



Town Board of Trustees

Minutes

Tuesday, April 9, 2024 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.
THANK YOU.**

1. Meeting Information

207 Muegge Way, Bennett, CO 80102

2. Call to Order

Royce D. Pindell, Mayor

a. Roll Call

Minutes:

Present:

Royce D. Pindell, Mayor

Whitney Oakley, Mayor Pro Tem

Kevin Barden, Trustee

Steve Dambroski, Trustee

Denice Smith, Trustee

Donna Sus, Trustee

Larry Vittum, Trustee

Staff Present:

Trish Stiles, Town Manager

Rachel Summers, Deputy Town Manager

Taeler Houlberg, Administrative Services Director

Danette Ruvalcaba, Director of Finance

Alison Belcher, Communications and IT Director

Adam Meis, IT and Communications Manager

Tiffany Chaput, Communications Coordinator

Greg Thompson, Community and Economic Development Director

Savannah Vickery, Community Development Management

Dan Giroux, Town Engineer

Shawn Day, Municipal Judge

Scott Krob, Town Attorney

Christina Hart, Town Clerk

Public Present:

Kathy Smiley
Mason Oakley
Brianna Wheaton
Kaitlyn Vaughn
Adam Menken
Joshua Fredrick
Jazmin Johnson
Susan Harris
Tom Richardson
David Stockman
Timothy Heinsohn
Courtney Jennings
Kira Menken
Maureen Sauterelli
Shelah Corpus
Dean Boyle

3. Pledge of Allegiance

Royce D. Pindell, Mayor

Minutes:

The Pledge of Allegiance was led by Royce D. Pindell, Mayor.

4. Approval of Agenda

Royce D. Pindell, Mayor

Minutes:

TRUSTEE VITNUM MOVED, MAYOR PRO TEM OAKLEY SECONDED to approve the agenda as presented The voting was as follows:

Ayes: Dambroski, Oakley, Pindell, Smith, Sus, Vittum, Barden

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

5. Consent Agenda

Royce D. Pindell, Mayor

Minutes:

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE DAMBROSKI SECONDED to approve the consent agenda as presented. The voting was as follows:

Ayes: Oakley, Pindell, Smith, Sus, Vittum, Barden, Dambroski

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote. **1. Action:** Approval of February 27, 2024, Regular Meeting Minutes **2. Action:** CASA Childhood Abuse and Awareness Proclamation

PUBLIC COMMENTS NOT ON THE AGENDA

No public comments were made during this portion of the board meeting.

- a. **March 26, 2024 - Regular Meeting Minutes**
- b. **CASA Childhood Abuse and Awareness Proclamation**

Public Comments on Items Not Scheduled for Public Hearing

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we get through the sign-up sheet and chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-up. Thank you.

Regular Business

6. Action/Discussion Items

a. Oath of Office - Mayor and Town Board Trustees

Minutes:

Trish Stiles, Town Manager, administered the Oath of Office to Whitney Oakley, Mayor.

Christina Hart, Town Clerk, administered the Oath of Office to the following Town of Bennett Trustees:

- Royce D. Pindell, Trustee
- Denice Smith, Trustee
- Donna Sus, Trustee
- Larry Vittum, Trustee

b. Mayor Pro Tem Selection

Minutes:

Whitney Oakley, Mayor, advised the next item before the board is the selection of the Mayor Pro Tem.

TRUSTEE SUS MOVED, TRUSTEE DAMBROSKI SECONDED to nominate Kevin Barden, Trustee as Mayor Pro Tem. Trustee Barden accepted the nomination.

TRUSTEE SMITH MOVED, TRUSTEE PINDELL SECONDED to nominate Larry Vittum, Trustee as Mayor Pro Tem. Trustee Vittum accepted the nomination.

The board cast their votes via Straw Ballot.

TRUSTEE PINDELL MOVED, TRUSTEE SUS SECONDED to nominate Kevin Barden as

Mayor Pro Tem. The voting was as follows:

Ayes: Sus, Vittum, Barden, Dambroski, Oakley, Pindell

Nays: Smith

Whitney Oakley, Mayor, declared the motion carried passed 6 to 1.

c. 2024 Appointment of Town Officials

Minutes:

TRUSTEE PINDELL MOVED, TRUSTEE SMITH SECONDED to appoint the following

Town Officials:

- Shawn Day, Municipal Judge
- Christina Hart, Town Clerk
- Taeler Houlberg, Town Clerk Pro Tem
- Rachel Summers - Second Town Clerk Pro Tem
- Danette Ruvalcaba, Town Treasurer
- Scott Krob, Town Attorney

The voting was as follows:

Ayes: Sus, Vittum, Barden, Dambroski, Oakley, Pindell, Smith

Nays: None

Whitney Oakley, Mayor, declared the motion carried by unanimous vote.

d. Bennett Avenue Townhomes Wastewater Development Fee Incentive Agreement

Extension

Resolution No. 1013-24 - A Resolution Approving a Wastewater Development Fee Incentive Agreement with DATO Investments for the Bennett Avenue Townhomes

Minutes:

Savannah Chapa Vickery, Community Development Manager, presented a request for an extension on the Bennett Avenue Townhomes Wastewater Development Fee to the Trustees .

