



Town Board of Trustees

Minutes

Tuesday, January 9, 2024 at 7:00 pm

PLEASE SILENCE ALL CELL PHONE AND ELECTRONIC DEVICES.

THANK YOU.

1. Meeting Information

207 Muegge Way, Bennett, CO 80102

2. Call to Order

Royce D. Pindell, Mayor

Minutes:

Present:

Royce D. Pindell, Mayor

Whitney Oakley, Mayor Pro Tem

Kevin Barden, Trustee

Steve Dambroski, Trustee

Denice Smith, Trustee

Donna Sus, Trustee

Larry Vittum, Trustee

Staff Present:

Trish Stiles, Town Manager

Taeler Houlberg, Administrative Services Director

Danette Ruvalcaba, Director of Finance

Alison Belcher, Communications and IT Director

Adam Meis, IT and Communications Manager

Gerilynn Scheidt, Town Safety Officer

Greg Thompson, Community and Economic Development Director

Dan Giroux, Town Engineer

Scott Krob, Town Attorney

Christina Hart, Town Clerk

Public Present:

Kathy Smiley

Nicholas Rusciolelli

Chris Clemens

Rachel Connor

a. Roll Call

3. Pledge of Allegiance

Royce D. Pindell, Mayor

Minutes:

The Pledge of Allegiance was led by Royce D. Pindell, Mayor.

4. Approval of Agenda

Royce D. Pindell, Mayor

Minutes:

TRUSTEE VITNUM MOVED, MAYOR PRO TEM OAKLEY SECONDED to approve the agenda as amended. Withdrawn commissioner application from Gino Childs. with the The voting was as follows:

Ayes: Dambroski, Oakley, Pindell, Smith, Sus, Vittum, Barden

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

5. Consent Agenda

Royce D. Pindell, Mayor

Minutes:

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE VITNUM SECONDED to approve the consent agenda as presented. The voting was as follows:

Ayes: Oakley, Pindell, Smith, Sus, Vittum, Barden, Dambroski

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote. **1. Action:** Approval of modified December 12, 2023, Regular Meeting Minutes **2. Action:** Approval of resolution number 996-24

PUBLIC COMMENTS NOT ON THE AGENDA

No comments were presented.

a. December 12, 2023 - Regular Meeting Minutes

b. ADA Self-Evaluation and Transition Plan

Resolution No. 996-24 - A Resolution Adopting the Town of Bennett Americans With Disability Act Self-Evaluation and Transition Plan

Public Comments on Items Not Scheduled for Public Hearing

The Board of Trustees welcomes you. Thank you for joining us for our Town of Bennett Board of Trustees Meeting. If you are not speaking, we ask that you please mute your microphone. For public comment please sign up on the provided sheet or in the chat box. If you are on the phone, once we get through the sign-up sheet and chat box we will call for any other comments for items not on the agenda.

Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide

direction to the appropriate member of Town staff for follow-up. Thank you.

Regular Business

6. Action/Discussion Items

a. Planning and Zoning Commissioner Appointments

Minutes:

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE DAMBROSKI SECONDED to appoint Rachel Connor to the Town of Bennett Planning and Zoning Commission with a term ending on December 31, 2027. The voting was as follows:

Ayes: Pindell, Smith, Sus, Vittum, Barden, Dambroski, Oakley

Nays: None

Royce D. Pindell, Mayor, declared the motion passed unanimously.

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE DAMBROSKI SECONDED to appoint James Delaney to the Town of Bennett Planning and Zoning Commission with a term ending on December 31, 2027. The voting was as follows:

Ayes: Smith, Sus, Vittum, Barden, Dambroski, Oakley, Pindell

Nays: None

Royce D. Pindell, Mayor, declared the motion passed unanimously.

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE DAMBROSKI SECONDED to appoint Nicholas Rusciollelli to the Town of Bennett Planning and Zoning Commission with a term ending on December 31, 2027. The voting was as follows:

Ayes: Sus, Vittum, Barden, Dambroski, Oakley, Pindell, Smith

Nays: None

Royce D. Pindell, Mayor, declared the motion passed unanimously.

b. Oath of Office - New Planning and Zoning Commissioners

Minutes:

Christina Hart, Town Clerk, performed the oath of office for the appointed commissioners, Rachel Connor and Nicholas Rusciollelli. The oath of office will be performed for Jim Delaney at the first Planning and Zoning Commission meeting.

7. Public Hearing - Continued from December 12, 2023

a. Town of Bennett Mill Levy Certification of Valuation for the 2024 Budget Year

Resolution No. 998-24 - A Resolution Levying General Property Taxes for the Tax Year 2023 to Help Defray the Cost of Government for the Town of Bennett, Colorado, for the 2024 Budget Year

Minutes:

Royce D. Pindell, Mayor, re-opened the public hearing from December 12, 2023, for the Town of Bennett Mill Levy Certification of Valuation for the 2024 Budget Year.

The public hearing was opened at 7:57 p.m.

Christina Hart, Town Clerk, stated that in accordance with Colorado State Statute, notice of

the public hearing was properly posted and published in the Eastern Colorado News on October 6th, 13th, 20th and 27th, 2023. Legal #2865.

Danette Ruvalcaba, Director of Finance, presented the 2024 Town of Bennett Budget mill levy certification from Adams and Arapahoe County.

PUBLIC COMMENTS

No public comments were presented.

The public hearing was closed at 8:00 p.m.

