



Town Board of Trustees

Minutes

Tuesday, January 24, 2023 at 7:00 pm

**PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.
THANK YOU.**

1. Meeting Information

207 Muegge Way, Bennett, CO 80102

2. Call to Order

Royce D. Pindell, Mayor

a. Roll Call

Minutes:

Present:

Royce D. Pindell, Mayor
Whitney Oakley, Mayor Pro Tem
Kevin Barden, Trustee
Steve Dambroski, Trustee
Denice Smith, Trustee
Donna Sus, Trustee
Larry Vittum, Trustee

Staff Present:

Trish Stiles, Town Manager
Taeler Houlberg, Administrative Services Director
Alison Belcher, Communications and IT Director
Adam Meis, IT and Communications Manager
Chad Bunger, Community and Economic Development Director
Steve Hebert, Planning Manager
Denise Taylor, Assistant to the Town Manager
Dan Giroux, Town Engineer
Mike Heugh, Town Traffic Engineer
Melinda Culley, Town Attorney
Christina Hart, Town Clerk

Public Present:

Kathy Smiley

Michelle Nye
Derrick Webb

3. Pledge of Allegiance

Royce D. Pindell, Mayor

Minutes:

The Pledge of Allegiance was led by Royce D. Pindell, Mayor.

4. Approval of Agenda

Royce D. Pindell, Mayor

Minutes:

TRUSTEE VITTUM MOVED, MAYOR PRO TEM OAKLEY SECONDED to approve the agenda as presented. The voting was as follows:

Ayes: Dambroski, Oakley, Pindell, Smith, Sus, Vittum, Barden

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

5. Consent Agenda

Royce D. Pindell, Mayor

Minutes:

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE VITTUM SECONDED to approve the consent agenda as presented. The voting was as follows:

Ayes: Oakley, Pindell, Smith, Sus, Vittum, Barden, Dambroski

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote. **1. Action:** Approval of January 10, 2023, Regular Meeting Minutes **2. Action:** Approval of Resolution No. 953-23 - A Resolution Adopting the Town of Bennett Master Transportation Plan

PUBLIC COMMENTS NOT ON THE AGENDA

Irma Ronquillo, 440 2nd Street, Bennett, CO. commented on the snow plowing operations.

a. January 10, 2023 - Regular Meeting Minutes

b. Town of Bennett Master Transportation Plan

Resolution 953-23 - A Resolution Adopting the Town of Bennett Master Transportation Plan

Public Comments on Items Not Scheduled for Public Hearing

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we get through the sign-up sheet and chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town staff for follow-up. Thank you.

Regular Business

6. Action/Discussion Items

a. Planning and Zoning Commission Bylaw Language

Ordinance No. 766-23 - An Ordinance Amending Chapter 2 of the Bennett Municipal Code Regarding Administration for the Planning and Zoning Commission

Minutes:

Denise Taylor, Assistant to the Town Manager, reported on suggested updates to the Planning and Zoning Commission Bylaw Language in the Bennett Municipal Code.

TRUSTEE BARDEN MOVED, TRUSTEE DAMBROSKI SECONDED to approve Ordinance No. 766-23 - An ordinance amending Chapter 2 of the Bennett Municipal Code regarding Administration for the Planning and Zoning Commission. The voting was as follows:

Ayes: Pindell, Smith, Sus, Vittum, Barden, Dambroski, Oakley

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

7. Town Manager Report

Minutes:

- Town residents have contacted Staff regarding a sulfur smell in the water. Public Works has been unable to flush the hydrants due to the weather. The smell is a result of stagnant water in the lines.
- Town Staff is keeping up with snow removal operations to the best of their ability. Public Works has two snow shifts to keep up with the large snow events.
- Unik Sweets is a new business that has opened up at the Palmer House. Unik Sweets offers pastries and ice cream. A ribbon cutting will be scheduled soon.
- Mayor Pro Tem and Oakley and Ms. Stiles will be meeting with the new Adams County Sheriff, Gene Claps on January 25th.
- Old Public Works facility re-design may qualify for funding assistance from a DOLA Tier II grant.
- Ms. Stiles will be on vacation from February 2 - 7th. Ms. Summers will be available during those dates.
- Board Retreat; Friday, January 27 from 8:00 a.m. - 2:00 p.m. at the CORE Electric Cooperative Bennett location.
- Attended the Arapahoe Executive County Group meeting.

8. Trustee Comments and Committee Reports

Mayor and Trustees

Minutes:

Larry Vittum, Trustee, reported on the following:

- Attended the DRCOG meeting on January 18, 2023.

Donna Sus, Trustee, reported on the following:

- Attended the January REAP meeting at Colorado Air and Space Port.

Mayor Pindell called for a recess at 8:00 pm. The meeting resumed at 8:16 pm.

9. Executive Session

- a. (1) for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; and (2) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e); Town Manager Performance Review and Contract

Minutes:

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE SMITH SECONDED to go into executive session (1) for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; and (2) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4) (e); Town Manager Performance Review and Contract. Voting was as follows:

Ayes: Sus, Vittum, Barden, Dambroski, Oakley, Pindell, Smith

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

The Board went into executive session at 8:18 pm.

b. Return to Open Meeting

Minutes:

The Board came out of the executive session at 10:40 pm.

Royce D. Pindell, Mayor, announced that the Board has been in executive session and the following persons participated via hybrid in that session: Trustee Barden, Trustee Dambroski, Trustee Vittum, Christina Hart, Trish Stiles, Trustee Smith, Trustee Sus, Mayor Pro Tem Oakley, Mayor Pindell and Melinda Culley. Royce D. Pindell, Mayor, asked if there were any matters not included in the motion for an executive session or violations of the Open Meetings Law, and if so, that these concerns be stated for the record.

No concerns were presented.

c. Report from Executive Session

10. Action/Discussion Items

- a. **To Take Action on the Town Manager Yearly Contract Amendment No. 9**

Minutes:

TRUSTEE SUS MOVED, TRUSTEE VITTUM SECONDED to increase the base salary and

add a bonus for the Town Manager for the calendar year 2023.

TRUSTEE SUS AMENDED THE MOTION, TRUSTEE VITTUM SECONDED THE AMENDMENT to the 9th amended Town Manager employment agreement with an increase in the base salary and added bonus. All of the other provisions of the 9th amended Town Manager employment agreement will remain the same. The voting was as follows:

Ayes: Sus, Vittum, Dambroski, Oakley, Pindell, Smith

Nays: Barden

Royce D. Pindell, Mayor, declared the motion passed 6 to 1.

11. Adjournment

Minutes:

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE SMITH SECONDED to adjourn the meeting.

The meeting was adjourned at 10:59 pm. Voting was as follows:

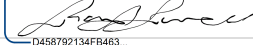
Ayes: Vittum, Barden, Dambroski, Oakley, Pindell, Smith, Sus

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

Minutes Approved:

DocuSigned by:



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Royce D. Pindell, Mayor

DocuSigned by:



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Christina Hart, Town Clerk

Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.