



Town Board of Trustees

Minutes

Tuesday, June 25, 2024 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.
THANK YOU.**

1. Meeting Information

207 Muegge Way, Bennett, CO 80102

2. Call to Order

Whitney Oakley, Mayor

a. Roll Call

Minutes:

Present:

Whitney Oakley, Mayor

Kevin Barden, Mayor Pro Tem

Steve Dambroski, Trustee

Denice Smith, Trustee - *excused*

Donna Sus, Trustee

Royce D. Pindell, Trustee

Larry Vittum, Trustee

Staff Present:

Rachel Summers, Deputy Town Manager

Danette Ruvalcaba, Director of Finance

Adam Meis, IT and Communications Manager

Ricky Martinez, Utilities Director

Robin Price, Public Works Director

Dan Giroux, Town Engineer

Daniel Pershing, Town Engineer

Scott Krob, Town Attorney

Christina Hart, Town Clerk

Public Present:

Kathy Smiley

John Vitella

Pat Siegman

Timothy Heinsohn
Ashley Cook
Andrew Jimenez

3. Pledge of Allegiance

Whitney Oakley, Mayor

Minutes:

The Pledge of Allegiance was led by Whitney Oakley, Mayor.

4. Approval of Agenda

Whitney Oakley, Mayor

Minutes:

TRUSTEE VITTUM MOVED, TRUSTEE DAMBROSKI SECONDED to approve the agenda as amended, adding the construction plans to item 6. e. The voting was as follows:

Ayes: Dambroski, Oakley, Pindell, Sus, Vittum, Barden

Nays: None

Excused: Smith

Whitney Oakley, Mayor, declared the motion carried by unanimous vote.

5. Consent Agenda

Whitney Oakley, Mayor

Minutes:

TRUSTEE PINDELL MOVED, TRUSTEE SUS SECONDED to approve the consent agenda as presented. The voting was as follows:

Ayes: Oakley, Pindell, Sus, Vittum, Barden, Dambroski

Nays: None

Excused: Smith

Whitney Oakley, Mayor, declared the motion carried by unanimous vote. **1. Action:** Approval of June 11, 2024, Regular Meeting Minutes

a. June 11, 2024 - Regular Meeting Minutes

Public Comments on Items Not Scheduled for Public Hearing

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we get through the sign-up sheet and chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-up. Thank you.

6. Action/Discussion Items

a. 2024 Bennett Gives Back Grant Recommendations

Minutes:

Danette Ruvalcaba, Director of Finance, presented the Bennett Gives Back Advisory Board recommendations for the 2024 Bennett Gives Back Grant recipients to the Trustees.

TRUSTEE PINDELL MOVED, MAYOR PRO TEM BARDEN SECONDED to approve funding for the 2024 Bennett Gives Back Grant Applications as recommended by the Advisory Board. The voting was as follows:

Ayes: Pindell, Sus, Vittum, Barden, Dambroski, Oakley

Nays: None

Excused: Smith

Whitney Oakley, Mayor, declared the motion carried by unanimous vote.

b. Fee Schedule Update

Minutes:

Danette Ruvalcaba, Director of Finance, reported on staff recommendation of restructuring untreated well water rates to incentivize developers as the best water alternative for construction.

Ms. Ruvalcaba also reported that the hourly fee for research and retrieval of public records related to the CORA request will increase to \$41.37 per hour after the first hour, effective July 1, 2024.

MAYOR PRO TEM BARDEN MOVED, TRUSTEE SUS SECONDED that the proposed updated Fee Schedule including Section 8. B: Water and Section 1. F: Municipal Records Fees be adopted as presented, effective July 1, 2024. The voting was as follows:

Ayes: Sus, Vittum, Barden, Dambroski, Oakley, Pindell

Nays: None

Excused: Smith

Whitney Oakley, Mayor, declared the motion carried by unanimous vote.

c. East and West Pond Hextile System and Cover - Purchase Approval

Minutes:

Ricky Martinez, Utilities Director, presented three quotes for three different pond cover systems that would help reduce the evaporation of the East and West ponds located at the wastewater treatment site to the Trustees.

MAYOR PRO TEM BARDEN MOVED, TRUSTEE DAMBROSKI SECONDED to waive the RFP process and authorize Staff to purchase the AWTT Inc. Hextile system for the amount of \$412,063.40. The voting was as follows:

Ayes: Vittum, Barden, Dambroski, Oakley, Pindell, Sus

Nays: None

Excused: Smith

Whitney Oakley, Mayor, declared the motion carried by unanimous vote.

d. Court Ordered Abatement Approval

Minutes:

Robin Price, Public Works Director, reported that Judge Day ordered the abatement at 390 6th St. during the September 27, 2023, court hearings.

TRUSTEE PINDELL MOVED, MAYOR PRO TEM BARDEN SECONDED to approve the abatement at 390 6th Street, Bennett, Colorado, in the amount of \$1,455.00 and authorize the Town Clerk to provide notice of assessment to the resident for payment. The voting was as follows:

Ayes: Barden, Dambroski, Oakley, Pindell, Sus, Vittum

Nays: None

Excused: Smith

Whitney Oakley, Mayor, declared the motion carried by unanimous vote.

e. RFP 24-006 Highway 79 Permanent Trail Construction Phase II - Contract Approval

Minutes:

Robin Price, Public Works Director, presented bids for the Highway 79 Permanent Trail Construction Phase II to the Trustees.

MAYOR PRO TEM BARDEN MOVED, TRUSTEE PINDELL SECONDED to authorize the Mayor and the Town of Bennett to enter into a standard Town contract agreement with Kuhn Construction Inc. for the Highway 79 Permanent Trail Construction Phase II, which includes the temporary trail, in the amount of \$229,232.88. The voting was as follows:

Ayes: Dambroski, Oakley, Pindell, Sus, Vittum, Barden

Nays: None

Excused: Smith

Whitney Oakley, Mayor, declared the motion carried by unanimous vote.

7. Town Manager Report

Minutes:

There was no report. Ms. Stiles, Town Manager, was attending training.

8. Trustee Comments and Committee Reports

Mayor and Trustees

Minutes:

Larry Vittum, Trustee, reported on the following:

• June 17th - Attended the Arapahoe Trail and Open Space Advisory Board. • June 19th - DRCOG was cancelled in recognition of the Juneteenth holiday.

Whitney Oakley, Mayor, reported on the following:

• Attended a town hall event hosted by the Adams County Commissioners at the Bennett Community Center. Trustees Sus and Smith also attended.

9. Adjournment

Minutes:

TRUSTEE PINDELL MOVED, TRUSTEE DAMBROSKI SECONDED to adjourn the meeting. The meeting was adjourned at 7:55 p.m. Voting was as follows:

Ayes: Oakley, Pindell, Sus, Vittum, Barden, Dambroski

Nays: None

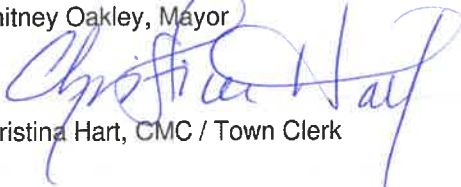
Excused: Smith

Whitney Oakley, Mayor, declared the motion carried by unanimous vote.

Minutes Approved:



Whitney Oakley, Mayor



Christina Hart, CMC / Town Clerk

Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.

Contact: Christina Hart (chart@bennett.co.us 1303-644-3249 X1001) | Minutes published on 07/02/2024, adopted on 07/09/2024

