



Town Board of Trustees

Minutes

Tuesday, October 10, 2023 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.
THANK YOU.**

1. Meeting Information

207 Muegge Way, Bennett, CO 80102

2. Call to Order

Royce D. Pindell, Mayor

Minutes:

Present:

Royce D. Pindell, Mayor

Whitney Oakley, Mayor Pro Tem

Kevin Barden, Trustee

Steve Dambroski, Trustee

Denice Smith, Trustee - *excused*

Donna Sus, Trustee

Larry Vittum, Trustee

Staff Present:

Trish Stiles, Town Manager

Rachel Summers, Deputy Town Manager

Taeler Houlberg, Administrative Services Director

Danette Ruvalcaba, Director of Finance

Alison Belcher, Communications and IT Director

Dan Giroux, Town Engineer

Mike Heugh, Town Traffic Engineer

Robin Price, Public Works Director

Denise Taylor, Assistant to the Town Manager

Ricky Martinez, Utilities Director

Greg Thompson, Community and Economic Development Director

Adam Meis, IT and Communications Manager

Scotty Krob, Town Attorney

Christina Hart, Town Clerk

Public Present:

Kathy Smiley
Mason Oakley
Larry Gayeski
Diane Moler
Carol Sepulveda

a. Roll Call

3. Pledge of Allegiance

Royce D. Pindell, Mayor

Minutes:

The Pledge of Allegiance was led by Royce D. Pindell, Mayor

4. Approval of Agenda

Royce D. Pindell, Mayor

Minutes:

TRUSTEE VITTUM MOVED, TRUSTEE DAMBROSKI SECONDED to approve the agenda as presented. The voting was as follows:

Ayes: Dambroski, Oakley, Pindell, Sus, Vittum, Barden

Nays: None

Excused: Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

5. Consent Agenda

Royce D. Pindell, Mayor

Minutes:

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE VITTUM SECONDED to approve the consent agenda as presented. The voting was as follows:

Ayes: Oakley, Pindell, Sus, Vittum, Barden, Dambroski

Nays: None

Excused: Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote. **1. Action:** Approval of September 26, 2023, Regular Meeting Minutes **2. Action:** Approval of Resolution No. 988-23 - A resolution supporting the grant application for the Land and Water Conservation Fund Grant from Colorado Parks and Wildlife for the Town of Bennett Future Park Phase III

PUBLIC COMMENTS NOT ON THE AGENDA

Diane Moler, 595 Grant Avenue, provided comments regarding the recently reconstructed eastbound exit 304 off-ramp.

Carol Sepulveda, 1944 Asoka Street, Strasburg, a Bennett Middle School teacher, provided comments and concerns of children running out from parked cars and the danger involved in those actions.

a. September 26, 2023 - Regular Meeting Minutes

b. Colorado Parks and Wildlife Land and Water Conversation Fund Grant

Resolution No. 988-23 - A Resolution Supporting the Grant Application for the Land and Water Conservation Fund Grant from Colorado Parks and Wildlife for the Town of Bennett Future Park Phase III

Public Comments on Items Not Scheduled for Public Hearing

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we get through the sign-up sheet and chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-up. Thank you.

Regular Business

6. Action/Discussion Items

a. Bennett Crossing Filing No. 5 Subdivision Agreement

Resolution No. 989-23 - A Resolution Approving a Subdivision Agreement for Bennett Crossing Filing No. 5

Minutes:

Dan Giroux, Town Engineer, presented the Bennett Crossing Filing No. 5 Subdivision Agreement to the Board. There was discussion amongst the Trustees.

TRUSTEE VITNUM MOVED, MAYOR PRO TEM OAKLEY SECONDED to approve Resolution No. 989-23 - A resolution approving a Subdivision Agreement for Bennett Crossing Filing No. 5. The voting was as follows:

Ayes: Pindell, Sus, Vitnum, Barden, Dambroski, Oakley

Nays: None

Excused: Smith

Royce D. Pindell, Mayor, declared the motion passed unanimously.

b. Planning and Zoning Commission Vacant Seats

Minutes:

Christina Hart, Town Clerk, reported on the upcoming Planning and Zoning vacant seats to the Board.

No action was required.

c. Ordinance No. 775-23 - Municipal Code, Chapter 6 Updates

Ordinance No. 775-23 - An Ordinance Amending Chapter 6 of the Bennett Municipal Code Regarding Business Licenses and Regulations

Minutes:

Denise Taylor, Assistant to the Town Manager, presented Ordinance No. 775-23 updates

to Chapter 6 of the Bennett Municipal Code to the Board. There was discussion amongst the Trustees.

