, 2023, Regular Meeting Minutes

**PUBLIC COMMENTS NOT ON THE AGENDA**

Diane Moler, 595 Grant Avenue, expressed concern about communication between the Town and Bennett School District over traffic regulation.

Randy Losey, 753 Centennial Way, questioned about Bennett Code governing the amount of access points in residential areas.

Scott Smith, 762 Centennial Way, commented that a neighbor had violated the Town's noise ordinance and other possible code violations. Mr. Smith inquired as to how many access points a residence is permitted to have.

**a. October 24, 2023 - Regular Meeting Minutes**

**Public Comments on Items Not Scheduled for Public Hearing**

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we get through the sign-up sheet and chat box we will call for any other comments for items not on the

agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-up. Thank you.

## Regular Business

### 6. Action/Discussion Items

#### a. 2024 Town of Bennett Budget Second Draft

Danette Ruvalcaba, Director of Finance

**Minutes:**

Danette Ruvalcaba, Director of Finance, presented the 2024 Town of Bennett Budget second draft.

No action was required.

#### b. 2024 Town of Bennett Directory of Fees First Draft

Danette Ruvalcaba, Director of Finance

**Minutes:**

Danette Ruvalcaba, Director of Finance, presented the 2024 Town of Bennett Directory of Fees first draft.

No action was required.

#### c. KnowBe4 Service Proposal

Adam Meis, Technology and Communications Manager

**Minutes:**

Adam Meis, IT and Communications Manager, presented the KnowBe4 Service Proposal for cybersecurity to the Board.

**TRUSTEE DAMBROSKI MOVED, TRUSTEE SUS SECONDED** to authorize the Mayor and Town of Bennett to enter into a standard Town contract agreement with SIPA for the KnowBe4 service. The voting was as follows:

Ayes: Smith, Sus, Barden, Dambroski, Pindell,

Nays: None

Excused: Oakley, Vittum

Royce D. Pindell, Mayor, declared the motion passed unanimously.

### 7. Town Manager Report

**Minutes:**

- Rachel Summers, Deputy Town Manager, reported on behalf of Ms. Stiles, a reminder the Arts Council Dinner Theatre performance is Saturday, November 18 from 5:00 p.m - 8:00 p.m.

### 8. Trustee Comments and Committee Reports

Mayor and Trustees

**Minutes:**

No reports were presented.

**9. Adjournment**

**Minutes:**

**TRUSTEE BARDEN MOVED, TRUSTEE DAMBROSKI SECONDED** to adjourn the meeting. The meeting was adjourned at 8:12 p.m. Voting was as follows:


Ayes: Sus, Barden, Dambroski, Pindell, Smith

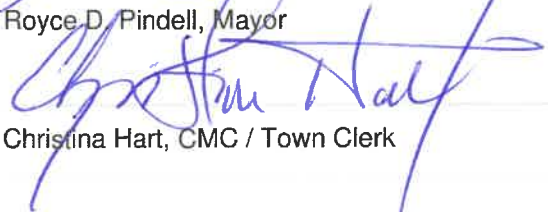
Nays: None

Excused: Oakley, Vittum

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

**Minutes Approved:**

  
Royce D. Pindell, Mayor

  
Christina Hart, CMC / Town Clerk



Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.

Contact: Christina Hart (chart@bennett.co.us 1303-644-3249 X1001) | Minutes published on 11/21/2023, adopted on 11/28/2023