



Town Board of Trustees

Minutes

Tuesday, November 8, 2022 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.
THANK YOU.**

1. Meeting Information

207 Muegge Way, Bennett, CO 80102

2. Call to Order

Royce D. Pindell, Mayor

a. Roll Call

Minutes:**Present:**

Royce D. Pindell, Mayor
Kevin Barden, Trustee
Steve Dambroski, Trustee
Whitney Oakley, Mayor Pro Tem
Denice Smith, Trustee
Donna Sus, Trustee

Staff Present:

Trish Stiles, Town Administrator
Rachel Summers, Deputy Town Administrator
Taeler Houlberg, Administrative Services Director
Danette Ruvalcaba, Town Treasurer and Finance Director
Alison Belcher, Communications and IT Director
Adam Meis, IT and Communications Manager
Robin Price, Public Works Director
Ricky Martinez, Assistant Public Works Director
Sarah Shepherd, Public Works Office Coordinator
Dan Giroux, Town Engineer
Melinda Culley, Town Attorney
Christina Hart, Town Clerk

Public Present:

Kathy Smiley

3. Pledge of Allegiance

Royce D. Pindell, Mayor

Minutes:

The Pledge of Allegiance was led by Royce D. Pindell, Mayor.

4. Approval of Agenda

Royce D. Pindell, Mayor

Minutes:

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE DAMBROSKI SECONDED to

approve the agenda as presented. The voting was as follows:

Ayes: Dambroski, Oakley, Pindell, Smith, Sus, Barden

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

5. Consent Agenda

Royce D. Pindell, Mayor

Minutes:

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE SMITH SECONDED to approve the consent agenda as presented. The voting was as follows:

Ayes: Oakley, Pindell, Smith, Sus, Barden, Dambroski

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote. **1. Action:**

Approval of October 25, 2022, Regular Meeting Minutes

PUBLIC COMMENTS NO ON THE AGENDA

There were no public comments presented.

a. October 25, 2022 - Regular Meeting Minutes

Public Comments on Items Not Scheduled for Public Hearing

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we get through the sign-up sheet and chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-up. Thank you.

6. Action/Discussion Items

a. Amending the Bennett Municipal Code to Update the Title of Town Administrator

Ordinance No. 761-22 - An Ordinance Amending the Bennett Municipal Code Regarding Updating the Title of Town Administrator to Town Manager

Minutes:

Taeler Houlberg, Administrative Services Director, reported a proposed amendment to the Bennett Municipal Code updating the title of Town Administrator to Town Manager.

MAYOR PRO TEM OAKLEY SECONDED, TRUSTEE BARDEN SECONDED to amend the Bennett Municipal Code regarding updating the title of Town Administrator to Town Manager. The voting was as follows:

Ayes: Pindell, Smith, Sus, Barden, Dambroski, Oakley

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

b. 2023 Town of Bennett Budget Second Draft

Danette Ruvalcaba, Town Treasurer and Director of Finance

Minutes:

Danette Rulvacaba, Town Treasurer and Finance Director presented the second draft of the 2023 Town of Bennett Budget to the Board.

No action was needed.

c. Young at Heart Seniors Lease Agreement

Minutes:

Sarah Shepherd, Public Works Office Coordinator, presented the Young at Heart Seniors lease agreement to the Board.

TRUSTEE SUS MOVED, TRUSTEE SMITH SECONDED to approve the continued use of the Community Center without fees for the Young at Heart Seniors with the following stipulation: They must divide the closet space equally between themselves and Bennett ATA Tae Kwon Do. The voting was as follows:

Ayes: Sus, Barden, Dambroski, Oakley, Pindell, Smith

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

d. Intergovernmental Agreement (IGA) Between Adams County, Colorado and the Town of Bennett for Law Enforcement Services

Resolution No. 945-22 - A Resolution Approving an Intergovernmental Agreement with Adams County for the Provision of Law Enforcement Services

Minutes:

Trish Stiles, Town Administrator, presented the Intergovernmental Agreement between Adams County and the Town of Bennett for law enforcement services for the year 2023 to the Board.

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE BARDEN SECONDED to approve Resolution No. 945-22 - A resolution approving an Intergovernmental Agreement with Adams County for the provision of law enforcement services.

The voting was as follows:

Ayes: Barden, Dambroski, Oakley, Pindell, Smith, Sus

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

7. Town Administrator Report

Minutes:

- CORE hosting its annual senior luncheon on November 10th at 11:30 a.m. at the Bennett Community Center.
- Ziggis ribbon cutting is scheduled on November 10th at 2:30 p.m. Ziggis will be open for business on November 11th.
- Bennett Anythink Library Little Art Gallery ribbon cutting is scheduled on November 10th at 3:30 p.m.
- Six families have been nominated for the Holiday Help Program. The toy distribution is
- Lynette White's retirement party is scheduled on December 1st from 11:30 a.m. - 2:30 p.m. at Town Hall.
- Breakfast with Santa is scheduled for December 3rd at the Bennett Community Center from 8:00 a.m. - 12:00 p.m.
- A special meeting of the Board of Trustees is scheduled for December 12th.
- The last Board meeting of 2022 is scheduled for December 13th.
- The annual Town Holiday Party is scheduled for December 16th.
- Town Staff will be observing the Veterans Day Holiday on November 14th.

8. Trustee Comments and Committee Reports

Mayor and Trustees

9. Adjournment

Minutes:

TRUSTEE DAMBROSKI MOVED, TRUSTEE SMITH SECONDED to adjourn the meeting. The meeting was adjourned at 9:21 p.m. Voting was as follows:


Ayes: Barden, Dambroski, Oakley, Pindell, Smith, Sus

Nays: None

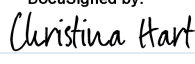
Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

Minutes Approved:

Royce D. Pindell, Mayor

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Christina Hart, Town Clerk

DocuSigned by:

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Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO

80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.

Contact: Christina Hart (chart@bennett.co.us 1303-644-3249 X1001) | Minutes published on 11/16/2022, adopted on 11/22/2022