TRUSTEE BARDEN MOVED, TRUSTEE DAMBROSKI SECONDED to approve Ordinance No. 775-23 - An ordinance amending Chapter 6 of the Bennett Municipal Code regarding business licenses and regulations. The voting was as follows:

Ayes: Sus, Vittum, Barden, Dambroski, Oakley, Pindell

Nays: None

Excused: Smith

Royce D. Pindell, Mayor, declared the motion passed unanimously.

d. Adams County Shared Services 2022 Intergovernmental Agreement - First Amendment

Resolution No. 987-23 - A Resolution Approving the First Amendment to 2022 Intergovernmental Agreement Between Adams County and the Town of Bennett for an Office Lease at the Bennett Shared County Service Center

Minutes:

Rachel Summers, Deputy Town Manager, presented the Adams County Shared Services 2022 Intergovernmental Agreement - First Amendment to the Board. There was discussion amongst the Trustees.

TRUSTEE SUS MOVED, TRUSTEE VITTUM SECONDED to approve Resolution No. 987-23 - A resolution approving the First Amendment to 2022 Intergovernmental Agreement between Adams County and the Town of Bennett for an office lease at the Bennett Shared County Service Center. The voting was as follows:

Ayes: Vittum, Barden, Dambroski, Oakley, Pindell, Sus

Nays: None

Excused: Smith

Royce D. Pindell, Mayor, declared the motion passed unanimously.

e. Purchase of Town Fleet

Minutes:

Robin Price, Public Works Director, presented a Staff recommended fleet purchase contract to the Board. There was discussion amongst the Trustees.

TRUSTEE VITTUM MOVED, MAYOR PRO TEM OAKLEY SECONDED to waive the requirement for a request for proposals process and authorize the Mayor and Town of Bennett to approve the purchase of the Transwest 2024 Single Cab GMC Sierra 2500 4-wheel drive in an amount not to exceed \$72,713.00.. The voting was as follows:

Ayes: Barden, Dambroski, Oakley, Pindell, Sus, Vittum

Nays: None

Excused: Smith

Royce D. Pindell, Mayor, declared the motion passed unanimously.

f. KnowBe4 Service Proposal

Adam Meis, Technology and Communications Manager

Minutes:

Adam Meis, IT and Communications Manager, presented the KnowBe4 Service Proposal for cybersecurity to the Board. There was discussion amongst the Trustees.

TRUSTEE BARDEN MOVED, TRUSTEE DAMBROSKI SECONDED to table the item. The voting was as follows:

Ayes: Dambroski, Oakley, Pindell, Sus, Vittum, Barden

Nays: None

Excused: Smith

Royce D. Pindell, Mayor, declared the motion passed unanimously.

g. Utility Department Update

Minutes:

Ricky Martinez, Utilities Director, provided the Board with a department update of the utility department.

No action was required.

7. Town Manager Report

Minutes:

- Staff has requested an increase of patrol enforcement around the Bennett School and Trupp Park to deter excessive speeding. Staff is also working with the school district to modify parking at and around the school.
- Water projects - Renewable Water: Hearing/trial set for October - November 2024. - Groundwater: Variance and determination set for November 2023.
- The Town of Bennett are now members of the Science Cultural Facility District.
- Will be on vacation the week of October 15th.
- Will be attending the Energy Impact Committee Hearing in Avon.
- October 26, 2023 - Truck or Treat from 4:00 p.m. - 6:00 p.m. - Theme Harry Potter.

8. Trustee Comments and Committee Reports

Mayor and Trustees

Minutes:

Donna Sus, Trustee, reported on the following:

- REAP - October 12th 11:30 - 1:30; Trustee Kevin Barden offered to attend on behalf of Trustee Sus.

Kevin Barden, Trustee, reported on the following:

- Shout out to Robin Price, Ricky Martinez and all of public works.

Whitney Oakley, Mayor Pro Tem, reported on the following:

- Attended the I-70 Corridor Chamber of Commerce lunch and learn.

Royce D. Pindell, Mayor, reported on the following:

- Expressed his gratitude for everyone's support and well wishes to his family.

- Israel is in our thoughts during this time of unrest.

9. Adjournment

Minutes:

TRUSTEE DAMBROSKI MOVED, TRUSTEE VITTUM SECONDED to adjourn the meeting. The meeting was adjourned at 8:29 p.m. Voting was as follows:


Ayes: Oakley, Pindell, Sus, Vittum, Barden, Dambroski

Nays: None

Excused: Smith

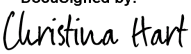
Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

Minutes Approved:

DocuSigned by:


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Royce D. Pindell, Mayor

DocuSigned by:


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Christina Hart, CMC / Town Clerk

Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.

Contact: Christina Hart (chart@bennett.co.us 1303-644-3249 X1001) | Minutes published on 10/17/2023, adopted on 10/24/2023