



Town Board of Trustees

Minutes

Tuesday, June 11, 2024 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.
THANK YOU.**

1. Meeting Information

207 Muegge Way, Bennett, CO 80102

2. Call to Order

Whitney Oakley, Mayor

a. Roll Call

Minutes:

Present:

Whitney Oakley, Mayor
Kevin Barden, Mayor Pro Tem
Steve Dambroski, Trustee
Denice Smith, Trustee
Donna Sus, Trustee
Royce D. Pindell, Trustee
Larry Vittum, Trustee

Staff Present:

Trish Stiles, Town Manager
Taeler Houlberg, Administrative Services Director
Danette Ruvalcaba, Director of Finance
Robin Price, Public Works Director
Alison Belcher, Communications and IT Director
Adam Meis, IT and Communications Manager
Denise Taylor, Assistant to the Town Manager
Scott Krob, Town Attorney
Christina Hart, Town Clerk

Public Present:

Kathy Smiley
Mason Oakley
Diane Moler

Irma Ronquillo
Pat Siegman
Timothy Heinshaw
Melissa Hunter

3. Pledge of Allegiance

Whitney Oakley, Mayor

Minutes:

The Pledge of Allegiance was led by Whitney Oakley, Mayor.

4. Approval of Agenda

Whitney Oakley, Mayor

Minutes:

TRUSTEE PINDELL MOVED, TRUSTEE DAMBROSKI SECONDED to approve the agenda as presented The voting was as follows:

Ayes: Dambroski, Oakley, Pindell, Smith, Sus, Vittum, Barden

Nays: None

Whitney Oakley, Mayor, declared the motion carried by unanimous vote.

5. Consent Agenda

Whitney Oakley, Mayor

Minutes:

TRUSTEE PINDELL MOVED, TRUSTEE VITTUM SECONDED to approve the consent agenda as presented. The voting was as follows:

Ayes: Oakley, Pindell, Smith, Sus, Vittum, Barden, Dambroski

Nays: None

Whitney Oakley, Mayor, declared the motion carried by unanimous vote. **1. Action:** Approval of May 14, 2024, Regular Meeting Minutes **2. Action:** Town of Bennett Proclamations Policy

PUBLIC COMMENTS NOT ON THE AGENDA

Diane Moler, 595 Grant Avenue, thanked Public Works for removing the No Parking sign on 6th Street. Provided comments for areas that need street repairs in Old Town. Ms. Moler asked about the status of the Sales Tax Oversight Committee and when the committee would reconvene. Ms. Moler also asked about handicapped parking at Trupp Park.

Irma Ronquillo, 440 2nd Street, asked if there are still security cameras in Trupp Park. Ms. Ronquillo expressed concerns about homeless people sleeping at Trupp Park. She also provided comments of the presence of weeds in the alley.

Melissa Hunter, 702 Centennial Way, commented she has not observed law enforcement in the Centennial Subdivision in the month that the contract became effective with the Arapahoe County Sheriff's Office on May 1, 2024.

Timothy Heinshaw, 290 Kiowa Street, commented that he attended the Meet and Greet with the Arapahoe County Sheriff's Office at Town Hall in May. Mr. Heinshaw stated that he has observed the Arapahoe County Sheriff's deputies on numerous occasions.

a. May 14, 2024 - Regular Meeting Minutes

b. Town of Bennett Proclamations Policy

Public Comments on Items Not Scheduled for Public Hearing

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we get through the sign-up sheet and chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-up. Thank you.

Regular Business

6. Public Hearing

a. 2023 Town of Bennett Budget Amendment

Resolution No. 1015-24 - A Resolution Appropriating Sums of Money in Addition to Those Appropriated in Resolution No. 948-22 for the 2023 Fiscal Year for the Town of Bennett Road & Bridge Fund, Conservation Trust Fund, Adams County Open Space Fund, CIP Fund, Water Capital Fund, Wastewater Capital Fund and Storm Drainage Impact Fee Fund

Minutes:

Whitney Oakley, Mayor, called the matter of the 2023 Town of Bennett Budget Amendment to order.

