



# Town Board of Trustees

## Minutes

Tuesday, September 26, 2023 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.  
THANK YOU.**

### 1. Meeting Information

207 Muegge Way, Bennett, CO 80102

### 2. Call to Order

Royce D. Pindell, Mayor

#### **Minutes:**

#### **Present:**

Royce D. Pindell, Mayor - *excused*

Whitney Oakley, Mayor Pro Tem

Kevin Barden, Trustee - *excused*

Steve Dambroski, Trustee

Denice Smith, Trustee - *excused*

Donna Sus, Trustee

Larry Vittum, Trustee

#### **Staff Present:**

Trish Stiles, Town Manager

Taeler Houlberg, Administrative Services Director

Adam Meis, IT and Communications Manager

Scotty Krob, Town Attorney

Christina Hart, Town Clerk

#### **Public Present:**

Kathy Smiley

Mason Oakley

Jon Lehmann

Diane Moler

### a. Roll Call

### 3. Pledge of Allegiance

Royce D. Pindell, Mayor

**Minutes:**

The Pledge of Allegiance was led by Whitney Oakley, Mayor Pro Tem.

**4. Approval of Agenda**

Royce D. Pindell, Mayor

**Minutes:**

**TRUSTEE VITTUM MOVED, TRUSTEE DAMBROSKI SECONDED** to remove Item No. 6 a. Bennett Crossing Filing No. 5 Subdivision Agreement from the agenda. The voting was as follows:

Ayes: Dambroski, Oakley, Sus, Vittum

Nays: None

Excused: Barden, Pindell, Smith

Whitney Oakley, Mayor Pro Tem, declared the motion carried by unanimous vote.

**5. Consent Agenda**

Royce D. Pindell, Mayor

**Minutes:**

**TRUSTEE VITTUM MOVED, TRUSTEE DAMBROSKI SECONDED** to approve the consent agenda as presented. The voting was as follows:

Ayes: Oakley, Sus, Vittum, Dambroski

Nays: None

Excused: Barden, Pindell, Smith

Whitney Oakley, Mayor Pro Tem, declared the motion carried by unanimous vote. **1. Action:**

Approval of September 12, 2023, Regular Meeting Minutes

**PUBLIC COMMENTS NOT ON THE AGENDA**

Diane Moler, 595 Grant Avenue, asked how noise is measured under BMC Sec. 10-9-10 - Unreasonable noise.

**a. September 12, 2022 - Regular Meeting Minutes**

**Public Comments on Items Not Scheduled for Public Hearing**

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we get through the sign-up sheet and chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-up. Thank you.

## 6. Action/Discussion Items

### a. Bennett Crossing Filing No. 5 Subdivision Agreement

Resolution No. 986-23 - A Resolution Approving a Subdivision Agreement for Bennett Crossing Filing No. 5

## 7. Public Hearing

### a. Comcast Franchise Extension and Amendment

Ordinance No. 774-23 - An Ordinance Extending and Amending a Non-Exclusive Cable Television Franchise to Comcast of Colorado X, LLC

#### Minutes:

Whitney Oakley, Mayor Pro Tem, called the matter of the Comcast Television Franchise Renewal to order.

The public hearing was opened at 7:02 p.m.

Christina Hart, Town Clerk, stated in accordance with the Colorado state statute, it was duly posted and published in the Eastern Colorado News on Friday, September 1, 2023. Legal #2856.

Trish Stiles, Town Manager, presented the proposed amendment to the Cable Television Franchise Agreement between the Town of Bennett and Comcast of Colorado X, LLC to the Board.

The public hearing was closed at 7:07p.m.

**TRUSTEE VITTUM MOVED, TRUSTEE SUS SECONDED** to approve Ordinance No. 774-23 - An ordinance extending and amending a non-exclusive cable television franchise to Comcast of Colorado X, LLC. The voting was as follows:

Ayes: Vittum, Dambroski, Oakley, Sus

Nays: None

Excused: Barden, Pindell, Smith

Whitney Oakley, Mayor Pro Tem, declared the motion carried by unanimous vote.

## 8. Town Manager Report

#### Minutes:

- The week of September 24th is Finance Appreciation Week. Shout out to our Finance Department. Thank you for all you do.
- September 26th is celebrates Human Resources Professional Day. Shout out to the Town's HR team. You are very appreciated.
- October 4th - An engagement with the sculpture artist.
- October 18th - Management training.
- October 4th - Steve Hebert, Planning Manager, will be receiving an award at the DRCOG 2023 annual awards celebration.
- October 10th - The first draft budget for 2024 will be presented.
- October 26th from 4pm - 6pm - Annual Truck or Treat at Town Hall.
- Staff is in the preliminary planning stages for the Town's annual Holiday Help program.

## 9. Trustee Comments and Committee Reports

Mayor and Trustees

### Minutes:

#### Donna Sus, Trustee, reported on the following:

- Attended the monthly REAP meeting. Commissioner, Jeff Baker, was in attendance.

#### Larry Vittum, Trustee, reported on the following:

- Attended the September 20th DRCOG meeting.

## 10. Adjournment

### Minutes:

**TRUSTEE DAMBROSKI MOVED, TRUSTEE SUS SECONDED** to adjourn the meeting. The meeting was adjourned at 7:33 p.m. Voting was as follows:

Ayes: Dambroski, Oakley, Sus, Vittum


Nays: None

Excused: Barden, Pindell, Smith

Whitney Oakley, Mayor Pro Tem, declared the motion carried by unanimous vote.

### Minutes Approved:


DocuSigned by:



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Royce D. Pindell, Mayor

DocuSigned by:



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Christina Hart, CMC / Town Clerk

Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.

Contact: Christina Hart (chart@bennett.co.us 1303-644-3249 X1001) | Minutes published on 10/04/2023, adopted on 10/10/2023