



# Town Board of Trustees

## Minutes

Tuesday, June 27, 2023 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.  
THANK YOU.**

### 1. Meeting Information

207 Muegge Way, Bennett, CO 80102

### 2. Call to Order

Royce D. Pindell, Mayor

#### a. Roll Call

##### **Minutes:**

##### **Present:**

Royce D. Pindell, Mayor  
Whitney Oakley, Mayor Pro Tem  
Kevin Barden, Trustee  
Steve Dambroski, Trustee  
Denice Smith, Trustee  
Donna Sus, Trustee  
Larry Vittum, Trustee

##### **Staff Present:**

Trish Stiles, Town Manager  
Rachel Summers, Deputy Town Manager  
Taeler Houlberg, Administrative Services Director  
Adam Meis, IT and Communications Manager  
Tiffany Chaput, Communications Coordinator  
Danette Ruvalcaba, Director of Finance  
Danny Pennington, Finance Manager  
Melinda Culley, Town Attorney  
Christina Hart, Town Clerk

##### **Public Present:**

Kathy Smiley  
Eric Miller  
Mason Oakley

### 3. Pledge of Allegiance

Royce D. Pindell, Mayor

#### Minutes:

The Pledge of Allegiance was led by Royce D. Pindell, Mayor.

### 4. Approval of Agenda

Royce D. Pindell, Mayor

#### Minutes:

**TRUSTEE VITNUM MOVED, MAYOR PRO TEM OAKLEY SECONDED** to approve the agenda as presented. The voting was as follows:

Ayes: Dambroski, Oakley, Pindell, Smith, Sus, Vitnum, Barden

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

### 5. Consent Agenda

Royce D. Pindell, Mayor

#### Minutes:

**TRUSTEE VITNUM MOVED, TRUSTEE SUS SECONDED** to approve the consent agenda as presented. The voting was as follows:

Ayes: Oakley, Pindell, Smith, Sus, Vitnum, Barden, Dambroski

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote. **1. Action:** Approval of June 13, 2023, Regular Meeting Minutes **2. Action:** Approval of Resolution No. 975-23 - A Resolution Accepting the 2022 Audit for the Town of Bennett **3. Action:** Approval of Resolution No. 978-23 - A Resolution Supporting the Grant Application for the Town of Bennett Hazard Mitigation Grant Program Public Works Facility Backup Generator System **4. Action:** Approval of Resolution No. 977-23 - A Resolution Approving the 2023 Amended and Restated Adams County 911 Authority Intergovernmental Agreement

### PUBLIC COMMENTS NOT ON THE AGENDA

There were no public comments presented.

#### a. June 13, 2023 - Regular Meeting Minutes

#### b. 2022 Town of Bennett Audit

Resolution No. 975-23 - A Resolution Accepting the 2022 Audit for the Town of Bennett

#### c. FEMA Hazard Mitigation Grant

Resolution No. 978-23 - A Resolution Supporting the Grant Application for the Town of Bennett Hazard Mitigation Grant Program Public Works Facility Backup Generator System

#### d. Amended and Restated Adams County 911 Authority Intergovernmental Agreement (IGA)

Resolution No. 977-23 - A Resolution Approving the 2023 Amended and Restated Adams County 911 Authority Intergovernmental Agreement

### Public Comments on Items Not Scheduled for Public Hearing

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we

get through the sign-up sheet and chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-up. Thank you.

## **6. Public Hearing**

### **a. 2022 Town of Bennett Budget Amendment**

Resolution No. 976-23 - A Resolution Appropriating Sums of Money in Addition to Those Appropriated in Resolution No. 895-21 for the 2022 Fiscal Year for the Town of Bennett General Fund, Water Fund, Sales Tax Capital Improvement Fund, CIP Fund, Water Capital Fund and Public Facilities Impact Fee Fund

#### **Minutes:**

Royce D. Pindell, Mayor, opened the public hearing for the 2022 Town of Bennett Budget Amendment to order.

The public hearing was opened at 7:04 p.m.

Christina Hart, Town Clerk, stated that in accordance with the Colorado State Statute, a notice of the public hearing was properly posted and published in the Eastern Colorado News on May 26, 2023. Legal #2839.

Danette Ruvalcaba, Director of Finance, presented the 2022 Town of Bennett budget amendment to the Board.

#### **PUBLIC COMMENTS**

No public comments were presented.

The public hearing was closed at 7:09 p.m.

**MAYOR PRO TEM OAKLEY MOVED, TRUSTEE SMITH SECONDED** to approve Resolution No. 976-23 - A Resolution Appropriating Sums of Money in Addition to Those Appropriated in Resolution No. 895-21 for the 2022 Fiscal Year for the Town of Bennett General Fund, Water Fund, Sales Tax Capital Improvement Fund, CIP Fund, Water Capital Fund and Public Facilities Impact Fee Fund. The voting was as follows:

Ayes: Pindell, Smith, Sus, Vittum, Barden, Dambroski, Oakley

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

## **Regular Business**

## **7. Action/Discussion Items**

### **a. 2023 Bennett Gives Back Grant Recommendations**

**Minutes:**

Danette Ruvalcava, Director of Finance, presented the Bennett Gives Back Advisory Board recommendations for the 2023 Bennett Gives Back Grant recipients to the Trustees.

