



Town Board of Trustees

Minutes

Tuesday, August 23, 2022 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.
THANK YOU.**

1. Meeting Information

207 Muegge Way, Bennett, CO 80102

2. Call to Order

Royce D. Pindell, Mayor

a. Roll Call

Minutes:

Present:

Royce D. Pindell, Mayor
Darvin Harrell, Mayor Pro Tem
Kevin Barden, Trustee
Steve Dambroski, Trustee
Whitney Oakley, Trustee - *excused*
Denice Smith, Trustee - *excused*
Donna Sus, Trustee

Staff Present:

Trish Stiles, Town Administrator
Rachel Summers, Deputy Town Administrator
Taeler Houlberg, Administrative Services Director
Daymon Johnson, Capital Projects Director
Chad Bunger, Community and Economic Development Director
Keith Buono, Lead Community Service Officer
Alison Belcher, Communications and IT Director
Dan Giroux, Town Engineer
Mike Heugh, Town Traffic Engineer
Adam Meis, IT and Communications Manager
Sara Aragon, Community Development Manager
Melinda Culley, Town Attorney
Christina Hart, Town Clerk

Public Present:

Kathy Smiley
Dalton Kelley
Steven Cohen
Suzanne Meintzer
John Vitella

3. Pledge of Allegiance

Royce D. Pindell, Mayor

Minutes:

The Pledge of Allegiance was led by Royce D. Pindell, Mayor.

4. Approval of Agenda

Royce D. Pindell, Mayor

Minutes:

MAYOR PRO TEM HARRELL MOVED, TRUSTEE BARDEN SECONDED to approve the agenda as presented. The voting was as follows:

Ayes: Dambroski, Harrell, Pindell, Sus, Barden

Nays: None

Excused: Oakley, Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

5. Consent Agenda

Royce D. Pindell, Mayor

Minutes:

MAYOR PRO TEM HARRELL MOVED, TRUSTEE DAMBROSKI SECONDED to approve the consent agenda as presented. The voting was as follows:

Ayes: Harrell, Pindell, Sus, Barden, Dambroski

Nays: None

Excused: Oakley, Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote. **1. Action:** Approval of August 9, 2022 Regular Meeting Minutes

a. August 9, 2022 - Regular Meeting Minutes

Public Comments on Items Not Scheduled for Public Hearing

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we get through the sign-up sheet and chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-

up. Thank you.

Regular Business

6. Public Hearing

a. Proposed Service Plan for Prospect Ridge Metropolitan District Nos. 1, 2, 3, 4 and 5

Resolution No. 931-22 - A Resolution of the Town of Bennett Approving the Service Plan for Prospect Ridge Metropolitan District Nos. 1, 2, 3, 4 and 5

Minutes:

Royce D. Pindell, Mayor, opened the public hearing on prospect Ridge Metropolitan District Nos. 1, 2, 3, 4 and 5 for the approval of a Service Plan and formation of metropolitan districts.

The public hearing was opened at 7:04 p.m.

Christina Hart, Town Clerk, stated that in accordance with Colorado State Statute, notice of the public hearing was properly posted and published in the Eastern Colorado News on July 29, 2022. Legal #2686.

Suzanne Meintzer, McGeady Beacher P.C., reported to the Trustees the proposed service plan for Prospect Ridge Metropolitan District Nos. 1, 2, 3, 4 and 5 is approximately 372 acres. The Districts are needed for the financing, construction or installation of public improvements necessary to serve the property.

PUBLIC COMMENTS

No public comments were presented.

The public hearing was closed at 7:20 p.m.

MAYOR PRO TEM HARRELL MOVED, TRUSTEE SUS SECONDED to approve Resolution No. 931-22 - A resolution of the Town of Bennett approving the Service Plan for Prospect Ridge Metropolitan District Nos. 1, 2, 3, 4 and 5. The voting was as follows:

Ayes: Pindell, Sus, Barden, Dambroski, Harrell

Nays: None

Excused: Oakley, Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

7. Action/Discussion Items

a. Recommended Changes to the Bennett Municipal Code - Chapter 11

Ordinance No. 758-22 - An Ordinance Amending Chapter 11 of the Bennett Municipal Code Regarding Permit Fees for Sewer of Water Taps and Extensions for Utility Conduit or Pipe

Minutes:

Taeler Houlberg, Administrative Services Director and Sara Aragon, Community Development Manager, presented recommended changes to the Bennett Municipal Code - Chapter 11 to sections 11-3-30 and 11-3-40 regarding permit fees for sewer or water taps and extension of utility conduit or pipe.