The public hearing was opened at 7:20 p.m.

Christina Hart, town clerk, stated that, in accordance with the Colorado state statute, it was duly posted and published in the Eastern Colorado News on Friday, May 24, 2024. Legal #2926.

Danette Ruvalcaba, Director of Finance, presented the 2023 Town of Bennett Budget Amendment to the Trustees.

There were no public comments presented.

The public hearing was closed at 7:22 p.m.

TRUSTEE PINDELL MOVED, TRUSTEE VITTUM SECONDED to approve Resolution No.1015-24 - A resolution appropriating sums of money in addition to those appropriated in Resolution No. 948-22 for the 2023 Fiscal Year for the Town of Bennett Road & Bridge Fund, Conservation Trust Fund, Adams County Open Space Fund, CIP Fund, Water Capital Fund, Wastewater Capital Fund and Storm Drainage Impact Fee Fund. The voting

was as follows:

Ayes: Pindell, Smith, Sus, Vittum, Barden, Dambroski, Oakley

Nays: None

Whitney Oakley, Mayor, declared the motion carried by unanimous vote.

7. Action/Discussion Items

a. RFP 24-005 Palmer Avenue Patch Repair - Contract Approval

Minutes:

Robin Price, Public Works Director, presented RFP 24-005 Palmer Avenue patch repair contract to the board. There was discussion among the council.

TRUSTEE VITTUM MOVED, MAYOR PRO TEM BARDEN SECONDED to approve a reduced scope of the contract for Kuhn Construction Inc to 11,500 square feet and disposal of the asphalt at 905 4th Street for a total contract of \$104,650.00. The voting was as follows:

Ayes: Smith, Sus, Vittum, Barden, Dambroski, Oakley, Pindell

Nays: None

Whitney Oakley, Mayor, declared the motion carried by unanimous vote.

8. Town Manager Report

Minutes:

- July 9th - Adams County Open Space Grant Awards. Bennett received two grants, one for \$3.85 million for Civic Center Park improvements and the other for \$2 million for purple pipe programs.
- Roadwork is taking place on Highway 79 and 38th Avenue.
- Staff is waiting for the Union Pacific Railroad regarding the "shoofly" at Greg's Place and Highway 79.
- Bennett Days planning is underway. Staff budgeted for a transfer of funds for sponsorship for the event.
- June 14th 6pm - 8pm - Teen party during Party in the Park.
- Week of June 24th - Attending Project Management Institute. Ms. Summers will be available.
- Daymon Johnson's last day will be June 13th. We all wish him the best. He is greatly appreciated and will be missed.

9. Trustee Comments and Committee Reports

Mayor and Trustees

Minutes:

Royce D. Pindell, Trustee, reported on the following:

- Extended his gratitude for the years of service and dedication Daymon Johnson provided to the Town of Bennett.

Kevin Barden, Mayor Pro Tem, reported on the following:

- Expressed gratitude to Town staff for their work during Memorial Day at the cemetery.
- Shout out to the staff for a successful clean-up day.

Larry Vittum, Trustee, reported on the following:

- Daymon Johnson provided an outstanding benefit to the Town and the residents.
- May 15th - Attended DRCOG.
- August 28th - DRCOG awards celebration.

Steve Dambroski, Trustee, reported on the following:

- Attended the I-70 Corridor Chamber of Commerce.

Whitney Oakley, Mayor, reported on the following:

- Attended the Adams County Government dinner. The Adams County Health Department presented.
- June 14th - Party in the Park kick-off.

10. Adjournment

Minutes:

MAYOR PRO TEM BARDEN MOVED, TRUSTEE DAMBROSKI SECONDED to adjourn the meeting. The meeting was adjourned at 8:07 p.m. Voting was as follows:

Ayes: Sus, Vittum, Barden, Dambroski, Oakley, Pindell, Smith

Nays: None

Whitney Oakley, Mayor, declared the motion carried by unanimous vote.

Minutes Approved:

DocuSigned by:

Whitney Oakley

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Whitney Oakley, Mayor

DocuSigned by:

Christina Hart

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Christina Hart, CMC / Town Clerk

Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.