**TRUSTEE SUS MOVED, TRUSTEE DAMBROSKI SECONDED** to approve funding for the 2023 Bennett Gives Back Grant Applications as recommended by the Advisory Board. In addition, I move to approve an annual appropriation for the Bennett Imagination Library up to \$5,000. The voting was as follows:

Ayes: Smith, Sus, Vittum, Barden, Dambroski, Oakley, Pindell

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

**b. 2023 Bennett Days**

**Minutes:**

Danette Ruvalcava, Director of Finance, presented a proposal from Staff that the Board of Trustees be the headline sponsor of the 2023 Bennett Days concert and Bull Riding Finals.

**TRUSTEE BARDEN MOVED, TRUSTEE SMITH SECONDED** for the approval of \$50,000 from the general fund contingency for the Town of Bennett Board of Trustees' sponsorship of the 2023 Bennett Days Headliner Concert and Bull Riding Finals. The voting was as follows:

Ayes: Sus, Vittum, Barden, Dambroski, Oakley, Pindell, Smith

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

**c. Acknowledgement of Town Staff**

**Minutes:**

Royce D. Pindell, Mayor, presented a Town of Bennett Proclamation to Rachel Summers, Deputy Town Manager. Ms. Summers recently received the Credentialed Manager designation from ICMA, the International City/County Management Association.

**8. Town Manager Report**

**Minutes:**

- June 28th - Annual CIRSA Luncheon at Gaylord of the Rockies.
- June 30th - Hydro Complex for Energy Assistance Grant presentation.
- Town Hall will close on July 3rd at 1 pm in observance of the Fourth of July holiday and reopen on July 5th at 7:00 a.m.
- July 8th - Town partners Arapahoe and Adams County OEM Departments (Office of Emergency Management) and Arapahoe and Adams County Sheriff's Departments along with Bennett-Watkins Fire will perform an evacuation exercise at Antelope Hills.
- July 26th - Bennett is hosting the ADCOG dinner.
- August 10th - Community Night Out.

**9. Trustee Comments and Committee Reports**

Mayor and Trustees

**Minutes:**

**Kevin Barden, Trustee, reported on the following:**

- Recommended an introduction of the Bennett Board of Trustees to the new members of the Bennett Recreation Center Board.

**Royce D. Pindell, Mayor, reported on the following:**

- Legislative updates during the CML Conference will include Senate Bill (SB) 123 and Proposition 123.

**Steve Dambroski, Trustee, reported on the following:**

- Attended the I-70 Corridor Chamber of Commerce Lunch and Learn.

**Larry Vittum, Trustee, reported on the following:**

- Attended the Arapahoe County Open Space & Trails meeting.

**10. Executive Session**

- a. For the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators under C.R.S. Section 24-6-402(4)(e); Animal Shelter Partnership/Independent.**

**Minutes:**

**MAYOR PRO TEM OAKLEY MOVED, TRUSTEE SMITH SECONDED** to go into executive session for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators under C.R.S. 24-6-402(4)(e); Animal Shelter Partnership/Independent. Voting was as follows:

Ayes: Vittum, Barden, Dambroski, Oakley, Pindell, Smith, Sus,

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

The Board went into executive session at 8:28 pm.

**b. Return to Open Meeting**

**Minutes:**

The Board came out of the executive session at 8:44 pm.

Royce D. Pindell, Mayor, announced that the Board has been in executive session and the following persons participated: Trustee Barden, Trustee Dambroski, Trustee Vittum, Christina Hart, Rachel Summers, Trish Stiles, Trustee Smith, Trustee Sus, Mayor Pro Tem Oakley, Mayor Pindell and Melinda Culley. Royce D. Pindell, Mayor, asked if there were any matters not included in the motion for an executive session or violations of the Open Meetings Law, and if so, that these concerns be stated for the record.

No concerns were presented.

**c. Report from Executive Session**

**Minutes:**

Direction was provided to Town Staff to proceed accordingly for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators under C.R.S. Section 24-6-402(4)(e); Animal Shelter Partnership/Independent.

## 11. Adjournment

### Minutes:

**TRUSTEE DAMBROSKI MOVED, TRUSTEE SMITH SECONDED** to adjourn the meeting. The meeting was adjourned at 8:46 p.m. Voting was as follows:

Ayes: Barden, Dambroski, Oakley, Pindell, Smith, Sus, Vittum

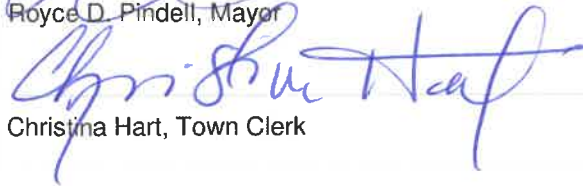
Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

### Minutes Approved:



Royce D. Pindell, Mayor



Christina Hart, Town Clerk



Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.

Contact: Christina Hart ([chart@bennett.co.us](mailto:chart@bennett.co.us) 1303-644-3249 X1001) | Minutes published on 07/06/2023, adopted on 07/11/2023