There was discussion amongst the board.

MAYOR PRO TEM BARDEN MOVED, TRUSTEE VITTUM SECONDED to approve Resolution No. 1013-24 - A resolution approving a Wastewater Development Fee Incentive Agreement with DATO Investments for the Bennett Avenue Townhomes. The voting was as follows:

Ayes: Vittum, Barden, Dambroski, Oakley, Pindell, Smith, Sus

Nays: None

Whitney Oakley, Mayor, declared the motion carried by unanimous vote.

e. Re-Sheeting Change Order for Safety Building Remodel

Minutes:

Trish Stiles, Town Manager, presented a re-sheeting change order request at the Town Safety Building.

There was discussion amongst the board.

TRUSTEE PINDELL MOVED, TRUSTEE SUS SECONDED to authorize the Town Manager to execute a change order with KTK General Contracting, Inc. in an amount not to exceed \$165,740.09 for the compilation of the Exterior Re-Sheeting of the Old Public Works Building now referred to as the Community Safety Building. The voting was as follows:
Ayes: Barden, Dambroski, Oakley, Pindell, Smith, Sus, Vittum
Nays: None
Whitney Oakley, Mayor, declared the motion carried by unanimous vote.

7. Town Manager Report

Minutes:

- Ms. Stiles reported the eastbound off-ramp signal is officially on as of today.
- Ms. Stiles and Trustee Pindell met with Adams County Commissioner Emma Pinter.
- Ms. Stiles reported of a social media post of a possible incident that happened on April 6th in area of Bennett Crossing. Ms. Stiles reached out to the Adams County Sheriff Department. Ms. Stiles shared the Adams County police report case number as 24-4455.
- Attended the monthly CDOT check-in meeting
- April 10th - Social Media training and new photo op's
- July 12th - Tentative date for the Board retreat
- July 19th - State of the Town
- July 25th - Arapahoe County Boots not Suits event
- April 15th - 17th - Ms. Stiles will be attending training

PUBLIC COMMENTS NOT ON THE AGENDA

Whitney Oakley, Mayor, allowed time outside of the normal public hearing comment section for the following comment:

Sheila Corpus, 47402 Lilac Avenue, Bennett, Colorado, stated she was the reporting party of the incident that occurred near the Bennett Crossing neighborhood. Ms. Corpus asked the Trustees if there were plans to install street lights on Edward Ave. Ms. Corpus also provided comments regarding police services.

Kira Menken, 205 Yellowtail Street, Bennett, Colorado, reported on misdirected signage at Exit 304. Ms. Menken also provided comments requesting additional stop signs in the Sky View Ranch subdivision.

Ms. Stiles continued with her report:

- The Trustees discussed the organization and committee assignments
- April 10th - Social Media training and new photo op's
- July 12th - Tentative date for the Board retreat

a. Board of Trustees: Organization and Committee Assignments

8. Trustee Comments and Committee Reports

Mayor and Trustees

Minutes:

Kevin Barden, Mayor Pro Tem, reported on the following:

- April 23rd - Meeting with Adams County Commissioner Lynn Baca.

Denice Smith, Trustee, reported on the following:

- Plans to follow-up her discussion with CDOT regarding the pedestrian crossings at Centennial and SH 79 and at Adams Street and Hwy 36.

Royce D. Pindell, Trustee, reported on the following:

- The safety of Bennett citizens is of the utmost importance to the board. The Adams County Sheriff's Department is required by state statute to serve and protect the citizens of Bennett who reside and pay taxes in Adams County. The contract for policing services is meant to provide additional patrol and police services in the Town of Bennett.

Whitney Oakley, Mayor, reported on the following:

- The safety of the town residents is a very high priority. Active conversations continue with both the Arapahoe and Adams County Sheriff's Departments regarding the safety of the Bennett residents.
- Attended the Arapahoe County Commissioners Mayors and Managers meeting with Trustee Pindell.
- Expressed her gratitude to the Trustees and looks forward to working towards great relationships and the support of each other.

9. Adjournment

Minutes:

TRUSTEE PINDELL MOVED, TRUSTEE DAMBROSKI SECONDED to adjourn the meeting. The meeting was adjourned at 8:12 p.m. Voting was as follows:

Ayes: Barden, Dambroski, Oakley, Pindell, Smith, Sus, Vittum

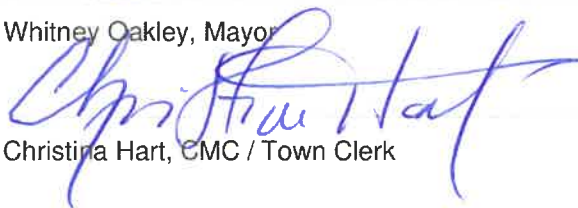
Nays: None

Whitney Oakley, Mayor, declared the motion carried by unanimous vote.

Minutes Approved:



Whitney Oakley, Mayor



Christina Hart, CMC / Town Clerk



Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.