TRUSTEE BARDEN MOVED, TRUSTEE DAMBROSKI SECONDED to approve Ordinance No. 758-22 - An ordinance amending Chapter 11 of the Bennett Municipal Code regarding permit fees for sewer or water taps and extensions for utility conduit or pipe. The voting was as follows:

Ayes: Sus, Barden, Dambroski, Harrell, Pindell

Nays: None

Excused: Oakley, Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

b. Recommended Changes to the Bennett Municipal Code - Chapter 7 and Chapter 9

Minutes:

Taeler Houlberg, Administrative Services Director and Keith Buono, Lead Community Service Officer, presented recommended changes to the Bennett Municipal Code - Chapter 7 and Chapter 9. Recommended amendments to Chapter 7 regarding animals and animal control be moved to its own chapter to promote clarity and ease for residents. Chapter 7 shall be retitled to Health and Sanitation. Chapter 9 is available for use.

TRUSTEE BARDEN MOVED, TRUSTEE SUS SECONDED to approve Ordinance No. 755-22 - An ordinance amending Chapter 7 of the Bennett Municipal Code regarding Health and Sanitation. The voting was as follows:

Ayes: Barden, Dambroski, Harrell, Pindell, Sus

Nays: None

Excused: Oakley, Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

TRUSTEE BARDEN MOVED, TRUSTEE SUS SECONDED to approve Ordinance No. 756-22 - An ordinance amending Chapter 9 of the Bennett Municipal Code concerning Animal Control. The voting was as follows:

Ayes: Dambroski, Harrell, Pindell, Sus, Barden

Nays: None

Excused: Oakley, Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

c. Request for Proposal (RFP) 22-012 - North Municipal Complex (NOMCOM) Public Works Site Fencing

Minutes:

Daymon K. Johnson, Capital Projects Director, presented RFP 22-012 North Municipal Complex (NOMCOM) Public Works Site Fencing to the Board.

TRUSTEE BARDEN MOVED, TRUSTEE DAMBROSKI SECONDED to authorize the Mayor and the Town of Bennett to enter into a standard Town contract agreement with SSL Choice, LLC in an amount not to exceed \$181,645.30 for contractor services to complete the installation of the North Municipal Complex Public Works site fencing. The voting was as follows:

Ayes: Harrell, Pindell, Sus, Barden, Dambroski

Nays: None

Excused: Oakley, Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

d. Muegge Farms Major Roadway Improvements - Development Agreement

Resolution No. 932-22 - A Resolution Approving a Development Agreement for Major Roadway Improvements

Minutes:

Melinda Culley, Town Attorney and Dan Giroux, Town Engineer, presented the Muegge Farms Major Roadway Improvements Development Agreement to the Board. The proposed Agreement between the Town of Bennett and the Muegge Farms Metro District No. 3 is to formalize and consummate the commitment to provide required roadway improvements.

TRUSTEE DAMBROSKI MOVED, TRUSTEE SUS SECONDED to approve Resolution No. 932-22 - A resolution approved a Development Agreement for major roadway improvements. The voting was as follows:

Ayes: Pindell, Sus, Barden, Dambroski, Harrell

Nays: None

Excused: Oakley, Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

8. Town Administrator Report

Minutes:

- Suggested scheduling a tour of the Wastewater Treatment facility and future NOMCOM.
- A proclamation for Childhood Cancer Awareness is scheduled during the September 27th meeting.
- Bennett Days is September 10th. Holiday Help donations will be accepted during Bennett Days.
- Comfort Inn and Suites has requested a use tax reimbursement of \$45,000.
- A proposal for an animal shelter has been received from Three Musketeers Veterinary Practice.

9. Trustee Comments and Committee Reports

Mayor and Trustees

Minutes:

Donna Sus, Trustee, reported on the following:

- Shout out to Public Works for assisting her at her home.

Kevin Barden, Trustee, reported on the following:

- Thanked Staff for all of their expedient work on Palmer Avenue.

Darvin Harrell, Mayor Pro Tem, reported on the following:

- Has heard mixed comments from the public regarding the purple pipe installation on Palmer Avenue.

Royce D. Pindell, Mayor, reported on the following:

- Has received positive feedback from the soccer teams on the condition of Trupp Park.

10. Adjournment

Minutes:

TRUSTEE DAMBROSKI MOVED, MAYOR PRO TEM HARRELL SECONDED to adjourn the meeting. The meeting was adjourned at 8:23 p.m. Voting was as follows:

Ayes: Barden, Dambroski, Harrell, Pindell, Sus

Nays: None

Excused: Oakley, Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

Minutes Approved:

DocuSigned by:



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Royce D. Pindell, Mayor

DocuSigned by:



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Christina Hart, Town Clerk

Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.