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE BARDEN SECONDED to approve Resolution No. 998-24 - A resolution levying general property taxes for the Tax Year 2023 to Help defray the cost of government for the Town of Bennett, Colorado, for the 2024 Budget Year The voting was as follows:

Ayes: Smith, Sus, Vittum, Barden, Dambroski, Oakley, Pindell

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

8. Action/Discussion Items

a. RFP 23-008 - Old PW Remodel (Safety Building) - Construction Contract

Minutes:

Daymon Johnson, Capital Projects Director, reported on the Old PW remodel contract to the Board. There was discussion among the Trustees.

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE SUS SECONDED to authorize the Mayor and the Town Bennett to enter into a standard Town contract agreement with KTK General Contracting, LTD in an amount not to exceed \$911,116.00 with an effective date of January 1, 2024, for the construction and improvements of the Bennett Public Safety Building Remodel project. The voting was as follows:

Ayes: Sus, Vittum, Barden, Dambroski, Oakley, Pindell, Smith

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

9. Town Manager Report

Minutes:

- January 10th at 6:00 p.m. - Adams County is hosting a neighborhood meeting at the Bennett Community Center.
- January 19th - Board Retreat at CORE Electric Cooperative beginning at 8:00 a.m.

10. Trustee Comments and Committee Reports

Mayor and Trustees

Minutes:

Royce D. Pindell, Mayor, reported on the following:

- Mayor Pro Tem Oakley will attend the Mayors Caucus on behalf of Mayor Pindell.

Royce D. Pindell, Mayor, called for a recess at 8:39 p.m.

The meeting resumed at 8:49 p.m.

11. Executive Session

- a. For the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators under C.R.S. Section 24-6-402(4)(e); Intergovernmental Agreement between Adams County, Colorado and the Town of Bennett for Law Enforcement Services 2024**

Minutes:

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE DAMBROSKI SECONDED to go into executive session for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators under C.R.S. 24-6-402(4)(e); Intergovernmental Agreement between Adams County, Colorado and the Town of Bennett for Law Enforcement Services 2024. Voting was as follows:

Ayes: Vittum, Barden, Dambroski, Oakley, Pindell, Smith, Sus

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

The Board went into executive session at 8:51 pm.

- b. Return to Open Meeting**

Minutes:

The Board came out of the executive session at 10:15 pm.

Royce D. Pindell, Mayor, announced that the Board has been in executive session and the following persons participated: Kevin Barden, Steve Dambroski, Larry Vittum, Christina Hart, Danette Ruvalcaba, Trish Stiles, Scott Krob, Denice Smith, Donna Sus, Whitney Oakley and Royce Pindell. Royce D. Pindell, Mayor, asked if there were any matters not included in the motion for an executive session or violations of the Open Meetings Law, and if so, that these concerns be stated for the record.

No concerns were presented.

- c. Report from Executive Session**

Minutes:

The executive session is protected by the attorney / client privilege.

12. Action/Discussion Items

- a. To Take Action on Law Enforcement Services**

Minutes:

Staff was provided direction to continue negotiations with Arapahoe County for law

enforcement services for the Town of Bennett.

13. Executive Session

- a. (1) for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; and (2) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e); Town Manager Performance Review and Contract

Minutes:

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE VITTUM SECONDED to go into executive session (1) for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; and (2) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e); Town Manager Performance Review and Contract. Voting was as follows:

Ayes: Barden, Dambroski, Oakley, Pindell, Smith, Sus, Vittum

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

The Board went into executive session at 10:26 pm.

b. Return to Open Meeting

Minutes:

The Board came out of the executive session at 11:39 pm.

Royce D. Pindell, Mayor, announced that the Board has been in executive session and the following persons participated: Kevin Barden, Steve Dambroski, Larry Vittum, Trish Stiles, Scott Krob, Denice Smith, Donna Sus, Whitney Oakley and Royce Pindell. Royce D.

Pindell, Mayor, asked if there were any matters not included in the motion for an executive session or violations of the Open Meetings Law, and if so, that these concerns be stated for the record.

No concerns were presented.

c. Report from Executive Session

Minutes:

The executive session is protected by the attorney / client privilege.

14. Action/Discussion Items

a. To Take Action on the Town Manager Yearly Contract Amendment No. 10

Minutes:

MAYOR PRO TEM OAKLEY MOVED, TRUSTEE VITTUM SECONDED to approve a contract with Town Manager, Trish Stiles for the year 2024. The voting was as follows:

Ayes: Pindell, Smith, Sus, Vittum, Barden, Dambroski, Oakley

Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

15. Adjournment

Minutes:

TRUSTEE DAMBROSKI MOVED, TRUSTEE VITTUMS SECONDED to adjourn the meeting. The meeting was adjourned at 11:44 p.m. Voting was as follows:

Ayes: Smith, Sus, Vittum, Barden, Dambroski, Oakley, Pindell

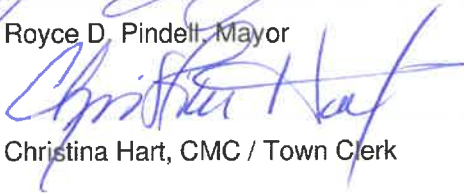
Nays: None

Royce D. Pindell, Mayor, declared the motion carried by unanimous vote.

Minutes Approved:



Royce D. Pindell, Mayor



Christina Hart, CMC / Town Clerk

Individuals with disabilities who need auxiliary aids in attending the meeting may request assistance by contacting the Town Hall at 207 Muegge Way, Bennett, CO 80102-7806, (303) 644-3249. Please give notice at least 48 hours in advance of the meeting to allow for enough time in making the necessary arrangements.

Contact: Christina Hart (chart@bennett.co.us 1303-644-3249 X1001) | Minutes published on 01/19/2024, adopted on 01/23/2024