



# Board of Trustees - Special Meeting

## Minutes

Monday, February 13, 2023 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.**

**THANK YOU.**

### 1. Meeting Information

207 Muegge Way, Bennett, CO 80102

### 2. Call to Order

Royce D. Pindell, Mayor

#### a. Roll Call

##### Minutes:

##### Present:

Royce D. Pindell, Mayor

Whitney Oakley, Mayor Pro Tem

Kevin Barden, Trustee

Steve Dambroski, Trustee

Denice Smith, Trustee - *excused*

Donna Sus, Trustee

Larry Vittum, Trustee

##### Staff Present:

Trish Stiles, Town Manager

Taeler Houlberg, Administrative Services Director

Adam Meis, IT and Communications Manager

Gerilynn Scheidt, Town Safety Officer

Steve Hebert, Planning Manager

Danny Pennington, Finance Manager

Dan Giroux, Town Engineer

Melinda Culley, Town Attorney

Christina Hart, Town Clerk

##### Public Present:

Kathy Smiley

Dan Goodnight

Flora Goodnight

### 3. Pledge of Allegiance

Royce D. Pindell, Mayor

#### Minutes:

The Pledge of Allegiance was led by Royce D. Pindell, Mayor.

### 4. Approval of Agenda

Royce D. Pindell, Mayor

#### Minutes:

**MAYOR PRO TEM OAKLEY MOVED, TRUSTEE VITTUM SECONDED** to approve the agenda as presented. The voting was as follows:

Ayes: Dambroski, Oakley, Pindell, Sus, Vittum, Barden

Nays: None

Excused: Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

### 5. Consent Agenda

Royce D. Pindell, Mayor

#### Minutes:

**MAYOR PRO TEM OAKLEY MOVED, TRUSTEE DAMBROSKI SECONDED** to approve the consent agenda as presented. The voting was as follows:

Ayes: Oakley, Pindell, Sus, Vittum, Barden, Dambroski

Nays: None

Excused: Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote. **1. Action:** Approval of January 24, 2023, Regular Meeting Minutes **2. Action:** Approval of Resolution No. 952-23 - A Resolution Updating the Town of Bennett's Three-Mile Plan **3. Action:** Approval of Resolution No. 954-23 - A Resolution Approving and Designating Chase Bank as a Depository for Funds and Moneys of the Town of Bennett **4. Action:** Approval of Resolution No. 956-23 - A Resolution Approving an Intergovernmental Agreement Between the Town of Bennett and Adams County for the Acquisition of Public Art for the Bennett Town Hall **5. Action:** Approval of Resolution No. 957-23 - A Resolution Adopting the Town of Bennett Finance Policy

### PUBLIC COMMENTS NOT ON THE AGENDA

No public comments were presented.

#### a. January 24, 2023 - Regular Meeting Minutes

#### b. Resolution No. 952-23 - Updating the Town of Bennett's Three-Mile Plan

#### c. New Banking Services

Resolution No. 954-23 - A Resolution Approving and Designating Chase Bank as a Depository for Funds and Moneys of the Town of Bennett

#### d. Kinetic Wind Sculpture – Adams County Cost Sharing Intergovernmental Agreement (IGA)

Resolution No. 956-23 - A Resolution Approving an Intergovernmental Agreement Between the Town of Bennett and Adams County for the Acquisition of Public Art for the Bennett Town Hall

#### e. Town of Bennett Finance Policy

Resolution No. 957-23 - A Resolution Adopting the Town of Bennett Finance Policy

## Public Comments on Items Not Scheduled for Public Hearing

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we get through the sign-up sheet and chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-up. Thank you.

## Regular Business

### 6. Action/Discussion Item

#### a. Rent Forgiveness for the Bennett Community Food Bank

Resolution No. 955-23 - A Resolution Approving Rent Forgiveness for the Bennett Community Food Bank

##### Minutes:

Flora Goodnight, Bennett Community Food Bank Director, reported updates on the Bennett Community Food Bank to the Board. Flora also thanked the Board for their consideration of the Community Center rent forgiveness for the 2023 calendar year.

**TRUSTEE BARDEN MOVED, TRUSTEE VITTUMI SECONDED** to approve Resolution No. 955-23 - A resolution approving rent forgiveness for the Bennett Community Food Bank.

The voting was as follows:

Ayes: Pindell, Sus, Vittum, Barden, Dambroski, Oakley

Nays: None

Excused: Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

### 7. Town Manager Report

Trish Stiles, Town Manager

##### Minutes:

- The rebid advertisement for the 304 ramp project has been posted.
- Met with County City Managers on February 10.
- Staff is working with DOLA for a possible joint project for a preliminary plan and design for Bennett's downtown facilities.
- The Community Service Offices have temporarily moved to the trailer adjacent to the old Public Works facility on Palmer Ave.
- Staff promotions: Esme Ruvalcaba accepted the Executive Assistant position. Savannah Vickery accepted the Community Development Manager position.
- Staff is currently interviewing for the Permit Technician position.

### 8. Trustee Comments and Reports

Mayor and Trustees

**Minutes:**

**Donna Sus, Trustee, reported on the following:**

- REAP was cancelled due to weather.

**Royce Pindell, Mayor, reported on the following:**

- Was unable to attend the Mayor Metro Caucus.

**Whitney Oakley, Mayor Pro Tem, reported on the following:**

- Met with Gene Claps, Adams County Sheriff. Town Manager, Trish Stiles was present. •  
Attended the grand opening of Unik Sweets.

**9. Adjournment**

**Minutes:**

**TRUSTEE SUS MOVED, TRUSTEE DAMBROSKI SECONDED** to adjourn the meeting. The meeting was adjourned at 7:53 pm. Voting was as follows:

Ayes: Vittum, Barden, Dambroski, Oakley, Pindell, Sus

Nays: None

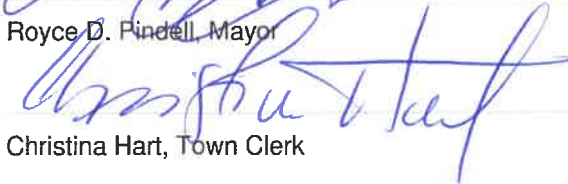
Excused: Smith

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

**Minutes Approved:**



Royce D. Pindell, Mayor



Christina Hart, Town Clerk

Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.

| Minutes published on 02/21/2023, adopted on 02/28/2023

